Self Study Report

(Cycle - II)

2015

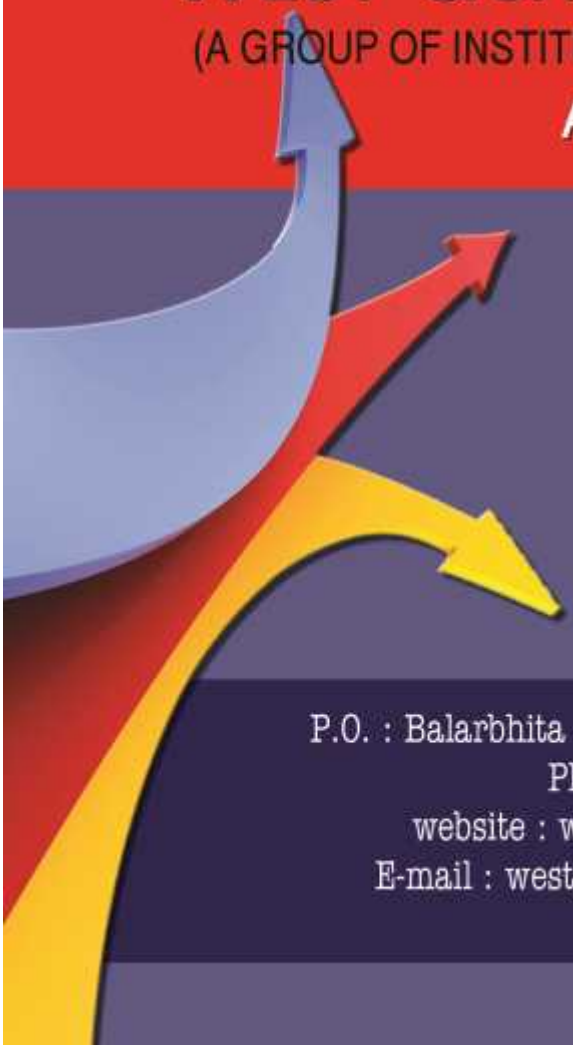
Submitted to

NAAC, Bangalore - 560072

WEST GOALPARA COLLEGE

(A GROUP OF INSTITUTIONS OF ARTS & SCIENCE)

AMBARI



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REACCREDITATION REPORT
(CYCLE II)

Internal Quality Assurance Cell

Dr. D. N. Sarmah, Principal	Chairman
Prof. Shoriful Islam, Assistant Professor	Co-ordinator
Sri Nurol Islam, Principal	Member
Sri Listi Ram Rabha, Principal	Member
Dr. Tejashwini Nath, Principal	Member
Sri Partha Pratim Nath, Principal	Member
Sri B.D.M. Sarmah, Principal	Member
Sri Nozrul Islam, Principal	Member
Sri Sofior Rahman, Principal	Member
Prof. Pachan Ali, Assistant Professor	Member
Prof. A. K. Pramanik, Associate Professor	Member
Prof. Jalal U Ahmed, Assistant Professor	Member
Dr. Kanta Chakraborty, Assistant Professor	Member
Prof. Hafizur Rahman Khan	Member
Prof. Abdul Latif Mollah	Member
Bodir Uddin Mollah	Alumni Member

Submitted to
National Assessment And Accreditation Council
(NAAC)
Bangalore - 560072
2015

Members of IQAC

Principal & Staff

Observation of World Environmental Day

Kabaddi Team : West Goalpara College, 2012

Observation of Sri Sri Sankar Deva Tithi, 2014

Inter College Football Team, 2013

Medical Camp 'Sadvabana Divas' 2013

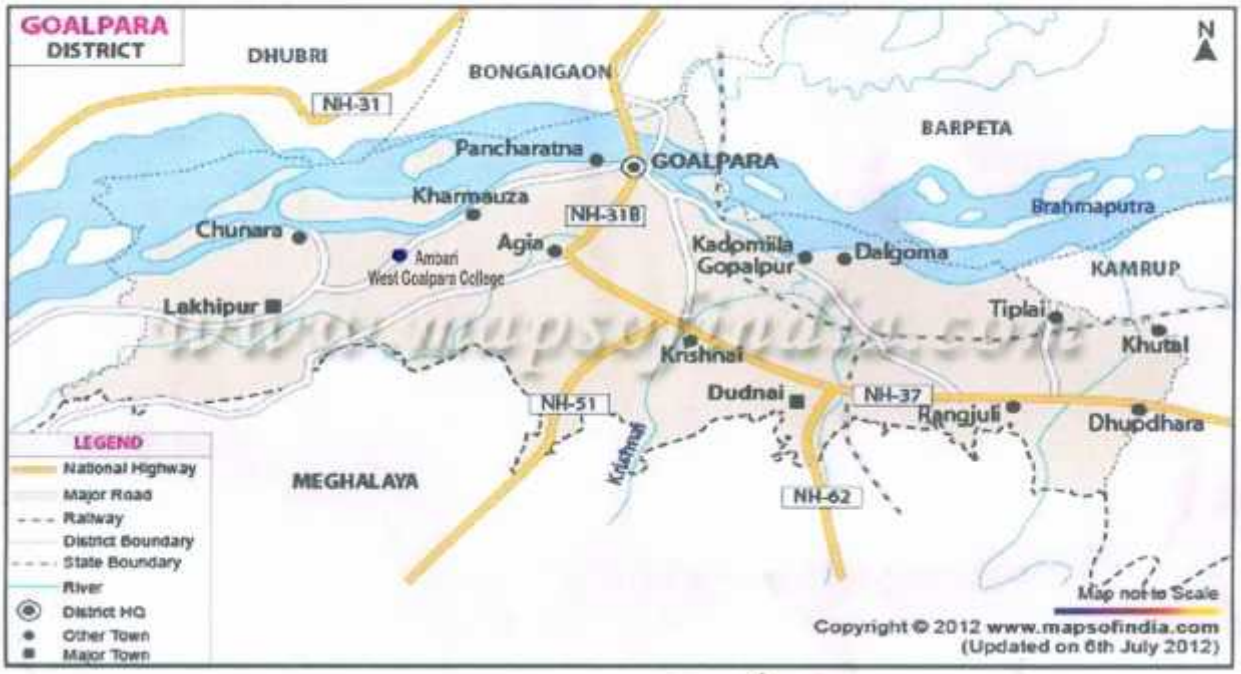
Students at Seminar

Boarder at Womens' Hostel

Workshop

Cultural Program

GOALPARA DISTRICT MAP



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PRESIDENT'S VIEW POINTS

Perfunctory views by
Dr. Binay K. Nath, President,
Governing Body, West Goalpara College

Indefatigable and unfathomable pursuits of the visionaries and social leaders of West Goalpara, a critical western part of Assam bearing historic as well as strategic importance and a region languished in conservatism, illiteracy, impoverishment and despondency, ultimately culminated the concept of an institution to illuminate the fortitude of development. The promoters left no stone unturned to mobilize all resources – physical, financial and human to establish this college. Since the last three and half decades many waters have flown through the Brahmaputra, the then leaders of all hues and faiths came out with strong determination to put in onerous efforts for the establishment of West Goalpara College on 21st August, 1981 and till now the general will of the people extending to remote rural areas carried out the legacy of keenness and contribution to the college as a holy institution.

The community of West Goalpara College has been endeavouring to create a hub of knowledge, competency, skill, research, lab-to-land innovation as well as extension to community and outreach. Through its holistic development approach, it has played pioneering role in consolidating educational reinforcement through its exclusive and inclusive activities and has galvanized the mindset of the youth and the society at large.

The management is committed to promote a vibrating learning environment for students incorporating in an atmosphere copiously providing ICT related facilities to students groomed in rural set up and indoctrinate in them precept of competition, intelligence, morality, tolerance and punctuality in the way of living. From a small community of a hundred odd learners the institution has now matured to a substantially big community of around 1500 students. The college has catered successfully to the needs of rural and sub-urban students, and attracted students even from outside the state. Focusing on quality of learning, research, innovation and leadership in social change as well as development, the college has adopted the approach of inculcating spirit of knowledge pursuit, discipline, hard work, excellence and service.

While this institution has not only been supporting with plausible amenities to the faculty who is preparing to strive for empowerment through research and innovation, but also persuading the faculty to sustain the capacity build-up by facilitating for organization of/ participation in seminar, workshop, project work, refresher/orientation course etc. so that the learner community is benefitted by such faculty improvement programme.

The college fetches many adversities and privations, which are challenges to the stakeholders and which are considered opportunities to research workers.

- Capacity building of feeder institutions is not credible enough to deliver competent output save very few gifted talent.
- Tempo of development bypassed the neighbourhoods and outreach areas.
- Shyness in women's access to education and timidity in participating in development plan and social reconstruction loom large in the local community

There lie the opportunities for intervention in the economy and the society of the dormant habitations. Few feeder institutions have been selected for need-based support. One village has been selected for adoption to galvanize the mindset of the people for better standard of life as well as living and fire up aspiration of the people for participation in development. Research team of the college tied up with one women NGO (WWW) for skill development and another sustained close linkage with NGO for productivity

Under the prevailing circumstances the efforts, though arduous, are creditable.

PREFACE

Dr. D.N. Sarmah,
Principal & Secretary
West Goalpara College

West Goalpara College has taken leadership in educational development in the backward region of Western most Assam by organizing a group of HEIs. Goalpara district, where our college is fostering the group of 8 educational institutions, is located between latitudes 25.53 and 26.30 degree N and longitudes 91.05 degree E. The land area of the district is 1911 Sq.Km inhabited by 8,22,306 population having density of 451per square KM. Goalpara district is primarily rural and one of 43 identified backward districts in India. The districts consists of 834 villages and two towns only. The literacy rate is 58.56% (2011 census). The district is pre-dominently inhabited by religious minority community (Muslims) and others like OBC (Nath Yogi, Rajbonshi etc.), SC (Sutradhar, Basfore, Haridas etc.), ST (Rabha, Garo, Hajong etc.).

The establishment of West Goalpara College was a bold and positive step towards the spread of higher education especially opening Girls' access to higher education in this backward region of the state where conservatism and poverty are wide spread. The leaders of West Goalpara constituency played a vital role in response to mounting public demand for establishment of West Goalpara College, which ultimately became true on and after opening the institution on the 21st August, 1981. The college has a gallant role in promoting girls education in this minority dominated area where parda system, child marriage and polygamy still prevail. In 1981 when the college started with 2 girls entrants only out of 90 total enrolments has changed the situation with the enrolment of 1313 girl students out of total enrolment of 2696 students in 2014-15 in this college. We are committed to promote this centre of higher education as an epitome of centrifugal forces with spread effect of development to catchment areas, more effectively to make impact on skill development of women to accelerate their employability and social mobility. With this purpose linkage with women NGO (WWW) and also linkage with community farms (Fish and Agriculture) have been strengthened.

The products of this college are expected to boost offshoots of good leadership in absence of which this area has been languishing in backwardness. As on today, the college is providing education to not only students of Assam but also those from Meghalaya and West Bengal. The ardous efforts of the stakeholders will be deemed to be successful when this college will one day fully bloom to a centre of global learning.

Our college has a very eco- friendly campus and is equipped with modern infrastructure. We have well equipped classroom, library with ICT facilities to furnish students in attaining high standard in learning and research. The campus has adequate infrastructure to promote curricular and co-curricular activities as well as recreational facilities. We will achieve our target when we continue to dedicate our services with firm determination, hard work and discipline.

This Self Study Report has been meticulously prepared reflecting strength-weakness-opportunity-challenge of this college. On accreditation of the status of this college will consolidate strength to face the challenges ahead.

* * * * *

About quenching West Goalpara College : At a glance

- Vision: To build a good institution to produce good human capital
- Mission: To create knowledge society rendering to knowledge economy through horizontal and vertical expansion of learning conveniences.
- Challenges: ☛ Feeder institutions are not credible to deliver competent output
  ☛ Neighbourhoods and outreach areas languished in privation and neglect
  ☛ Women's access to education/higher education is frustrated by shyness.
- Tasks: ☛ Transmission of knowledge (learning, research, innovation, skill formation, social benefit and women emancipation) must happen.
  ☛ Transformation of the knowledge society to a university must happen to accomplish introducing need-based and skill-based curricula for learners' holistic development.

EXECUTIVE SUMMERY

CRITERION I : CURRICULUM ASPECTS

Vision and Mission: The document has revealed the Vision and the Mission in the perspective of regional expectation, values and development to cope up with universal trends of knowledge. The Vision of the institute, in Toto, is to build a good institution to produce good human capital for sustenance of good society to pace up with global society. The Mission, inter alia, is to strive for vertical expansion in diverged discipline and horizontal expansion from learning to research, innovation and knowledge transfer to benefit society.

Curriculum planning and implementation: Curriculum plan is not independent of resource plan, infrastructure plan, transaction plan, evaluation plan, research plan and extension plan. Hence curricula plans, inter alia, are meticulously prepared to maximize opportunities in transacting content of learning within curriculum frame and communicated to learners' community who are the actors in performing academic activities and self-accountable for achievement.

The college effectively translates the curriculum and time frame syllabus by structuring the content in academic plans – lesson plan, daily academic plan, weekly combined academic plan and semester plan.

Academic flexibility: Institution has taken up multi-approach system like – interactive lecture, group discussion, remedial and tutorial, home assignment, project work, field study, lecture of itinerant resource persons, continuous evaluation and co-curricular activities for effective delivery and transaction of curriculum.

Curriculum enrichment: The college is involved in the process of modification / adaptation of curriculum in a feedback report for action taking

by the University authority to develop curriculum. The college also offers general degree courses in Arts and Science streams (under GU), besides pre degree/ degree/ post degree courses under open learning system (under KKHSOU), pre professional/vocational, self employment, skill development courses as productivity link course (under DIC, AHSEC, AAU, NYKS, Govt. Deptt.).

Besides offering the General courses, Enrichment courses like – BCC, CCA, CCC, Office Automation, D.El.Ed, BPP and also Short Duration Courses like – Personality development and leadership, Communication Skill, Yoga and Meditation, Integrated farming (agriculture and fishery), Weaving & Tailoring. The goal and objective of the institution to supplement the Universities curriculum are

- Empowerment of the students to sustain globally
- Institutional holistic development for learners' comprehensive achievement
- Focus on women education/empowerment in the outreach and beyond

Feedback system: The feedback from students and the teachers' Self Appraisal Report monitored by HoDs, IQAC and Academic Committee put together the process of continuous monitoring the areas indicating learning progress and also gaps to be improved upon for implementation.

CRITERION II : TEACHING LEARNING AND EVALUATION

Students' access and catering to student diversity: Situated in a rural and minority dominated area, the college has a mechanism to ensure transparency in the admission process monitored by the Admission Committee by following partially online system for the benefit of the students hailing from rural areas. The college fulfills the national commitment through reservation policy for SC/ST/OBC/MOBC/Differently able/Sports champion/ Outstanding achiever in co-curricular activities.

Equity, inclusion and environment sustenance: The college assesses the students' achievement status and academic need by counseling at entry level and as also obtains feedback from students at exit level. The departments conduct the screening test for confirming option for major course.

The college organizes **(i) for equity –** Reservation in admission, Roster in recruitment, Women Cell, Anti-Sexual Harassment Committee, Grievance Redressal Cell, **(ii) for inclusion –** Alumni Association, Parent-Teacher Association, College Week, local festivals (Bihu etc.) **(iii) for environment –** Eco-club, NSS, Scouts & Guide, Project works for environmental studies, besides observing the International Women Day, World Environment Day, Programmes of 'Swachh Bharat Abhiyan' for cleanliness and 'Nirmal Bharat Abhiyan' for drinking water and sanitation.

Students' academic development and teaching-learning process: Multi-approach system in teaching-learning process followed practising interactive lecture, group discussion, remedial and tutorial, home assignment, project work, field study, lecture of itinerant resource persons, continuous evaluation and co-curricular activities for effective delivery and transaction of curriculum. The objective is to build up a fortified system to enhance learning achievement of the students. The whole exercise is to be carefully operated by the teachers who use to maintain Teachers' Diary.

Faculty improvement: The college has active IQA Cell to contribute to improvement in teaching-learning process along with students' academic development through planning Seminars, Workshops, friendly match practice /competition in Co-curricular activities and Field trips as well as faculty development through organization and participation of faculties in Seminar, Workshop, Conference and exchange programme. The institution organizes action research on best practices to encourage faculty to adopt innovative approaches and to assess the impact of such innovative practices on students' learning to improve upon in future.

Evaluation process and reforms: The college adopts evaluation system to ensure a quality of teaching-learning process through Sessional (internal), Semester (external) examinations and Project works. The institution has a system of student assessment for evaluating the quality of teaching learning process. The feedback from students and the teachers' Self Appraisal Report monitored by HoDs, IQAC and Academic Committee put together the process of continuous monitoring the evaluation process and also gaps to be improved upon for implementation.

Comprehensive evaluation: The college also organizes skill-based evaluation through different co–curricular activities in different fields through participation in the College Week, University Youth Festival and District as well as State level Inter College Competitions.

CRITERION III : RESEARCH CONSULTANCY AND EXTENSION

Promotion of research: The college has a mechanism to promote and streamline research activities related to curriculum content and local issues so that the research outcome benefits the students as well as communities. This is monitored by a Research Committee constituted by the college to encourage and assist in projectization.

Research Activities :

Major Research : Research Committee of the college identified a potential researcher for undertaking major research with thrust on innovation and community development.

Minor Research : Minor Research projects on local emerging issues identified by departments viz. Geography, Economics, Political Science, Arabic, Assamese, English, Education, History, Mathematics and Bengali are

scrutinized by the Research Committee for research work.

Field Study : Individual faculty member undertakes field study involving students using innovative practices.

Promotion of Research was evidenced by award of Ph.D to 6 teachers; M.Phil received by 11 teachers; Ph.D pursued by 19 teachers; 36 research papers published in ISSN standard journal ; 3 theses submitted to Universities for award of Ph.D. ; UGC Sponsored National Workshops – attended by 29 teachers ; UGC Sponsored National Seminars – attended by 28 teachers ; UGC Sponsored National/International Conferences – attended 12 by teachers.

Resource Mobilization and Research Facilities : The college procured Research Journals and Reference books in the college Library ; provided Computer with Internet to all departments and Computer Lab facilities to the faculty ; granted duty leaves to attend Seminar/Workshop/Conferences and Study leave for FD Programme as well as research works to promote research friendly atmosphere.

Research Publication : The college has undertaken to publish a Research Journal with ISSN standard with contributions from Scholars from the college, the State, the Nation and abroad.

Consultancy : The institution renders consultancy services free of cost to the group of 8 associate institutions for quality improvement in teaching and enrichment of curricular and co-curricular activities. Besides, it encourages and supports the faculty to apply their expertise and extend consultancy services to educational programmes / agencies / institutions in the district/State.

Extension and Institutional Social Responsibility : As a part of extension education programme, one village (Simlabari) was adopted by Extension Education Centre and NSS Unit of the college. Besides, 5 feeder schools were adopted in outreach areas for improving performance and instructing value education.

Collaboration : For community linkage and skill development of women, Weaving and Tailoring Centre at Baguan located at 5 KM distance from this institution has been nourished in collaboration with Women Wakening Workforce (WWW). Besides collaborating with a local NGO (Santosh Farming Society), an integrated Fish farm at Bashbari was undertaken for promoting employability and productivity.

CRITERION IV : INFRASTRUCTURE AND LEARNING RESOURCES

Physical facilities: During the last 4 years the college has been developing new infrastructure including Administrative Block, Classroom, Audio-Visual Class Room, ICT Enabled Classroom, Science Academic Building, Digitalization of Library, Computer Lab, Language Lab, Departmental Lab (Education & Geography) and Science laboratory, Distance

Learning Centre (KKHSOU), Cafeteria, Girls Hostel, Conference Hall, Auditorium (renovation), Students' Union Office (extended) over and above physical facilities already created since inception as per curriculum and co-curriculum.

Facilities for Games and Sports, NSS, NCC, Scouts & Guide, Red Ribbon Club, Yoga, Health Care Centre, Day Care Centre, Cultural Activities and Communication Skill Development are provided. Apart from the facilities mentioned above, amenities for Gymnasium, Basket Ball, Cricket, Badminton, Table Tennis are also provided.

Library as learning resources : The present Library has a wide range of Books, Journals, Magazines and Newspapers for students, faculty and researchers. Library as a learning resource has been planned to upgrade to Digitalized Library, while library resources are being computerized, OPAC facilities are provided for benefit of library users. The college has a budgetary provision to procure learning resources for departmental library.

IT Infrastructure : ICT enabled classrooms are provided by the college to facilitate for Team teaching, Itinerant Resource Persons interactive lectures and exchange of views by experts. The college also has infrastructure facilities for Smart classroom, Video conferencing, Audio-visual classroom, Digital classroom, for projection of UGC Country Wide Classroom besides curriculum transaction. It provides infrastructure for Language Lab. for proficiency in communicative skill, research and development on regional dialects**.** The institution has infrastructure for Computer Education and ICT Programme in Computer Lab.

Maintenance of campus facilities : The college has managed regular maintenance work force (permanent and temporary/non sanctioned staff) for infrastructure facilities. The strength of the regular staff is not sufficient for regular maintenance of campus facilities. Hence, a sizable number of casual/ contractual staff has to be engaged on temporary basis for services as Computer Assistant, Office Assistance (Extension and KKHSOU Study Centre), Lab. Bearer, Night Guard, Women Care Taker, Peons in the departments, Hostel Care-taker and Cook, Gardener, Sweeper.

The college has provided facilities for power supply with generator back-up by DG (Eco-Gen). Air Conditioner in Principal's office, IQAC room, Audio – Visual Classroom, Conference Hall and Language Lab. Fire extinguisher, Aqua guard, Pure drinking water freezer, Water filter project (Iron remover), Dustbin facilities, Drainage system, Solid wastes management system.

CRITERION V : STUDENTS SUPPORT AND PROGRESSION

Students mentoring and support: The vision, mission and objectives of the institution as well as information on teachers' profiles, staff strength,

infrastructure and facilities, admission procedure, streams and subjects offered, academic schedule and scholarships/incentives for students are communicated by various media like (i) College website : www.westgoalparacollege.org ; (ii) Social networking site like Facebook page ; (iii) College Notice Board, West Goalpara College Prospectus, West Goalpara College Magazine, Journals published by the College ; (iv) Hoardings, Banner, Poster, Advertisement ; (v) Parent-teacher Meet, Alumni Meet, Cluster College Meet, Public Meeting, Exchange Programme.

The student support system sustains through functioning of various committees like College Governing Body, Students' Union, IQA Cell, Academic Committee, Career Guidance and Counseling Cell, Admission Committee, Examination Committee, Grievance and Redressel Cell, Health Care Committee, Day Care Centre, Canteen Committee, Anti-Ragging Committee, Alumni Association, Parent-teacher Association, Co-curricular Development Committee, Girls' and Boys' Hostel Committees, IT Committee, Eco-club, NSS, NCC, Scouts & Guide and Red Ribbon Club.

Financial incentives, Scholarships, Freeships, Exemption of admission/ tuition fees to students of BPL and Girls students are facilitated as per Govt. provision.

Remedial Classes are arranged for academically slow and below average learners to build up capacity and deliver equity in education.

Student progression: The product of this institution have been placed in State civil as well as education services besides placed as teachers in HEIs, Secondary and elementary schools. A number of outputs of this institution are also placed in police and defense services. Graduates of this institution are also placed in Legal profession, Para Medical, Social welfare, PRIs, Private sector companies. Large number of Alumni are engaged in self employment (importer-exporter, contractor, businessman and media person) and as political activists.

Student participation and activities: Students of this institution participated in International Kabaddi and Cricket (under 19), National Kabaddi, Volleyball, Athletics (Race), State Kabaddi, Football, Long Jump, Inter College Competition (Cricket, Kabaddi, Volleyball and Football), University Youth Festival (Cricket, Culture-Folk Song, Borgeet, Goalpariya-Lokgeet and Dance, Bamboo Dance), Indian Idol (4th round), Voice of Assam (3rd round)

CRITERION VI : GOVERNANCE LEADERSHIP AND MANAGEMENT

Institutional vision and leadership: The College professes the **motto** proliferating knowledge, skill, development and values. The **institutional vision** is to build a good institution to produce good human capital for existence of good society to pace up with global society. The **Mission** is to

strive for vertical expansion in diverged discipline and horizontal expansion from learning to research, innovation and knowledge transfer to society.

The **leadership** of this organization is shouldered by Dr. Binay K. Nath who is a retired Director of Higher Education, Assam, having ample exposure in educational management in the state besides in India and abroad. The Principal, Dr. Debendra Nath Sarmah is matured, capable and dynamic academician endorsing team work for a common goal. The institution is the leader of the group of 8 institutions (Beinstein College of Science, Chunari College, Baida College, KCM Academy, Oasis Jr. College, Nova Academy, S.R. Academy and Khudra Poitary Jr. College)

Strategy of development and deployment : The college pledges to ensure the suitable infrastructure ; to provide access to learning facilities, research enabled environment for personality development of learners as well as benefit of community. The institution facilitates to catch up weak, mediocre and talents as well as haves and have-nots as input to mould as human wealth.

The institute deploys competent, excellent and high skilled man power to ensure quality in learning, research, innovation and extension to community maintaining transparency and open competition.

Faculty empowerment strategy : The college provides for faculty empowerment with the facilities of Research Journals and Reference books in digitalized Library, Computer with Internet to all departments and Computer Lab, provision for duty leaves to attend Refresher Course/ Orientation Programme/ Seminar/ Workshop/ Conferences and Study leave for FD Programme as well as research works to promote research friendly atmosphere.

Financial management and resource mobilization : The institution is endowed with the contributions from the community, individual donors, public representatives, Alumni, UGC and Government.

The institution has income generation from fish farm, agri farm, cultivation in college land and weaving centre besides resource mobilized from self financial programme like, CCA, BCC, Office Automation, Open Learning Centre, Canteen and Rest house.

The institution ensures prudence and transparency in accounts maintenance.

Internal Quality Assurance System : IQAS in the college has been strengthened by the IQAC committee and the faculty by depositing data on quality components and also by the office by furnishing data on governance. The IQAC has monitoring mechanism for academic auditing of data on Departmental profile, performance self appraisal report of the faculty, Feedbacks from the students, PBAS based API credits, Planning and Evaluation. The IQAC has a vital role for holistic development of the college in

general and enrichment of the faculty profile for quality assurance to learners in particular.

CRITERION VII : INNOVATIONS AND BEST PRACTICES

Environment Consciousness : Environment friendly practices are taken as follows :

- Observation of World Environment Day was observed by plantation in the campus and motivating the neighborhood by distribution of saplings to follow the theme for 2015 "Seven billion dreams, one planet : consume with care" and the popular theme "Save tree, Save life"
- Actions on programmes of 'Swachh Bharat Abhiyan' for cleanliness and 'Nirmal Bharat Abhiyan' for drinking water and sanitation have been taken.
- Environment consciousness has been inculcated in the minds of learners reflecting in curriculum as compulsory subject from primary to degree level in all streams.
- Experimental project of Rain water harvesting has been made in adopted village for public awareness and action. Extension of the rain water harvesting project is planned in Womens' Hostel of the college.
- Students engaged themselves as social animator to rationally use Electricity, LED, POL, LPG, Fire wood etc.

Innovation and Best Practices : The college has created positive impact on student development, faculty enhancement, staff motivation and extension to community by undertaking innovative practices in curriculum related topics having social utility.

Action research in classroom transaction is challenging in higher education. As the best practice, the challenging task of action research was under taken in Assamese subject of B.A. 1st Semester in this college. Accordingly lesson plan was designed laying emphasis on slow/average learners for improvement in performance by classified interaction and close monitoring.

SWOC : (Strengths, Weakness, Opportunities and Challenges)

A. Strengths :

- Strong Governance Leadership (GB) with matured & motivated persons
- IQAC, Steering Committee, 25 Sub Committees/Cells on academic and administrative matters.
- Faculty strength with 7 Associate Professors & 47 Assitant Professors.
- Adequate space for instruction in 15 general classrooms, 3 Digital classrooms with smart board facilities, 1 classroom with ICT enabled facilities (Audio - Visual)
- Computer Lab, Language Lab, Science Laboratories and Education resource room.
- Conference room with PAS, Auditorium
- Health Care and Day Care Centres, Cafeteria, Rest House
- Students residential facilities (Hostels for Girls' and Boys')
- Library with OPAC and Computer facility with internet connection for students' access to internet for online learning and updation with advancement in Science and Technology.
- Guest Lectures/Interactive lectures by itinerant scholars/experts.
- Mandatory remedial and tutorial classes.
- Career consultancy and personality development programmes.
- Constant support to all learners and special support to poor students by the faculty and authority.

B. Weakness :

- Feeder institutions are weak and their products are weak.
- Remoteness and inaccessibility of the locality with weak connectivity.
- Poverty, deprivation, ignorance, illiteracy and conservatism of parents.
- Rural, agricultural and flood affected character of the region.
- Weak political leadership, weak industrial base and weak economy.

C. Opportunities :

- Location of the district is highly strategy and have opportunities for national (West Bengal, Meghalaya, Sikkim) and international (Bangladesh, Bhutan, Nepal) connectivity.
- Industrial potentiality is evidanced by nearness to Asia's largest Banana Market (Daranggiri), availability of raw pineapple in Nolonga Hill and Down Garo Hills, availability of jute, rubber and newly grown Tea in small gardens.
- Among many adversities, the locality has opportunities of 37 National Highway (12 KM), Railway Station (15KM), Airport (135 KM), Gauhati University (150 KM).
- The physical structure and strength of the youths of the locality are fit for games and sports (Kabaddi, Football, Cricket and Athletics).

D. Challenges :

- Weaknesses are challenges and treated as opportunities.
- Starting from a college in rural and agricultural background, the stake holders commit to transform this institution as a centre of global learning with the community support.

VISION DOCUMENTS

2015 – 2025

WEST GOALPARA COLLEGE

Core Committee

Dr. Binay K. Nath, President, Governing Body

Dr. Debendra Nath Sarmah, Principal & Secretary

Prof. Osman Goni Mollah

Prof. Pachan Ali

Prof. Nozmul Hoque

Dr. Nazibar Rahaman

Prof. Abdul Wahhab Miah

Prof. Abul Kashem Pramanik

Prof. Shoriful Islam

Prof. Bipul Chakraborty

Prof. Jalal Uddin Ahmed

Prof. Hafizur Rahman Khan

Prof. Jaheda Khatun

Prof. Abdul Latif Mollah

Constituent Committee :

*** English**
1. Prof. Musharraf Hussain
2. Prof. Mofidul Islam

*** Assamese**
1. Prof. Abdus Sabur Ahmed
2. Dr. Kanta Chakraborty
3. Prof. Rina Rani Das

*** Economics**
1. Prof. Hafizur Rahman Mollik
2. Prof. Pradip Saikia
3. Prof. Minhazuddin Ahmed

*** Political Science**
1. Prof. Shahjahan Ali Sk
2. Prof. Hafizur Rahman
3. Dr. Robiul Islam Mollah

*** History**
1. Prof. Khodeza Khatoon
2. Prof. Dalimon Nessa

*** Education**
1. Prof. Zakir Hussain Khan
2. Dr. Abdus Salalm

*** Geography**

1. Prof. Jamini Devi

2. Prof. Gagan Ch Nath

*** Mathematics**

1. Prof. Ekramul Islam

*** Arabic**

1. Prof. A. Motin Khandakar
2. Prof. Shohida Khatun

*** Philosophy**
1. Prof. Shahjalal Bhuyan
2. Prof. Mofijuddin Ahmed

*** Bengali**
1. Prof. Amiya Kr. Ray

*** Chemistry**
1. Mustafizur Rahman

*** Physics**
1. Haydar Hussain Mollah

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Process of the Vision Document :

The Vision Document Committee was constituted by the Principal & Secretary of West Goalpara College vide office order dated 10/04/2015. The West Goalpara College Vision Document Committee (WGCVDC) decided to adopt participatory process to proceed for invite proposal, suggestions from the stakeholders that comprise the college family. The action in process of Vision Document was expedited on 18/04/2015 in the meeting of the teaching and non-teaching staff under supervision of Dr. Debendra Nath Sarmah, Principal of the college in presence of Dr. Binay K. Nath, President, Governing Body in the conference hall. Dr. Nazibar Rahaman, HoD in English and Co-ordinator, Internal Quality Assurance Cell was entrusted as co-ordinator of WGCVDC.

Review meetings were held on 24/04/2015. Departmental sub committees were constituted to prepare departmental profile and performance appraisal report. Fifteen departments and 25 sub committees furnished necessary information, reports on initiatives taken and recommendations for review of the Core Committee. Alumni Association, Parent - Teachers' Association, Students' Representatives and Public Representatives participated and interacted in the discussion meetings and offered important views to help process in the preparation of the Vision Document.

Our Vision :

- To build good institution to produce good human capital.
- To organize knowledge society towards making a knowledge economy.
- To groom the progeny competent to take leadership in the society for up-liftment from the darkness.
- Civic centre of higher education by putting the academic excellence to work to make a comprehensive contribution to the civil society.

- To kindle light and focus on women education in the outreach and beyond where conservative society still prevails.
- To create a scholastic atmosphere strengthening the four pillars of learning for reshaping education (i) learning to know (ii) learning to do, (iii) learning to be (iv) learning to live together.
- To create centre of research and innovation in teaching - learning and skill as well as technology through in-campus and reach out programmes.
- To play leading role in educational, social, cultural and economic development of the North East India.
- Develop as Centre for potential of excellence in national and international level.

Mission :

In materializing the vision we are acting on mission strategy as :

- To impart quality teaching and facilitate learning of the highest standard.
- To strive for educational innovation, technology mediated teaching learning process.
- To emphasize on curricular and co – curricular activities towards making 'perfection in man'.
- To implement the academic programmes for vertical expansion in diverse disciplines and horizontal expansions from learning to research.
- To establish linkages with institution to institutions, institution to industries, institution to society for expansion of knowledge, skill, employability and welfare.
- To inculcate scientific temperament in social behavior integrated with art, culture, heritage and religious tolerance.
- To extend support in civic life and living by generating awareness, communication by dissipitation of technocracy and dissemination of information on rights and privileges adopting villages and also

identified students in areas where people are poverty stricken, disadvantaged and victim of natural disaster.

The college over recent years speeds up changes in creating human resources of eminence to contribute positively to

(1) generation of knowledge and social commitment through humanism and tolerance.

(2) innovating ideas for the adventure in search of truth through way of reason.

The college pledges to ensure the suitable infrastructure, to provide access to learning facilities and research enabled environment for nation building with personality development. The institution steps to catch up weak, mediocre and talents as well as haves and have-nots as input to mould as human wealth output.

Values :

- Excellence in quality teaching and research as well as quality of living in community.
- Holistic development of learners to their full potential as very good citizen of the nation.
- Highest standards of ethics and conduct in teaching learning, research and close interaction with all stakeholders as well as the segments of the society.
- Academic freedom to all the faculty and learners to engage into intellectual discourse.
- Education for life and living to be globally ambitious and regionally rooted.

Landscape of the College :

West Goalpara College is located in Longitude 90.62 E and Latitude 26.17 N and situated within a beautiful landscape in the Western Assam range. In the lower part of Assam, full of hillocks, dales and water bodies like beels, streams and rivers, the college enjoys the scenery of charming meadows in seasons. In the midst of harvesting lands gifted by one of the longest and strongest river, the mighty Brahmaputra. The institution is neighboured by Bongaigaon district to the North, Dhubri district to the West which the bordering area of West Bengal, Garo Hills district of Meghalaya to the South which is bordering part of Bangladesh and Goalpara Town to the East. The location is in the midst of famous historical sites like Sri Sri Surya Giri, Paglatek, Pancharatna, Jogighopa, Keulia Hati Satra and Jagannath temple at Baguan, Khankah of Asad-ud-Daula Siraji (Pakhritari), Joybhum Kamakhya Dham, Buraburi Than, Jaleswar Durgah. The college campus is on the Makri-Lakhipur PWD Road, while the location of the college has well connectivity with Pancharatna and Goalpara town rail stations besides 37 National Highway at Makri. The Lokopriya Gopinath Bordoloi International Airport at Borjhar is reachable within 100 KM distance from the college.

Goals to achieve / Objectives and Strategy:

The founders had in their mind the objectives of the institution of this institution as follows :

- To promote education especially higher education in socio-economically backward area of west Goalpara so that the disadvantaged section of the society avail an opportunity for overall upliftment of the society.
- To augment female education in a conservative society where girls are neglected and languished in darkness so that scope of higher education is extended to this society.
- To open up the outlook of the society with the enlightenment and education related ventures so that employability of the employable population be enhanced through this institution.

- To create progressive attitude among the youths for sustainability in a competitive global situation so that the pace of social mobility of the inhabitants as well as all pupil entertained in this centre of learning is accelerated.
- To highlight the local art, culture, heritage, language and resources through research and to uphold the pride and traditions of this area to proliferate beyond the region.

To materialize the objectives in establishment of the college, the strategy has been articulated through plans and programmes with aims to realize our vision and mission. The execution of the plans and the day to day activities of the whole community of the college are based on our principles and values which are leading us to achieve the goal as follows :

- To provide quality in education through advanced teaching – learning process by digitalization of classroom and library.
- To upgrade the college as one of the best rural colleges in India.
- To set up Community College in the campus.
- To initiate the B.Voc Course as well as Professional Development Centre having occupational and technical training facilities.
- Introduction of Post Graduate courses by regular mode or opening University campus as well as by distance mode.
- To provide research and outreach programmes to support workforce skill and development in the West Goalpara constituency as well as in the state.

West Goalpara College as a centre of higher education, the goals are set to achieve the targets within a time frame and maintain with sustainable effort by 2025.

- To raise the percentage of pass from 60 % to 100 %.
- To double the intake capacity by creating adequate infrastructure and other facilities.
- To remove gender gap of learning community in the college.
- To open up all streams – General (Arts, Science and Commerce) and Vocational.

- Financial and environmental sustainability.
- Value oriented character and capacity building of learners.
- Recognized research centre.

Strategy :

- **Teaching – learning strategy :** While traditional strategies of learning like lecture, discussion, group discussion, interaction, peer learning, self learning, seminar, workshop, field trip, project work, remedial teaching, tutorial, panel discussion, team teaching are used, technology aided strategy like – ICT, Digital Classroom, Audio-visual, Video conferencing facilitated hall, Language Lab, Computer Lab, Digitalization of Library, teacher–taught informal contact etc. are being facilitated. Besides conducting curricular programme with effective method, co-curricular activities like debates & symposia, physical education, literary competition, music, socio cultural activities, games and sports, adventure, NSS, Scout and Guide are organized.
- **Evaluation strategy :** Credit based semester system, used for evaluation, includes spot evaluation, assessment of project works, dissertation paper, practical answerscripts and practical work books and sessional examinations. All our academic works including evaluation are carried out by the faculty of the departments as well as externals from other colleges and also the affiliating university.
- **e –Governance strategy :** Website of the college has been launched to disseminate all information on academic and non – academic activities besides providing facilities of online submission of admission forms, registration, submission of forms for examinations, scholarship's etc. Issue of computerized certificates, downloaded admit cards, examinees attendance sheet and marks folios of sessional examinations.
- **Infrastructure facility related strategy :** Well equipped infrastructure including administrative and academic buildings, library, conference hall, auditorium, separate hostels for boys and girls, canteen, rest house, and updated technology enabled environment like rain water harvesting,

drinking water treatment plant, solid waste management system are provided in the campus. Playground for football and cricket, runners' track, Badminton, Basketball and Volleyball courts, table tennis are provided for preparation for competitions in annual festival as well as youth festivals.

- **Out campus stake holders' participation strategy :** The alumni, the parents and other concerned agencies including affiliating universities like Gauhati University, Krishna Kanta Handiqui State Open University, University Grants Commission, Government functionaries, public representatives, Women organization, Education and skilled development related NGOs contribute to reach the target. This is where the academics work and the learners learn to build themselves to be good students, good professionals, good workers and good citizens.

The faculties :

The faculties play operational role in the core functions of the institution. They also play the coordinating role in the managerial part of the college as they are engaged time to time. The works done within the faculties are in variance with the objectives of the Vision Document laid for the institution. Each of the faculties maintain its own strategic plan on the procedures of supporting and attaining the institutional objectives in connection with his or her own responsibilities.

The faculties of both the streams take joint Endeavour to subscribe to the following strategies to attain the core goals in addition to the individual effort.

- To impart high quality student experience on all programmes.
- To attain and sustain research excellence.
- To strengthen and widen our regional, national and international activities.
- To initiate international learners admission.
- To assure and everlasting relation and contribution with the alumni.
- To sustain the support of the parents, intellectual leaders.

- To develop public private partnership (PPP) in improving the quality of the institution.
- To arrange recruitment programmes with companies and agencies.
- To contribute more and more to the development of locality, region and the nation.
- To attain and sustain a vibrant rank of accreditation of all the programs by National Assessment and Accreditation Council (NAAC) and also of the international agencies when applicable.

Faculty development :

- One workshop will be organized in the college in the ending of each semester for faculty development.
- Proposal will be sent to the UGC and other agency for grant to organize one international seminar and one national seminar per annum.

Time Framed Action Plan :

Teaching and learning being the core factor of an institution of Higher Education (HEI), the college frames the action plan in time scheduled manner to implement for the greater interest of the college community.

Learning :

- ICT enabled classroom
- Computer Lab
- Laptop / Computer/Tablet to the faculty to prepare study materials

Library :

- Central Library computerized.
- e-Library connection.
- Evening Library Facility extended for students and local people.
- Up-to-date journals, reference books, e-journals and e-books in the Library.

Laboratory:

- Science Laboratory equipped as per curriculum
- Language Lab
- Humanities Lab to establish

Research:

- Faculty having Ph. D degree are involved as research guide
- More stress on quality, socially useful and productive research and publications
- Faculties are to be allowed to participate in for a Ph. D Courses
- Students are to be encouraged to prepare quality projects works or dissertation
- Alumnus and alumna are to be involved in extending support to research projects and researchers

Research Project:

- Each Department/faculty undertakes plan for minor as well as major research projects
- Institutional support for project work and available local resources to use

Publication:

- Publication of chapters in books/books with ISBN by individual faculty/team
- Publication of papers in journals with ISSN national/international by individual faculty/team
- One peer reviewed journal with ISSN planned to be published by the college

Infrastructure :

- New Administrative Building having 4000 sq.ft is to be completed within December/2015 utilizing ₨ 50 lakh from Infrastructure development grant
- Science Laboratory Building planned to be constructed within financial year end
- Humanity Laboratory Building planned to be built
- New Classroom Building planned to be constructed with Infrastructure development grant within financial year end
- Rooms for Day Care Centre and cafeteria to be built with PR grant within this year end
- Health Care Centre planned to be constructed within this year end with Infrastructure development grant.

Academic Progress

- **Skill Development** : Vocational skills like anchoring, report writing, leadership, drama, journalism and mass communication etc. linked to it language subjects (English, Assamese, Arabic and Bengali), likewise other vocational courses like tourism and hospitality, remote sensing, documentary, farm management, fishery and hatchery, horticulture, silviculture, weaving and tailoring, food craft, beautician course etc. are planned to be introduced with the formal education system.
- **Learning ability :** Smart classroom, ICT enabled classroom, Computer Lab., seminar, workshop, symposium, quiz, group discussion, panel discussion, conferencing, team teaching, project work, assignment, educational excursion, field study are being facilitated.
- **Language learning :** Development of language learning skills like listening, speaking, reading and writing facilitated through language laboratory.
- **Holistic approach :** For all round development of the students in general and the major / honours students in particular has been taken

up for personality development of the students in respect of curricular, co-curricular, sports, art and culture, NCC, NSS, Scout & Guide, Red Ribbon Club, Eco club, Social service, advocacy / sensitization etc.

- **Teaching plan and lesson plan** are followed to complete the course in time.

Technological up gradation :

❖ **Library :**

- The Central Library is planned to develop in the light of the model suggested by the National Knowledge Commission step by step.
- The Central Library is to be digitalized within 2015.
- Departmental libraries are also planned to be digitalized in the departmental computer.
- Departmental Library will be enriched with more reference books and up to date journals.

❖ **Faculty :**

- The faculty is equipped with computer application with internet facilities.
- For innovation and best practices each departments participate in peer group discussion.

❖ **Administrative Staff :**

- The administrative staff is trained with basic computer education for e-governance.

Support to Students :

- Free admission/concession in admission for meritorious students from bottom poverty line families.
- Group Insurance facilities provided to students.
- Special scholarship to all toppers in examinations in the institution.
- Free rental Hostel accommodation for students.
- Reimbursement of transportation cost to students hailing from areas at a distance above 14 KM.
- Special assistance and support to all talents in co-curricular activities.
- Free tuition fees and free aids to differently abled students.
- Adoption of students special edu-care provided to needy and potential students.
- Book Bank facilities to Students from BPL families.
- Computer learning facility to students in Computer Lab. in group basis.
- Computer learning facility to local youths as a reach out programme related to extension activities.
- Students Feedback system continues to provide input in academic plan and policy of the institution.

Alumni :

- Alumni Association reconstituted and up dated.
- Alumni Association's contribution and support to the college will be ascertained.
- A profile of the top achiever in different field from among the alumni will be published.

Parent - Teachers Association :

- Parent-teachers Association reconstituted.
- The support and co-operation of the parents and the teachers in teaching learning and other activities of the college will be more strengthen.

Health Service :

- Health Care Centre established in the campus to provide services to the college community.

Society in Reach / Reach out / Extension :

- Two village adoption programmes undertaken through Extension Education Centre and National Service Scheme Unit of the college.
- Participation in community services for total cleanliness, sanitation and pure drinking water.
- Adopted schools in reach out areas are taken up for improving performance and value education.

Best Practice :

- The college planned to achieve the three dimensions of education and value.
- Three Dimensions of Education :
  - Creation of knowledge (research) ;
  - Application of knowledge in practical life ;
  - Transmission of knowledge for humanity to the generation to come.
- Innovation and best practices are institutionalized by the faculty to achieve the four pillars of learning as conceived by Delor Commission Report, (1996) (submitted to UNESCO) :
  - Learning to know

- Learning to do
- Learning to live together
- Learning to be

➢ Thrust in innovation and best practices is laid in enabling learners to become not only successful learning achievers but also responsible citizens, effective workers, caring community members and lifelong learners.

****

Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	**WEST GOALPARA COLLEGE**	
Address :	**P.O – Balarbhita, P.S. – Baguan, DIST – Goalpara**	
City :	**Goalpara, Pin - 783129**	**State : Assam**
Website :	**www.westgoalparacollege.org**	

2. For Communication:

Designation	Name	Telephone with STD	Mobile	Fax	Email
Principal	Dr. Debendra Nath Sarmah	O:03663-289178	09854181523	03663-289178	westgoalparacollege123gmail.co
Steering Committee Co-ordinator	Prof. Abul Kashem Pramanik	O:03663-289178	09435511966	03663-289178	pramanik.ak@gmail.com

3. Status of the Institution:

ANNEXURE - I

Affiliated College	✓
Constituent College	
Any other (specify)	

4. Type of Institution:

a. By Gender

i.	For Men	
ii.	For Women	
iii.	Co-Education	✓

b. By Shift

i.	Regular	✓
ii.	Day	✓
iii.	Evening	

5. It is a recognized minority institution?

Yes

No ✓

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

N/A

6. Sources of funding:

Government ✓ ANNEXURE - II

Grant-in-aid

Self Finance

7. a. Date of establishment of the college: **21/08/1981**

b. University to which the college is affiliated /or which governs the college (If it is a constituent college) **Gauhati University**

c. Details of UGC recognition:

Under Section	Date, Month & Year	Remarks (If any)
i. 2 (f)	**18/02/2008**	--
i. 12 B	**18/02/2008**	--

ANNEXURE – III

(Enclose the Certificate of recognition u/s 2 (f) and 12 B of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) :

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☐ No ☑

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☑

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ☑

If yes, date of recognition: ..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes ☐ No ☑

If yes, Name of the agency : N/A

and Date of recognition: N/A (dd/mm/yyyy)

10. Location of the campus and area in sq.mts: ANNEXURE - IV

Location *	Rural
Campus area in sq. mts.	5 acres
Built up area in sq. mts.	12,128 Sq. Mt.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities ✓
- Sports facilities
  - * Play Ground ✓
  - * Swimming Pool
  - * Gymnasium ✓
- **Hostel**
  - * **Boys' hostel**

i. Number of hostels : 02

ii. Number of inmates : 30

iii. Facilities (mention available facilities) : Available

- **Girls' hostel**

i. Number of hostels : 02

ii. Number of inmates : 20

iii. Facilities (mention available facilities): Available

- **Working women's hostel**

i. Number of inmates;

ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise) : **Residential facilities are provided to Warden, Cook and Night Guard**

- Cafeteria — : 01
- Health centre – : 01

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance 108

Health centre staff – : 02

Qualified doctor	Full time		Part-time	01
Qualified Nurse	Full time	01	Part-time	

- Facilities like banking, post office, book shops : **Local Bank and Post office**
- Transport facilities to cater to the needs of students and staff : **No**
- Animal house : **Not applicable**
- Biological waste disposal : **Yes**
- Generator or other facility for management/regulation of electricity and voltage Available : **Yes**
- Solid waste management facility : **Yes**
- Waste water management : **Yes**
- Water harvesting : **Yes**

12. Details of programmes offered by the college (Give data for current academic year)

2014-15

Sl. No.	Programme Level	Name of the Programme /Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strengt	No. of students admitted (Incl. 15% Foreign Students)
1	Under-Graduate	B. A. B.Sc.	3 Yrs.	12th	Assamese English	B.A.: 2000 B.Sc : 150	B.A.: 1312 B.Sc : 65
2	Post-Graduate						
3	Integrated Programmes PG						
4	Ph.D						
5	M.Phil						
6	Certificate Course	CCA CCC BCC Office Automation	6 months 1 to 3 months	12th	English	CCA : 15 CCC : 15 BCC : 15 Office Automation : 15	CCA : 15 CCC : 15 BCC : 15 Office Automation : 15
7	U.G. Diploma						
8	P.G. Diploma						
9	Any other (Specify and provide details)	H.S. (Arts) H.S. (Science) D.El.Ed Open HS Level BPP BA	2 Years 2 Years 2 Years 1 Year 2 Years 3 Years	10th Passed 10th Passed TET Teacher 10th Passed 10th Passed 12th Passed	English Assamese	H.S. (Arts):1200 H.S. (Science):300 D.El.Ed:300 Open HS Level:50 BPP:100 BA:600	H.S. (Arts):1200 H.S. (Science):250 D.El.Ed:300 Open HS Level:46 BPP:25 BA:350

13. Does the college offer self-financed Programmes?

Yes ☐ No ☑

If yes, how many? **N/A**

14. New programmes introduced in the college during the last five years if any?

Yes	✓	No		Number	12

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments	UG (General/Major)	PG	Training
Arts	1. English 2. Assamese 3. Economics 4. Political Science 5. History 6. Arabic	✓ (All Subjects)	✓ ✓	
Science	1. Physics 2. Chemistry 3. Botany	✓ (All Subjects)		
Training	D.El.Ed			✓
Any Other				

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a. annual system [05] H.S., H.S. (Sc), BPP, HS Level, D.El.Ed

ANNEXURE – V

b. semester system [04] B.A., B.Sc, PG, B.A. (Open)

c. trimester system [-]

17. Number of Programmes with

a. Choice Based Credit System — 04

b. Inter/Multidisciplinary Approach — NIL

c. Any other (specify and provide details) — 05 H.S., H.S. (Sc), BPP, HS Level, D.El.Ed

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes [ ] No [✓] (Communicated by G.U. for introducing B.Ed)

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)

and number of batches that completed the programme [ ]

b. NCTE recognition details (if applicable)

Notification No.: ..... Date:..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education programme separately

Yes [ ] No [✓]

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐ No ☑

If yes,

a. Year of Introduction of the programme(s).....

(dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable) ☐

Notification No.: ..... Date:

..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes ☐ No ☑

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Total staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC /University / State Government			06	01	15	06	14	00	21	07
Recruited			06	01	14	06	13	00	33	07
Yet to recruit					01		01			
Recruited by the Governing Body					18	07	11	09	29	16
UGC FD Programme					01				01	
Recruited (AD-HOC)										
Yet to recruit										
Total			**06**	**01**	**33**	**13**	**24**	**09**	**63**	**23**

***M-Male *F-Female**

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			01		01	01	03
M.Phil.			01		04	01	06
PG					13	06	19
Non Sanctioned teachers							
Ph.D.					01		01
M.Phil.					09		09
PG					09	07	16
FD teachers							
Ph.D.					01		01
M.Phil.							
PG							
Total			**02**		**37**	**15**	**54**

22. Number of Visiting Faculty /Guest Faculty engaged with the College. NIL

23. Furnish the number of the students admitted to the college during the last four academic years.

Category	2011-12		2012-13		2013-14		2014-15	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	05	06	02	03	07	04	07	04
ST	05	03	06	05	07	03	04	03
OBC	44	13	52	31	61	23	47	27
General	801	763	967	788	911	685	1325	1279
Others	00	00	00	00	00	00	00	00
Total	**855**	**785**	**1027**	**827**	**986**	**715**	**1383**	**1313**
Grand total	**1640**		**1854**		**1701**		**2696**	

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D	Total
Students from the same state where the college is located	B. A. -1297 B.Sc.- 64				UG=1361
Students from other states of India	B. A. - 13 B.Sc.- 03				UG= 16
NRI students+ Foreign students	B. A. - B.Sc.-				UG=
Total					**1377**

25. Dropout rate in UG and PG (average of the last two batches)

UG Courses	No. of	PG Courses	No. of dropouts
B. A.	30 %		393
B.Sc.	2 %		2
TOTAL	32 %	TOTAL	395

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component	**Rs. 14,500/-**
(b) excluding the salary component	**Rs. 1,395/-**

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes [✓] No [ ]

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes [✓] No [ ]

b) Name of the University which has granted such registration.

Krishna Kanta Handiqui State Open University, Guwahati

ANNEXURE - VI

c) Number of programmes offered 05

d) Programmes carry the recognition of the Distance Education Council.

Yes [✓] No [ ]

28. Provide Teacher-student ratio for each of the programme/course offered

Sr No	Name of the course	Student Strength	Student /Teacher ratio
1	Arts Stream	4000	54:1
2	Science Stream	600	29:1

Distance Education Mode :

Sr No	Name of the course	Student Strength	Student /Teacher ratio
1	B. A.	350	30:01
2	BPP	25	
3	Open HS Level	46	
4	D.El.Ed	300	
5	PG	150	

29. Is the college applying for

Accreditation : Cycle 1 [ ] Cycle 2 [✓] Cycle 3 [ ] Cycle 4 [ ]

Re-Assessment: [ ]

(Cycle 1refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: **28/02/2005** Accreditation Outcome/

Result : **Grade B/ 71.75** ANNEXURE – VII & VIII

CGPA Cycle 2: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

**** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.***

31. Number of working days during the last academic year. 256

32. Number of teaching days during the last academic year 211

(Teaching days means days on which lectures were engaged excluding the examination days) ANNEXURE - IX

33. Date of establishment of Internal Quality Assurance Cell (IQAC) on **25/11/2010**

Re-constituted IQAC on **01/07/2015**

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

(i) **22/07/2015** AQAR of 2011-2012

(ii) **22/07/2015** AQAR of 2012-2013

(iii) **22/07/2015** AQAR of 2013-2014

(iv) **22/07/2015** AQAR of 2014-2015

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information) :

- A Study Centre under Krishna Kanta Handiqui State Open University (KKHSOU), Guwahati.

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

The vision of the institution are

- To build good institution to produce good human capital.
- To organize knowledge society towards making a knowledge economy.
- To groom the progeny competent to take leadership in the society for upliftment from the darkness.
- To make over the centre of higher education by comprehensive contribution to the civil society.
- To kindle light of the society focusing on women education in the campus, outreach and beyond where conservatism still prevails.
- To create a scholastic atmosphere strengthening the four pillars of learning for reshaping education (i) learning to know, (ii) learning to do, (iii) learning to be (iv) learning to live together.
- To create centre of research and innovation in teaching - learning and skill as well as technology through in-campus and reach out programmes.
- To play leading role in educational, social, cultural and economic development of the region.
- To develop as Centre for potential of excellence to transform the vision of a University in reality.

Action strategies of the mission of the institution are

- To impart quality teaching and facilitate learning of the highest standard.
- To strive for educational innovation, technology mediated teaching learning process.
- To emphasize on curricular and co – curricular activities towards making 'perfection in man'.
- To implement the academic programmes for vertical expansion in diverge disciplines and horizontal expansions from learning to research, innovation and knowledge transfer to society.
- To establish linkages of the institution to institutions, to industries, to society for expansion of knowledge, skill, employability and welfare.

- To inculcate scientific temperament in social behavior integrated with art, culture, heritage and religious tolerance.
- To extend support in civic life and living by generating awareness, communication by permeating technocracy to the community and dissemination of information on rights and privileges to adopted villages and also identified students in areas where people are poverty stricken, disadvantaged and victim of natural disaster.
- To pledge to ensure suitable infrastructure to provide access to learning and research facilities with enabled environment for nation building.
- To catch up weak, mediocre and talents as well as haves and have-nots as thrust input to mould as human wealth output.
- To speed up changes in creating human resources of eminence to contribute positively to
  (a) Generation of knowledge and social commitment through humanity.
  (b) Innovation for the adventure in search of truth.

The objectives of the institution are

- Holistic development of the college
- Comprehensive development of learners
- Focus on women Education in the campus, outreach and beyond.

The vision, mission and objectives of the institution are communicated to the Students, Teachers, Staff, Governing Body and other stakeholders like Alumni, Parents, Associate Institution, MHRD, UGC, NAAC, Government, District Magistrate, Director, University and the Community by various media like

a. College website : www.westgoalparacollege.org
b. Social networking site like Facebook page
c. West Goalpara College Prospectus, College Magazine, Journals published by the College.
d. Hoardings, Benner, Poster, Advertisement
e. Parent-teacher Meet, Alumni Meet, Cluster College Meet, Public Meeting, Exchange Programme.

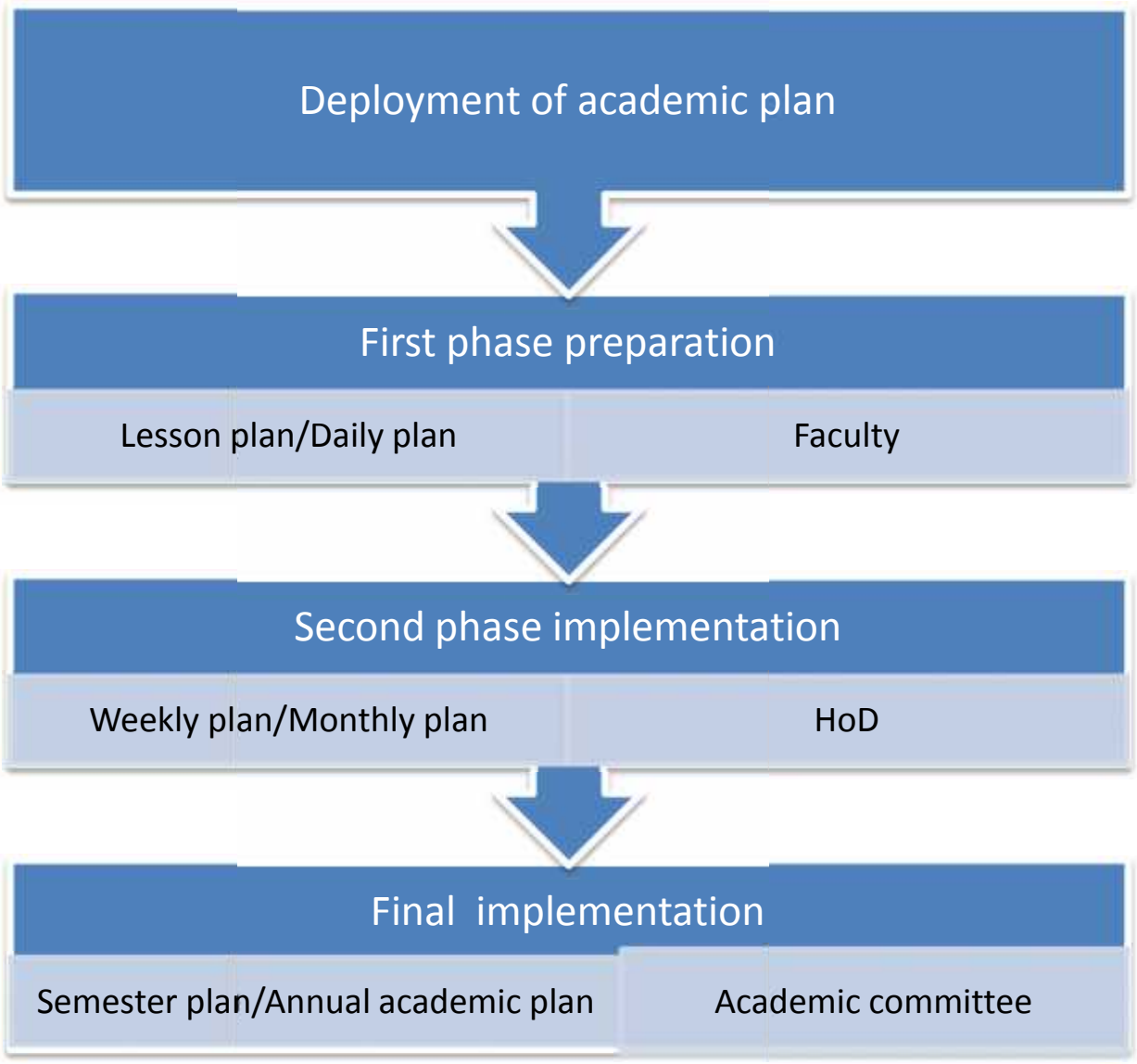
1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The process of development and deployment of action plans for implementation of curriculum are followed as given below

- The curriculum plan transaction and evaluation plan are

communicated to the students through college prospectus.

- Lesson plans for the topics of the syllabus are prepared by the faculty specialized in the subject under the guidance of HoD .
- Daily academic plans of the faculty of the department are prepared by the departmental academic group.
- Weekly combined academic plan covering all subjects offered under the stream are prepared rationally by the group of HoDs and submitted to the college academic committee for finalization and effective implementation.



1.1.2 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- The University furnishes curriculum and time frame syllabus with allotment of marks and credit for implementation by the teachers.
- The college effectively translates the curriculum by structuring the content in academic plan.

The college facilitates the following supports for improving teaching practices:

1. Infrastructure and teaching aid : College provided adequate infrastructure facilities including ICT enabled classroom, Digital classroom, Audio-visual classroom, Conference room, general classroom, Science laboratories, Language Lab and Computer Lab.
2. Teaching-learning aids : The college also provides content related teaching materials, aids and implements besides ICT related aids like smart board, White board, LCD projector etc.
3. Library resources : Subject related Text books, Reference books, Journals, Magazines, Bulletins, News papers, Online Public Access Catalog (OPAC), Library website etc.
4. Teacher empowerment : Faculty development program(FDP) are organized by our college every academic session in accordance with curriculum content. Teachers are also nominated for participation in UGC Orientation Programmes, Refresher Courses, Short Term Courses, Workshops, Seminars and exchange programmes.

1.1.3 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

The institution has taken up multi-approach system in the academic plan for effective delivery and transaction of curriculum as stated below-

- Interactive lecture.
- Remedial teaching and tutorial classes.
- Home work and assignments.

- Workshop, seminar, team teaching, group discussion, self study and library use.
- Itinerant resource persons lecture.
- Field study/Educational exposure trip .
- Project Work in order to enhance the knowledge base of students in the field of research.
- Academic exchange program among group of Associate Institutions.
- Continuous evaluation system and special education strategy for talented and slow learners as well.

1.1.4 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The institution organizes interactive session with the identified industry experts so as to strengthen industry linkages and research bases. There are some efforts to develop attitude of learners through operationalisation of curriculum as per the industry requirements.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

As the curriculum is developed by the affiliating University, the faculty of the institution discusses the encountered defects and gaps in the department and ultimately processes the needs for modification in the College Academic Committee. The modifications/adaptations of the curriculum so detected are referred to the University as contribution for development of curriculum. In this process, all faculty members/all departments are involve with feedback/ specific suggestions in the development of the curriculum.

Besides other stakeholders especially the students and parents also submit the difficulties in curriculum transaction in their feedback report for recognition/action taking in efforts for modification by the College Academic Committee.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The institution has undertaken to design and develop a short term skill development course on "Productivity Linked Co-operative Agricultural Farming" to strengthen the linkage between the academia and small/marginal farmers. The College Academic Committee in collaboration with the agriculture experts and farmers will process assessment of needs, design and development of curriculum and planning of implementation. This certificate course is useful to develop various skill sets for employability and productivity.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The college developed an inclusive communication system among all stakeholders to ensure that the stated objectives of the curriculum are achieved in the course of implementation. The college takes the following measures:

- Unit Tests, Remedial Teaching, Tutorial classes, Students' Seminar are conducted.
- Self-learning through project appraisal and practical for development of competence.
- Review meetings at departmental levels to discuss the progress of the teaching activities.
- Feedback on curriculum from Academician, Professional Experts, Educationist, Alumni and Group of Institutions.
- Analysis of feedback from students and parents are communicated to College Academic Committee

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

The college offers general degree courses in Arts and Science streams. Besides Pre-degree/Degree Courses under Open learning System, Pre-professional, Self-employment, Skill Development Courses are offered as productivity link course.

Opening year	Course Offered	Affiliating Authority
2004	Fish Farming	Santosh Farming Society
2004	Weaving and Tailoring	District Industry Centre
2010	Bachelor Preparatory Program	Krishna Kanta Handiqui State Open University (KKHSOU).
	B.A	
2012	D.El.Ed	
2010	Dip. In Comp. Appln	Sahaj Arunodoi Kendra (Govt. of Assam).
2015	P.G (Assamese & Pol. Science)	Krishna Kanta Handiqui State Open University (KKHSOU).
2015	CCA, BCC & Office Automation (Cert. Course)	AHSEC.
2014	H.S Course	Assam State Open School.

Goals of the programmes are to create a knowledge society transforming in end to construct a knowledge economy.

Objectives of the Programmes

- Prepare the students for continued learning in a rapidly changing discipline (BPP).
- Build community connections that enhance quality of life for students and the community (Fish farming & Weaving-Tailoring).
- Maintain a quality workforce and work environment and maximize the use of technology in delivery of services (Computer courses).
- The semi-educated youth aspirants, who are disadvantaged and deprived, are given opportunities for continuation of education through open learning system (HS & BA).
- Support Co-curricular activities that help our students prepare for their career for lifelong learning (Life skill courses).

- Social demand based courses like Pre-professional and Para-professional courses have importance in productivity-link economic as well as business activities (CCA, BCC & Office Automation).
- Graduates, who are not able to get access in formal system of higher education, yet have aspiration for obtaining higher education for better/higher placement, are given opening. Such open learning system offers opportunities for acquiring competence in productivity, employability and social leadership (PG courses).
- Capacity building and competency gaining by passing through in-service training is urgently required for regularization of services (D.El.Ed)

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

Since the college follows the curriculum designed and developed by the University, the twin /dual degree programmes are not applicable

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college
- Choice Based Credit System and range of subject options
- Courses offered in modular form
- Credit transfer and accumulation facility
- Lateral and vertical mobility within and across programmes and courses
- Enrichment courses

The University offers a large numbers of options and the college offers the range of Core / Elective Subjects as below :

Programme	The college opted range of Core / Elective options
B.A.	Compulsory Subjects : (i) English, (ii) Environmental Studies One of MIL (iii) Assamese, Bengali, Alt. English
	General Course : (any two Elective Subjects) History, Pol. Science, Economics, Education, Arabic, Philosophy, Geography, Mathematics, Elective Assamese, Alt. English
	Major Course : (One for Major with one Elective Subject) English, Assamese (?), Bengali History, Pol. Science, Economics, Education, Arabic, Philosophy, Geography, Mathematics, Elective Assamese, Alt. English
B.Sc	Compulsory Subjects : (i) Functional English, (ii) Environmental Studies
	General Course : (any two Elective Subjects) Physics, Chemistry, Botany, Zoology, Anthropology, Mathematics, BCA, Economics, Geography
	Major Course : (One for Major with one Elective Subject) Physics, Chemistry, Botany, Zoology, Anthropology, Mathematics, Economics, Geography
M.A.	Assamese, Political Science
Computer Science	BCA, CCA, BCC, Office Automation

(?) Major in Assamese requires two Elective subjects in lieu of Assamese (MIL).

The range of subject options is same as given by the University :

Compulsory subjects

i) English for B.A. and Functional English for B.Sc 1st & 2nd Semester

ii) MIL for B.A.-Assamese, Alt. English, Bengali (1st, 2nd, 3rd & 4th Semester)

iii) Environment Studies for B.A. and B. Sc 3rd & 4th Semester.

Distribution of Marks and Credit for Three Years Degree Major Course :

Subjects	Sem 1	Sem 2	Sem 3	Sem 4	Sem 5	Sem 6	Total Marks	Total Credit
Major	200	200	200	200	450	450	1700	136
Elective	75 +75	75 +75	100 +100	100 +100			700	56
English	50	50					100	08
ENV			50	50			100	08
Total	400	400	450	450	450	450	2600	208

Distribution of Marks and Credit for Three Years Degree General Course:

Subjects	Sem 1	Sem 2	Sem 3	Sem 4	Sem 5	Sem 6	Total Marks	Total Credit
English	50	50					100	08
ENV			50	50			100	08
MIL	75	75	75	75			300	24
Elective	200	200	200	200	200	200	1200	96
Total	400	400	450	450	450	450	1700	136

- The Core / Elective subjects like Economics, Geography, History, Pol. Science etc. in Arts Stream and Physics, Chemistry, Zoology etc. in Science Stream offered in the college are expected to develop specialization of knowledge and skill.
- The teaching of English is expected to improve national and global mobility as well as employability, while teaching of Modern Indian languages like Assamese and Bengali is expected to increase regional mobility in Eastern and North-East India.
- Provision of studies in Major Subjects is expected to enhance progression to Higher Studies and capacity building by improving potential for employability.
- Introduction of / opening avenues for study of skill / vocational related /para-professional courses (as stated in 1.2.1) is expected to increase employability.

Courses offered in modular form

Module	Course
Degree Module	3-Year Degree B. A. (Pass & Major) 3-Year Degree B. Sc. (Pass & Major) 3-Year Degree BCA 2-Year Post Graduate M.A. (Assamese & Pol. Science)
Diploma Module	3-Month Diploma in CCA 1-Month Diploma in BCC & 3-Month Diploma in BCC 3-Month Diploma in Office Automation 2-Year Diploma in D.El.Ed 2-Year Course in Bachelor of Preparatory Programme (BPP)

The institution follows the credit transfer and accumulation facility as given by Gauhati University for TDC (Semesters) stated below :

Applicable for Arts Stream :

Cumulative Grade Point Average (CGPA)	Formula
Upto 9.5	5 × CGPA + 20
Above 9.5	65 × CGPA - 550

Applicable for Science Stream :

Cumulative Grade Point Average (CGPA)	Formula
Upto 9.5	20 × CGPA - 5
Above 9.5	25 × CGPA - 50

1. In the beginning of 1st Semester of Degree Course mobility within and across programme and courses are allowed :
   (a). Students of Science Stream in Higher Secondary level to changeover to Arts Stream in degree level.
   (b). Students admitted in one subject (Major / Pass) to switchover to another subject within the same Stream.
2. During the 1st Year (1st & 2nd Semester) of Degree Course mobility from Major
   Course to Pass Course is allowed but not from Pass Course to Major Course.
3. Students passed in Degree (Major and Pass) course in the same subject are allowed to continue Post Graduate Course, but not allowed vertical progression from other subjects.

Enrichment courses :

1. The institution offers Certificate/Diploma courses like BCC, CCC, CCA, Office Automation, D.El.Ed, BPP
2. Short duration courses like Personality Development and Leadership, Communication Skill, Yoga and Meditation, Integrated Farming (Agriculture and Fishery), Weaving, Embroidery and Tailoring.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The college offers self finance programmes in such areas of studies which do not fall under the curriculum framework of the affiliating University. These programmes are socially demanded as well as need based depending on regional potentiality in human resources and natural resources as well. The self finance programmes are identified in order to enhance productivity of the artisans and to commercialize the products by value added and quality improvement. The entrants are selected from among the local artisans who have functional literacy and technocracy. The fees structure is fixed and reviewed annually at minimum level to cover the supplementary cost but not the overhead cost. The details of self finance programmes are given below as per table

Programme	Curriculum	Eligibility Admission	Fees Structure	Instructor/ Teacher	Salary (Rs.)
CCA	KKHSOU	HSLC	3000.00	Bhaskar Das, PGDCA	4,000.00
CCC	Innovative Technical Course of G.U./AMTRON	HSLC	900.00	Rajib Sarma, MCA	10,000.00
BCC		HSLC	900.00		
Office Automation		HSLC	900.00		
Weaving & Tailoring	DIC	Functional Literacy	Fully subsidized	Kiron Devi, Diploma	3000.00
Eco-hatchery & Fishery	District Fishery & WGC	Functional Literacy	Fully subsidized	Abu-Al Mozid, Field Expert Prof. M.U. Ahmed	Honorary
Agri-Farming	DAO	Functional Literacy	Fully subsidized	Abdul Halim	Honorary

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

Harnessing local resources (Artisans and Agricultural Products) it is planned to provide skill oriented programmes for participating in **Make-in-India Movement** to produce artistic/decorative jute products for marketing locally and globally. The programme is yet to be finalized.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

The institution has taken the advantage of a Distance learning Mode of Education offered by KKHSOU for the benefit of the students.

Programme	Affiliating Agency	Mode of Learning
3-Month Diploma in CCA	KKHSOU	Distance mode
1-Month Diploma in BCC & 3-Month Diploma in BCC	GU & AMTRON	Face to Face
3-Month Diploma in Office Automation	GU & AMTRON	Face to Face
2-Year Diploma in D.El.Ed	KKHSOU	Distance mode
2-Year Course in Bachelor of Preparatory Programme (BPP)	KKHSOU	Distance mode
B.A.(Pass & Major)	KKSHOU	Distance mode
M.A.	KKHSOU	Distance mode
H.S. Level Course	SOS Assam (AHSEC)	Distance mode

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The goals of the institution are

- Empowerment of the student to sustain globally.
- Creating knowledge society towards making a knowledge economy.

The objectives of the institution are

- Holistic development of the college to produce good Human capital
- Comprehensive development of learners
- Focus on women Education in the outreach and beyond.

Curriculum enrichment:

Keeping in view of the goal and objectives the faculty in each department transacting the concerned G.U. curricula held group discussion to identify defects and difficulties in content delivery to the students. The findings and recommendations were finalized in the panel discussions of all departments.

The curricula designed and developed for use in the semester system beget with difficulties like incompatibility of syllabus with time frame, regional focus missed in the curriculum, curriculum load not equally distributed. Curriculum content load in 5th and 6th Semesters (Major) appears heavy though marks distribution shows equal perforce.

It is recommended that Provision of project works with simple methodology needs to be applicable in all subjects and the project work need

to be survey based extension education reflecting the focus on outreach area.

In curriculum transaction this institution is emphasizing on classroom teaching, Lab practices, Self study in library; besides organizing guest lectures, extension activities, field study, seminar, workshop, group discussion, home assignment, unit tests, remedial teaching, tutorial class and peer learning.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

Random sample survey method was followed to obtain feedbacks from learners to enrich and organize the curriculum to reflect the impact on empowerment. Similarly need assessment has been obtained from students in catering to the needs of job seekers in regards to employability in changing employment market.

The process was supplemented by

- Enrichment of teaching - learning and evaluation of students of group of associate institutions e.g. Beinstein College of Science, Kalpana Chawla Memorial Academy, Chunari College, Baida College, Oasis Jr. College, Nova Academy, SR Academy, Khudrapoitary Jr. College.
- Guidance and Career Counseling for outgoing students of 6th Semester.
- 2 - month Preparatory coaching for TET candidates of lower primary, upper primary, secondary education, pre senior and senior madrassa.
- 45 - day advance coaching for CEE (Medical and Engineering).
- 1 to 3 months skill development training for Weaving, Tailoring and Embroidery.
- 1 – day workshop for skill development on fishery, hatchery and integrated farm management.
- 7 - day workshop on creative arts (dance) for students of the college and neighbouring institutions.
- Conduct of Bachelors' Preparatory Programmes, D.El.Ed Course, Degree and Post-Graduate Courses on Humanities (Assamese and Political Science) in Study Centre of Krishna Kanta Handiqui State Open University.
- Conduct of Higher Secondary course in Study Centre of Assam State Open School under AHSEC.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The institution organized programmes on focus issues having quality as well as global importance :

Gender issues :

- Women Cell of the institution organized programmes for consolidation of social animators to sensitize the local population having problems of gender discriminations, conservativeness, backwardness, witch-killing, domestic harassment.
- Celebration of International Women Day on 8th March adopting resolutions for
  a. Collaborative work with Assam Mahila Samata Society (AMSS) for empowerment of women, measures against Witch – Killings.
  b. Tie up with Women Wakening Workforce (WWW) for Skill Development Centre.
  c. Adoption of village in neighbourhood (Simlabari) having concentration of conservative poor women who are mostly victims of domestic harassment, early child marriage, child labour.

Climate change and Environmental issues :

- Observance of World Environment Day on 5th June adopting resolutions on
  a. Creation of Eco-friendly college campus by plantation of valuable, medicinal and fruit saplings and distributions.
  b. Popularizing the theme of WED "Seven Billion Dreams. One Planet. Consume With Care" by Eco-club of the college and to inculcate the local people's attitude for (i) "Save Tree, Save Life" (ii) "Stop Wildfire to resist Global warming"
  c. Curriculum on Environmental Studies (ENVS) is supported by field study trip every year for micro level study and submission of project reports by the students.

Human Rights issues :

- Organize National Level Seminar on "Protection of Human Rights – (i) Role of Media, (ii) Legal Cell, (iii) Civil Society, (iv) Administration, (v) NGOs, (vi) Educational Institution".
- Publication of a Bulletin on Protection of Human Rights.

ICT issues :

- Team teaching, Itinerant Resource Persons interactive lectures and exchange of views by experts are conducted in ICT enabled classroom.
- Video conferencing, Projection of UGC Country Wide Classroom which was started in 1984 for territory level education.
- Language Lab. for proficiency in communicative skill, research and development on regional dialects.
- Computer Education and ICT Programme in Computer Lab.
- Curriculum transaction in Smart Classroom.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

§ moral and ethical values

§ employable and life skills

§ better career options

§ community orientation

While the objectives of the institution has been focused on holistic development of the college to produce good Human capital the various value added courses / enrichment programmes offered are :

Moral and Ethical values :

- Scout and Guide, NSS, NCC and Red Ribbon Club are successfully organized to inculcate discipline and values among the student community.
- Parent-Teacher meet before starting of every academic session resolves the problems of indiscipline, anti-social tendencies, gutkha - addiction, alcoholism. The meet also thresh out the solution of the problems for betterment of class performance and character building.

- Teachers' Advocacy Cell of the college makes effort to popularize the motto "Try not to become a man of success but rather to become a man of value" propagated by Elbert Einstein.

Employable and Life Skills :

- In absence of placement cell in the college Career - Guidance and Counseling Cell has been organizing as information centre for placement in
  a. Civil Police Force / Home Guard / Civil Defence.
  b. Indian Army and Navy.
  c. Central Reserve Police Force.
  d. ANM / GNM / Asha Worker (NHM).
  e. Anganwadi Worker and Helper under ICDS.
  f. Security person / Driver / Para-technical person in private and Govt. Sector.

Better Career options :

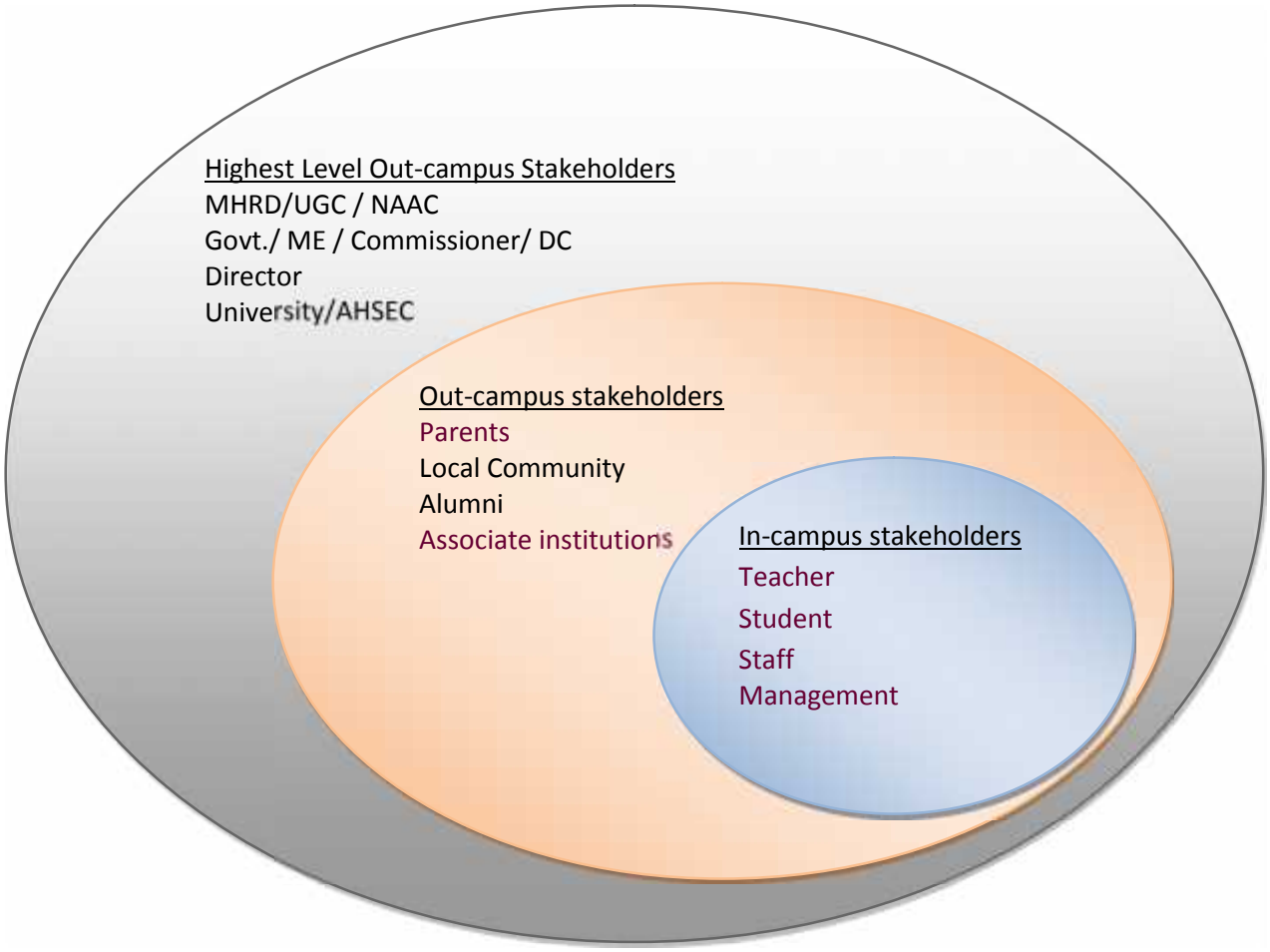
- Lectures on success stories by highly placed alumni are organized to inspire the students for better career.
- Educational Excursion and exposure visit to institutions of national prominence are organized to heighten the aspiration of the students for higher placement.
- Reputed professionals are invited to encourage the students by advising tips for preparing for legal service, banking service, chartered accountancy, company management and competitive civil services.

Community orientation:

- Sustained programme of community orientation are organized involving students in activities for education village (Simlabari) adoption.
- Socio-economic surveys on sporadic basis are organized among the students and the teachers to participate in activities in the communities inhabiting in the neighbourhood 'to know the people, to learn from the people and to sensitize scientific temper to the people'.
- The institution has been organizing activities for philosophical tolerance, integrity and communal harmony by celebrating Swaraswati Puja, Fateha-E-Doaz Daham, Tithi of Sri Sri Shankardeva, Moharam, Bihu festival, cultural programmes participated by local artist of all communities.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

In-campus stakeholders are teachers, students and management. Associate Institutions and Parents are out-campus but closely affected stakeholders.



A feedback format was developed to collect data from in-campus stakeholders including teachers, students, staff and management (Governing Body) as well as parents and associate institutions. The conclusive data analysis conveyed that

- Incompatibility of syllabus with time frame (Teachers' view)
- Lack of transparency of sessional test marks in credit sheet (Students' view)
- Difficult maintenance of e-governance (Staff view)
- Streamlining flow of fund for facilitating academic activities in efficient mode needs close monitoring. (Management view)
- Parents are interested in social auditing and performance reports of the

pupil. (Parent view)

- Sharing in curriculum transaction and evaluation by the group of institutions is important in enriching curriculum. (Associate institutions' view)

To sum up the feedback of the affected stakeholders in enriching the curriculum it is pointed that the syllabus needs to be compatible with semester timeframe, while final credit sheets need to be transparent. Efficiency in e-governance, social auditing, streamlined fund flow need to be ensured in facilitating academic activities. Sharing in curriculum transaction and evaluation by cluster of institutions is imperative in enriching curriculum content and delivery system.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

- The Head of the Department is directly involved in making study on the impact of the curriculum content and the transaction in the classroom. The faculty is the prime investigator to feed data to HoD in the enrichment programme.
- The departmental observation on data analysis is stored in IQAC, while the co-ordinator makes collective analysis for monitoring by the academic committee where the President and Secretary (Principal), Governing Body and all HoDs are involved in meticulous analysis and deciding strategy in annual academic action plan.
- The academic committee of the college takes follow up action.
- The HoDs disseminate the contention and spirit of annual academic action plan to the faculty so as to prepare Semester academic action plan.
- The faculty prepares monthly, weekly and daily academic action plan in words and spirit. Each faculty prepares lesson plan and maintains Academic Dairy.

The institution created a mechanism as stated above to monitor, evaluate and sustain the quality of curriculum enrichment programme.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The college follows the curriculum designed and framed by the Gauhati University.

The faculty of the departments encounter the gaps and defects in the content and transaction of the curriculum prepared by Gauhati University while delivering in the classroom .The review report on design and content of the curriculum as determined by the departments are summarized by the West Goalpara College Academic Committee and sent to the Academic Council for inclusion in future modification of the curricula/Syllabi by the University.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

As stated in section 1.3.5 and 1.4.1 above. The institution has the formal mechanism of Feedback system on curriculum. Though the college has no autonomy to introduce changes/New curriculum, the institution uses the facilities provided by computer lab and language lab for curriculum enrichment and learning proficiency of the students.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Any other relevant information regarding curricular aspects which the college would like to include.

The college has introduced the following courses during the last four years.

a. The Major Course in English.

b. The Bengali is introduced at degree level.

c. Science Stream is introduced in degree level.

Rationale: Introduction of new Subject/Major course/Stream was justified by

(i) Demand from the stakeholders.
(ii) Need assessment of the students.
(iii) Better placement opportunities.

d. D.El.Ed course is introduced through the Study Centre of West Goalpara College under Krishna Kanta Handiqui Open University (KKHSOU).

Rationale : D.El.Ed has been made compulsory for in service teacher of primary and upper primary schools in Assam.

e. Bachelor Preparatory Programme (BPP) and B.A are introduced under Krishna Kanta Handiqui Open University (KKHSOU).

Rationale : Drop-outs, Left-outs and in-service personnel need to qualified for placement/promotion/higher education passing through BPP and B.A. courses.

f. PG Course in Assamese and Political Science introduced under Krishna Kanta Handiqui Open University (KKHSOU).

Rationale : Graduate pass-outs exceed intake capacity for PG Course in the University/PG Colleges in Assam. This made us compelled to open space for Post Graduation through Open Education System (KKHSOU).

g. Short Term Course opened in the institution during 2014 – 2015 :

i. Course on Computer Concept (CCC)

ii. Basic Computer Course (BCC)

iii. Certificate Course in Office Automation (CCOA)

Rationale : Pre professional courses like CCC, BCC and CCOA are ICT based, primary job oriented, self employment utility programmes which have social demand.

h. Other programmes which the college would like to include

i. B.Voc Couses (NOC received from Gauhati University)

ii. Community Colleges (MoU with OIL under preparation)

iii. Innovative Subjects (Proposal for BCA and IT courses submitted to Govt. of Assam)

iv. B.Ed Course (Proposal submitted to Gauhati University)

v. Commerce Stream in H.S. and Degree

Rationale : Vocational and Pre professional courses, as stated above, have high social demand and the college authority has the intention to introduce such programmes/courses having adequate knowledge and skill to mitigate emerging needs of the economy for the benefit of the community.

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The College ensures publicity and transparency in the admission process through following ways

1) The college Prospectus
2) Display of notice regarding admission in the Notice board.
3) Banner, Poster etc.
4) Website : www.westgoalparacollege.org
5) Admission cell.
6) One to one counseling by the faculty members.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

Criteria adopted and process of admission :

Course	**Procedure**
B. A. (General)	Merit List
B. Sc. (General)	Merit List
B. A. (Major/Honors)	Screening Test
B. Sc. (Major/Honors)	Screening Test
H.S. (Arts / Science)	Merit List

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

PROG	Open		SC/ST		Other OBC/MOBC	
	W G College Highest% Lowest%	Lakhipur College Highest Lowest%	W G College Highest% Lowest%	Lakhipur College Highest Lowest%	W G College Highest% Lowest%	Lakhipur College Highest Lowest%
BA (G)	75 % 30 %	65 % 30 %	65 % 30 %	60 % 30 %	62 % 30 %	58 % 30 %
BSc (G)	65 % 30 %	NIL	30 %	NIL	30 %	NIL
H.S. (Arts)	70 % 30 %	68 % 30 %	55 % 30 %	52 % 30 %	56 % 30 %	50 % 30 %
H.S. (Sc)	72 % 30 %	NIL	NIL	NIL	NIL	NIL

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Admission process is conducted by the Admission Committee of the college. They prepare the merit list of the students for the respective courses / programme.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

* SC/ST
* OBC
* Women
* Differently abled
* Economically weaker sections
* Minority community
* Any other

The college is situated in rural minority dominated area. It is surrounded by tribal area inhabiting Garo, Bodo, Rabha, Hajong, as well as Char area of mighty River Brahmaputra inhabited by the Muslims. The college fulfils the national commitment by giving admission to students from diverse section of people as per provision.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Course / Intake	2011-12	2012-13	2013-14	2014-15
B.A.	996	1167	957	1312
B.Sc				65
H.S. (Arts)	517	544	588	1069
H.S.(Sc)	127	143	156	250
Total	**1640**	**1854**	**1701**	**2696**

N.B. 2015-16 Admission process is going on.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?

The differently abled students, whoever approaches on college and satisfy the basic norms get admission.

The college management, teaching and non-teaching staff as well extend help to the individual student both at formal as well as informal level.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

The college has a system for assessing the students' knowledge and skill before the commencement of the programme. Generally, the marks obtained by the students in the 12th examination serve as the basic indicator of knowledge but in the Major / Honors Course the concerned departments conduct screening test and on the basic of that admission in Major / Honors is confirmed. The faculty of the concerned departments plan and implement curricular and Co-curricular activities for the improvements of the students.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

The institution takes initiative to bridge the knowledge gap of the enrolled students to enable them to cope up the programmes of their choice by arranging remedial course for the selected students.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The college organizes the following programmes to sensitize its staff and students on issues such as gender, inclusionary environment.

Gender Equality :

- The Women Cell of the college takes step for improvement of quality of the women section to cope up with the mainstream.
- Anti Sexual Harassment Committee of the college takes note on the problems related to sexual harassment cases and they take actions with the concerned authority for solution.
- The Grievance Redressel Cell of the college takes action on the basis of applications submitted to the cell for gender equality.

Inclusion :

- The Alumni Association of the college takes initiative for exchange of views through interaction under the current students for the all round development

Environment :

- The Eco-club of the college takes effective step for environmental upgradation through plantation programme.
- The NSS Unit of the college organizes environmental awareness programme in the neighbouring villages.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The college identifies the advanced learners on the basis of the marks secured by them in the final examination, sessional tests and group discussion.

The following facilities are provided in to the advanced learners :

- Library facilities like issue of extra reference books.
- Excursions are arranged to the historical and industrial place.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

To maintain as well as to remove the risk of the drop out students the following steps are taken :

- Remedial Classes
- Extra Lectures
- Counseling by the faculty members.

Moreover, the meritorious students from economically weaker section are provided various scholarships.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

A. Academic Calendar : The Academic Committee of the college prepares an academic calendar in the beginning of each academic year / semester as per affiliating university guidelines and decision of the college authority. It contains events, examinations and other activities planned for the participation Semester / year.

The academic calendar contains a description of each event and the planned dates for the same. Probable dates for activities such as internal exams, seminars and study tour and so on are mentioned in the planner.

B. Teaching Plan : The teaching plans are prepared by every faculty member on their allotted subject and they submit them to HoDs of departmental teaching plans. All faculty members maintain teachers dairy to record their academic calendar as well as their duties and responsibility of the teacher.

Every department follows the affiliating university guidelines in the evaluation process of sessional examination.

In addition to above the concerned departments give assignments and project work to the students.

Evaluation schedule is mentioned in the academic calendar of the college.

The Examination Committee of the college looks after the matters related to examination of the institution.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

The Internal Quality Assurance Cell (IQAC) plays an important role in the teaching learning process. The IQAC holds regular meetings in which academic development of such as seminars; workshop, co-

curricular activities and field trips are planned. These information's are passed to HoDs and faculty members of the departments. It also encourages teachers to participate in seminars, workshops, conferences organized by other colleges and universities. The IQAC works in close coordination with all sub-committee of the college to ensure effective implementation of all the affective planned.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The faculty members of our college use a combination of different teaching – learning methods for our students in addition of regular lectures.

- Support Structure : The college facilities Computer Lab, Language Laboratory, Digital Classrooms, Computerized Laboratory for the promotion of teaching – teaching quality of the college.
- Independent Learning : Project works are done by the students under the guidance of concerned departments. Field trips are organized of the studies of Environmental Studies, they prepare reports on the trips and submit to the concerned faculty member who evaluate the reports.
- Collaboration Learning : to improve the skill and for the development of personality. Students are encouraged to organized and participate in various events like college week, debate & symposium competition, cultural function etc. career counseling programmes are held in the college for the benefit of end semester studies in collaboration with NGOs, University of Science and Technology, Meghalaya (USTM).
- Support Available :
    - The college is equipped with computerized library as well as sufficient numbers of books, references, magazines etc.
    - Auditorium, Conference Hall, Class Rooms, Boys' and Girls'

Common Room and Computer Lab.

- The college holds Various Committee and Co-curricular activities.

- Faculty Development Programmes : Our faculty members encouraged to participate in faculty development programmes like workshop, seminars, conferences, refresher/orientation programmes, publication in various magazines and journals, research activities etc.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The college organizes different programmes to nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovaters.

- Leadership training programme under Career and Counseling Cell.
- Literary Composition Contest under departments related to literature.
- Awareness programme against superstition and adopt Scientific views by NSS.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The college classrooms are equipped with Smart Boards. Teachers often use Power Point Presentation to make learning effective and interesting. The students are also encouraged to use latest technology. The library is computerized and CDs and DVDs on different topics are available in the library.

Teachers and students use these CDs for knowledge upgradation. Information and Communication Technologies (ICT) enable teaching has become an important part of our teaching learning.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The college ensures the following steps for advanced level knowledge and skill among the students and faculty :

- Each department organized various seminars, workshops and events every year as a part of academic calendar.
- Field trips and study tours are organized every year for students.
- Students and teachers are encouraged and supported to participate in seminars, workshops, conferences held by different academic institutions.
- The college published magazines in which the faculty members and students contribute their articles and poems.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

Counseling for further studies and careers :

- Teachers offer guidance to the students on various matter pertaining to competitive examination such as pattern of examination, guidance for preparation of competitive examination, personal interviews, regular intervals through formal as well as informal interaction. Some of the areas of guidance are UG to PG.
- To make the students more efficient in their career along with their regular academic classes the college conducts group discussion, meeting etc.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The following approaches/methods are adopted by the faculty of the college during the last four years.

- Group discussion, Quiz, Debate competitions are held in the college.
- Smart Board and Projector are used in the college.
- Regular assessments through sessional examinations are done in the college.
- Field Study/Field Trips are organized every year.
- The institutions organizes workshop/on faculty development/best practices for encouraging the faculty to adopt new and innovative approaches and the impact of such innovative practices on students learning.

2.3.9 How are library resources used to augment the teaching- learning process?

The college Library is computerized and it has extended various services based on the requirements of the students and facilities. Books assistance is provided by the library to the students. The college has one Central Library and Departmental Libraries of the various departments.

Library Holdings	2011-12		2012-13		2013-14		2014-15	
	Nos.	Total Cost	Nos.	Total Cost	Nos.	Total Cost	Nos.	Total Cost
Text books	533	97,410/-	1109	1,38,138/-	426	70,966/-	1246	2,82,572/-
Reference books	68		131		47		171	
Any other (Donated)								
Total No. Books	601	97,410/-	1240	1,38,138/-	573	70,966/-	1417	2,82,572/-
Journals/Periodicals	11	12,720/-	11	12,720/-	11	12,720/-	15	14,220/-
Newspaper	6	10,800/-	6	10,800/-	6	10,800/-	7	11,290/-

As on date library has 19,317 volumes.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

The institution, some time faces the challenge of completing the curriculum within plan, time frame and calendar. But it is not very serious as each and every department plans the teaching hours and syllabus covered during those hours along with respective subject faculty members along with that consideration is given to future activities like college week, festivals etc. However, it there are any unplanned activities or due to some natural calamities (flood, bandhs etc) the faculty members who are facing a problem in completing the syllabus conduct extra classes as allotted by the Head of the Departments.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The college has followed various evaluations and monitoring system to ensure the quality of teaching-learning process. The main systems are as followed :

a. Result Analysis : It is done by all the departments of individual subjects after every internal & external examination. Report of the same is submitted to the HoDs. Individual subject teacher is then analyzed and guided it he or she requires any improvement.

After the analysis of result data, steps are taken to improve slow and average learners through remedial classes. The bright students are encouraged to improve their result more and more.

b. Feedback System : in this system, feedbacks are taken from the students every semester, the collected fees backs are analysed and reported to the concerned faculty members with the suggestions to develop their teaching skill.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			01		01	01	03
M.Phil.			01		03	01	05
PG					13	06	19
Non Sanctioned teachers							
Ph.D.					01		01
M.Phil.					09		09
PG					09	07	16
FD teachers							
Ph.D.					01		01
M.Phil.							
PG							
Total			**02**		**37**	**15**	**54**

Requirement of competent and qualified teachers is as per the UGC and Government norms. Advertisement is released in all the leading newspapers. From the applications received, eligible candidates are shortlisted and called for interview by the Selection Committee of the college. The names of selected candidates are forwarded to the Director of Higher Education, Assam for approval. After approval, the selected candidate are appointed.

Strategies adopted by the college retain the staff :

The college adopts the following strategies to retain the staff :

Keeping in mind the changing curriculum, Faculty Development Programme is organized to enable the teachers to adopt the changing needs of education and society. The teachers are encouraged to go for Refresher and Orientation Courses for refreshing and updating their knowledge in their respective subjects.

The faculty members are encouraged to write and publish articles, books as well as research papers. The teachers are allowed duty leave, study leave as per rules. The college organizes departmental seminars, study tours for teachers. This encourages the teacher to pursue an enriching career in teaching learning.

Apart from that a healthy environment is maintained in the college is which various cultural programmes, staff picnics are organized.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The college has introduced three year degree course in Science (B.Sc) both in Pass and Major from the session 2013 – 14 keeping in mind the growing demand of science education in the locality. To run the course faculty members of science stream have been appointed by the College Management on temporary basis (Non-Sanctioned). The newly recruited teachers are paid their fixed remuneration by the college authority.

- Moreover, the course and curriculum are framed and guided by our affiliating Gauhati University. Recently, our university has introduced Environmental Studies (EVS) as compulsory subject in 3rd and 4th Semester in Degree level. There is no any faculty to teach the subject. This subject is taught with the participation of various faculty members from various departments.
- To meet up the changes of curriculum the existing faculty are provided in house orientation by the respective departments. The faculty members are innovated for their professional development by involving themselves in research degrees and activities. The college library is asked to procure relevant literature on the new topic and purchase the necessary books, journals and reports.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

(a) Number of teachers attended faculty / staff development programme :

Academic staff development programmes	Number of faculty attended			
	2011-12	2012-13	2013-14	2014-15
Refresher Course	13	2	1	
Orientation Course	1	2		2
Short Term Course			2	
Summer/Winter Schools/Workshops etc	2	4	3	2

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- Teaching learning methods/approaches
- Handling new curriculum
- Content/knowledge management
- Selection, development and use of enrichment materials
- Assessment
- Cross cutting issues
- Audio Visual Aids/multimedia
- OER's
- Teaching learning material development, selection and use

c) Percentage of faculty

* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies

* participated in external Workshops / Seminars / Conferences recognized by national/ internationalprofessional bodies

* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

The college organizes various in house programmes also.

(b)

1. Faculty Development / Training programmes are organized by the college to enable the uses of ICT for improved teaching learning.
2. Development and use of enrichment materials : Many faculty members have attended and presented research papers in Seminars/Workshop and published in various National/International journals.
3. Faculty members submit their Self Appraisal Forms to the respective Heads of the Departments.
4. The student of B.Sc/BA have a compulsory course on Environmental Studies in 3rd and 4th Semester. This helps the students to be enriched and positively motivated.
5. Audio-Visual Aids/Multimedia : To supplement the classroom lecturer / teaching various audio-visual aids and multimedia are used.
6. Teaching learning material development, selection and use :the college encourages teachers to recommend latest books, references relating to their specified area to enhance the quality of Teaching – learning.

(c) Participation of faculty members in seminar / workshop

Sl No	Details	2011-12	2012-13	2013-14	2014-15
1	Participated in external seminar/workshops/conferences	20	15	15	20
2	Presented Research Papers in Seminar/Workshop etc	10	7	6	5

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The college take the following steps to recharging the teachers :

1. Deputation of faculty to academic programmes conducted by other institutions : The college allows the teachers to participate seminar, conference, workshops etc. The college also permits the teachers to attend Refresher Course as well as orientation programme conducted by the Various Academic Staff College / Universities.
2. In-house organization of academic events : The college has organized the following academic events for the benefits of teachers and students.
    - UGC sponsored two days National Seminar on **'Disaster Risk Management : Need of Hour ?' held on 3rd & 4th December, 2011** organized by the Department of Geography and the Department of Arabic, West Goalpara College in collaboration with Indian Redcross Society, Goalpara.
    - UGC sponsored two days National Seminar/Workshop on **'Role of IQAC in Quality Enhancement, Re accreditation and the role of Internal Quality Assurance Cell' held on 28th & 29th May, 2010** organized by IQAC, West Goalpara College.
    - Departmental Seminars are arranged every year by the concerning departments.
    - One day workshop on '**Best Practices of the college' held on 13th June, 2015** under IQAC, West Goalpara College.
    - One day workshop on **'Faculty Development was arranged on 24th December, 2014** in the audio visual Conference Hall, West Goalpara College.
3. Teachers are granted study leave for research works as per the UGC guideline.

4. The teacher of the college are encouraged to write and publish research papers in various National / International conferences.
5. The faculty members are organized / engaged in various sub-committees of the college. This motivates the teachers in participatory management.
6. Staff picnic and tour programmes are organized/arranged regularly so that the staff and the teachers are refreshed and enjoyed.
7. Sports and Cultural Programmes : various Sports Cultural programmes are organized in which the faculty participated for exposing their challenge.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

The faculty members of the college have been awarded :

1. Dr. Abdus Salam : 'Siksharatan Puraskar' by India International Friendship Society, New Delhi – 1 in the year 2013.
   Recipient of Best Citizen of India awarded by International Publishing House.
2. Prof. Abdul Motin Khandakar : Siksharatan Puraskar' by India International Friendship Society, New Delhi – 1 in the year 2013.
   Recipient of Best Citizen of India awarded by International Publishing House.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

The college has introduced a system of taking feedbacks from the students for evaluation the quality of teaching – learning process. The teachers are also required to fill up a self appraisal report at the end of the year and handed over to the HoDs of the respective departments.

Thus a faculty members progress in his/her is monitored by the respective HoD. Then result of feedback is sent to the IQAC and Academic Committee for implementation.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The affiliating Gauhati University provides necessary information to the college regarding the evaluation process from time to time and the same is communicated to the students. Evaluation of the external examination is under the jurisdiction of the Affiliating Gauhati University and the internal examination is conducted by the college itself.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The Semester system has been introduced by the affiliating Gauhati University as new policy from the session 2010 – 11. According to the semester system, 20% of the total marks of the papers of are awarded by the college through the sessional tests.
The end semester examination is conducted by the affiliating university and the college serves as a Micro-Zone for Evaluation purpose.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The college has been implementing the semester system since its beginning, reforms of evaluation are entirely under the jurisdiction of affiliating Gauhati University. The necessary suggestions are provided by the member – teachers as and when asked for, the college has indicate its own suggestion for internal assessment through sessional test, field works, home assignment and departmental seminar etc.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

The academic achievement is measured by the external examination conducted by the affiliating university and internal examination conducted by the college itself. Decentralization of evaluation process has made it have effective and time bound. Moreover, the process of spot evaluation by teachers in the evaluation zone has accelerated the process of evaluation and declaration of result. The internal assessment process has positive impact on the students to acquire skills by the following methods :

- Departmental Seminar : Paper presentation
- Group discussion
- Sessional tests
- Field study
- Educational tour
- Sports and cultural programme

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

The college follows total transparency in the evaluation system and awarding of internal marks. Under newly introduced Semester system internal assessment covers 20% of the total marks. The below mentioned tools ensure due weightage to behavioral aspects, independent and group learning and communicative skills. The significant improvement made ensuring effectiveness and transparency in the internal assessment during the last four years is shown below.

- After evaluation of answer scripts of the internal examinations, shortcomings and defects are discussed in the class rooms and suggestions are made for further

improvement

- Home assignments are received and after scrutinizing, it is returned to the students as their feed back
- Group discussion among the students are initiated in the respective departments
- English spoken skill is practiced in the Deptt. of English.
- Departmental seminar papers are prepared with the consultation of teachers.

2.5.6 What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

The graduate attributes specified by the college are :

- Responsible Individual
- Subject Knowledge
- Use of Technology
- Applied Knowledge
- Environment Sustainability
- Ethics and Values
- Leadership / Team Work

- Active participation in events/ Seminars/ Conferences : In our college, events like cultural competition debate competition, sports competition are held. Students also participate in various inter-college events and seminars – workshops and conferences which keep them updated in various recent developments.
- Field Work : At our college, students are sent to field work through light assignment and project work, so that they can understand the subject in better way.
- Student Achievement : The success stories of our alumni motivate their classmates and junior students.
- Adaptability : Adaptability is the unique ability to be learnt by the students to face the challenges in reality. To enhance this

ability we try to create a situation through role-play and observe their behavioral response in the same.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The college has a Grievance Redressel Cell to look after the grievances related to evaluation at the university and college level. All the grievances related to university examinations are communicated to the university authority. The University has provisions for re–assessment and re–evaluation of answer scripts for amicable settlement.

Regarding internal examinations internal evaluation is connected with the concerned department. The department concern is prompt to redress grievances in consultation with the Grievance Redressal Cell.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

The college has clearly stated learning outcomes and has recognized that a full commitment to teaching and learning must include assessing and documenting learning and using this information to improve the method of imparting education through various mechanisms as mentioned below :

- College Prospectus
- College Website
- Extension Activities
- Annual College Magazines
- Wall Magazine of College and various Departments
- Annual Sports and Cultural Activities
- Inter College Sports and Cultural Activities
- State and National level Seminar
- Departmental Seminar

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

West Goalpara College evaluates and communicates the progress and performance of the students holding periodic meeting by the Academic Committee after every sessional examination. The marks of internal assessment are sent to the university in Marks-Folios. The external examination of the end semester is organized by the university. The Executive Council of Gauhati University discuss on the result and progress corrective measures to improve the evaluation system for the next year. The following table shows the performance of the students of West Goalpara College during the last four years :

Year Pass %	2011-12	2012-13	2013-14	2014-15
H.S. (Arts)	64.60 %	76.13 %	66.34 %	66.62 %
H.S. (Science)	76 %	93.76 %	90.76 %	86.36 %
B. A.	82 %	86 %	84 %	91 %
B. Sc 1st Sem				95 %

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The college intends to help the students to achieve their potential through the provision of a supportive vibrant and challenging learning environment. The teaching-learning plan is based on the following points for equally teaching, learning and evaluation.

- Introductory class lecture on the scope and importance of the subject to make the student interested.
- Information regarding the syllabus of the course
- Provide information / Study material of the topic
- Daily use of books for the students of Major from the departmental library

- Teacher-student inter-action
- Unit tests
- Home Assignments
- Remedial Courses
- Sessional Examination
- Semester Examination
- Educational Field Trip and Excursions
- Semester Examinations

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The college has adopted some measures to increase the social and economic relevance of the courses offered as below :

- Computer Application is encouraged for the students
- Skill Development and Training Courses like Weaving & Tailoring, Beauty Parlour, Food Processing, Fishery, Horticulture etc.
- Workshop on Job Opportunity at graduate level by the Career Guidance and Counseling Cell
- Departmental Seminar to promote research culture.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The college has specified procedure to collect and analyzed data on students learning outcome. The following methods are adopted by the college in this context for planning and removing the barriers of learning process :

- Academic Committee collects data on learning outcomes such as results, feedbacks etc.

- Internal Quality Assurance Cell (IQAC) analyses the collected data and suggests corrective measures to improve the learning outcome and to remove the barriers thereof.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The college has adopted the monitoring and ensuring the achievements of learning outcomes by taking the feedback from the students and the performance appraisal of the teachers. There is a process of continuous monitoring by HoDs, Academic Committee and Internal Quality Assurance Cell (IQAC).

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

Yes, the assessment of the Students serves as the basis indicator for evaluating the students' performance and the achievements of learning objectives.

To improve the academic performance of the students, extra – lecture, revision sessions are also organized as and when required.

- Faculty members are encouraged and insisted to prepare Lessons Plan on their concerned subject. They plan what they will be able to cover in 45 minutes and resources required are LCD, Audio-Visuals etc.
- Faculty members have to prepare/collect the study materials before proceeding into the semester classes.
- Skill based evaluation through different co-curricular activities in different fields through the participation in the college week, university youth festival and different district and state level inter college competition.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The college does not have a Research Centre. But the college is encouraging research culture at departmental level by promoting workshop, Seminar, supporting development centre etc. to impart practical skills, consulting to acquire latest knowledge.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The college has a research committee to looks after all the requirements for the research work carried out and monitor and address the issue of research. The composition of the Research Committee is as follows :

Dr. B.K.Nath (President)	Chief Patron
Dr. D.N.Sarmah (Principal)	Chairman
Dr. Abdus Salam, Asstt. Prof.	Convenor
Dr. Kanta Chakraborty, Asstt. Prof.	Member
Abdul Latif Mollah, HoD in Geography	Member
Dr. R. Islam Mollah, Asstt.Prof. in HRE	Member

The efforts made by the committee include :

- To encourage the teachers and students to participating seminars and conference, to publish research papers/ Articles.
- To develop research culture among the students.
- To encourage the faculty members to undertake research works like M. Phil and Ph.D.

- To purchase some research oriented books and journals for departments.

As a constant endeavor of the research Committee, the College has achieved the following success :

National Seminar (Sponsored by UGC)	02
Workshop (Funded by NAAC)	01
Teachers participated in Seminar /Workshop	28
Workshop (By college)	02
Article published	56
M. Phil Awarded	15
Ph.D Awarded	06
Ph. D Thesis submitted	03
Pursuing Ph. D	19

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

§ autonomy to the principal investigator

§ timely availability or release of resources

§ adequate infrastructure and human resources

§ time-off, reduced teaching load, special leave etc. to teachers

§ support in terms of technology and information needs

§ facilitate timely auditing and submission of utilization certificate to the funding authorities

§ any other

- There has a significance raise in Research Activity after the first circle of accreditation.
- Timely availability or release of resources : The college has initiated following steps to prompted research culture among the faculty members and students. It included promotion of research in terms of :
  (i) Enrichment of library facilities

(ii) Subscription of numbers of Research Journals and provision of free access to Internet.

(iii) Study and duty leaves are granted to the research Scholars of the college.

(iv) Enhancement of the infra-structure facilities.

- Adequate infrastructure and human resources : The college provides library, computer and other required facilities to the ; faculty .
- Time-off, reduced teaching load, special leave etc. to teachers : Duty leaves are sanctioned for field visit, conference, symposia to research faculty members.
- Support in terms of technology and information needs : Computers, Internets, Printers may be used by members of faculty for pursuing Research Work.
- Facilitate timely auditing and submission of utilization certificate to the funding authorities : The college provides advance money for participation in Conferences/Seminars.
- Any other : The aforesaid provisions are motivate the teachers and Research Scholars to undertake research in their field of interest and continuing the research activities. Teachers actively participate in Seminars, Workshops, Refresher and Orientations programmes.

  (a) Additional increments are provided by the Ph.D and M.Phil holders.

  (b) Teachers are facilitated for commendable work in research, completion of M.Phil and Ph. D works.

3.1.3 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The college tries to develop scientific tempa, reseach culture and aptitude among the students by following measures :

- Departmental Seminar
- Field Survey for data collection in Environmental Studies
- Compulsory submission of Research Project by the student of

Major Courses 4th and 6th Semester

- Trips are given to write Research articles on their findings.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Faculty members of the college are actively involved in various research activities at present :

- Faculty members who completed their M.Phil

Sl No	Name of the Faculty	Title	University	Year of Award
1	Prof. Pachan Ali	The Spoken Assamese Language of Muslim of Goalpara District	Gauhati University	2002
2	Prof. A.K.Pramanik	Economics of Production & Marketing of Banana in Goalpara District of Assam	BMU	2010
3	Prof. M.U. Ahmed	A Study Of Self Help Groups In The Area Of Kharmuza Development Block'	Vinayaka Missions University	2011
4	Prof.Mofidul Islam	Reflection of Transcendentalism": A Study of R.W. Emerson's Essays And Poems.	Vinayaka Missions University	2007
5	Prof.Musharraf Hussain	Major Themes And Oriental Thought In Whitman's Poetry: A Study Of Walt Whitman's Poems.	Vinayaka Missions University	Not Mentioned
6	Prof.Nowshad Ali	Dynamical system, Relativity, The Study of Sagnac Effect in Relativistic Background	Gauhati University	2010
7	Prof.Shahjalal Bhuyan	"A Study Of Philosophy Of Greek Scholarship In Realistic Philosophy With Reference To Early Atomism"	Vinayaka Missions University, Salem,Tamil nadu	2010
8	Prof.A.L.Mollah	Socio economic condition of char land area of the Goalpara District	Vinayaka Missions University	
9	Prof.Jamini Devi	Nagaon Paper Mill and Its Impact on Socio-Economic condition in the Neighboring Areas	Gauhati University	2007
10	Prof.Gagan Ch Nath	Population and its Impact on Socio-Economic Development in Baguan Goan Panchayat under Kharmuza Development Block of Goalpara District, Assam.	Vinayaka Missions University.	2011

11	Prof.A.Salam	The Causes of Drop Outs at the Primary School Level with Special Reference to Goalpara District of Assam	Vinayaka Missions University	2011
12	Prof. Hafizur Rahman	Local Self Govt. in Assam with Special Reference to Goalpara Municipal Board, Assam	Singhania University	2011
13	Prof. Anowar Hussain Talukdar	"Attitude of College Going Boys and Girls toward Population Education at Goalpara town in District Goalpara and relation to their socio-economic status"	CMJ University, Meghalaya	2010
14	Prof Mofiz Uddin	"Sufism As The Heart Of Islam" -An Alalytical Study	Bundelkhand University,Jhansi	2009

- Faculty members who have obtained Ph.D in the college :

Sl No	Name of the Faculty	Title	University	Year of Award
1	Dr. D.N.Sarmah	Modern Algebra	Osmania University	2013
2	Dr.N. Rahaman	Writings of Kamala Das	Dumka University	2008
3	Dr.K.Chakraborty	Hajong Janogosthi aru aru Teolokor Bhasa: Ek Bishlesanatmak Adhyayana	Gauhati University	2003
4	Dr.A.Salam	A Study of the Causes of Wastage and Stagnation of Elementary School Level with Special Reference to Goalpara District in Assam	Singhania University	2014
5	Dr.Nowsad Ali	Some Studies in Dark Energy and Relativistic Cosmology in N-Dimensions (N≥4)	Gauhati University	2015
6	Dr.R.Islam.Mollah	Rabha Hasong Autonomus Council "A Study of its Structural Functional Analysis"	Gauhati University	2009

- Faculty members who have submitted thesis for awarding Ph.D

1	Rina Rani Das	Asomiya Nari Vittik Jiwanimulak Upanyas:Swarnalata aru Abhiyatrir Bishes Ullikhan Saha-ati Bishlesanatmak Adhyana	Gauhati University	Thesis Submitted on 2015
2	A.M.Khandakar	Position of Arabic Language in Assam with special reference to Goalpara District : An analytical study	Singhania University	Thesis Submitted
3	Asma Yasmin	A comparative study on Spoken Assamese of Hajong and Immigrant Muslims : with special reference to Goalpara District	Gauhati University	Pursuing

- Faculty members who are undergoing/pursuing Ph.D

Sl No	Name of the Faculty	Title	University	Year of Award
1	Prof. Ruhul Amin	Mathematical model of crime	TM Bhagalpur University	Pursuing
2	Prof.Hafizur Rahman Khan	Not Mentioned	Magadh University, Bodh Gaya, Bihar	Pursuing
3	Prof.Mofidul Islam	The Major Thematic Concerns in K. N. Daruwalla's Poetry	B.R.Ambedker University, Muzafferpur	Pursuing
4	Prof.Musharraf Hussain	Impact Of Indian Thought On The Religious Poetry Of Yeats And Eliot	BRABU, Muzaffarpur, Bihar.	Pursuing
5	Prof.A.K.Pramanik	An Appraisal of Impact of Developmental Endeavors of the Government of the Economy of Bihar	B.R.Ambedker University, Muzafferpur	Pursuing
6	Prof.Pradip Saikia	The Rural Economic Development in India-Obstacles and Outlooks	B.R.Ambedker University, Muzafferpur	Pursuing
7	Prof.Bipul Chakraborty	Measure of statistical Dispersion of Institutional Credit for Primary Sector in India	B.R.Ambedker University, Muzafferpur	Pursuing 2015
8	Prof.Ekramul Islam	Discovery and Development of Zero	B.R.Ambedker University, Muzafferpur	Pursuing
9	Prof.Asma Yasmin	A comparative study on Spoken Assamese of Hajong and Immigrant Muslims : with special reference to Goalpara District	Gauhati University	Pursuing
10	Prof.Jalal Uddin Ahmed	Policy Activism, Political Participation and Perception of Female Leaders in Rural Assam	B.R. Ambedkar University, Muzaffarpur	Pursuing
11	Prof.Hafizur Rahman	External Influences on the North East Insurgency: Dynamics and Implications	B.R.A.Bihar University, Muzaffarpur (Bihar)	Pursuing
12	Prof.Begum Salma Ansary	Education	B.R.A.Bihar University, Muzaffarpur (Bihar)	Pursuing
13	Prof.Khodeza Khatoon	History	B.R.A.Bihar University, Muzaffarpur (Bihar)	Pursuing
14	Prof.Mofidul Islam (Zoology)	Status survey of Hoolock Gibbon with special reference to Habitat analysis, Food analysis & anthropogenic pressure in the Inner-line Reserve Forest & its adjoining areas of Cachar dist., Assam."	Assam University, Silchar	Pursuing

15	Prof.Hasimur Rahman	Chemistry	Assam University, Silchar	Pursuing
16	Prof.Shahjalal Bhuyan	"The Socio-political philosophy of Swami Vivekananda" A study	B.R.A. Bihar University, Muzaffarpur, Bihar, India	Pursuing
17	Prof. Joynal Abedin	"The philosophy of Dr. Radhakrisnan" with special reference to concept of Brahman	B.R.A. Bihar University, Muzaffarpur, Bihar, India	Pursuing
18	Prof. Anowar Hussain Talukdar	"A study of reminiscence in relation to anxiety and adjust ment"	B.R.A. Bihar University, Muzaffarpur, Bihar, India	Pursuing
19	Prof. Mofiz Uddin	"M.N.ROY and his philosophy of new humanism" An overview	B.R.A. Bihar University, Muzaffarpur, Bihar, India	Pursuing

Total No of faculty completed Ph.D	06
Total No of faculty registered for Ph.D	17
Total No of faculty submitted thesis for Ph.D	03
Total No of faculty pursuing M.Phil	01
Total No of faculty completed M.Phil	13

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The college encourages the students and staff by giving facilities like adequate books and journals in library, moderised Digital Library for Research work etc.

The following programmes are organized by the college with a focus on the capacity building in term of research and imbibing research culture among the staff and students.

Seminar/Workshop organized by the college :

Particulars	Title	Year
National Seminar	Post colonialism in Indian Perspectives	2009
	Disaster Risk Management : Need of Hour ?	2011
Workshop	Quality Enhancement : Reaccreditation and Role of IQAC	2010
	Workshop on Best Practices of the College by IQAC	2015

Departmental Seminar/Workshop organized by IQAC of the college :

Departmental Seminar	Title	Year
English	Modern Poetry and Seamus Heaney	2015
Assamese	Contribution of American Baptist Missionaries to Assamese Language and Literature	2015
Pol.Science	Terrorism in North-East India	2015
Education	'Wood's Despatch' as the Magnacarta of English Education in India.	2015
Economics	Population Explosion in India : Causes and its remedial measures.	2015
Mathematics	Application of Mathematics in Allied Subjects	2015
History	Revolt of 1857 : First War of Indian Independence	2015
Philosophy	Swami Vivekananda's Practical Vedanta an analysis	2015
Geography	National Disaster and its Management	2015
Arabic	Problems and Prospects of Arabic Language in Assam	2015
Chemistry	Definition, Synthesis, Structure, Stability of Carbocation	2015
Botany	Economic Importance of Algae	2015
Physics	Third Law of Thermo Dynamics	2015
Zoology	Overview of Sustainable Sources of Energy and its Application in Present Day World	2015

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Research areas and expertise in various field

Sl. No	Expertise	Department	Research Area
1	Dr.N. Rahaman	English	English literature in English
2	Dr.K.Chakraborty	Assamese	Hajong Culture
3	Dr.R.Islam.Mollah	Pol.Science	On Tribal issues
4	Dr.Nowsad Ali	Mathematics	Theory of Relativity
5	Dr.A.Salam	Education	Child Education
6	Prof.A.K.Pramanik	Economics	Horticulture
7	Prof.Minhaj Uddin Ahmed	Economics	Rural Development
8	Prof.Mofidul Islam	English	K.N.Daruwala's Poetry
9	Prof.Musharraf Hussain	English	Whitman Poetry
10	Prof.Pachan Ali	Assamese	Language
11	Prof.Gagan Ch Nath	Geography	Population Impact
12	Prof.Abdul Latif Mollah	Geography	Socio Economic aspect of Char Area
13	Prof.Jamini Devi	Geography	Nagaon Paper Mill
14	Prof.Shahjalal Bhuyan	Philosophy	A study on Swami Vivekananda
15	Prof. Joynal Abedin	Philosophy	Concept of Brahmin

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Various departments organized extension lectures in the course of the session to enable the faculty and the students to interact with the peers in their respective field, while sending proposal to UGC

inviting as Resource Person, Renowned Scholars in their respective fields. The list of the eminent scholars visited to the college

Department	Name of Researcher	Name of institution
Assamese	Dr.Khargeswar Nayak	Goalpara College
	Dr. Bhanu Kalita	Goalpara College
English	Dr. Santosh Kr. Misra	Goalpara College
	Dr. Abdullah Saleh Uddin	Lakhipur College
Economics	Dr. N. Ahmed Baruah	Gauhati University
	Dr. Dharmendra Nath	Goalpara College
	Dr. Abed Ali	Mankachar College
History	Dr. Chandralekha Das	Dudhnoi College
	Dr. Bibhuti Kalita	Bikali College
Arabic	Dr. Bakshi Hazarat Ali Ahmed	Abhayapuri College
	Nawajish Ali Khan	Habraghat Mahavidyalaya
	Abed Ali	Jaleswar College
Mathematics	Dr. Dipak Sarmah	Cotton College
	Pradip Kr. Seal	Goalpara College
Education	Dr. Gayatri Goswami	Gauhati University
	Dr. Nilima Bhagawati	Gauhati University
Political Science	Dr. Arupjyoti Choudhuri	Cotton College
	Dr. Biren Choudhury	Goalpara College

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Some faculty members of our college have been pursuing Ph.D from Gauhati University, Bhagalpur University, Magadh University and BRA Bihar University etc. The college allows the faculty to pursue FIP programme of UGC. It is expected that the experiences and expertise will enrich the various departments of the college.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The faculty members of the college hold different programmes in the college campus itself. Sometimes, in the neighboring adopted village and also in the feeder Schools to create awareness about Scientific temperament among the learners and the common people.

- Students are made aware of the research culture through departmental seminar and research project.
- College magazine also plays a major role in creating research culture.
- IQAC of the college organizes Seminar/Workshop to create research environment.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

Approximately 2 % of total budget for enrichment of the research culture.

2010 – 2011

Major Head of expenditure	Financial allocation	Actual utilization
Books (Departmental)	Rs. 20,000/-	Rs. 22,870/-
Equipment	Rs. 53,000/-	Rs. 54,700/-
Journals	Rs. 7,000/-	Rs. 7,610/-
Stationery	Rs. 6,000/-	Rs. 6,540/-
DG Set Expenditure	Rs. 3,000/-	Rs. 3,300/-

2011 – 2012

Major Head of expenditure	Financial allocation	Actual utilization
Books (Departmental)	Rs. 54,000/-	Rs. 54,790/-
Equipment	Rs. 1,70,000/-	Rs. 1,72,200/-
Journals	Rs. 15,000/-	Rs. 15,900/-
Stationery	Rs. 8,000/-	Rs. 8,910/-
DG Set Expenditure	Rs. 4,500/-	Rs. 5,000/-

2012 – 2013

Major Head of expenditure	Financial allocation	Actual utilization
Books (Departmental)	Rs. 67,000/-	Rs. 67,490/-
Equipment	Rs. 15,000/-	Rs. 15,300/-
Journals	Rs. 22,000/-	Rs. 22,720/-
Stationery	Rs. 10,000/-	Rs. 10,210/-
DG Set Expenditure	Rs. 3,500/-	Rs. 3,700/-

2013 – 2014

Major Head of expenditure	Financial allocation	Actual utilization
Books (Departmental)	Rs. 75,000/-	Rs. 76,100/-
Equipment	Rs. 12,000/-	Rs. 12,300/-
Journals	Rs. 25,000/-	Rs. 25,720/-
Stationery	Rs. 13,000/-	Rs. 13,310/-
DG Set Expenditure	Rs. 8,000/-	Rs. 8,000/-

2014 – 2015

Major Head of expenditure	Financial allocation	Actual utilization
Books (Departmental)	Rs. 88,000/-	Rs. 88,280/-
Hardware & Software	Rs. 20,000/-	Rs. 20,600/-
Journals	Rs. 9,000/-	Rs. 9,220/-
Stationery	Rs. 6,000/-	Rs. 6,110/-
DG Set Expenditure	Rs. 9,500/-	Rs. 7,500/-

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no any provision of providing seed money to the faculty for research.

3.2.3 What are the financial provisions made available to support student research projects by students?

Yes, the institution provides financial support to the students for their preparation of course projects and study tour and educational tour.

Year	Amount Utilized
2011-12	Rs. 18,925/-
2012-13	Rs. 30,440/-
2013-14	Rs. 2,70,000/-
2014-15	Rs. 88,700/-

Departments convey their Study tour for preparation of research project paper as per curriculum of the semester system.

Programmes	Subjects in title
Environmental Studies	B. A. 4th Semester
Department of Assamese (Major)	B. A. 4th Semester
Department of Arabic (Major)	B. A. 6th Semester
Department of Geography (Major)	B. A. 6th Semester
Department of Philosophy (Major)	B. A. 6th Semester

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

There is no provision of such inter disciplinary.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

By monitoring the uses of resources the college insures that the resources are optimally utilized. The equipments and other research facilities like books, journals and magazines are easily available for

researchers in departmental college central library.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The UGC provides Faculty Development Programme under XIIth Plan. One faculty member from department of Mathematics takes advantage for pursuing Ph.D under UGC FD Programme.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The faculty members of the college are yet to undertake Minor and Major research programme UGC FD Programme.

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The college provides the following facilities for Research Students and Research Scholars

- Field trips and project works for Major students of different classes.
- A Computerized Library with Internet facility
- A number of Reference Books and Journals related with research
- A conducive environment in the college campus
- Video conferencing facility is available for those in the pursuit of higher learning.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The institution continuously plans considering the suggestions given by the research committee. The organization on quarterly basis attempts to give additional inputs at organizational level and individual departmental level for the benefit of the students and research scholars

Following are the initiatives taken

- The college had organized Two National Level Seminars, One workshop and Departmental seminars in consecutive last two years
- Faculty members are encouraged to attend and participate in the workshops, conferences and seminars organized at the University level, State, National and international level.
- Faculty members are permitted to complete Orientation programme as well as Refresher course for which duty leaves are sanctioned.
- Students during their course of study fields trips, project works, NSS Camps are assigned to collect primary data, conduct surveys and observations, report writing which help them to study and identify problems from research point of view.
- Teachers also encouraged in suggesting and recommending new books/journals for the college library.
- The scholars who have successfully awarded with Ph.D.s are felicitated and are asked to share their experiences and encourage the research scholars and students.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

The college has not received any special grant or finances from any industry or beneficiary agency.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The college is yet to tie up with research laboratories / agencies outside the campus for students and research scholars.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

There is a Research Committee constituted by the college authority for enrichment of the research programme.

- Research journals and Book : The Central Library of the college is equipped with books, journals, references and internet facilities for the researchers.
- Digital Library : The college provides Digital Library facilities to the researchers and students.
- Separate Research Scholar Room : Space has been provided specialty for research relevant discussion and meeting etc.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

The college is planning to make collaborative research facilities in the campus.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of Research studies or surveys benefiting the community or improving the services.

Preparation of project reports on surveys undertaken form the part of curriculum of the Arts students. On different occasion the students have conducted the following surveys :

- Students of B.A. 4th Semester Major in Assamese conducted a survey on culture, language and heritage
- Students of B. A. 6th Semester Major in Geography conducted geographical survey
- Students of B. A. 6th Semester Major in Arabic prepared dissertation paper on Arabic literature
- Students of B. A. 6th Semester Major in Philosophy dissertation paper on Indian thoughts and philosophy
- Students of General Course of B. A. 4th Semester submitted reports on field study on Environmental Studies

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The college is working to bring out its own **International Research Journal** with ISSN standard namely **'Education and Technology for Humanities'** inviting contributions not only from the staff but also from the faculty from other colleges, outstanding eminent persons in the field of education and research national and international and abroad.

The Editorial Board already constituted with the followings :

Dr. B. K. Nath	-	Director General
Dr. D. N. Sarmah	-	Director

Dr. Robiul Islam Mollah	-	Editor
Dr. Sangeeta Singh, (USA)	-	Member
Dr. Sushma Bamjan (Keniya)	-	Member
Dr. Bhabani Sarmah (USA)	-	Member
Dr. Ulupia Kakati (Delhi)	-	Member
Dr. Utpala Konwar (Delhi)	-	Member
Dr. Harnam Singh (Dehradun)	-	Member
Mr. Dharmananda Baruah, ACS (Ghy)		Member
Prof. A. K. Pramanik	-	Member

Besides there are 16 members representating from various fields.

3.4.3 Give details of publications by the faculty and students:

* Publication per faculty
* Number of papers published by faculty and students in peer reviewed journals (national / international)
* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
* Monographs
* Chapter in Books
* Books Edited
* Books with ISBN/ISSN numbers with details ofpublishers
* Citation Index
* SNIP
* SJR
* Impact factor
* h-index

Publication per faculty :

Number of papers published by faculty and students in peer reviewed journals :

Dr. Abdus Salam, Asstt. Professor (SG), Department of Education

1. Paper Title: **"Universalization of Elementary Education and its Problems and Solutions with special reference to Assam: A Brief Over View"**, Journal: Journal of Juridical and Social Science, ISSN: 2231-4636, Vol.1 No. 4, pp. 89-92, Oct-Dec. 2011
2. Paper Title: **"Human Rights and Child Labour: A Global Concern"**, Journal: Journal of Juridical and Social Science, ISSN: 2231-4636, Vol. 2 No. 1, pp. 86 – 91, Jan-Mar. 2012
3. Paper Title: **"RTE Act and Its Implementation in the Field of Elementary Education in India: A Brief Analysis"**, Journal: Journal of Juridical and Social Science, ISSN: 2231-4636, Vol. 2 No. 3, pp. 131 - 140, July-Sept. 2012
4. Paper Title: **"Bonded Child Labour in Modern India: The Challenges before Right to Education"**, Journal: Journal of Juridical and Social Science, ISSN: 2231-4636, Vol. 3 No. 2, pp. 26 – 38, April-June, 2013
5. Paper Title: **"Scientific Creativity of College Students"**, Journal: Indian Journal of Psychometry and Education, ISSN: 0378-1003, Volume: 44 No: 1, pp.12 – 17, January, 2013
6. Paper Title: **"Attitude of Parents and Teachers towards Imparting Sex Education"**, Journal: Indian Journal of Psychometry and Education, ISSN: 0378-1003, Volume: 45 No: 1, pp.5 – 8, January, 2014

A list of publications in various International Journals

1. Paper Title: **"Socio-Economic and Educational Conditions of Char Dwellers and Soil Erosion of Brahmaputra Valley in Assam: An Analytical Study"**, Journal: Contemporary Research in India: A Peer-Reviewed Multi-Disciplinary International Journal, ISSN: 2231-2137, Vol-2: Issue-4, pp. 80-87, December, 2012
2. Paper Title: **"Impact of Family and College Environment on Creativity of College Students of Different Colleges in Goalpara District of Assam"**, Journal: International Journal of Humanities,

Education, Technology and Management, ISSN: 2319-1767, Volume: 1 Number: 2, pp. 40-44, December, 2012

3. Paper Title: **"Special Education and Physical Handicapped Children"**, Journal: Recent Researches in Education and Psychology, ISSN: 2230-8814; Volume:19 No: I-II, pp.15-18, Year 14
4. Paper Title: **"Education System in India: Some Relevant Defects and Functions of Education in Modern India of Twenty First Century"**, Journal: International Journal of Humanities, Education, Technology and Management, ISSN: 2319-1767, Volume: 2 Number: 1, pp. 01 – 10, January – June, 2013
5. Paper Title: **"Training Status of Teachers at Higher Secondary School Level under Barpeta District in Assam"**, Journal: International Journal of Scientific Research- A Double-Reviewed Monthly Print-in Published Journal, ISSN: 2277-8179, Volume: 2 Issue: 11, November, 2013
6. Paper Title: **"Teacher Education at School Level in Assam"**, Journal: Global Research Analysis- A Double-Reviewed Monthly Print Journal, ISSN: 2277-8160, Volume: 2 Issue:11, pp. 28 – 31, November, 2013
7. Paper Title: **"Globalization and Indian Higher Education"**, Journal: Indian Journal of Applied Research- A Double-Reviewed Monthly Print Journal, ISSN: 2249-555X, Volume: 3 Issue: 12, pp. 180 – 182, December, 2013
8. Paper Title: **"Higher Education in India: Some Relevant Issues and Strategies"**, Journal: Contemporary Research in India: A Peer-Reviewed Multi-Disciplinary International Journal, ISSN: 2231-2137, Vol-3: Issue-1, pp.186-193, March, 2013

Zakir Hussain Khan, Asstt. Professor (SG), Department of Education

1. Paper Title: **"Bonded Child Labour in Modern India: The Challenges before Right to Education"** , Journal: Journal of Juridical and Social

Science, ISSN: 2231-4636, Volume: 3 No: 2, pp. 26-38, April-June, 2013

2. Paper Title: **"Teacher Education at School Level in Assam"**, Journal: Global Research Analysis- A Double-Reviewed Monthly Print Journal, ISSN: 2277-8160, Volume: 2 Issue: 11, pp. 28 – 31, November 2013

Abdul Motin Khandakar, Asstt. Professor (SG), Department of Arabic

Published Research Papers in National Journals:

1. **Title**: "Influence of Arabic Language in Goalpara District of Assam: An Analytical Study", **Journal**: Indian Journal of Social Science and Sciences, ISSN: 2231-2447, Vol.2 No. 1, pp. 116-119, January, 2012
2. **Title**: "Arabic At a Glance: A Brief Over View", **Journal**: Journal of Dimoria College, ISSN: 2230-7788, Volume 9, Issue 2, pp. 13-16, July-December 2011.
3. **Title**: "Contribution of Immigrant Muslims to the Socio-economic Life of Assam with Special Reference to Goalpara District: A Brief Study", **Journal:** Journal of Juridical and Social Sciences, ISSN: 2231-4636, Volume 2, No. 4, pp: 100-108, October to December, 2012.
4. **Title**: 'Influence of Oral Literature in Socio-cultural Aspects of Assamese People with Special reference to Goalpara District: A Brief Study", **Journal:** Indian Journal of Social Science and Sciences, ISSN: 2231-2447, Volume 3, Issue- 1, pp: 63-66, January, 2013.

Published Research Papers in International Journals:

1. **Title of Paper:** Human Rights in Islamic Perspectives: A Brief Study; **Journal:** Contemporary Research in India- A Peer-Reviewed Multi-Disciplinary International Journal, ISSN: 2231-2137, Vol.-2 Issue- 4, pp: 88- 93, December, 2012.
2. **Title of Paper:** Social and Moral Values of Religious beliefs and Practices of Muslims with Special References to Goalpara District: A Brief Study; **Journal:** Contemporary Research in India- A Peer-Reviewed Multi-Disciplinary International Journal, ISSN: 2231-2137, Vol.- 3 Issue- 1, pp:167-170, March, 2013.
3. **Title of Paper:** Introduction to Language with Special Reference to Arabic: A Brief Study; **Journal:** Contemporary Research in India- A Peer-Reviewed Multi-

Disciplinary International Journal, ISSN: 2231-2137, Vol.- 3 Issue- 2, pp: 94-100, June, 2013.

4. **Title of Paper:** Education System in India: Some Relevant Defects and Functions of Education in Modern India of Twenty First Century; **Journal**: International Journal of Humanities, Education, Technology and Management, ISSN: 2319-1767, Vol. 2 No. 1, pp: 1-10, January-June 2013.
5. **Title of Paper:** Prospects and Problems of Arabic Language in Assam with Special Reference to Goalpara District: An Analytical Study; **Journal**: Research Journal of Humanities and Social sciences, ISSN: 0975-6795, Vol. 4 No. 2, pp: 201-205April-June 2013.
6. **Title of Paper**: Social and Ethical Ideals in Islam: The Way Towards Sustainable Development; **Journal**: Contemporary Research in India- A Peer-Reviewed Multi-Disciplinary International Journal, ISSN: 2231-2137, Vol.- 3 Issue- 3, pp: 35-39, September, 2013.
7. **Title of Paper**: Value Education: The Best Investment for Future Generation; **Journal**: Contemporary Research in India- A Peer-Reviewed Multi-Disciplinary International Journal, ISSN: 2231-2137, Vol.- 3 Issue- 4, pp: December, 2013.
8. **Title of Paper:** Smoking and Chewing Tobacco: Obstacle towards Sustainable Development; **Journal**: Research Journal of Humanities and Social sciences, ISSN: 0975-6795, Vol. 5 No: 1, January-March, 2014.

Published Research Papers in On-line Journal:

1. **Title of Paper:** Roles and Responsibilities of Teachers in Social Perspectives: A Brief Study, Journal: Wizcraft Journal of Education, ISSN:
2. **Title of Paper:** The Glimpses of Knowledge and Philosophy of Hadith, Indian Journal of Applied Research, ISSN: 2249-555X, Vol. 3, Issue-12, December, 2013.

Publications in Books/Magazine and Souvenir:

1. **Title**: "Gazal, Its Growth and Development", **Magazine**: West Goalpara College Magazine, 2009-10.
2. **Title**: **Role of Sufism in Propagation of Islamic Culture with Special reference to Goalpara District of Assam,** Souvenir of International Conference on Arabic and Islamic Studies in North East India,

Organized by Department of Arabic, Abhayapuri College, Bangaigaon, Assam.

3. **Sufism in Propagation of Islamic Culture with Special reference to Goalpara District of Assam,** Arabic and Islamic Studies in North East India, Edited by Dr.Bakshi H A Ahmed,Adam Publishers & Distributors, New Delhi, ISBN: 978-81-7435-742-7.

Abul Kashem Pramanik, HoD & Asso. Professor, Department of Economics

1. **"Problems of Tea Plantation in Assam"**
   Vol. 2 No. 4 Oct-Dec, 2012, The NEF Journal of Commerce & Management, Guwahati.
   Regd. No. ISSN 2231 – 492X
2. **"The Role of Tea in Indian Industry"**
   Vol. 2 No. 4 Oct-Dec, 2012, Journal of Juridical and Social Science, NEF Law College, Guwahati, Regd. No. ISSN 2231 – 4636
3. **"Population and Socio-Economic Development of Goalpara District (1991-2001)"**
   "Kongkai" Writers Club, Ambari Date : 01-04-2004
4. **"Insurgency Problems in N.E. India"**
   West Goalpara College Magazine-1999-2000
5. **"Migration in the North-Eastern India : Reasons and Impact"**
   West Goalpara College Magazine- 2002-2003
6. **"Unemployment Problems in India, Causes and Cure"**
   West Goalpara College Magazine-1995-1996
7. **"TQM in Higher Education"**
   Campus Bulletin Issue No.- 1 Nov-Dec, 2004
8. **"Value Added Tax and Indian Economy"** (In Assamese)
   Weekly Janakantha, Regd. No. 62006/9448 Issue/9th Dec, 2004
9. **"Problems & Prospects of Education among Minority Communities in India"**
   Souvenir, Platinum Jubilee, Rakhaldubi High Madrassa, 1st Edition, 2015

Dr. Nazibar Rahaman, HoD & Asso. Professor, Department of English

Published papers in Peer Reviewed Journal = 03 :

i)Topic: Information Communication Technology for Quality Education and Research. Published in Contemporary Research in India ISSN 2231- 2137, Vol. – 1, Issue – 4: December, 2011.

ii) Topic: Promotion of Open Distance Learning in Minorities and Tribal People of India With Special Reference to North East and East Region. Published in Contemporary Research in India ISSN 2231- 2137, Vol. – 2, Issue – 2: June, 2012.

iii) Topic: Dawn of the Emergence of New Woman in Kamala Markandaya' s Novels. Published in Contemporary Research in India ISSN 2231- 2137, Vol. – 2, Issue – 3: September, 2012.

iv) Topic: Postcolonialism : West and Non West – World Scenario. Published in Research Spectrum Vol. – 3, Issue – 1: February, 2012.

v) Topic: Marginalization and Indian English Literature in the Postcolonial Context. Published in Research Spectrum Vol. – 3, Issue – 2: February, 2012.

Chapter in Books = 03

i) Topic: Tragedy and Triumph in the Struggle For Justice in Kamala Das's Works: A Post Modern Approach . Published in Emergence of New Woman Indian Writing in English, Ed. A.A. Khan & Qamar Talat, Adhyan Publishers & Distributors , New Delhi, 2012, ISBN ; 978-81-8435-347- 1

ii) Topic: Skills of Teaching Poetry. Published in Literature in English, Ed. A.A. Khan & Qamar Talat, Adhyan Publishers & Distributors , New Delhi, 2013. ISBN : 978-81-8435-392- 1

iii) Topic: Nature To A Confessional Poet, Published in Environmental Concerns in Indian Writing in English, Ed. A.A. Khan & Qamar Talat, Adhyan Publishers & Distributors , New Delhi, 2014. ISBN ; 978-81-8435-445- 4

Journal edited = 01

i) Sree Sankara Journal of Arts Science & Commerce ISSN 2250- 3706, Vol- 1 Issue 3 April- June 2012

Hafizur Rahman Khan, Asstt. Professor (SR), Department of English

1.Topic : Orientalism in Thomas Moore's Works : A Review
Published in ANUKRITI (an International Refereed Research Journal) Year 4, No 5
July-September, 2014
ISSN : 2250-1193

2. Topic : Reflection on Man-Woman Relationship in Kamala Das's Poetry
Published in New Frontier, Vol-1 April, 2015 ISSN :2394-8221

Mofidul Islam, Asstt. Professor & HoD, Department of Zoology

1. **Islam, M.,** Choudhury, P. and Bhattacharjee, P. C. (2013), "Preliminary study on Population status and Activity budgeting of Western Hoolock Gibbon (*Hoolockhoolock*) in the Inner-line Reserved Forest of Barak valley, Assam, India**"** in *International Journal of Scientific and Research Publications* (**IJSRP- an e-journal**) March 2013 Edition, Vol-3:Issue 3.
2. **Islam, M.,** Choudhury, P**.** and Bhattacharjee, P. C. (2013), Survey and census of Hoolock gibbon (*Hoolockhoolock*) in the Inner- line reserve forest and the adjoining areas of Cachar district, Assam, India in ***Folia Primatologica*** 2013;84:170–179 (**Impact factor=1.5**)
3. **Islam, M.,** Basumatary, N., Choudhury, P., Sarma, P. K. and Das, A (2013), "Studies on Land Use and Land Cover using multi-temporal satellite data in the Inner-Line Reserve forest, Barak Valley, Assam, India" in **NE Bio**, India (ISSN 2278-2281(Online Version) ISSN 0976-3597(Print Version)); October issue, 2013 Vol: 4(5): P-46-50
4. **Islam, M.,** Choudhury, P. and Bhattacharjee, P. C. (2014), 'Canopy utilization pattern of western Hoolock Gibbon *Hoolockhoolock* (Mammalia: Primates: Hylobatidae) in the Inner-Line Reserve forest of Barak Valley, Assam, India. ***Journal of threatened***

taxa(www.threatenedtaxa.org)(ISSN Online 0974–7907 Print 0974–7893). Vol- 6(9): p. 6222–6229. (**NAAS Rating=4.72**)

5. **Islam, M.,** Ahmed, A.M., Barman, B., Dakua, S., and Debnath, D. (2014), 'Studies on physio-chemical properties of water in some selected sites of *DeeporBeel*(Ramsar site), Assam, India.***The Clarion***(ISSN: 2277-1697). Vol- 3(2): p. 25- 32.
6. **Islam, M.,** Choudhury, P and Bhattacharjee, P. C. (2014), "Some Aspects Of Behavioral Study And Ancillary Conservation Threats Of Western Hoolock Gibbon (*HoolockHoolock*) In The Inner-Line Reserve Forest, Cachar, Assam, India" in **Sustainable Biodiversity in the 21st Century (**Ed: B. K. Dutta and P. Choudhury): (ISBN No:978-81-920947-1-9). P 217-231.
7. **Islam, M.,** Choudhury, P and Bhattacharjee, P. C. (2014), "Plant animal interaction: A case study in reference to Hoolock gibbon (*Hoolockhoolock)* in the Inner-line reserve forest, Cachar, Assam." in **Emerging Environmental Issues in today's society with Special reference to Northeast India (**Ed: DilipSarkar and Nandini Gupta):(ISBN No: 978-93-84471-07-01). Supriy Books, Delhi.

Dr. Nawsad Ali, Asstt. Professor, Department of Mathematics

Publications in National and International Journals (11)

1. **Axially Symmetric Bianchi type-I Universe with Bulk-Viscous Matter and Time Varying Gravitational and Cosmological Constants: Kanika Das and Nawsad Ali** *Natl. Acad. Sci. Lett. Vol.* ***37****, Issue 2, pp 173-179 (2014) (Springer)*
2. **Magnetized Kantowski-Sachs bulk viscous string cosmological models with decaying vacuum energy density** $\Lambda(t)$**: Kanika Das and Nawsad Ali**. Accepted in *Turkish J. Phys. Vol. 38, Issue 2, pp 193-202 (2014)*

3. **Can a Complex Scalar Field Accelerate the Universe?: Kanika Das and Nawsad Ali.** *Journal of Cosmology Vol. 21, 9778-9781 (2013)*
4. **Initial Deceleration and Late-Time Acceleration of the Universe: Kanika Das and Nawsad Ali.** *The African Review of Physics Vol. 8: 0023, pp 151-155 (2013)*
5. **Axially Symmetric Bianchi type-I Bulk-Viscous Cosmological Models with Time Dependent Λ and q: Nawsad Ali**. *Journal of Astrophysics and Astronomy*, Indian Academy of Science, *Vol. 34, 259-271(2013) (Springer)*
6. **Axially Symmetric Bianchi type-I Inflationary Cosmological Models**: **Nawsad Ali**. *Indian Journal of Science and Technology Vol. 6, 28-3.(2013)*
7. **Bianchi type-I Cosmological Model with Constant Deceleration Parameter in Saez Ballester Theory of Gravitation: Nawsad Ali**. *International Journal of Mathematical Archive Vol. 3, 3903-3910 (2012)*
8. **Bianchi type-I Cosmological Model with Constant Deceleration Parameter in Brans Dicke Theory of Gravitation: Nawsad Ali**. *Prespacetime Journal, USA, Vol. 3, 1211-1225 (2012)*
9. **Anisotropic charged dark energy star: Kanika Das and Nawsad Ali.** Accepted for publication in *Astrophys. Space Sci.* Vol. 356, No. 1, pp 57-66 (2015) *(Springer).*
10. **Anisotropic Charged Star with Variable Cosmological Constant in Krori-Barua Space Time: Kanika Das and Nawsad Ali,** published in *Prespacetime Journal, Vol. 5, Issue 10, pp 987-1008 (2014)*
11. **An analysis of charged anisotropic star with de Sitter Spacetime: Kanika Das and Nawsad Ali, Accepted for Publication in International Journal of Theoretical Physics** (2015) (Springer).

3.4.4 Provide details (if any) of

* research awards received by the faculty
* recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
* incentives given to faculty for receiving state, national and international recognitions for research contributions.

Research Award :

Name	Year of Award	Title of thesis	University
Dr. D.N.Sarmah	2013	Modern Algebra	Osmania University, Hyderabad
Dr.N. Rahaman	2008	Writings of Kamala Das	Dumka University, Jharkhand
Dr.K.Chakraborty	2003	Hajong Janogosthi aru Teolokor Bhasa: Ek Bishlesanatmak Adhyayana	Gauhati University, Guwahati
Dr.A.Salam	2014	A Study of the Causes of Wastage and Stagnation of Elementary School Level with Special Reference to Goalpara District in Assam	Singhania University
Dr.Nowsad Ali	2015	Some Studies in Dark Energy and Relativistic Cosmology in N-Dimensions (N≥4)	Gauhati University, Guwahati
Dr.R.Islam.Mollah	2009	'Rabha Hasong Autonomus Council' A Study of its Structural Functional Analysis	Gauhati University, Guwahati

D.Litt. Award :

Name	Year of Award	Area of thesis	Organization
Dr. D.N.Sarmah	2014	Field of Education	The Open International University Complementary Education, Colombo

Award from reputed professional bodies received by the faculty :

Name	Year of Award	Specialization	Organization
Dr. D.N. Sarmah	2013	Outstanding achievement in choosen field of activities	Indian Solidarity Council
	2015	Educational Excellency	International People and Economic Growth Assn.

Dr. Abdus Salam	2012	Siksha Rattan Puraskar	IIFS, New Delhi
	2013	Indira Gandhi Excellence Award	IIFS, New Delhi
Abdul Motin Khandakar	2012	Siksha Rattan Puraskar	IIFS, New Delhi
	2013	Best Citizen of India Award	IPH, New Delhi

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The college is

- Organizing workshops, seminars and symposiums in collaboration with other institutes and NGOs.
- Students are taken on visit to local and nearby small industries.
- The institution takes initiation with the Govt. organization for placement of the students in different jobs.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

At present consultancy services are partially initiated by our Career Guidance and Counseling Cell. However we do have planned to initiate consultancy by the couple of departments in the new session organized by the Career Guidance and Counseling Cell. The institution takes initiation to establish a coaching centre for competitive examination sponsored by Assam Minorities Development Board waiting for obtaining permission for 'The National Council for Vocational Training.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

• The institution encourages the staff to utilize their expertise and available facilities by allowing them to participate in different consultancy services (Within college and with the other organizations)

- All faculties have been allotted independent space for their work with computer and Internet Facility.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The college authority allows the faculty member to offer their expertise in the needy area of the society free of cost. The faculty members specially from Science and Arts Stream rendered their free services to the HSLC and HS Examinees during summer vacation in summer classes organized by the Career Guidance and Counseling Cell.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Since the faculty members of the college renders free consultancy services, hence there arises no revenue generation in the college.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college authority is always keen on holistic development of its students. There are various students communities in campus which aspires the personality development of the students as well as other social service and creating general awareness service.

The following are the main organization with objectives :

National Service Scheme (NSS) :

There is always an overwhelming response by the students to include in NSS unit. The main objectives and challenges to National Service Scheme unit as a social responsibility initiatives.

- To confront with real-life problems that needs solutions.
- To increase awareness of the community
- To develop compassion and empathy for others
- To create various corps within the NSS curriculum such as the Education Corps, Environment Corps, Health and Hygiene Corps

In order to fulfil such objectives, NSS unit is doing their activities in last five years

2010-11

Group	Activities completed by group
National Service Scheme (NSS)	• Registration of National Service Scheme cadre • Workshop on National Service Scheme- Duties and responsibilities • Cleanness of Jagannath Temple and Hati Satra at Baguan village
Sevak (Youths for responsibility)	• Relieve materials like water, child food and cattle food donated and distributed to the flood affected area at Balbala. • Volunteer service to the function of 'Uros at Jaleswar' • Distribution of relief material flood affected people of char area (Hozua Char)

2011-12

Group	Activities completed by group
National Service Scheme (NSS)	• Cleaning of Simlabari Primary School Campus • Repairing of PWD Road in front of college campus. • Donate Educational tools to Markula ST Village
Sevak (Youths for responsibility)	• Cloths and foods collected from the village to village and donated and distributed to the victims of Bodoland.

2012-13

Group	Activities completed by group
National Service Scheme (NSS)	• Village reading : Survey of Simlabari revenue village • Map making of Simlabari revenue village • Historical review of the village • Workshop on needs and shortage of the village • Empowerment of women of the village
Sevak (Youths for responsibility)	• Organizing Blood donation camp with the help of District Health Society

2013-14

Group	Activities completed by group
National Service Scheme (NSS)	• 500 trees plantation and distribution at Simlabari revenue village • Food donation camp at 'Uros' at Pakhritary (Bashbari) • Volunteer service at Jagannath Mela, Baguan

Sevak (Youths for responsibility)	• Collection of food grains from the village to village for Auliya Mazar at Kalyanpur • Volunteer service at "Dharma Sabha" held Rakhaldubi Darul Uloom Madrassa every year • Volunteer service at All Assam Day - Night Cricket competition at Rakhaldubi.

2014-15

Group	Activities completed by group
National Service Scheme (NSS)	• Relief materials collected from village to village, people to people, student to student, staff to staff for victims of (cloud blast) flood affected people at Balbala. • Donation collected from people for Earthquake victims of Nepal organized by Goalpara Marwari Yuva Mancha. • Volunteer service to the function of 'Uros at Jaleswar'
Sevak (Youths for responsibility)	• Door to door investigation of Simlabari Village about the affect of the diseases like Malaria, Encephalitis to refer and for remedy • Analysis on arsenic / florid in drinking water of Simlabari village reported and referred

It is clear that the college offers ample scope for development of the students' personality.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

In the beginning of the academic session, list of students attached to National Service Scheme, National Cadet Corps, Scouts and

Guide, Red Ribbon Club of the college is displayed on the Notice Board and with the name of the respective teacher in charge.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- The college is very perceptive about its stakeholders which is important for college performance and for quality of education. Besides the members of the college authority, faculty members, students and other stakeholders whose cooperation in the college values are including teachers, university, government authorities, parents, beneficiaries and society at large.
- We have various stakeholders and their input, feedback and suggestion is very important for college development. These are following stakeholders:

Students

For students overall development we take the measures such as

- Arranging lecturers for important topics
- Remedial lectures for backlog students
- Aptitude and soft skills training for placements
- Seminar and Research Paper writing workshops
- Academic and Administrative feedback
- Participation in cultural activities
- Motivating students in various intercollegiate competitions
- Feedback Collection from the students individual.
- Life insurance for Students.

Alumni

For overall better outcome of college, we take the input from alumni as follows:

- Established Alumni Association and enrolling passed students in it
- Arranging alumni meets
- Alumni Interactions with current students through various sessions
- Feedback from Alumni
- Pre-placement activities by Alumni

Members of the Governing Body

The Governing Body is always very keen in improvement in college. The Governing Body and staff members communicate with each other through various occasional programmes and exchange their thoughts. In general, they communicate with all members of the college.

Teaching and non-teaching staff

For the staff of the college following measures have been taken:

- NET/SLET Coaching for learners and staff
- Staff development Programmes
- Faculty Development Programmes
- Cultural programmes
- Financial Assistance for seminars, workshops
- Special Leaves for research study.

Parents:

The College holds parent-teacher meet every year so as to understand the requirements/incentives for students. We also take the feedback from parents for various types of services of college.

Faculty of Group of Institutions :

The college invites the Principal, Faculty members of the group of institution for their institutional development in various activities :

(a) To discuss about the curriculum to be undertaken for Semesters.

(b) To hold Sessional test in time for every semester.

(c) To make daily routine in consultation with the parent institution.

(d) To take advantage for receiving incentives from the parent institution.

(e) To make good and congenial atmosphere in each institution.

(f) To submit feedbacks from the stakeholders for improvement of the quality education.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The different Sub-committees/cell like Extension Education Centre, Women Cell, Career Guidance and Counseling Cell, Teachers Unit, Students Union, NSS, NCC, Scouts & Guide and Red Ribbon Club etc of the college organize various extension and outreach programmes. The progmmes are planned and executed without hampering the regular activities of the college. Avoid ability of physical, financial and Human resources are also kept in mind during such planning.

Some of the major extension and outreach programmes organized during the last four years are listed below :

Year	Activities	Budget
2011-12	AIDS awareness camp, Field trip and Study tour, NSS Camp	Rs. 40,000/-

2012-13	Educational Tour to Shillong, Field trip, ENV. Study tour, Free Medical Camp, NSS Camp	Rs. 80,000/-
2013-14	Educational Tour to Delhi and Field trips for students, Seminar on Women empowerment, NSS Camp, TET Coaching	Rs. 3,10,000/-
2014-15	Health and Sanitation programme held at adopted village, Simlabari NSS Camp, Field Trip, Study tour, NRC Awarness Camp, Free Eye Check up Camp, TET Coaching (Madrassa)	Rs. 2,30,000/-

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The NSS, Sevak and other social activities are given wide publicity in the college. The NSS professor-in-charge visits classes in order to contact the students directly. The college prospectus also gives good publicity to the extension activities of the college. The NSS unit collaborates with other agencies like Urus Mobarok Committees, Reception Committees, Rakhaldubi Darul

Uloom Madrassa, Mela Committees (Jagannath Mandir and Hati Satra, Baguan), Rakhaldubi Arunodoi Club, Mazar Committee.

For other social activities like (i) we observed the day long programme in connection with World Aids Day on 1st December by organizing workshop inviting eminent personalities, Doctors and Red Cross Society. (ii) Stopping the out lifting the bad habits like Chewing Tobacco / Smoking the members of the Red Ribbon Club displayed the card before the beginning of the College Week. (iii) The members of the Red Ribbon Club arrange street play on prohibition of drugs etc. and proper notice is displayed for students & staff to make open handed donations. Many times students and staff members visited the flood affected area as well as riot hit area during college hours for offering donation collected amount and goods on behalf of the college.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

- The student are sensitized through various programmes regarding the under privileged section of the society and the social responsibility on the main stream. They are encouraged to participate in relief work as and when a social calamity/natural disaster occurs by arranging charity.
- They are generally made aware against the use of Tobacco and social evils as Witch Hunting etc. are even encourage for taking pledge against such evil practices in our society.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

- In calculation of Social Awareness and moral values through AIDS awareness drive, Awareness against drug abuse, Witch hunting,

Child Labour, Environmental Issues, harassment and violation against Women by organizing lectures and street play, play card, procession, to relevant places are a feature of the college.

- The basic aim of the college is to make the students self responsible and social responsible. This is inculcated amongst the students through NSS , Sevak, NCC and Scouts & Guide activities.

- We have undertaken various types of activities through which this cultural activity are developed amongst the students.

- Values and Skills inculcated amongst the students:
  - Helps to improve personality development
  - Inculcation of leadership qualities
  - Making them self and social responsible.
  - Adding moral values, responsibilities
  - Making them good citizens and thus good human.
  - Increasing man kindness
  - Making the students more interactive
  - Build confidence
  - Exploring hidden talents
  - Building the team work capabilities
  - Increasing the social awareness

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The college is undertaking many social activities through N.S.S, Career Guidance and Counseling Cell, Women Cell and students and staff. However it is done in college, hence the support and involvement of the society is required in order to carry out the activities.

The ways are undertaken for society involvement :

- Arrange meeting and awareness camp in our adopted and adjunct villages

- Arranging Blood Donation Camps for Students and Public
- Arranging various inspirative talk and change among the Women.
- Taking help from villagers in village, temple.
- Arranging Health Checkup camps

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college has good relationship with

- õ Gauhati University, Guwahati
- õ Assam Higher Secondary Education Council, Guwahati
- õ Krishna Kanta Handique State Open University, Guwahati
- õ University of Science and Technology, Meghalaya
- õ Assam State Open School, Guwahati
- õ Group of Institutions – Beinstein College of Science, Chunari College, Baida College, KCM Academy, Nova Academy, SR Academy, Oasis Jr. College, Khudrapoitary Jr. College
- õ District Colleges – Goalpara College, Dudhnoi College, Habraghat Mahavidyalaya, Lakhipur College, Jaleswar College, Agia College, Dolgoma Anchalik College, Bikali College, Dudhnoi DIET, Goalpara BT College
- õ Assam Sahitya Sabha
- õ Nehru Yuba Kendra Sangathan, Goalpara
- õ Assam Science Society
- õ District Sports Association, Goalpara

- Char Chapori Sahitya Parishad
- Rakhaldubi Arunodoi Club
- Meher Farming Society
- Santosh Farming Society

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

The college achieved the following awards

Sl.No	Field of Award	Name of Award	Year
1	Excellent Educational Innitiative Serving Social Cause in Assam	National Education Award	2014
2	CMAI, National Assam Education Awards, 2014	Permanent Membership	2014
3	ERD Foundation Guwahati	A Token of Appreciation	2014

ANNEXURE - X

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The college has interactive relationship with the following institution :

i. Gauhati University, Guwahati,
ii. Assam Higher Secondary Education Council, Guwahati,
iii. Krishna Kanta Handique State Open University, Guwahati,
iv. University of Science and Technology, Meghalaya
v. Assam State Open School, Guwahati
vi. Goalpara College, Dudhnoi College, Habraghat Mahavidyalaya,

Lakhipur College, Bikali College

The faculty members, researchers and the students of the college utilize the facilities and consultancy services of the above mentioned institutions when required. Experts from these institutions are invited to the college on different occasions like Departmental Promotion Committee, Seminars, Workshops, Conferences and Guest lectures.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The college is trying for MoU with some institutes of national importance.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

The college was established with the whole hearted contribution of the local people. At the inception, the infrastructure facilities were developed using the donation/contribution of the local people. Now the college is developing by way of collection/receipt grants from different local sources and through income generation of the college.

The Science Stream of the college runs with public donations.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Name of the eminent persons	Name of College/University	Attending purpose	Year
Dr. Asad Uddin	HoD, English, Jamia Milia Islamia University, New Delhi	National Seminar	2009
Dr. Yamuna Prasad	HoD, English & Dean, Faculty of Arts, B.V. University, Hazaribag	National Seminar	2009
Dr. Umesh Deka	Dean, Faculty of Arts, Gauhati University	National Seminar	2009
Dr. Amit Bhattacharjee	HoD, English, Gour Banga University	National Seminar	2009
Dr. Bibhas Choudhury	Reader, Deptt. of English, Gauhati University	National Seminar	2009
Prof. G.P. Choudhury	Retd. Principal, L.C.B. College, Guwahati	National Seminar	2009
Anurag Goyel, IAS	Deputy Commissioner, Goalpara	National Seminar	2009
Dr. Bakshi Hazarat Ali Ahmed	HoD in Arabic, Abhayapuri College	National Seminar	2009
Renuka Devi Borkotoki	Chairman, Indian Red Cross Society, Assam	National Seminar	2011
Dr. S. N. Sarma	Asso. Professor, Deptt. of Geography, Goalpara College	National Seminar	2011
Nandita Hazarika	State Project Officer, Disaster Management Assam	National Seminar	2011
Dr. B. P. Duarah	Professor in Geography, Gauhati University	National Seminar	2011
Dr. Ashok Kr Bora	HoD in Geography, Gauhati University	National Seminar	2011
Prof. S. Kalita	Professor in Env. Science, Gauhati University	National Seminar	2011
Jagadish Bhattacharjee	Project Officer, DRMA, Goalpara	National Seminar	2011
Dr. Krishna Gopal Bhattacharjee	Director, Academic Staff College, Gauhati University	National Seminar	2011
Luis Aind, IPS	Superintendent of Police, Goalpara	National Seminar	2011
Dr. P.Ashok Babu, IAS	Deputy Commissioner, Goalpara	National Seminar	2011
Sailen Das	Chairman, Indian Red Cross Society,	National	2011

	Goalpara	Seminar	
Dr. Y.M. Jayraj	Dean, Faculty of Science & Co-ordinator IQAC, Gulbarg University, Karnataka	National Workshop	2010
P. K. Goswami, IAS	Deputy Commissioner, Goalpara	National Workshop	2010
Dr. Umesh Deka	Dean, Faculty of Arts, Gauhati University	National Workshop	2010
Dr. Krishna Gopal Bhattacharjee	Director, Academic Staff College, Gauhati University	National Workshop	2010
Dr. Bhabesh Ch. Goswami	HoD in Chemistry & Co-ordinator, IQAC, Gauhati University	National Workshop	2010
Dr. Nanda Ram Das	Professor in Mathematics, Gauhati University	National Workshop	2010
Dr. Bakshi Hazarat Ali Ahmed	HoD in Arabic, Abhayapuri College	National Workshop	2010
Dr. N. Ahmed Baruah	Professor & HoD in Economics, Gauhati University	DPC & Workshop	2011
Dr.Dharmendra Nath	Principal, SB Deorah College	DPC & Workshop	2011
Prof. Abul Hussain	HoD in Economics, Goalpara College	DPC & Workshop	2014
Prof. A. Rahman	HoD in Economics, Habraghat Mahavidyalaya	DPC & Workshop	2014
Dr. Arup Jyoti Choudhury	Deptt. of Political Science, Cotton College	DPC & Workshop	2011
Dr. Biren Choudhury	Principal, Goalpara College	DPC & Workshop	2011
Dr. Bibhas Choudhury	Professor in English, Gauhati University	DPC & Workshop	2014
Dr. Abdullah Saleh Uddin	Principal, Lakhipur College	DPC & Workshop	2014
Dr. Santosh Kr. Mishra	HoD in English, Goalpara College	DPC & Workshop	2014
Prof. Sofiqul Hussain	HoD in English, Dudhnoi College	DPC & Workshop	2014
Dr. N. Rahman	Prof. in Mathematics, Gauhati University	DPC & Workshop	2014
Dr. Hemanta Sarmah	Prof. in Mathematics, Gauhati University	DPC & Workshop	2014
Prof. Pradip Kr. Seal	HoD in Mathmatics	DPC & Workshop	2014
Prof. Sayed Ali	HoD in Mathematics, Habraghat	DPC &	2014

Ahmed	Mahavidyalaya	Workshop	
Prof. Bibhuti Kalita	HoD in History, Bikali College	DPC & Workshop	2014
Dr. Subhash Barman	HoD in History, Goalpara College	DPC & Workshop	2014
Dr. Raina Khanom Mazumder	Prof. in Arabic, Gauhati University	DPC & Workshop	2002
Prof. ABA Motin	Reder & HoD in Arabic, Gauhati University	DPC & Workshop	2002
Prof. ABA Motin	Reder & HoD in Arabic, Gauhati University	DPC & Workshop	2014
Dr. Bakshi Hazarat Ali Ahmed	HoD in Arabic, Abhayapuri College	DPC & Workshop	2014
Prof Nawajish Ali Khan	HoD in Arabic, Habraghat Mahavidyalaya	DPC & Workshop	2014
Prof. Chandralekha Das	HoD in History, Dudhnoi College	DPC & Workshop	2011
Prof. Tejendra Ch Nath	Vice Principal, Dudhnoi College	DPC & Workshop	2014
Prof. Rofique Zaman	HoD in Political Science, Goalpara College	DPC & Workshop	2011
Dr. Parul Nath	HoD in Education, Dudhnoi College	DPC & Workshop	2014
Dr. Nilima Bhagabati	Professor in Education, Gauhati University	DPC & Workshop	2011
Dr. Gayatri Goswami	HoD in Education, Gauhati Universirty	DPC & Workshop	2011
Dr. Kaberi Saha	Reader in Education, Gauhati University	DPC & Workshop	2011
Dr. Khargeswar Nayak	HoD in Assamese, Goalpara College	DPC & Workshop	2011
Dr. Bhanu Bezbora	Asso. Prof in Assamese, Goalpara College	DPC & Workshop	2011
Dr. Dipak Sarmah	Asso. Prof in Maths, Cotton College	DPC & Workshop	2011
Prof. Soidur Rahman	Asso. Prof. in Assamese, Goalpara College	DPC & Workshop	2014
Prof. Rina Das Boro	HoD and Asso. Prof in Assamese, Dudhnoi College	DPC & Workshop	2014
Dr. Upen Rabha Hakasam	Proffessor in Assamese (MIL), Gauhati University	DPC & Workshop	2011
Dr. K. Ali Ahmed	Principal, Goalpara College	Workshop	2012/13

Dr. Molina Devi Rabha	Principal, Bikali College	Workshop	2012/13
Dr. Mantu Das	Principal, Habraghat Mahavidyalaya	Workshop	2014
Dr. Gopal Phukan	Principal, Dudhnoi College	Workshop	2014
Prof. P.C. Mahanta	OSD, University of Science and Technology Meghalaya	Counseling	2015
Prof. B.K. Baruah	Consultant, University of Science and Technology Meghalaya	Counseling	2015
Prof. BDM Sarmah	Principal, Oasis Jr. College, Goalpara	Counseling	2015
Dr. Ashok Kr Bora	Director, College Development Council, Gauhti University	Inspection	2015
Dr. P.J.Das	Deptt. of Chemistry, Gauhati University	Inspection	2015

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

The college has an agreement with Krishna Kanta Handique State Open University, Guwahati. Under the agreement the college provides infrastructure facilities, faculty and staff to the KKHSOU and participate in the followings :

- **Faculty Exchange** : Faculty from the college are invited as counselor for KKHSOU.
- **Student Exchange** : Students get an opportunity to join professional/other courses beside the ones for which their enrolled in the college.

a) Curriculum development/enrichment :

The Academic Committee of the college with HoDs discuss about the fault of the curriculum designed by the affiliating University every year at the end of the session and submit proposal to the affiliating University for modification, rectification etc. for enrichment of the curriculum.

b) Internship/ On-the-job training :

The Career Guidance and Counseling Cell of the college organized

counseling programme every year inviting prominent consultants before H.S. and Degree level passed out students of the college.

c) Summer placement : The faculty of the college organized summer coaching classes for HSLC and HS students for upliftment of their studies in various subjects.

e) Research : Staff is constantly encouraged to take up research work and complete ongoing research works.

g) Extension : Extension lectures are organized every year in all teaching departments for the benefit of students and teachers.

h) Publication : teachers are encouraged to publish research articles in national and international journals

k) Introduction of new courses : The college has introduce new courses

i. Science Stream at Degree level
ii. BCA
iii. CCC
iv. BCC
v. Office Automation
vi. PG Course in Assamese and Political Science Under KKHSOU.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.
Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

- Faculty is encouraged to apply for research projects to the
- UGC and apply for UGC assistance for organizing seminars.
- Internet facilities available for staff in Central Library on all working days.
- Schedule of activities is prepares as the outside of the session given due weight age to new initiatives.
- Multi faceted activities are conducted regularly. This includes tree plantation, cleanliness drive, awareness drive, personality development etc.
- Number of subscribe journals

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The college authority is always ready to provide all kinds of facilities for the betterment of teaching – learning environment. It is engaged in constructing new buildings to improve classroom, Lab facilities, procuring new software in curriculum and soft skills enhancement. At the beginning of each semester, the HoDs and faculty members regarding syllabus, preparation of daily, weekly teaching plan and procurement of required books in library and departmental libraries, lab instruments for Arts & Science stream for smooth functioning of the Semester programmes.

Besides the HoDs and faculty members emphasis on the needs and requirements forwarded to the Principal for ensure effective teaching –learning process of the college.

College has enhanced the infrastructure to facilitate effective teaching and learning, the college always tries to cope up with the need and strength of students in different streams. According to the requirement of various courses, the college has set the policy to augment the laboratories, classrooms, library facilities. The college has ample infrastructure facilities and resources to carry the curricular, co-curricular, extra-curricular, and research activities. The development of the infrastructure is in pace with the academic development of the institution. The infrastructure is used to its optimum extent and all the students have an easy access to the available learning resources. As per need sufficient infrastructure facilities are provided by the institution.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

For curricular and co-curricular activities sufficient number of classrooms, Spacious Auditorium, laboratories with sufficient equipments, adequate classrooms with specialized facilities for teaching, learning and research etc. are available in the college. The details of infrastructure facilities available are as follows: -

Sl No	Particulars	Total Number	Area in Sq Ft.
1	Classrooms	10	14,160
2	Central Library	1	2400
3	Reading Room	2	1200
4	Departmental Rooms	9	640
5	Administrative Room	1	1800
6	Principal's Chamber	1	600
7	Boys' Common Room	1	2160
8	Girls' Common Room	2	2100
9	Laboratory Rooms	6	4080
10	Examination Confidential Room	1	1500
11	IQAC Office	1	720
12	Career Guidance and Counseling Room	1	480
13	Auditorium	1	5040
14	Conference Hall	1	1920
15	Departmental Seminar Hall	1	900
16	Computer Lab	2	1840
17	Language Lab	1	480
18	Audio-visual Room	1	1500
19	Students' Union Office	1	280
20	KKHSOU Study Centre	1	720
21	Canteen	1	3525
22	Boys' Hostel	1	2400
23	Girls' Hostel	2	14,110
24	Rest House	1	1200
25	Warden Quarter	1	900
26	Grade IV Quarter	2	480
27	Smart Boards	3	
28	Computers (Desktop)	27	
29	Computers (Laptop)	7	
30	Printers	10	
31	Xerox Machine	2	

32	LCD Projector	5	
33	CCTV Camera	8	
34	Sound System	4	
35	Water Treatment Plant	1	
36	Power Generator/House	1/1	
37	Boundary Wall	Full	
38	Two wheeler Stand	3	
39	Open Urinal (Gents)	4	
40	Urinal and Toilet (Gents)	2	
41	Urinal and Toilet (Ladies)	3	
42	Urinal and Toilet (Teaching Staff)	2	
43	Urinal and Toilet (Staff)	1	
44	Pure Drinking Water Outlet	2	
45	Weaving Centre	1	
46	Day Care Centre	1	360
47	Health Care Centre	1	530

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

In view of the growth of students through extracurricular activities viz. sports, outdoor and indoor games, gymnasium, auditorium, NSS, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc. the following infrastructural facilities are available :-

Extra Curricular Activities : Sports, Outdoor and Indoor Games, gymnasium, Auditorium, NSS, NCC, Scouts and Guide, Cultural activities, Public Speaking, Communication Skill Development, Health and Day Care Centre.

- For Extra Curricular Activities, college Auditorium is being renovated.
- There is a provision of Indoor games like Carom, Chess, Table Tennis, Badminton, Chinese Checker etc to keep the student gainfully employed.
- College has multiple sports complex for imparting training in sports to students. For games the college has its own playground

which provides the training and exercise facilities to our students.

- There is also a Gymnasium which can be utilized by the student as well as the teachers (for expansion of Gymnasium proposal already been submitted to the UGC)
- There are Musical Instruments in our college for imparting training to the students for participation in cultural programmes, youth festival as well as inter college competition.
- NSS, NCC and Scouts & Guide units of the college are remain vibrant with activities throughout the session.
- Informative Health Camp, Awareness Programme are organized by the college in every session.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The available infrastructure is in perfect line with the academic growth and is optimally utilized.

The college has adequate infrastructure facilities and resources to conduct the curricular, co-curricular, extra-curricular, and research activities. The development of the infrastructure is in pace with the academic development of the institution. Maximum utilization of the infrastructure is ensured and all the students have an easy access to the available learning resources.

- During college working hours i.c. from 9.00 AM to 4.00 PM the classrooms, lab and library are used.
- Computer Lab is used by the students and faculty members during college hours.

- NSS, NCC and Scouts & Guide activities are held on Sunday and holidays.
- Open learning courses under KKHSOU are held on Sunday and Summer vacation.
- D.El.Ed training under KKHSOU is held in Sunday and Holidays.
- Open Coaching Centre for TET/PET are held during Autumn recess.
- CEE Coaching classes are held in after HS Final Exam.
- College campus is also used for public meeting organized by the agencies/organization.
- College playground is sometime used for District and State level competitions.

The details regarding amount spent on infrastructure development of the college has been provided (Master plan of the college is attached herewith) ANNEXURE-XI

Particulars	2011-12 (Rs. In Lac)	2012-13 (Rs. In Lac)	2013-14 (Rs. In Lac)	2014-15 (Rs. in Lac)
Construction of Study Centre	9.00			
Construction of Laboratories		6.00		
Construction of Boys' Common Room and Conference Hall		18.00		
Construction of Women Hostel	50.00		Completed	
Construction of Language Lab			10.00 (Released 4.00 Lacs)	Completed
Construction of Examination Confidential Room				8.00
Extension of Boys' Hostel				6.00
Construction of Open Urinal				0.84

Construction of Administrative Building, Audio-Visual Room, Central Library, Renovation of Auditorium, A Portion of Boundary Wall				100.00 (under Construction)
Construction of Two wheeler Shed				1.00
Construction of Cafeteria and other Amenities				9.990
Construction of Drinking Water Facilities				9.60
Construction of Women Hostel				156.00 (under Construction)
Beatification of College Campus				2.00
Construction of Open Stage				5.00

- Digitalization of Administrative system.
- The college installed CCTV Camera in the campus.
- Due to the increase of students strength furnitures are purchased as per requirement.
- ICT based instruments and computers are purchased.
- Lab equipments for Science Stream are purchased and used.
- The Cafeteria with 56 seating capacity with table has been provided.
- Bed, Table and chairs are facilitated for Girls' Hostel and Boys' Hostel.
- Open Garden Chair has been provided inside the campus.
- Aqua Guard installed in Teachers Common Room and Office Room.

- Health Care Centre of the college provides free Health Checkup and First Aid.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The college provides the minimum basic facilities for the physically disabled students such as easy access to classroom, specially access to Library and Audio-Visual Room.

4.1.5 Give details on the residential facility and various provisions available within them:

Hostel Facility – Accommodation available :

- Separate Hostel Facilities are available for Boys as well as Girls
  (a) Boys' Hostel has a capacity of 20 nos. of Students.
  (b) Rented Boys Hostel has a capacity of 15 Students.
  (c) 'Zageer' (Free Lodging System) is available for Boys Students.
  (d) The Girls' Hostel can accommodate 20 nos. of Students.
  (e) The New Girls' Hostel is to be completed in this financial year with accommodation of 100 nos. of Students.
- Warden Quarter, Grade IV Quarter for warden and grade IV staff.

Recreational facilities, gymnasium, yoga center, etc.

- Both Hostels are equipped with modern amenities like Newspaper, Color TV, Indoor Game Facilities, Clean and Hygienic Toilets, Reception Room.

Computer facility including access to internet in hostel

- Hostel boarder can use the internet facility in the Central Library.

Facilities for medical emergencies

- There is a provision of 108 Services in the State. In case of medical emergency the patient is taken to Hospital by providing 108 Ambulance with First Aid by the Health Care Centre.

Library facility in the hostels

- A large number of Newspapers and Magazines are supplied to the Hostels.
- The Central Library remains open for Hostel boarders upto 7.00PM

Recreational facility-common room with audio-visual equipments

- Recreational facilities are available.

Available residential facility for the staff and occupancy Constant supply of safe drinking water

(a) Available residential facility for the staff : Proposal submitted to the MSDP, Govt. of Assam for infrastructure Development of the college where the target for Construction of staff quarters is in plan (under process).

(b) Constant supply of safe drinking water : Safe drinking water facilities are available in college and Hostel campus.

Security :

- The college is under strict vigilance by appointed Guards / Night Guards.
- CCTV Camera installed in College Campus and Girls' Hostel.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- The institution has Health Care Centre monitoring by one Physician MoU with District Health Society in a week to checkup the students and the staff. The institution has a regular Nurse for students and staff in the Health Care Centre. In case of medical emergency the patient is taken to Hospital by providing 108 Ambulance with First Aid by the Health Care Centre.
- General Insurance Policies are undertaken by the institution for the benefit of the students.
- The Health Care Committee of the college has also arranged a complete Health Checkup Camp and Eye Checkup Camp by inviting Medical Specialists.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

A separate office for IQAC with Telephone, Computer, Internet and Printer.

- Grievance Redressal unit is in place and student grievances/ quarrels are handled by the committee.
- Women's Cell is in place and the committee meets twice a year and solve any issues that arise.
- Remedial and tutorial classes are monitoring by respective heads of the departments as well as through the Academic Committee during the session.
- Career Guidance and Counseling Cell is housed in a separate office well equipped with Computer and Internet facilities.
- Day Care Centre is located in the campus.
- Health Care Centre is located in the campus.

- Canteen is housed in modern building. Ground floor of the Canteen serves the students and First floor for staff.
- A well equipped auditorium with a capacity of 500 seats is made available.
- Safe drinking water facility is made available in the campus.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, the college has a Library Advisory Committee with 7 members.

The composition of the committee is as :

- Dr. D. N. Sarmah, Principal	Chairman
- Prof. Pachan Ali, HoD in Assamese	Convenor
- Ashiya Khatoon, i/c Librarian	Member
- Prof.A. K. Pramanik, HoD in Economics	Member
- Prof. Bipul Chakraborty, i/c HoD in Mathematics	Member
- Prof. Shoriful Islam, HoD in Arabic	Member
- Prof. (Dr.) Kanta Chakraborty, Asstt. Prof.	Member

The Library Advisory Committee mostly supervises and advises the librarian i/c in those matters where the students can freely access and avail Library Facilities. It attempts to bring better understanding of the utility of the library among users. The committee meets before the starting of the session and mid of the session in a year to decide library budgets for purchasing of books for Central Library, Departmental Library and Book Bank. It advises to the library access and security of library resources.

The Following are the responsibilities of Library Advisory Committee:

- To take policy decisions regarding smooth working and running of library.
- To prepare budget for library requirements and ensure purchases are made according to the budget.
- To take decisions about maintenance, preserve the theses and project reports.
- Provide support to the librarian to defend important decisions having implications for the users.
- Regarding new books to be purchased for Book Bank
- Monitoring the supply of Daily News Paper and Periodicals.
- Display new titles on the Notice Board in the Library
- Working towards complete computerization of the Library.
- Redressal of student's grievances regarding the Library.
- Stock verification of Books, Journals and References.
- Take necessary action on feed backs obtained from stack holders.

4.2.2 Provide details of the following:

- Total area of the library (in Sq. Mts.)
- Total seating capacity
- Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
- Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

Total area of the library (in Sq. Mts.) : 2400 Sq.Ft (First Floor)

Total seating capacity : 120

Working hours :

On working days	Monday to Saturday	9.00 AM to 4.00 PM 4.00 PM to 7.00 PM (for hosteller)
On Holidays	Sunday	10.00 AM to 1.00 PM
On Holidays	Summer	10.00 AM to 1.00 PM
On Examinations Days Nov to Dec Feb to Mar May to June	Monday to Saturday	9.00 AM to 4.00 PM

Layout of the library :

- The Library has a separate reading area for students.
- The Library has a separate reading room for faculties, researchers.
- A separate IT zone for Net and accessing e-Resources.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The requirement of new books and journals is obtained from each department at the beginning of the academic year. HoDs and faculty members give their requirement in every Semester. The Library Advisory Committee scrutinizes and recommends for purchasing the listed books to the authority for release of fund. The purchase committee is authorized to purchase of books availability in the market.

List of new additions of books & Journals are communicated to all department and students. The daily issue and return of books by the students is maintained by the Librarian

The Library has subscribed Newspaper and periodicals, journals according to the requirement of staff and students.

Details of amount spent on new books and journals during the last four years (in Rupees)

Library Holdings	2011-12		2012-13		2013-14		2014-15	
	Nos	Total Cost	Nos	Total Cost	Nos	Total Cost	Nos	Total Cost
Text books	533	97,410/-	1109	1,38,138/-	426	70,966/-	1246	2,82,572/-
Reference books	68		131		47		171	
Any other (Donated)								
Total No. Books	601	97,410/-	1240	1,38,138/-	573	70,966/-	1417	2,82,572/-
Journals/Periodicals	11	12,720/-	11	12,720/-	11	12,720/-	15	14,220/-
Newspaper	6	10,800/-	6	10,800/-	6	10,800/-	7	11,290/-

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- OPAC
- Electronic Resource Management package for e-journals
- Federated searching tools to search articles in multiple databases
- Library Website
- In-house/remote access to e-publications
- Library automation
- Total number of computers for public access
- Total numbers of printers for public access
- Internet band width/ speed 2mbps 10 mbps 1 gb (GB)
- Institutional Repository
- Content management system for e-learning
- Participation in Resource sharing networks/consortia (like Inflib net)

OPAC : Yes.

Library Website : Yes

Library automation : Yes.

Total number of computers for public access : One.

Total numbers of printers for public access : One.

Internet band width/ speed : 2 mbps

Institutional Repository :

4.2.5 Provide details on the following items:

- Average number of walk-ins
- Average number of books issued/returned
- Ratio of library books to students enrolled
- Average number of books added during last three years
- Average number of login to opac (OPAC)
- Average number of login to e-resources
- Average number of e-resources downloaded/printed
- Number of information literacy trainings organized
- Details of "weeding out" of books and other materials

Average number of walk-ins :Student : 120 nos.

Staff : 40 nos.

Average number of books issued : 100 nos.

Returned : 45 nos.

Ratio of library books to students enrolled : 11.66 (2014-15)

Average number of books added during last three years : 1200 nos.

Average number of login to OPAC : 02

Average number of login to e-resources : 01

Average number of e-resources downloaded/printed : 04

Number of information literacy trainings organized : 04

Details of "weeding out" of books and other materials :

4.2.6 Give details of the specialized services provided by the library

- Manuscripts
- Reference
- Reprography
- ILL (Inter Library Loan Service)
- Information deployment and notification (Information Deployment and Notification)
- Download
- Printing
- Reading list/ Bibliography compilation
- In-house/remote access to e-resources
- User Orientation and awareness
- Assistance in searching Databases
- INFLIBNET/IUC facilities

Manuscripts : Yes.

Reference : Yes.

Reprography : Yes

Information deployment and notification : Displayed in Library Notice Board.

Download : Yes

Printing : Yes, by Canon Xerox.

Reading list/ Bibliography compilation :

- Reading list available on OPAC for the students and staff.

User Orientation and awareness :

- Library Literacy Programmes is organized by Writer's Club
- Library Orientation Programme organized on every academic session for students by the Library Advisory Committee.

Assistance in searching Databases :

- Yes, Key note available in Library and displayed in Library Notice Board.

INFLIBNET/IUC facilities : Available.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The college Library staff supports the students and staff as follows :

- Online Public Access Catalogue for users: (Online Public Access Catalogue) through which, the library user get idea about the available library collection and search their reading material accordingly.
- Library Website for online support: Our Library website is more informative.
- Book Bank facilities are available for students belonging to economically weaker sections. They can borrow books for the entire session.
- The list of new books purchase on various subjects is circulated to the HoDs for their information and subsequent use.
- Journals are subscribed regularly as per requirement and suggestion received.

Following are the Library's online resources offered through the website including :

- Library OPAC (Online Public Access Catalogue)
- Question Papers
- Syllabus
- Newspaper clipping

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The library staff helps physically challenged students to find books required by them.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

A suggestion book is placed inside the Library, the user can write their suggestion therein and once a month, the Library Committee takes a note of these suggestions and they are dealt with.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system)
- Computer-student ratio
- Stand alone facility
- LAN facility
- Wifi facility
- Licensed software
- Number of nodes/ computers with Internet facility
- Any other

Number of computers with Configuration :

Desktop : 27 nos with HCL makes Computers Configuration.
Laptop : 07 nos with HCL, Wipro and Compaq, Acer makes Computers Configuration.

Computer-student ratio	:	Minimum Ratio.
Stand alone facility	:	
LAN facility	:	LAN facility available.

Wi-Fi	:	Applied for.
Licensed software	:	Available.
Number of computers with Internet facility	:	12 nos.
Any other	:	

The college has well-equipped two computer labs. The lab has internet connections. The college applied to the Govt. for installation of Wi-Fi connection.

Some important features about automation

- 2 standard servers from well-known companies like Huges and BSNL.
- Every department connected with the Internet Modem facilities.
- There 1 Dot-matrix printers & 4 laser printer, 2 Deskjet, 2 Inject printers.
- There is One All-in-one printer.
- The institute has one Audio Visual Classroom with conferencing system.
- The institution has three Smart board with LCD Projector enabled classroom
- One Conference Room with Podium and LCD Projector facilities.
- One Language Lab with Computer and Projectors.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

On campus Internet facility available to faculty and students: Internet facility is available in all Computer Laboratories for students as well as for faculty and staff at their respective places.

Off Campus – Applied for facilitating Wi-Fi in campus.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- The college is upgraded every year by purchasing computer as per requirement.
- The college has applied to the Govt. of Assam for developing the IT infrastructure with adequate Computer and staff for the benefit of the student community.
- The college authority learns about the present position regarding the establishment of ICT courses in the college for the interest of the students.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Annual budget for procurement, up gradation and maintenance of Computers and their accessories in the institution (last four years) :

Year	Procurement	Up gradation	Purchase	Maint enance	Total
2011-12	Moving display, Automatic Bell, Digital Clock, Biometric M.Tech, Glosering Signboard, Waistband amplifier		1,08,212/-	5,000/-	1,13,212/-
2012-13	Desktop Computer for Geography Lab, NSS Materials,Smart Board with Projector, Sound System at Conference Hall with Color LCD		14,52,600/-	12,000/-	14,64,600/-

2013-14	PC, Software, Modem,Serverer, Fax, Laser Printer, Duplicator Machine	Internet connecti vity	5,77,220/-	54,000/-	6,31,220/-
2014-15	Color Printer, CCTV Camera, PC with UPS		4,25,000/-	21,000/-	4,46,000/-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- All the departments have Computer and Internet facilities. The college has five Multi-media Projectors, 7 nos. of Laptops which are utilized by the teachers for teaching – learning for certain topics or whenever required.
- The institution already developed Class Room providing Smart Board with LCD Projectors.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Computers and their accessories in the institution (last four years) :

- Campus is equipped with Internet connections with UPS backup.
- Auditorium facilitated with Audio and Video equipments along with LCD projectors and PC.
- Video conferencing device is made available.
- Website is provided to students for admission.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of ?

The Students are encouraged to go with the video conferencing system for availing the UGC Country Wide Classroom programme by internet.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of various facilities as follows :

Sl.No	Facilities	2011-12 (Rs. in lacs)	2012-13 (Rs. in lacs)	2013-14 (Rs. in lacs)	2014-15 (Rs. in lacs)
1	Building	30.00	40.00	35.00	100.00
2	Furniture	0.50	0.75	1.25	2.00
3	Equipment	1.50	1.00	11.00	2.00
4	Computer	1.00	1.20	1.05	3.00
5	Vehicles				
6	Any other	10.00	20.00	25.00	30.00

- The Budget Committee of the college planned Annual Budget and executed by the Principal with the approval of the Governing Body.
- The college authority provides fund for payment of non-sanctioned staffs.
- The revenue generated from the Fish farming, Agri farming, Weaving and Cultivation of college land is used for upkeep and maintenance of the college.
- Students Aid Fund is used for poor, weaker section of students.

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college

- The institutional mechanism for maintenance and upkeep of the infrastructure, facilities and equipments of the college is in place. Under the same various departments fill up the requisitions in the prescribed requisition book as and when required and written or oral communication takes the physical review of the requirements. The faculty members may also suggest laboratory/departmental requirement/requirements for developing the infrastructure of the college. After the scrutiny and review of the requisitions, the meetings of the Governing Body of the college seriously discussed about the requirements and then decision is made for implementation.
- The Gardening and its beautification, maintenance is done by appointed staff.
- There is specific budget for Library, Students' Union and Games and Sports in order to have proper functioning of each activity.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

- At the beginning of each Academic Session, the institution ensures proper maintenance and up gradation of its laboratories and the equipments therein.
- However to deal with any exigency arising during the session, the college has on its rolls Lab. Technician and Computer Labs.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- A DG (Eco-Gen) has been installed for continuous un-interrupted supply of power.
- Central system of water supply has been installed
- CCTV Cameras has been installed at strategic location.
- Fire Extinguishers are installed in college office and Library.
- Sensitive equipments is backed by strong UPS to avoid voltage fluctuations
- All computers are protected by password to prevent unauthorized access.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its prospectus /handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Introduction :

The West Goalpara College has been imparting higher education to thousands of students since 1981, the establishment of the college. The college Authority has made all possible efforts for all round development of the student community. The students are guided by a team of dedicated teaching as well as non-teaching staff of the college. The college makes all sorts of attempts for overall development of the students, supported with required information as well as academic, mental, physical and career-oriented training etc.

The following Information provided to the students through the prospectus.

Sl No	Content	Commitment	Implementation
1	President's Message	The West Goalpara College family redeem pledges to uphold the pride and prestige high among the generation of its counterparts.	**Good Will** : • to emphasize on access, equity, and academic growth • to cater to serve the students coming from diverse educational standards • to help the students to build citizenship roles and serve the society beyond their narrow ends. **Credibility** : i) Commitment to do ii) Competence iii) Compatibility in vow and venture
2	Principal's Message	The main focus of the institution is to empower students with sound knowledge, experience and training at academic level of IT in the field	All pains are always carried out for making students intellectual growth and make them as an asset of our nation.

		of highly competitive world.	
3	Establishment List of colleges under West Goalpara group of Institution		West Goalpara College started in 1981 (PU standards under GU) with a strength of 60 students and now we have 2500 students opting for various courses with many campus in and outside Goalpara District. We impart the education of 12th standard under the preview of Govt. order to enrich the higher education in rural area.
4	Vision and mission	Academic excellence and discipline	Facilitate comprehensive and integrated development of individuals for an effective neglected section of women community and translate the dream of women's education into reality in the part of our country and centre of excellence of learning.
5	Infrastructure	NAAC Accredited with ' B ' grade. Facilitated with computer Lab Ventilated with smart board classrooms, parking, e-library provision.	Always try to improve best infrastructure to provide best to best to our students. • Computer Lab • Language Lab • Science Lab • Education & Geo Lab • Digital and General classrooms • Audio-visual Classroom • Conference Room • Departmental Seminar room • Pure drinking water facility • Girls and Boys Common room • Students' union office • Canteen • Examination confidential room • Extension education Centre • Open urinals • Canteen • Play ground • High Speed internet • Gymnasium Hall • Hostel (boys & women) • Rest House • Faculty common room • Generator • Auditorium

			• Day Care Centre • Health Care Centre
6	Faculties	Recruitment of well qualified staff	Always concentrates on providing good quality teaching with the support of qualified and experienced faculties.

- **CHAPTER – I** – Status of Goalpara District ,Location , Important Features , About the College , The College Emblem , College at a glance , Mission & Vision and Motto
- **CHAPTER – II** - Admission procedure, Medium of Instruction, College dues
- **CHAPTER – III** – Courses & Programmes
- **CHAPTER – IV** – Teaching Methology, Academic Calendar, Attendance, rules regarding Internal & Final Examination, College Magazine, Library, Discipline, Hostel Accommodation, day Care Centre, Health Care Centre, Computer Lab, remedial/ Tutorial Classes, Scholarship, Incentives, Study tour, Other facilities, Organization and Associates
- **CHAPTER – V** - Governing Body, Teaching & Non –teaching Staff, Students' Union, Various Committee & Office Bearers , Important note
- **CHAPTER – VI** - Course Curriculum of PG Course under KKHSOU
- **CHAPTER – VII** - Group of Institutions
- **CHAPTER – VIII**- SWOT of the College.

The college ensures its commitment and accountability by trying continuously to fulfill its vision and mission. There is a mechanism of continuous evolution of students, maintenance of discipline as well as feedback from stakeholders. The College authority keenly supervises the activities of various stakeholders to ensure its commitments and accountability. The teaching and non-teaching staff of the college maintains dedicated and committed works culture in the college. The College authority takes initiatives in

various extension as well as inspired for extra- curricular activities of the students for their all round enrichment.

5.1.2 Specify the type, number and amount of institutional/ freeship given to the students during the last four years and whether the financial aid was available and disbursed on time.

The College offers the free ships and institutional aid to the poor, students under BPL categories. The number of students and the amount paid to the students under these heads during the last four years is mention below:

Year	Type of scholarship	No. of Students	Amount
2011 – 12	Poor Fund	513	6,15,600/-
2012 – 13		686	8,23,200/-
2013 – 14		466	5,60,000/-
2014 – 15		751	9,02,000/-
2011 – 12	SC/ST/OBC/ MOBC/Minority Scholarship	35	1,79,040/-
2012 – 13		40	1,75,860/-
2013 – 14		13	80,800/-
2014 – 15		106+29 = 135 244	5,42,200/- Account Transfered
2011 - 12	UGC	24	1,44,000/-
2012 - 13		20	1,20,000/-

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

Year	Type of Scholarship	Total Nos. of students	Financially assisted students	% Financially assisted students
2011-2012	Post-matric Poor UGC	1640	631	38.41 %
2012-2013	Post-matric Poor UGC	1854	746	40.23 %
2013-2014	Post-matric Poor UGC	1701	479	28.15 %
2014-2015	Post-matric Poor UGC	2696	1130	41.90 %

5.1.4 What are the specific support services/facilities available for

- ✓ Students from SC/ST, OBC and economically weaker sections
- ✓ Students with physical disabilities
- ✓ Overseas students
- ✓ Students to participate in various competitions/National and International
- ✓ Medical assistance to students: health centre, health insurance etc.
- ✓ Organizing coaching classes for competitive exams
- ✓ Skill development (spoken English, computer literacy, etc.,)
- ✓ Support for "slow learners"
- ✓ Exposures of students to other institution of higher learning/ corporate/business house etc.
- ✓ Publication of student magazines

<table>
<tr><th>Categories</th><th>Support Service/ facilities</th></tr>
<tr><td>Students from SC/ST, OBC/MOBC, Minorities and Economically weaker section</td><td>
A. Scholarships and Freeships: The college has been initiating and implementing various scholarship for benefit for the economically weaker students. These are :
a. SC / ST from ITDP , Govt. of Assam
b. OBC/MOBC from Social Welfare, Govt. of Assam
c. Post-matric Scholarship for Minorities – Char Area Development, Govt. of Assam
d. UGC Scholarship to the meritorious students belonging to OBC/MOBC (non creamy layer) and minorities with a specific income limit.
e. Freeship for economically backward students with specific limit
f. Students from BPL family.
Total Students availed Scholarship and freeship in last five years :
B. (i) Students' Aid Fund : Poor students of any discipline
(ii) From College Society Fund : Poor students of any discipline
(iii) Out source income : Poor students of any discipline
C. Reserved admission seats : The College follows the system of reserved seats for backward categories as per Govt. norms.
D. Students are allowed to pay college dues installment if their parents are requested to college authority with proper way.
E. Students are allowed to half pay of college dues if the parents are requested.

F. We provide Free Books from the College Book Bank to the needy students :
<table>
<tr><th>Year</th><th>No. of students</th></tr>
<tr><td>2011-2012</td><td>20</td></tr>
<tr><td>2012-2013</td><td>32</td></tr>
<tr><td>2013-2014</td><td>41</td></tr>
<tr><td>2014-2015</td><td>56</td></tr>
</table>
G. College supports for availing loan facilities for the needy students
<table>
<tr><th>Year</th><th>No. of students</th></tr>
<tr><td>2011-2012</td><td>25</td></tr>
<tr><td>2012-2013</td><td>36</td></tr>
<tr><td>2013-2014</td><td>49</td></tr>
<tr><td>2014-2015</td><td>68</td></tr>
</table>
</td></tr>
<tr><td>Students with</td><td>
• The College provides 3% reserved seats for physically handicapped students for admission.
• The College authority provides all possible support service to the differently able students admitted in the college with freeship.
</td></tr>
</table>

physical disabilities	• To continue their studies and give special attention in this regards. • Moreover, the student community of the college is made aware to extend manual help to physically challenged students when over he/she fells it necessary
Students to participate in various competitions/ National/State Games	A. Those students are participating in National, State Level Competition are supported by guidance from the faculties and students are provided financial support by paying enrolment, Registration Fees and bus/rail fare from the College. B. The Director, Students' Welfare look into all the invitation which the college receives for extra-curricular events. C. The College has a Physical education Teacher who looks into the participation of students in various competitions.
Medical assistance to students	A. The college has a Health Care Centre in campus B. Medical Checkup is organized by Health Care Committee for the students of all courses every six months. C. The College has FIRST AID BOX with required medicine. D. Eye Checking Camp, Free medical camp with Specialist Doctors of various departments like, Medicine , Eye, Gusto, and for Women' s Gynecology is organized by the Health Care Committee in twice in a year. E. A General Insurance Scheme under LICI which is compulsory covered all students for one year. F. Assistance is allowed the students for medical treatment from Student Aid Fund.
Organizing coaching classes	a. We provide Aptitude and Soft-skill training which helps our students for placement. b. We provide coaching classes for HS (Sc) for appearing in CEE c. We provide coaching for TET students (Primary, Middle) d. We organized Career Counseling for outgoing students
Students' Union	1. Students are motivated to involve in Students Administrative Body (Union) of various college events for their overall development. 2. We acknowledge the students for democracy process through Students' Union Election. 3. The college organized Mock Parliament to strengthen the students' leadership

Support for 'slow learners'	A. We conduct Remedial/tutorial Classes of all subjects for week students. B. Extra Lab Classes are arranged for week students with an intention to improve their knowledge.
Publication of students magazine	1. Students are encouraged to exhibit their creativity through College magazine is released every year where the students are involved in writing articles, poems etc. 2. The faculty members are initiated to published Departmental Magazine quarterly/ half yearly. 3. The Wall Magazine Secretary of the Students' Union serious initiation for publication of his Wall Magazine in college twice in a year where are actively participating for publishing their articles to receive cash prize in College week. 4. The Faculty members are encouraged the students to submit Seminar paper on the tropics ascertained by the department. A wall magazine under the auspicious of Women Cell of the College is published quarterly.

1) Students from Economically Weaker Section :

A 'Book Bank' has been launched in the Central Library of the college. This main purpose of the Book Bank is to help the meritorious cum poor, financially poor and deserving regular students of the college. this system has been functioning from the inception of the college.

2) Students from SC/ST/OBC/MOBC :

The reservation quota of the total seats available in a course as per government rules followed in the college.

3) Students with Physically Challenged :

The college authority provides all possible support services to the differently abled students admitted in the college. to continue their studies and give special attention in this regards.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The college imparts entrepreneurial skills to the students by following means :

- The college authority with the faculty members to visit the rural area to find out the employability opportunity the youth as such

every year organized Workshop on Fish farming with the help of Meher farming Co-operative Society and District Fishery Office

- The faculty members of the college visited the field of agriculture (College farm) for lost their fruit where there is no cool store in the district to preserve their food gains hence to decide to organize the Workshop on Food processing and preservation by District Agriculture Experts
- The College under extension programme established Cutting and Sewing centre of ready made garments
- Under extension programme Weaving training is organized among the girls students by the college.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

* additional academic support, flexibility in examinations
* special dietary requirements, sports uniform and materials
* any other

1. Extracurricular and co-curricular

Each department inspires the students to participate in extracurricular activities. The College Sports Club promotes internal participation of our students in extracurricular and co-curricular activity.

Notice of extracurricular and co-curricular activities are displayed on the college notice Board and announcements are made in classroom. In-charge from the faculty are nominated college authority. After notice displayed, the registration of the students are by the faculty in-charge for the same. Faculties

decided which students to be sent for the final events so that all registered students get equal chance to participate.

Following is the list of various kind of activities :

2. Quiz Competition :

A. On 2nd October, the birth day of Gandhiji, as per the direction of Director, Higher education , Assam a open quiz competition was held in College auditorium on the topic- 'Gandhiji Philosophy ' under the Quiz Master Prof. Shoriful Islam, HoD in Arabic, the 20 Nos. of students had participated in the competition. First , Second & Third had been sent to District Quiz Competition held in Goalpara College (District Level) and got 1st position.

B. Every year the college organizes Inter college quiz competition among the students of Group of Institutions (HS Level) to develop their ability and communication skill.

3. Essay Competition : The college celebrated the Birth day of Sri Sri Sankardeva and Fateha- E-Duhaz Daham annually, the celebration committee had invited essay from the students in different subjects on the Sankardev and Hazarat Mahammad.

4. Freshers' Social : Every year the Students Union of the College celebrates Freshers' Social Ceremony of two days with colorful programmes. College Students, students of group of Institution are participating in ceremony and make it grand success by making their friendship each other. Eminent personalities are invited in general meeting held on next day.

We celebrate College Week (from inception) under which we conduct the college week (seven days) as per academic calendar on various activities such as :

DAY -I

1. Social Service : The NSS coordinator organized NSS team for cleanness of college campus
2. Floral Tributes : Floral tribute is offered by the college community to for-fathers for their dedication for establishment of the college.

3. Match fast : A group of students of each classes are participated in pared on the College play ground with NCC and Scout Guide.
4. Hoisting of College Flags : All the principals, staff and students of the group of Institution are participating in the Flag Hosting Ceremony and hosted their college flag with the college theme and colorful cultural procession was organized by Cultural Secretary with the guidance of faculty in-charge.
5. Inauguration of Wall Magazine, Women Cell Magazine : The wall magazines are prepared by the respective Secretary and formal inauguration programme were conducted by the respective faculty in-charge in presence of the College authority , staff and students for their literary achievement.
6. Hoisting of Sports Flag : The Major and Minor Games Secretary organized sports flag hoisting ceremony in honour of Director, Students' Welfare and faculty in-charges for beginning of Indoor and Outdoor games. The Best Athletetic of the last year, flame the Olympic lamp and inspirited the students and participates for their cooperation and participation to success the games.
7. Start the Events (Outdoor Games) : Participated in games and sports.

DAY –II

1. Games and sports : Day long programme on Indoor and outdoor games are held.

Day – III

1. Games and Sports : Indoor and Outdoor games were held.
2. Literary Competition : Literary Competition on Recitation of poem (Regional and English Language), Collection of Individual Spot Writing.

Day – IV

1. Games and Sports : Indoor and Outdoor games were held.
2. Debate & Symposium Competition : Group wise Debate Competition, Extempore Speech, Mock Parliament.

Day – V

1. Games and Sports : Final round of Indoor and Outdoor games.

2. Cultural Competition : Modern Song, Folk Song, Comic & Parody Song, Jikir & Jari, Borgeet, etc.

Day – VI

1. Marathon Race Competition.
2. Games and Sports : Final round of Outdoor games.
3. Cultural Competition : Modern Song, Folk Song, Comic & Parody Song, Jikir & Jari, Borgeet, etc.

Day – VII

1. Antakshari Competition.
2. Quiz Competition.
3. Blind Hit.
4. Go as you like.
5. Prize Distribution and Open Meeting.
6. Valedictory Function.

5. National Level Seminar : The college has organized Two Days National Level Seminar sponsored by UGC and NAAC. We invited eminent personalities to impart their knowledge and expertise to the students and give them practical understanding about the recent trends in different aspects.

1. National Level Seminar : 'Post Colonialism in Indian Perspective'
2. National Level Seminar : 'Disaster Management - Need of Hour ?'
3. NAAC Sponsored Workshop : 'Quality Enhancement on Re-Accreditation and Role of IQAC'

6. Sports : The college is committed to provide not only quality education but also a platform for healthy living. Therefore it has separate scope on Physical Education and Sports. It takes all positive efforts to provide excellent guidance and infrastructure to our students for their healthy living. Our Physical teacher inspired the students, youths and teachers providing physical training,

sports activities which enable to overall development of the stakeholders. It arranges lectures on Physical fitness and Yoga.

Sports & Gymnasium Components :

Basketball

Volleyball

Football

Cricket

Table Tennis

Yoga & Gymnasium, which builds the students physically rich.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

The students who are interested for competitive examination are given support and guidance by the college

- Several kinds of books like GK, Aptitude Test, CSR and other paper and magazines are available in our college library.
- Every year the institution organize Counseling and Guidance programme inviting eminent personalities to build their confidence and personalities.
- The college organized workshop and Pre-test coaching time to time like on Teachers Eligibility Test (TET-Primary, Middle, Secondary, Pre Senior and Senior Madrassa), Police Eligibility Test (PET), National Eligibility Test (NET), State Level Eligibility Test (SLET),

Subject	Total Participants	Resource Person	No of Achiever
		Madhab Kalita, Sr. Lecturer, DIET Joshimuddin SK, Sr. Lecturer, DIET	

TET	80	Nur Islam, Lecturer, DIET Hazarat Ali, Principal, Govt. BT College Dr.Abdus Salam, Asstt. Prof, WGC A.H. Khandakar, Principal, M.A.College B.D.M. Sarmah, Principal, Oasis Jr.College A. W. Miah, HoD, Education, WGC Bijoya Devi, Asstt.Professor, L. College	25
PET	30	A.I.Ansary, Instructor, DSO S. Islam, Physical Instructor, WGC J. U. Ahmed, Asstt. Prof, WGC B.D.M. Sarmah, Principal, Oasis Jr.College A.H. Khandakar, Principal, M.A.College	18
NET / SLET	10	B.D. Mishra, Ex-Chairman, SLET Dr. B. K. Nath, Ex-Director, HE, Assam P.K.Seal, Asso. Prof. Goalpara College Dr. S.N. Sarmah, Asso. Prof. Goalpara College Dr. O.U.Ahmed, Principal, B.N.College Dr. N. Rahaman, HoD, English, WGC A. W. Miah, HoD, Education, WGC	SLET - 03 NET - 01
TET (Madrasa)	60	Joshimuddin SK, Sr. Lecturer, DIET Nur Islam, Lecturer, DIET S. U. Ahmed, ST, P.R.Govt. H.S . & M.P. School M. Rahman, HoD, Chemistry, WGC J. U. Ahmed, Asstt. Prof, WGC A.H. Khandakar, Principal, M.A.College H.H.Mollah, Asstt. Prof., Physics, WGC A. W. Miah, HoD, Education, WGC S. Islam, HoD, Arabic, WGC	Pre Sr – 08 Sr – 06

The following students are engaged in the field of Panchayat & Rural Development and NRC Project:

Name of the students	Agency	Year
Shoriful Islam Mollah	Health	2011
Sofiqul Islam Mollah	DRDA	2011
A. E. S. Jaman	DRDA	2012
Hafiza Khatun	Health	2012
Runa Laila	DRDA	2013
Muktar Hussain	Education	2013
Nur Nobi Ahmed	NSK	2014
Sekandar Ali	NSK	2014
Based Ali	NSK	2014
Arif-Al-Mamun	NSK	2014
Muktar Hussain Mollah	Health	2014

- In addition to this, lists are available in Career Guidance and Counseling Cell.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

The following steps have been taken for counseling service to the students :

1. **Academic Counseling** : The academic committee of our college holds meeting where students can share their academic problems they face. Moreover the HoDs, Faculty Members provide counseling to their students of respective departments in particular.
2. **Personal Counseling** : In our college the faculty members play the role of counselor to help the students through counseling in one to one mode with the objectives to generate self analysis and improve their pattern of thoughts.
3. **Career Counseling** : The college has its own a Career Guidance and Counseling Cell. The cell guides the students to choose their career. Moreover the Career Guidance and Counseling Cell

organizes Workshops, Seminar etc for the students for guiding and moulding their future course of action in lives.

4. **Psycho-Social Counseling** : Psycho-Social Counseling is informally provided by the department of Education of the college.
5. **Parents Meet** : The college conduct Parent Meet for 1st Year students both Arts & Science generally in the beginning of every academic session. In this meeting, discussions take place on
   - Students' attendance, maintenance of discipline, performance in examination as well as their behavior in college campus & hostels.
   - Ragging is strictly prohibited in college campus and inside of hostel.
   - Use of Mobile Phone in the college campus is restricted for students.
   - Wearing of College uniform with Identity Card is compulsory for all students.
   - Problem faced by the students in college regarding academic performance and try to solve it by the college authority.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes, West Goalpara College has constituted a Career Guidance and Counseling Cell with the following manners :

Dr. D. N. Sarmah , Principal	Chairman
J. U. Ahmed, Asstt. Prof. (SG)	Co ordinator
Pradip Saikia, Asstt. Prof. (SG)	Member
Jaheda Khatun, Asstt. Prof.(SG)	Member

Since its inception the Career Guidance and Counseling Cell provide accurate and up to date information regarding educational and professional institution, jobs, training facilities, professional and technical courses, new emerging area of education and occupation, change in time oriented skills, trend in employment for choosing any type of career. The CGC also committed to empower the students with latest relevant information, necessary motivation and quality training. To strive for creating efficient useful and employable generation for the college in particular and socially in general.

The CGC tries to perform following functions to achieves in aims and objectives :

- To provide educational and career oriented information
- To hold workshop, seminar, career talk, career conference, career counseling

Activities :

Date & Session	Topic	Resource Person	Participants
20th Mar, 2011	Seminar on 'Career Opportunity in Indian Army/Navy'	Col. O.P.Pandey Capt. D.S. Malik Dr. D.N.Sarmah, Principal, WGC	60
7th Sept, 2011	Workshop on 'Computer Hardware and Networking'	SAHAJ Arunodoy Kendra, Goalpara	70
7th Aug, 2012	Workshop on 'Personality Development'	B.D.M.Sarmah, Principal, Oasis Jr. College Dr. D.N.Sarmah, Principal, WGC	55
22nd Sept, 2013	Seminar on 'Career Opportunities in Assam Police'	S.P.Saikia, IPS, SP, Goalpara Dr. D.N.Sarmah, Principal, WGC	104
		Madhab Kalita, Sr. Lecturer, DIET Joshimuddin SK, Sr. Lecturer,	

11th Jan-12th Feb, 2014	Pre-Examination coaching for TET	DIET Nur Islam, Lecturer, DIET Hazarat Ali, Principal, Govt. BT College Dr.Abdus Salam, Asstt. Prof, WGC A.H. Khandakar, Principal, M.A.College B.D.M. Sarmah, Principal, Oasis Jr.College A. W. Miah, HoD, Education, WGC Bijoya Devi, Asstt.Professor, L. College	150
26th Jun, 2014	Workshop on 'Career Opportunities and Personality Development'	Dr. B.K.Nath, Ex-Director, HE, Assam	76
13th Aug, 2014	Workshop on 'Leadership Development'	Dr. Jakir Hussain, Director, NEF	65
14th Dec, 2014	Workshop on 'Special internet Packaging'	AIRTEL, Goalpara	109
20th Dec, 2014 to 31st Jan, 2015	Pre-Examination coaching for Madrassa TET	Joshimuddin SK, Sr. Lecturer, DIET Nur Islam, Lecturer, DIET S. U. Ahmed, ST, P.R.Govt. H.S . & M.P. School M. Rahman, HoD, Chemistry, WGC J. U. Ahmed, Asstt. Prof, WGC A.H. Khandakar, Principal, M.A.College H.H.Mollah, Asstt. Prof., Physics, WGC A. W. Miah, HoD, Education, WGC	60

		S. Islam, HoD, Arabic, WGC	
16th June, 2015	Farewell and Counseling Programme	Dr. B.K.Nath, Ex-Director, HE, Assam T. C. Mahanta, OSD, UST Meghalaya D.S. Borah, Academic Consultant, UST Meghalaya	90

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the institution has a student Grievance Redressal Cell. It is constituted with the following members :

Dr. D. N. Sarmah, Principal	Chairman
O. G. Mollah	Convenor
Abdul Wahhab Miah	Member
Shahjalal Bhuyan	Member
Dr. Nazibar Rahaman	Member

The grievance redressel cell of the college mitigates all sorts of grievances of the students such as

- Time table – change and adjustment of class routine.
- Mis-spelt of name and subjects – correction of names and subject faced by the students
- Results – withheld of results of W_1 , W_2 , W_3 , W_4 , W_5
- Evaluation of Answer scripts
- Drinking Water
- Canteen
- Transportation
- Receiving Scholarships in time

These grievances raised by the students which are redressed by the Grievance Redressal Cell with the help of college authority.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The college has formed an Anti- Sexual Harassment Committee with the following members :

Dr. D. N. Sarmah, Principal	Chairman
Rina Rani Das, Asso. Prof.	Convenor
Jaheda Khatun, Asstt. Prof.	Member
Dalimon Nessa, Asstt. Prof.	Member
Jayshree Nath (Student)	Member

The Anti-Sexual Harassment Committee of the college is entrusted to take steps for prevention / action against sexual harassment of students. There has been no such incident taken place in the college so far.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes, the institution has a Anti-Ragging Committee constituted with the following members :

Dr. D.N.Sarmah, Principal	-	President
Pradip Saikia, Asstt. Prof	-	Convenor
Jalal Uddin Ahmed, Asstt. Prof	-	Member
Shohida Khatun, Asstt. Prof	-	Member
General Secretary (Students' Union)	-	Ex-Officio Member

Ragging is considered as a punishable offence. Hence, ragging is strictly prohibited in and outside the college campus. Due to strict

vigilance and maintenance of discipline by the college authority no notable incident of ragging in the college has happened during the past years.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The college has initiated a lot of students welfare schemes in the institution.

- Students from economically backward classes, physically challenged students are given fee concession
- The Life Insurance Scheme has been provided for all groups of students
- Students Aid Funds
- Free Medical Checkup under the Health Care Centre
- Book bank facilities exist in the college for the needy students
- Scholarship to the students of Minorities/SC/ST/OBC/MOBC
- Financial Assistance is provided to the meritorious poor students
- UGC Scholarship provided to the meritorious BPL/OBC-MOBC (Non creamy layer)
- Transportation cost for students beyond 14 KM of distance
- Free hostel accommodation for girls
- Free hostel accommodation to the outside students (Out of States)
- Railway concession for students are provided
- Field trip/Educational excursion are provided under the provision
- Environmental Study Tour/Departmental Study Tour for students are encouraged
- Students facilitated through Career Guidance and Counseling Cell
- NSS, Scouts & Guide, NCC are provided to the students
- Blazer for members of the students union are given
- Sticker of the college emblem on uniform supplied to the students free of cost
- Free Gymnasium facilities for students

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

Yes, the college itself is a registered organization having the Alumni Association constituted with 51 members by Alumni for 5

years and approved by the Governing Body with the following office bearers :

Abdul Wahhab Miah	-	President
Bodir Uddin Mollah	-	Executive President
Musharraf Hussain	-	Vice President
Abul Hashem	-	Vice President
Jaheda Khatun	-	Secretary
Sofiqul Islam	-	Jt. Secretary
Samsul Hoque	-	Jt. Secretary
Johirul Islam	-	Jt. Secretary

The institution has arranged interaction session with the knowledge past students. The students of the West Goalpara College grown in their experience, knowledge and stature over the last 33 years since its inception in 1981. The Association makes it a point to facilitate to interaction between the students and present ones. These alumni shared their knowledge and experience with the student which help our students to developed their mind set. The college has undertaken the following activities with the active help and full support from the Alumni.

- 12 nos. of teaching faculty of the college hailed from Alumni are imparting quality education
- 10 nos. of non teaching staff of the college from Alumni are rendering their service sincerely
- Providing Books for Book Bank
- Water treatment plant for pure drinking water to the stakeholders
- Cafeteria and Other Amenities has been provided
- Help the college authority for smooth running of the institution
- Co – opted as member from the Alumni in various examination committees for smooth running
- Active participation of Alumni in various college events.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

About 45 percentages of students go for Higher Education while some of them go in employment so as to meet the requirement of household. There are few who appear in competitive examination.

Student progression	%
UG to PG	27
UG to B.Ed / LLB	14
PG to M.Phil.	3
PG to Ph.D.	1

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

The college runs with the H.S. level under the provision of Government of Assam in Arts & Science. The information is given below:

Name of Colleges	Year wise Pass Percentage												
	2011-12			2012-13			2013-14			2014-15			
	HS		BA	HS		BA	HS		BA	HS		BA	B.Sc 1st Sem
	Arts	Sc		Arts	Sc		Arts	Sc		Arts	Sc		
West Goalpara College	64.60	76	82	76.13	93.76	86	66.34	90.76	84	66.62	86.36	91	95
Lakhipur College			36.7			39.4			43			56.2	
Goalpara College	68	75	72.3	70.21	78.3	87	70.35	78.7	86.5	69.89	83.51	88	87

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Efforts are taken by the college to encourage the students to complete their further education and also placement supports to provide to the students who wish to work after graduation.

The need of the society in today's modern and complex world is that of skill management where in minimum education qualification is required is a graduate degree.

In addition, the Career Guidance and Counseling Cell of the college furnishes focus and information's to the students on the aptitude development and helping the student to take right career decision in relation to available choices of higher studies. In place of placement cell, the Career Guidance and Counseling Cell provide necessary focus, information and guidance to the aspiring students to appear in competitive examination. Some skill based programmes are introduced in the college which provides self employment. Some of the activities organized by the Career Guidance and Counseling Cell are shown below :

- Aptitude and soft skill session – verbal ability / language skills, communication skills, presentation skills, logical aptitude, verbal reasoning
- Coaching for TET candidates
- Coaching for Combined Entrance Examination (CEE)
- Coaching for PET candidates
- Various certificate courses – CCA, Weaving, Embroidery & Tailoring, Fish Farming

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Drop out rate is minimum. The institution has a systematic procedure in case of handling drop outs. As a majority of the students come from the rural areas, economic factor is responsible for drop out. In case of any economic problem faced by the students necessary financial help is provided to the students such as free ship.

The institution checks the reasons for drop out a necessary action is taken.

Counseling is done by the faculty members to the students and even parents so that they can continue with the course instead of canceling the admission.

The following are the steps taken by the college to support students who are at risk of failure and dropout :

- Individual counseling is done by the faculties to understand the problems face by such students
- Remedial classes are held identifying the area of weakness of week students to help them overcome their difficulties
- A dialogue is maintained with the parents of such students by the Principal about the regulation of Semester system of Examinations.
- Assignments, question bank and practice sessions are conducted for such students.

5.3 Student Participation and Activities

5.3.1.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The college celebrates College Week in every year. Extracurricular activities like games and sports, culture competition, literary competition are held in the college week. To ensure the participation of the students in games and sports, culture and other extracurricular activities, the college provides the following facilities to the students.

- The college has its own good playground for football, volleyball, cricket, basketball, kabaddi court etc. for outdoor games.
- Facilities like Table Tennis for boys & Girls , Badminton etc. are available in the college
- Well equipped Auditorium Hall for holding cultural programmes and other competition on literary competition, debit & Symposium competition
- Physical Instructor has been appointed to look after as well as for imparting necessary training in games and sports to the students.

Moreover, Rangali Bihu festival is organized in the month of April every year. In memory of notable artists of Assam like Jyoti Prasad, Bishnu Rabha, Dr. Bhupen Hazarika the institution observed Silpi Divas, Bishnu Rabha Divas and death anniversary of Dr. Bhupen Hazarika in day long programme withand arranged culture function with their songs in commemoration of their contribution to Arsts and culture of Assam.

The following calendar shows the probable dates and events to be held / organized in the college

Events	Probable / Fixed date
College Week	Last part of Dec/First week of January
Educational Tour	In October/ March every year
Fresher' Social	Second week of September
Inter-district Cricket Competition	December
Silpi Divas	17th April
Bishnu Rabha Divas	20th June
Death anniversary of Dr. B. Hazarika	5th November
Participation of Kabbidi Competition	February
Inter College Quiz Competition	November
Youth Festival organized by University	Last part of December/ January
District Volley ball competition	January

SPORTS PARTICIPATION DETAILS : 2011-2015

SL No	Events	2014-2015		2013-2014		2012-2013		2011-2012	
		Part	Won	Part	Won	Part	Won	Part	Won
1	Kabaddi	Yes					Yes		Yes
2	Foot Ball			Yes					Yes
3	Cricket							Yes	
4	Volley Ball (Boys)					Yes		Yes	
5	Badminton								
6	Athletics		Yes		Yes				Yes
7	Cultural Activities	Yes	Yes	Yes	Yes	Yes		Yes	
	Total Participant	**2**		**2**		**2**		**3**	
	Total Winner		**2**		**2**		**1**		**3**

Social Activities :

- As a social responsibility initiatives, the West Goalpara College has always shown gratitude towards community services. Hence, the **National Service Scheme (NSS)** programme was initiated from the year 2010. West Goalpara College also build the group of service name as Social Worker and its motto is **'Sevak (Youths for responsibility'**. Besides huge Nos. of students (boys and Girls) and faculty who give their time to social services. The college adopted Simlabari revenue village for creation of Model village with the help of the social workers of the college from 2013.

2010-11

Group	Activities completed by group
National Service Scheme (NSS)	• Registration of National Service Scheme cadre • Workshop on National Service Scheme-Duties and responsibilities • Cleanness of Jagannath Temple and Hati Satra at Baguan village
Sevak (Youths for responsibility)	• Relieve materials like water, child food and cattle food donated and distributed to the flood affected area at Balbala. • Volunteer service to the function of 'Uros at Jaleswar' • Distribution of relief material flood affected people of char area (Hozua Char)

2011-12

Group	Activities completed by group
National Service Scheme (NSS)	• Cleaning of Simlabari Primary School Campus • Repairing of PWD Road in front of college campus. • Donate Educational tools to Markula ST Village
Sevak (Youths for responsibility)	• Cloths and foods collected from the village to village and donated and distributed to the victims of Bodoland.

2012-13

Group	Activities completed by group
National Service Scheme (NSS)	• Village reading : Survey of Simlabari revenue village • Map making of Simlabari revenue village • Historical review of the village • Workshop on needs and shortage of the village • Empowerment of women of the village
Sevak (Youths for responsibility)	• Organizing Blood donation camp with the help of District Health Society

2013-14

Group	Activities completed by group
National Service Scheme (NSS)	• 500 trees plantation and distribution at Simlabari revenue village • Food donation camp at 'Uros' at Pakhritary (Bashbari) • Volunteer service at Jagannath Mela, Baguan
Sevak (Youths for responsibility)	• Collection of food grains from the village to village for Auliya Mazar at Kalyanpur • Volunteer service at "Dharma Sabha" held Rakhaldubi Darul Uloom Madrassa every year • Volunteer service at All Assam Day - Night Cricket competition at Rakhaldubi.

2014-15

Group	Activities completed by group
National Service Scheme (NSS)	• Relief materials collected from village to village, people to people, student to student, staff to staff for victims of (cloud blast) flood affected people at Balbala. • Donation collected from people for Earthquake victims of Nepal organized by Goalpara Marwari Yuva Mancha. • Volunteer service to the function of 'Uros at Jaleswar'
Sevak (Youths for responsibility)	• Door to door investigation of Simlabari Village about the affect of the diseases like Malaria, Encephalitis to refer and for remedy • Analysis on arsenic / florid in drinking water of Simlabari village reported and referred

National Cadet Corps (NCC)

Motto of NCC : Unity and Discipline (Ekta aur Anushashan)

Aims of NCC :

1. Obey with a smile;
2. Be punctual;
3. Work hard and without fuss;
4. Make no excuse and tell no lies

- The college has faculty of National Cadet Corps (NCC) consisting of 24 Cadets and continue it from 2004.
- The college applied for registration of the Cadet to the NCC Regional Office, replied for acceptance but not yet received the formal permission due to the insurgency problem in North-East.
- NCC Cadet participated in Republic and Independent Day observes in College Campus.
- Cadets of NCC the treated as Sevak (NSS).

Scouts and Guides

- The Scouts and Guides is a voluntery , non-political educational movement for young people open to all without distinction of origin, rest or creed in accordance with the purpose, principle and methods consived by the Founder Lord Baden Powell in 1907.
- **Purpose** : The purpose of the movement is the contribute to the development of the young in achieving there full physical, intellectual, emotional, social and spiritual potentials as individuals, as responsible citizens and as member of the local national and international.
- **Principles** : The Scout and Guide movement of the following principles
    i. Duty to Got : Loyalty to religion that expresses the acceptance of the duties resulting there from.

ii. Due to the others : Loyalty to one's country in harmony of local, national peace, understanding co-operation.

iii. Participation in the development of the society with recognition and respect for dignity and for the integrety of the nation.

iv. Duty to Self : Responsibility for the development of one's selfs

- **Promise** : "On my honour I promise that I will do my best-
  to do my duty to God and my country
  To help other people
  and to obey to Scout/Guide law.'

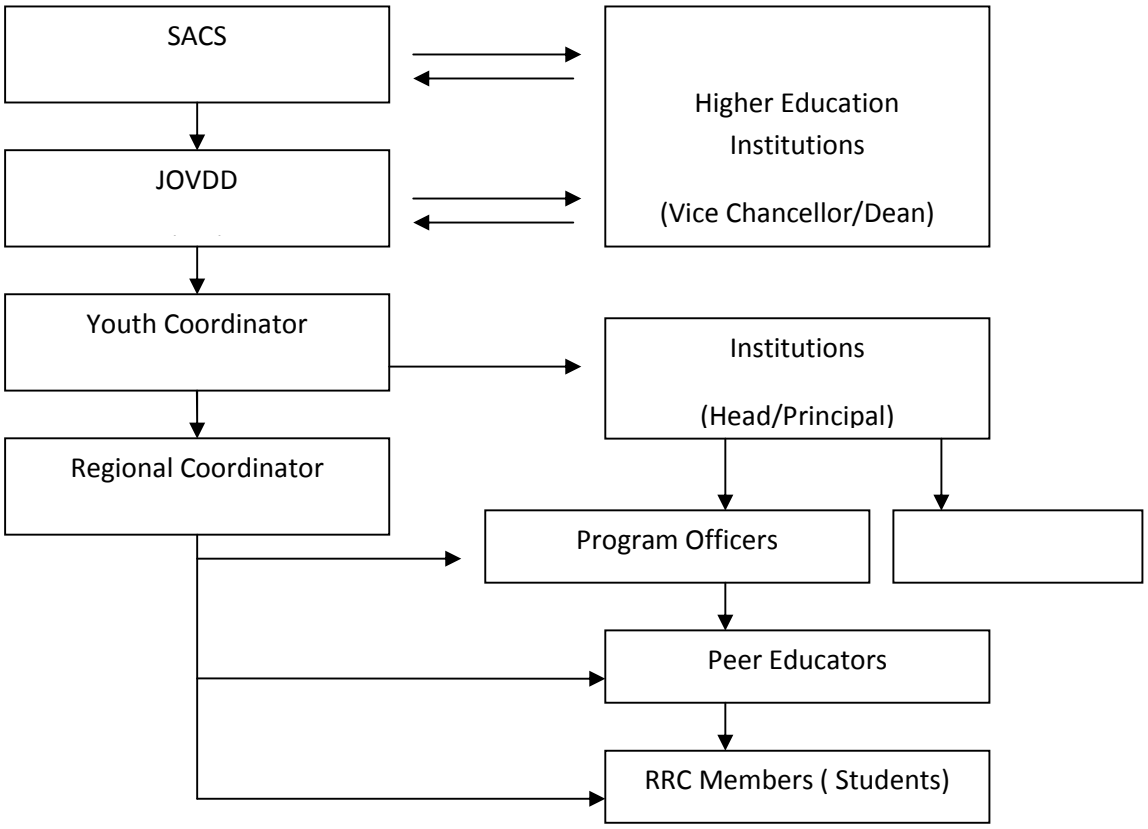
- **Laws** : A Scout / Guide is trustworthy
  A Scout / Guide is loyal
  A Scout / Guide is Friend to all and brother/sister to every other Scout / Guide
  A Scout / Guide is courteous
  A Scout / Guide is friend to animals and love nature
  A Scout / Guide is disciplined and helps to protect public property
  A Scout / Guide is courageous
  A Scout / Guide is thrifty
  A Scout / Guide is pure in thought, word and deed

- 24 nos of cadet are enrolled in Scout/ Guide of the college attached to Inspector of Schools, Goalpara.
- To enhance the nos. of cadet with try to our level best.

Red Ribbon Club

We constitute a Red ribbon Club in the college with one faculty members as programme officer under the guidance of Assam Aids Society implement the agenda in time to time for awareness of the society in general and the students in particular.

Structure of Red Ribbon Club :



Role of red Ribbon Club :

To educate youth with correct, concise and adequate information and heighten their level of awareness about HIV/AIDS/STI/Sexuality and other related issues (thus eliminate myths and misconceptions). Enable youths, especially the female students, to identify and understand situations of exploitation and abuse. Sensitize the youth regarding care and support needs of PLWHA and instill in them the spirit of helping and support in the people living with HIV and AIDS and reduce the stigma and discrimination against them.

Steps taken :

- We observed the day long programme in connection with World Aids Day on 1st December by organizing workshop inviting eminent personalities, Doctors and Red Cross Society.
- Stopping the out lifting the bad habits like Chewing Tobacco / Smoking the members of the Red Ribbon Club displayed the card before the beginning of the College Week.
- The members of the Red Ribbon Club arrange street play on prohibition of drugs etc.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Achievements : 2010 - 2015

SL NO	ACHIVEMENTS	YEAR	EVENTS	NAME OF STUDENTS
1	First	2013	400m	Mehbur Rahman
2	3rd	2014	400m	Mehbur Rahman
3	2nd	2010	200m	Mehbur Rahman
4	3rd	2012	Long Jump	Mehbur Rahman
5	2nd	2012	4 x 100m Relay	Mehbur Rahman
6	1st	2012	100m	Mehbur Rahman
7	1st	2010	100m	Mehbur Rahman
8	3rd	2012	400m	Mehbur Rahman
9	Runner-Up	2010	Volley Ball	Ashraful Islam
10	3rd	2010	100m	Ashraful Islam
11	Champion	2011	Kabaddi	Mahammad Ali Zinna
12	1st	2010	400m	Surat Zaman
13	Champion	2011	Kabaddi	Abdul Rajjak

14	3rd	2011	Integration Run	Shoriful Islam
15	Champion	2012	Kabaddi	Shahajul Islam
16	3rd Round Qualified	2011	Indian Idol(Sony)	Shohidul Islam
17	3rd Round Qualified	2011	Indian Idol(Sony)	Rohidul Islam
18	Quarter Finalist	2010	Voice of Axom	Shohidul Islam
19	Semi Finalist	2014	Assam Got Tallent	Al-Karima Jesmin
20	Finalist	2014		Trishna Devi
21	Finalist	2014	All Assam Modern Dance	Amar Muktar

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

Various type of feedback are taken by the institution with a intension of growth and development :

- Every semester feedback is obtained from the students and suggestions given by them and kept in mind regarding their teaching.
- Feedback is taken from the other stakeholders for planning the growth and development of the institution.
- Suggestion from the parents and alumni are noted during the interactive session in the parents and Alumni meet.
- Feedback is taken from our Alumni about the introducing new course
- Analysis of the feedback so obtained is discussed in the academic committee meeting along with the IQAC and Career and Guidance Cell to improve the institution provision.
- The college maintained the all records in time to time which is preserved in IQAC Cell.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The college encourages the creativity of the students, focus on the teachers writing performance in various manner to actively enhance such skills.

College Magazine : Magazine Secretary of the college under the guidance and supervision of an in charge from teaching faculty to form a editorial board from the faculty members and students for publishing the college magazine annually. They are invited to contribute articles, stories, poems and other forms of writings to the magazine so as to bring out their hidden talents.

Wall Magazine :

- The college publishes a central wall magazine half yearly basis under the active initiation of the wall magazine secretary under the guidance of an in charge from the teaching faculty.
- Moreover, HoD and other faculty members of some departments punished wall magazine quarterly/half yearly mode. Articles are collected by the respective departments from the students and teachers.
- Women cell of the institution publishes a wall magazine every year in connection with World Women Day every year on 8th March.
- The institution under the guidance of Dr. B.K.Nath, Ex-Director, Higher Education, Assam and President of the Governing Body has taken serious initiative to published an ISSN International Journal **'Education and Technology for Humanities'** to encourage the research culture, writing mobility in national and international level.

Souvenir :

- The college constituted the souvenir committee by the faculty members to publish a souvenir on the auspicious occasion of foundation day of the college on 21st August to publish the Mission and Vision and glorious achievement up to the mark.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The institution has a Students' Union Body known as West Goalpara College Student's Union. It is constituted under the guidelines of Lyngdo Commission which becomes mandatory for holding elections in colleges and universities under UGC. We followed and frame rules for smooth conducting of the students' union election annually in the month of September.

Various portfolios are

1. President -	Principal of the college
2. Director -	Student Welfare – Faculty Member
3. General Secretary	Student
4. Asstt. General Secretary	Student
5. Magazine Secretary	Student
6. Wall Magazine secretary	Student
7. Festival Secretary	Student
8. Major Games Secretary	Student
9. Minor Games Secretary	Student
10. Girls Common Room Secretary	Student (Reserved for girls)
11. Boys Common Room Secretary	Student (Reserved for boys)
12. Debate & Symposium Secretary	Student
13. Cultural Secretary	Student
14. Cricket Secretary	Student
15. Social Service Secretary	Student

Faculty members are entrusted as in charge against every portfolio.

Constitution : (Rules and Regulations for Students' Union Election)

1. Each of the voters intending to contest will be allowed to receive only 10 (Ten) nomination papers in exchange of @ Rupees 20.00 (Twenty) only.
2. The candidate intending to contest in the Students' Union Election of West Goalpara College, himself / herself and the proposer and the supporter should not be defaulter of any fees and fines of the college.
3. Campaigning is allowed in the college campus and in the classes with due permission of the class teacher.
4. Direct campaigning for the vote is strictly prohibited from 7 AM. Any type of canvassing in the college campus on the date of poll is unlawful.
5. Rs. 200/- (Two hundred) only is to be paid as totally non refundable election fees along with submission of nomination paper without which the candidature will not be accepted in any circumstances.
6. The candidature for General Secretary and Magazine Secretary must be from the B.A. 1st to 3rd Semester regular voter students only and Girl's Common Room Secretary is reserved only for Girl's Students.
7. Permanent banner, walling in the college building and use of loud speaker is strictly prohibited in the college campus during the election period.
8. The candidature is open to all up to B.A. 3rd Semester.
9. A voter (Students) will propose or support only one candidature, he or she cannot be supporter or proposer of any other candidate.
10. The time is to be decided by the college clock in every cases.
11. Only the regular students are allowed to cast their votes according to the voter list published by the Principal, West Goalpara College.
12. Xerox copy of Identity Card should be attached with the Nomination Paper.
13. Any outsider will not be allowed to hold any meeting and procession in the college campus during the election period.
14. If any portfolio remains vacant out of the 13 (Thirteen) portfolios the Election Commission along with the Principal will select the members to the vacant portfolio within 15 (Fifteen) days from the date of poll.
15. Identity Card should be produced and College Uniform is compulsory at the time of casting vote. Nobody will be allowed to cast vote without Identity Card and College Uniform.

16. One polling / counting agent will be allowed for each candidate at the polling / counting stations.
17. The portfolio of the Social Service is reserved for SC/ST/OBC/MOBC for the time being as the provisions laid down in constitution. The reservation policy will be followed in the students' interest on the rotation basis.
18. Direct involvement of political parties in college election is strictly prohibited and any serious information / allegation on candidature of involvement in political party will be taken up seriously.
19. If any law and order situation arises, the Election Commission may postpone the election at any moment with due consultation of college authority.
20. The decision of the Election Commission in all cases shall be bound and final.

Activities :

- **General Secretary** : Leader of the Union in particular and Students in General
- **Asstt. General Secretary** : Assist the General Secretary.
- **Major & Minor Games Secretary** : Co-curricular activities.
- **Magazine & Wall Magazine Secretary** : To enhance creative spirit among the students and other stakeholders.
- **Cultural Secretary** : Organize cultural functions, celebration of Silpi Divas, Bishnu rabha Divas, dead Anniversary of Dr. Bhupen Hazarika and upliftment of the local culture upto the mark.
- **Social Service Secretary** : Entrusted with National Service Scheme and cleaning on campus and Swatch Bharat Mission.
- **Festival Secretary** : Observation of Saraswati Puja, Tithi of Sri Sri Shankardeva, Fateha-Dowaz Daham
- **Cricket Secretary** : Field of Cricket.
- **Debate & Symposium Secretary** : To increase Debate/logical temperament, collection of knowledge, growing leadership.
- **Boy's & Girls' Common Room Secretary** : Solving the problems of the students, encourage the students for indoor games etc.

Funding :

The institution has a Students Union Fund collecting for the students at the time of fresh admissions and deposited into bank. The transaction of the bank is operated by the Principal/President in consultation with Director/General secretary when ever required.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The details about the functioning are given below :

Academic Bodies :

Sl No	Name of the Association	Role of the Association
1	Students Union	To represent the student of the college
2	Academic Committee	To look after the academic activities of the college
3	Library Committee	To enrich the Library for good facilities to the students as required
4	Research Committee	To cultivate research culture and project report/field trip/departmental seminar
5	Alumni Association	To build constant source of bridge between present students and pass out students.
6	NCC	Volunteer for activities during function and college days.
7	NSS	To encourage the other students.

Administrative Bodies :

Anti Ragging Committee, Student Welfare Committee, Students Grievance Cell, Anti Sexual Harassment Committee

Sl No	Name of the Association	Role of the Association
1	Anti Ragging Committee	To resolve issues pertaining to ragging
2	Student welfare	To undertake a large number of activities for the benefits of the students community
3	Students Grievance Cell	To resolve students grievances
4	Anti Sexual Harassment Committee	To resolve issues pertaining to women sexual harassment

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

Any other relevant information regarding Student Support and Progression which the college would like to include.

Alumni : Since the first batch of Graduate from our college has passed in the year 1984, the institution Alumni are still middle age they are occupied prominent position in the social world. However, due to the excellent support shared by the teaching and non teaching staff with our students the Alumni are in regular touch with the college through their walk and fro . The Alumni association was organized in 2003 and has contributed to the activities of the college in several ways. Alumni contributes in various ways as interaction session with knowledge passes students, involvement of our student for **project development** to get real practical experience, affidavits are made on **concessional basis** to get the scholarships where affidavit is compulsory. The Alumni also are helping about the improvement in college infrastructure by

sanctioning large amount. It would be pertinent to mention here that two members of the Governing Body 12 Nos. of Teaching staff and 10 Nos. of Non teaching staff are the former students of the college and as such they are imparting quality education and associate with administration.

Former Faculties : As West Goalpara College established in the year of the 1981 previewed by the Govt in 1996. Some of the faculty members have left out from the college and absorbed in other institutions and other administrative jobs are invited at the time of Alumni meet/various function held in the college like Seminar, Workshop etc call for conducting Guest lecture.

List of the prominent positions held by the Alumni

Sl.No	Name	Occupation/Business
1	Abdur Rahim Bhuyan	G.B Member, ST Kharmuza HS School
2	Abdus Salam	G. B Member, Asstt. Teacher
3	Abul Kashem Pramani	Asso. Professor & HoD Economics, WGC
4	Shoriful Islam	Asstt. Professor (SG) & HoD Arabic, WGC
5	Abdul Wahhab Miah	Asstt. Professor (SG) & HoD Education, WGC
6	Jaheda Khatun	Asstt. Professor (SG) History, WGC
7	Dr. Robiul Islam Mollah	Asstt. Professor in HRE, WGC
8	Shohida Khatun	Asstt. Professor (SG) Arabic, WGC
9	Dalimon Nessa	Lecturer in History, WGC
10	Musharraf Hussain	Asstt. Professor in English, WGC
11	Hafizur Rahman	Asstt. Professor Pol. Science, WGC
12	Abdul Motin Khandakar	Asstt. Professor (SG) in Arabic, WGC
13	Asma Yesmin	Asstt. Professor in Assamese, WGC
14	Salma Ansary	Asstt. Professor in Education, WGC
15	Rofique Ansary	Principal, Arabic College
16	Nur Islam	Lecturer, DIET
17	Abdus Sabur	Asstt. Prof Hamidabad College, dhubri
18	Nurruzzaman	Asstt. Prof. Dakhin Salmara College, dhubri
19	Babul Islam	Asstt. Prof Jaleswar College

20	Hafizur Rahman	Asstt. Prof Sulmara College, Dhubri
21	Rahmot Ali	Asstt. Prof Agia College
22	Anowara Khatun	Asstt. Prof Chunari College
23	Jhonmoni Sarmah	Asstt. Prof in Education, WGCollege
24	Shajahan Nessa	Ist Graduate, Asstt. Teacher
25	Lekhashri Devi	MA in Assames
26	Lipika Das	MA in Assamese
27	Zakir Hussain	Notary (Sr. Advocate)
18	Mofidul Islam Sarkar	Advocate
19	Rezabul Hoque	Advocate
30	Saiduz Zaman	Advocate
31	Mofidul Islam	Advocate
32	Anisur Rahman Mollik	Advocate
33	Ziaur Rahman Mollik	Advocate
34	Soidur Rahman Mollik	Advocate
35	Joinuddin Ahmed	Advocate
36	Wazed Ali	Advocate
37	Nuron Nobi	Advocate
38	Bodir Uddin Mollah	Chairman, Goalpara Zila Parishad
39	Osimuddin	Chairman, Goalpara Zila Parishad (Emp)
40	Aynal Hoque Jotder	Ex-Member, ZPC
41	Akbar Ali	Industrialist and Coal Businessman
42	Sultan Mahmmud	Importer
43	Abdul Rofique	Businessman
44	Chan Miah	Chairman/Coal Businessman
45	Hafizur Rahman Mollah	Contractor Class-I A
46	Gias Uddin Ahmed	Contractor Class-I A
47	Abdul Hakim	Contractor Class – I A
48	Rofiqul Islam	Contractor Class –I A
49	Rofique Mollah	Contractor Class -I A
50	Samsul Alom MA Bt	Ex-GB member & Head Master Bapurbhita H.S. School
51	A.H.Enus Mollah, BA BT	Ex. GB member & Principal, Baguan H S School
52	Abu Sayed	Head Master Simlabari SL Collegiate School
53	Abul Kalam BA.BT	Head Master, Markulla High School

54	Abu Taher BA	Supt. Naskara High Madressa
53	Moinal Hoque	Asstt. Teacher Simlabari SL Collegiate School
54	Jel Hoque	Asstt. Teacher Simlabari SL Collegiate School
55	Shahjahan Ali	Asstt. Teacher Simlabari SL Collegiate School
56	Abu Taleb Sikdar	Head Master Lalkura simlabari ME School
57	Akkas Ali	Asstt. Teacher Lalkura simlabari ME School
58	Abdul Halim	National Awardees on cultivation
59	Zakir Hussain Mollah MA	Lecturer, Baida Jr. College
60	Samsul Hoque	President, AMSU
61	Abul Hashem	President Anchalik Panchayat
62	Abu Molluah	President, Nolonga GP
63	Johirul Islam	Member, Anchalik Panchayat
64	Laily Khatun	President, Ambari Goan Panchayat
64	Ruksana Parvin , BA	A.P Member, Ambari Goan Panchayat
65	Alaya Khatun BA	Asstt. Teacher, Palasbari High Madrassa
66	Hashina Khatun BA	Asstt. Teacher, Rajmita High Madrassa
67	Shorifa Khatun, BA	Asstt. Teacher, PR Govt. & MP School
68	Abu Sayed MA	Subject Teacher, Moinbori HS School, Barpeta
69	Anowara Khatun BA	Asstt. Taccher, Ambari Bazar High School
70	Hanif Ali BA, BT	Head Master, Jogighopa High school
71	Shahabuddin	Head Master Lalkura ME School
72	Abdulla Sk	Asstt. Teacher Rakhaldubi High Madrassa
73	Abdur Rahim	Contractor I -A
74	Aktiul Islam Ansay	Asstt. Prof at Jeleswar College
75	Shohidur Rahman	HoD, Arabic, Rgandhi College
76	Rezina Sultana	Asstt. Prof, Mahatma Gandi College
77	Abdur Rezzaque	Asstt. Prof. Mahatma Gandhi College
78	Jahangir Alom	Asstt. Prof, Mahatma Gandhi College
79	Moriom Nessa	Asstt. Prof, Jeleswar College
80	A.h.Enus Mollah	Principal, Baguan HS
81	Delowara Khatun	Ex- President, Nolonga GP
82	Anowara Khatun BA	President, Saktola Goan Panchayat
83	Khaja Moinuddin MA	Asstt. Prof Chunari College

84	Abdus Salam MA	Asstt. Prof Chunari College
85	Saiful Islam MA	Asstt. Prof Chunari College
86	Mofidul Islam MCA	Consumer Forum, Govt of India
87	Abdul Aziz	S.T., Raniganj H.S. School
88	Abdur Rahim	S.T., Bhella H.S. School
89	Abu Shama Ahmed	S.T., Batabari H.S. School
90	AHM Sajidur Rahman	S.T., Batabari H.S. School
91	Abu Hayat	S.T., Batabari H.S. School
92	Nur Jahan Begum	Supervisor, ICDS
93	Jamela Khatun	Supervisor, ICDS
94	Abdul Motleb	A.T., Rakhaldubi Girls MVS
95	Talebur Rahman Sikdar	Head Master, Collegiate MES
96	Abdur Rezzaque Miah	A.T., Rakhaldubi High Madrassa
97	Abdus Salam	CRCC, Balijana Education Block
98	Anowara Khatun	A.T., Ambari Bazar High School
99	Shohida Khatun	A.T.,Simlabari ME School
100	Mohammad Rofi	WIPRO, Engineer
101	Rohima Khatun	A.T., SL Collegiate High School

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The vision of the institution are

- To build good institution to produce good human capital.
- To organize knowledge society towards making a knowledge economy.
- To groom the progeny competent to take leadership in the society for upliftment from the darkness.
- To make over the centre of higher education by comprehensive contribution to the civil society.
- To kindle light of the society and to focus on women education in the campus, outreach and beyond where conservatism still prevails.
- To create a scholastic atmosphere strengthening the four pillars of learning for reshaping education (i) learning to know, (ii) learning to do, (iii) learning to be (iv) learning to live together.
- To create centre of research and innovation in teaching - learning and skill as well as technology through in-campus and reach out programmes.
- To play leading role in educational, social, cultural and economic development of the North East India.
- To develop as Centre for potential of excellence to transform the vision of a University in reality.

The mission of the institution are

- To impart quality teaching and facilitate learning of the highest standard.
- To strive for educational innovation, technology mediated teaching learning process.
- To emphasize on curricular and co – curricular activities towards making 'perfection in man'.
- To implement the academic programmes for vertical expansion in diverse disciplines and horizontal expansions from learning to research and innovation.
- To establish linkages of the institution to institutions, to industries, to society for expansion of knowledge, skill, employability and welfare.
- To inculcate scientific temperament in social behavior integrated with art, culture, heritage and religious tolerance.
- To extend support in civic life and living by generating awareness, communication by permeating technocracy to the community and dissemination of information on rights and privileges to adopted villages and also identified students in areas where people are poverty stricken, disadvantaged and victim of natural disaster.
- To pledge to ensure suitable infrastructure to provide access to learning and research facilities with enabled environment for nation building.
- To catch up weak, mediocre and talents as well as haves and have-nots as thrust input to mould as human wealth output.
- To speed up changes in creating human resources of eminence to contribute positively to
  (a) Generation of knowledge and social commitment through humanity.
  (b) Innovation for the adventure in search of truth.

The objectives of the institution are

- Holistic development of the college to produce good Human capital
- Comprehensive development of learners
- Focus on women Education in the outreach and beyond.

The vision, mission and objectives of the institution are communicated to the Students, Teachers, Staff, Governing Body, Alumni, Parents, Associate Institution, MHRD, UGC, NAAC, Government, District Magistrate, Director, University and the Community by various media like

f. College website : www.westgoalparacollege.org
g. Social networking site like Facebook page
h. West Goalpara College Prospectus, College Magazine, Journals published by the College.
i. Hoardings, Banner, Poster, Advertisement
j. Parent-teacher Meet, Alumni Meet, Cluster College Meet, Public Meeting, Exchange Programme.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The Governing Body is the top management body of the college. The Govt of Assam Constitutes the Governing Body under the provision of "**The Assam Provincialised Colleges and Assam Non-Government College Management Rules, 2001** (as amended up-to-date) the 19th September 2013".

(1) Every College affiliated to any Central or State University of Assam and duly concurred by the State Government, shall be governed by Governing Body.

(2) Composition of the Governing Body :-

(i) The Governing Body shall consist of :-

(a) One President - who shall be an eminent person from the field of Education. He shall be appointed by the Director of Higher Education and shall have a term of five years. He shall however continue beyond this period till his successor is appointed. The Director may however remove him before five years for reasons to be recorded in writing.

(b) One Secretary - the Principal of the college shall be the ex-officio Secretary of the Governing Body. Provided that if circumstance so demands, the Director may nominate Vice-Principal or the senior most member from the teaching staff of the College to act as the Secretary in lieu of the Principal of the College, for a period of six months, and beyond that period with the State Government's prior approval;

(c) The Vice-Principal - Member Ex-officio;

(d) Two Members to be nominated by the affiliating University concerned - they shall have a term of 3 years. They shall however continue beyond this period till new persons are nominated by the University;

(e) Three guardians of students studying in the college as members. They shall be nominated by the Director, Higher Education. One of them shall be a lady. Their term shall be for three years or till their ward is a student of the college whichever is earlier;

(f) Two teachers to be elected annually by the teachers from amongst themselves for a period of one year from the date of constitution of the Governing Body: Provided that the teachers so elected shall not be eligible for being re-elected for the third successive term.

(g) One member from the non-teaching staff to be nominated by the Principal to be elected by the non-teaching employees of the College annually from the date of constitution of the Governing Body;

(h) Except in cases where is a life member in Governing Body in pursuant to any agreement to the context, the donors providing Rs. 50,000/- or more shall elect one member among themselves to the Governing Body for a period of one year.

(i) **Local MLA as a permanent special invitee**

4. The minimum number of members of the Governing Body shall be ten and shall not exceed twelve thirteen.

5.Tenure of the Governing Body—

The Governing Body shall be a permanent authority. Its members would have tenures as provided. This would, however, not affect the permanent nature of the said body:

Provided that if the Director is satisfied at any time that a particular Governing Body is not functioning in the best public interest, the Director may suspend a Governing Body and appoint an Administrator, who shall exercise the powers of the Governing Body during the period. The Director shall record his views with reason thereof through a speaking order for the purpose.

6.Taking over the management of a College—

In the event of miss management of the affairs of a College, the State Government may take over the control and management of the College for a period not exceeding six months, and make arrangement for the management of the college in such manner as may be considered necessary and the arrangement so made may be extended for such further period by the State Government as may be deemed necessary.

7.Accountability of the Governing Body—

The Governing Body, constituted order Rule 3 shall be responsible for the proper financial management, including the upkeepment of the assets of the College and management of its academic affairs. The Governing Body shall see that the teachers perform their duties in classes and examination and attend the college as per norms of the University Grants Commission. A self-appraisal report regarding performance from every teacher shall be obtained annually by the Governing Body and forward the same to the Director, Higher Education for perusal.

8.Secretary of the Governing Body or report to the Director.—

The Secretary of the Governing Body shall be responsible to report to the Director about any deviation of financial norms and

procedures or any loss of assets of the College immediately whenever it comes to his notice.

9.Restriction of some members to attend the Governing Body—

No member of the Governing Body, being an employee of the College, shall attend any meeting of the Governing Body at which any matter relating to his pay, promotion or conduct is under discussion. But it shall be open to the President to call him for making any statement or representation on the subject but shall have to leave the meeting after doing so, when decision is to be taken.

10.Restriction of some members to enter into contract for works of the College—

No member of a Governing Body shall enter into any contract for work, supply of materials or for any sale or purchase with the Governing Body.

11. Disqualifications—

Any member, who absents himself for more than 4(four) consecutive meeting of the Governing Body, without informing the President, shall cease to be a member of the Governing Body and the Secretary shall report the fact to the Director for record. Further, the nomination of member of the Governing Body shall be void owing to any of the following grounds:-

(i) if he becomes insolvent;

(ii) if by reasons of physical or moral turpitude he *becames** incapable of acting as such; *[*to read as* becomes]

(iii) on death or resignation;

(iv) on his being convicted of a criminal offence involving moral turpitude.

12. Vacancy in the Governing Body.—

(i) Any occurrence of vacancy in the Governing Body shall be reported by the Secretary forthwith to the appropriate authority as stated in Rule 3 who shall thereupon take steps to fill up such vacancy in the manner in which it was originally filled up.

(ii) No act or proceedings of the Governing Body shall be invalid merely because of any vacancy of its members.

13. Meeting of the Governing Body.—

(1) The Governing Body shall meet at least once in every four months, but it may meet at shorter interval also, if circumstance so demands and the President of the Governing Body is satisfied that such meeting is necessary.

(2) A meeting of the Governing Body shall be called by the Secretary with prior consent of the President, if it is not a requisitioned meeting by the 2/3 (two-third) members of the Governing Body, with not less than 7 (seven) days' notice.

(3) The notice of a meeting shall set forth the business to be transacted at the meeting and no business other than so stated shall be transacted, except with the consent of *three-forth*** of the members present. **[*to read as* three-fourth]

(4) Except any emergency meeting, which shall be so notified, all meetings of Governing Body shall be held in the College premises.

14. Proceedings of the meeting of the Governing Body.—

(1) The minutes of the proceedings of the meeting shall be recorded in the 'Proceedings Book' by the Secretary and signed by all the members present.

(2) If any note of dissent is given by any member it shall be recorded in the Proceedings-Book.

(3) All records of the Governing Body shall be kept in the College Office and the Head of the College shall be responsible to preserve all such records properly and safely.

15. Presiding over the meeting.—

The meeting of the Governing Body shall be presided over by the President and in the absence of the President, the other members present may select or elect one of them to *presided**** over the meeting. ***[*to read as* preside]

16. Quorum.—

At least seven members of the Governing Body shall form a quorum of the meeting.

17. Secretary to make correspondence.—

Under the direction of the Governing Body, the Secretary shall make all correspondence with the appropriate authority on behalf of the Governing Body:

Provided that no correspondence shall be made direct to the State Government, but it, however, can be addressed through the Director.

18. Governing Body to obtain prior approval of the Director in certain matters.—

The minutes of the proceeding of the Governing Body meeting shall be sent to the Director and the concerned affiliating University. Government shall be the Appellate Authority/Forum in case of grievances provided that so far as Non-Government Colleges are concerned, who are not brought under deficit system of grants-in-aid, the Governing Bodies are not required to send the proceeding of the meeting to the Director but it will be open for the Director to call for the proceedings if any complaint is received against the Governing Body and any direction given by the Director on it shall be final and binding on the Governing Body of the College.

19. Duties of the Governing Body.—

In general the following are earmarked as duties of a Governing Body in respect of Colleges:-

(i) to undertake financial management of the College, to utilise the Grants-in-Aid received from the State Government, University Grants Commission and any fund collected as authorised subscriptions and fund received as fees from the students for the academic purpose of the Colleges, including payment of salary etc. to the Teaching and non-teaching staff of the College;

(ii) to arrange for the maintenance of the College building, furniture and equipment as required, including playground, auditorium, libraries etc.;

(iii) to grant leave to the teaching and non-teaching staff subject to the existing leave rules to grant leave, other than casual leave and arrangement made to fill up the vacancies, should be reported to Director and to concerned affiliating University;

(iv) to appoint persons in connection with the affairs of the College against the post or posts so sanctioned by the State Govt, with scrupulous compliance of the University Grants Commission guidelines and State Government instructions and policies;

(v) to arrange for half-yearly internal audit for all College funds and verification of stocks, furniture and other assets;

(vi) to submit annual audited accounts preferably audited by a Chartered Accountant latest by thirtieth June of every year, in respect of the proceeding financial year;

(vii) to reply to audit objections or inspection notes on the Accounts of the College audited or inspected by the Inspector / Auditor of the Education Department / Director of Local Audit, Assam and the Accountant General, Assam;

(viii) to submit annual report with statistics in respect of the enrolment of students stream-wise, subject-wise, result, teaching days held, performance of Lecturers in an academic session, to the Director and to the affiliating University concerned;

(ix) to oversee the functioning of the disbursing officer in disbursing the stipend / scholarship sanctioned to the students in time, as well as to strive for preservation of an excellent academic stan (x) except scholarship money and students union fund all other funds of the College shall be jointly operated by the Secretary and the President, where the President is not willing to operate the funds jointly, the Governing Body may appoint one Treasurer from amongst the members for the purpose of joint operation of the College funds.

(xi) with the approval of the Governing Body, the Secretary shall utilise the grants for the purpose for which it is sanctioned and submit the Utilisation Certificate to the concerned sanctioning authority in time, with intimation to the Director;

(xii) the Secretary shall disburse the deficit Grants-in-Aid sanctioned by the Director towards the salary of teaching and non-teaching sanctioned staff of the College within a week from the date of the receipt of the grants;

(xiii) if any excess amount of Grants-in-Aid sanctioned towards the salary the excess amount shall be refunded to the Director by the Secretary immediately.

(xiv) To decide on the quantum of tuition fee and any other fund to be charged from the students.

20. Grounds of suspension of Grants-in-Aid.—

Failure of submission of annual accounts, report duly signed by the President and the Secretary of Governing Body in respect of preceeding financial year, may attract stoppage of Grants-in-Aid by Director suo-moto, after the expiry of 30th June, every year:

Provided that on failure in respect of maintenance of a consistent academic achievement by a particular Non-Government College as a whole of a failure to abide by the Government guidelines issued from time to time, the State Government may instruct the Director to suspend Grants-in-Aid with 30 days prior notice.

21. Other functions of the Governing Body.—

The Governing Body is authorised:-

(i) to determine the general scheme of the studies of the College, subject to approval of the affiliating University concerned provided that there is no financial liability for Government;

(ii) to consider and initiate projects for improvement of the College, including prohibitions of taking private tuition by the teaching staff;

(iii) to deal with the discipline and conduct of the teaching and non-teaching staff of the College; dard of the College;

(iv) to grant fee remission under rules;

(v) to deal with the academic calendar within the norms of University Grants Commission and to compel scrupulous compliance of the guidelines in respect of working days and holding of Classes, Examination etc. and

(vi) to ensure that all the duties regarding teaching and examination, co-curricular and extra - curricular activities are duly performed by the teachers of the college.

22. Submission of Annual Account:-

The Secretary of the Government Body shall ensure submission of Audited Annual Accounts and Annual Administration Report to the Director.

23. Interpretation:-

If any question arises relating to the interpretation of these Rules the decision of the State Government shall be final.

The present Governing Body of the college is constituted as per the provision stated above :

1.	Dr. Binoy Kr. Nath	President
2.	Dr. D. N. Sarmah, Principal	Secretary
3.	Abdus Salam Ansary , BA	Member (DHE Nominee)
4.	Abdur Rahim Bhuyan , MA	Member (DHE Nominee)
5.	Mrs. Morzina Khatun , BA	Lady Member
6.	Nazarul Islam, BA	Donor Member
7.	Mizanur Rahman Mondal, BA, BT	Member (GU Representative)
8.	Dr. Upendra Nath Sarmah, M.Sc Ph. D	Member (GU Representative)
9.	Osman Gani Mollah , MA	Member (Teacher Representative)
10.	Pachan Ali , MA M.Phil	Member (Teacher Representative)
11.	Jamal Uddin , Head Assistant	Member (N/T Representative)

As such, the Governing Body is the sole authority and plays a vital role for management of the college. The principal of the college is the Secretary of the Governing Body and he executes all functions and implements all policies, direction of the various authorities on behalf of and at the approval of the Governing Body for the interest of the college. Faculty members try hard to ensure quality sustenance in teaching learning and evaluation. The heads of the departments are responsible for smooth conduct of the classes and then also for completion of syllabus in time. The principal with the help of various sub committees formed by faculty members makes various plans and policies and execute them for the development of the college. The management insured to inculcate value s and a change of social responsibilities are planed and execute by the different sub-committees. The supreme body duly supports the institution in the pursuit of such activities.

6.1.3 What is the involvement of the leadership in ensuring :

- the policy statements and action plans for fulfillment of the stated mission
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

The policy statements and action plans for fulfillment of the stated mission

The college has a well defined system which makes necessary information available from the management to review the policies statements and action plans of the college. The information flows from the bottom to top through various committees and office bearers. The action plans are incorporated with the institutional strategies plan by the IQAC which is a internal co-ordinating and monitoring mechanism. The college authority reviews from time to time the implementation of the policy statements and

action plans for the fulfillment of the stated missions of the college. Moreover, the college authority also takes the stock of the performances and success records of the college in relation to academic, co-curricular and extra curricular activities.

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

The planning committee of the college is chaired by the principal, formulates the institutional action plan and strategic plan. The same is then conveyed to the Governing Body through the Principal. And after approval the principal executes the strategic plan.

Interaction with stakeholders

The Goals and objectives are laid down in the vision documents of the college and they are made known to the stakeholders. They are invited to be present in the college annual functions like college foundation day, college week and cultural functions etc. in such occasions they interact to the teachers and students as well. The suggestions of the stakeholders are discussed before planning and implementation of the program of the subsequent session.

Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders

The institutional policy and planning is framed keeping in mind the interests of the students. The college collects feedbacks from various stakeholders and analysis it and accordingly the needs are fulfilled.

The faculty members are encouraged to undertake research through UGC Faculty Development Program, subsidiary leaves are allowed for pursuing research and consultancies for the interest of the institution as well as faculty members.

Reinforcing the culture of excellence

- For reinforcing the culture of excellence.

- The institution tries to uphold the standard and excellence of the college sincerely by mutual participation, co operation and understanding.
- Teachers undergo training/ orientation program besides taking part in seminar/conference etc to incorporate new ideas and suggestions.
- The faculty members are encourage to undertake minor/major research project and also to pursue research work.

In this connection, training, workshop and guidance of experts and all required infrastructure facilities are made available.

Champion organizational change

The Principal invites stakeholders for discussion on various institutional issues. The Principal of the college plays active role in managing plan changes in the organization there are continuous attempt for providing better facilities like infrastructure students supports, information technology, improvements in sports and culture, congenial academic atmosphere as well as the introduction of new courses. The Principal as the head of the institution supervise monitors, the college campus to be clean and hygienic.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The college has constituted different sub committees to monitor and evaluate its plan and policies. The main sub committees are as the following

- Planning Board
- Academic Committee
- Examination Committee
- Admission Committee
- Library Committee
- Research Committee
- Grievance and Redressal Cell

- Career Guidance and Counseling Cell
- Extension Education Cell
- Anti Ragging Committee
- Anti Sexual Harassment Committee
- NSS Committee
- Purchase Committee
- Boys Hostel Committee
- Girls Hostel Committee
- Health Care Committee
- Day Care Centre Committee
- Eco-club Committee
- Information Technology Committee'
- Canteen Committee

Moreover

- Giving substantial freedom to the Principal to set goals and to function in sovereign manner.
- Having a pro active role in encouraging and motivating all sub-committees for over all academic growth and development of the college.
- Providing help, support and guidance for promoting research culture, maintenance and up gradation of infrastructure.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The top management interacts with the faculty members and takes their issues and challenges for consideration. Top management appoints faculty members as a heads of responsible committees which flourish the leadership of faculty.

From time to time faculty members are appointed as:

1) Conveners of conference/Workshop

2) Co-coordinators for different committees

3) Mentors for Students

4) Assistant Officer In-Charge for examination on rotation basis

5) Financially assisted to attend seminars and conferences under UGC rule.

The mechanism for decentralization of academic activities and Interaction among the functional units is as follows:

- The Principal monitors academic activities in consultation with HODs which is communicated to faculty members.
- The HODs assist the Principal by co-coordinating and monitoring all the activities of respective departments.

6.1.6 How does the college groom leadership at various levels?

The Principal plays the role of mentor, coordinator and motivator in various decisions and activities:

- Opportunities are provided to motivate the staff to attain professional growth and engage in research work.
- Various sessions are organized for faculty and students to interact with eminent persons, Economists, social workers.
- Principal firmly protects the interest of college and undertakes liaison work with the stakeholders.
- The Academic functions are monitored in collaboration with HODs and faculty members.
- The HODs assists the Principal by co- coordinating and supervising all the activities of respective departments.
- To develop the leadership at various levels, Principal delegates the authority and responsibility to the HODs.
- HODs further delegates the authority to faculty members as required.

Moreover, there is decentralization of work at various levels :

- There is proper coordination among the members of various working committees and among different committees to ensure proper functioning of the routine matters.
- The office has full freedom to take rational decisions to gear up functioning of the college.
- There is complete transparency in academic and administrative work, resource mobilization, planning of development, strategic planning and democratic work culture.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- The Head of Departments coordinate and plan their departmental activities and report the same to the Principal.
- Similarly the co-ordinator of different committees is free to act independently in the interest of the institution.
- Efficient and effective leadership is carried out through decentralization governing system in the form of setting up various sub committees in the college.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, the college promotes participative management.

- Every year two members of the teaching staff are nominated/elected as teacher representative and one member from non-teaching staff elected / nominated to the Governing Body under the provision of "**The Assam Provincialised Colleges and Assam Non-Government College Management Rules, 2001** (as amended up-to-date) the 19th September 2013". These members actively participate in the Governing Body meeting and make meaningful contribution therein.

- Different committees as stated earlier, are also the source of participatory management.
- Levels of management have also participation of stakeholders like parents, alumni, employees and students.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the institution has a formally stated quality policy. It is aligned in the mission and vision already stated provide the necessary background where our strategic planning should stands. The college has its own road map for developing its quality policy. The IQAC Committee of the college is the nodal agency for driving and deploying the quality creation policy through involvement of the stakeholders of the college. The IQAC Committee is entrusted and responsible for regular monitoring, reviewed and enhancement for assessing it success in fulfilling and implementation of the stated policy.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the institution has have infrastructure as well as academic development plan.

The institution regularly prepares a perspective plan for development. IQAC of the college aims at quality sustenance through an effective system. As per the requirements of NAAC, IQAC formulated certain goals and plans for each session on the basis of deliberations by Management, Faculty, Non-teaching staff and students. They include:

CURRICULAR ASPECTS:

- To introduce new courses and programs to equip the students to meet the challenging world scenario.
- To aim at the all-round development of the students' personality through Remedial classes.
- Teaching-Learning and Evaluation:
- Appointment of adequate, eligible and qualified staff.
- Implementation of academic calendar and teaching plans.
- Action Plan for Co-curricular activities.
- Use of Audio-Visual aids.
- Faculty Development through involvement of faculty in Workshops and Seminars.
- Assessment of teachers by students.
- Introduction of questionnaires and regular periodic tests.
- Encouraging the students to make use of the library.

RESEARCH AND EXTENSION:

- Motivating the faculty to undertake research work.
- Providing opportunities to the faculty and the students to interact with peers in their respective subjects by organizing extension lectures.

INFRASTRUCTURE AND LEARNING RESOURCES:

- Procuring additional books and journals for library.
- Use of Multi-Media Projector in classroom teaching.
- Provision for additional sports equipment.
- Regular maintenance of College Premises.
- Providing unlimited net access to faculty and students.
- Technology up gradation - addition of computers, printers, scanners etc.

STUDENT SUPPORT AND PROGRESSION:

- Providing guidance to students through Career and Guidance Cell.

- Remedial coaching to weak students to improve the academic results.
- Providing financial help and Scholarships to the SC/ST/BC students and those belonging to weaker sections of the society.
- Conducting Personality Development Programs for students.
- Enhancement of Sports and Recreational Facilities for students.
- Strengthening Alumni Association.
- Providing NSS Support facility.
- Improving upon Canteen facility.
- Providing Computer facility to students.

ORGANIZATION AND MANAGEMENT:

- Timely appointment of staff.
- Timely payment of remuneration to staff.
- Streamline the office administration procedures and practices.

6.2.3 Describe the internal organizational structure and decision making processes.

For smooth functioning of the college the following Committees are formed:

- **Academic Committee:**

Committee comprises of:

Principal as Chairman, Abdul Wahab Miah, HoD in Education as Convenor and all HoD of the Faculties are Member.

- Plan of the Academic year
- Commencement date of courses for the Academic year
- Lesson plan and teaching plan.

- **Admission Committee:**

Committee comprises of:

Principal as Chairman, Jaheda Khatun, Asstt. Professor in History as Convenor and 3 Nos. of faculty member and 1 from Non-Teaching Staff are Member.

- Preparation of College Prospectus every year,
- Printing and distribution of Admission form and Prospectus,
- Received the Admission forms from the students and send to the Departments for scrutiny and preparation of merit list for admission
- Monitoring admission process
- Redressal of Grievances

➢ **Library Committee:**

Committee comprises of:

Principal as Chairman, Pachan Ali, HoD in Assamese as Convenor and 04 Faculty members and the Librarian (i/c) are Member

The committee responsible for

- Supervise the Library activities
- Purchasing of Library books, Reference books and Journals
- Monitor the distribution of books to the poor students from Book Bank
- Installation of modern technology for functioning of Library smoothly time to time

➢ **Examination Committee:**

Committee comprises of:

Principal as Chairman, Nozmul Hoque, HoD in History as Convenor and 02 Faculty are Members

The committee responsible for

- Internal and Sessional Examination Calendar
- Question Paper setting, Printing, Evaluation and declaration of Internal Examination results.

- Conducts the process of filling up the final Examination forms by the students with administrative staff.
- Redressal of grievances of examinees
- Insist to appoint Asstt. Officer in-Charge for conducting various final Examinations
- Formation of Centre Committee for Final Examinations
- Linkage with the group of Institutions for conducting and supervising their Internal Examinations
- Supervise the financial involvement related to Examinations.
- Monitor the entire process of Examinations

➢ **Grievance and Redressal Cell:**

Committee comprises of:

Principal as Chairman, Osman Goni Mollah, HoD in Political Science as Convenor and 03 Faculty are Member

The committee responsible for:

- Handling of the Grievances, Counseling the concern and resolving the grievances

➢ **IQAC:**

Committee comprises of:

Principal as Chairman, Shoriful Islam, HoD in Arabic as Convenor, 08 Principals of integrated Institutions and 05 Faculty are Members.

The committee responsible for

- Establishing the Internal Quality Assurance policies
- Promoting the excellence in quality education.
- Counseling the promotional matter of the faculty
- Implementation of the decisions taken under quality improvement
- Formulating the plan for overall internal development of the college

- Encourage the faculty for availing the facilities given by the sources in the field of research.
- To support the faculty for organizing the departmental Seminar, Workshop in every year for upliftment the quality of students.
- To suggest the Administration for supply of modern Teaching Aids for imparting quality education.
- To advise the authority for introducing various job oriented, vocational and skill development courses in the college for increasing the self-employability among the students.

➢ **Career Guidance and Counseling Cell:**

Committee comprises of:

Principal as Chairman, Jalal Uddin Ahmed, Asstt. Professor in Political Science as Co-ordinator and 03 Faculty are Members.

The committee responsible for:

- Empower the students with latest relevant information, necessary motivation and quality training.
- To provide a platform from where the students can acquire knowledge
- To strive for creating efficient, useful and employable generation
- To make the students aware of job opportunities in public and private sector
- To provide online job opportunities
- To provide continuous and direct counseling about the facilities available in the institution

➢ **Planning Board:**

Committee comprises of:

Principal as Chairman cum Convenor and 05 Faculty are Members and take the decisions related to infrastructural needs and developments.

- **Co-curricular Development Committee**:

Committee comprises of:

Principal as Chairman, Shirajul Hoque, PET as Convenor and 03 Faculty are Members. This committee looks after the development of co- curricular and extracurricular activities of the students.

There are some other Committees which are formed and entrusted the responsibilities fixed by the authority for smooth development of specific areas.

- Health Care Committee
- Day Care Committee
- Canteen Committee
- ICT Committee
- Research Committee
- Legal Cell
- Anti Ragging Committee
- Anti Sexual Harassment Committee
- Boys' Hostel Committee
- Girls' Hostel Committee
- Eco-Club
- Red Ribbon Club
- NSS Committee
- Purchase Committee
- Extension of Culture and Heritage Committee

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning
- Research & Development
- Community engagement
- Human resource management
- Industry interaction

➢ **Teaching and Learning**

1. Formulation and implementation of Lesson plan by the departments of the college
2. Implementation of academic calendar and teaching plan
3. In every semester Feedback is taken from the students for each faculty, after analysis of the Feedback one to one counseling for faculties are done by HoDs and Principal.
4. Remedial classes for slow learners identifying their area of weakness
5. Tutorial classes for improving the capacity of the students
6. New books are suggested every year by the faculty members as per the requirements in the respective subjects. Encourage the students to make use of Library and specially to inculcate the habit of Newspaper/ Magazine reading.
7. Use of ICT enabled classroom.
8. Introduction of questionnaires and attending Unit Tests
9. Departmental Workshop, Seminar, Group Discussion, Informal Talk.
10. Educational excursion, Field Trip, Assignments and Project Works

➢ **Research and Development**:

1. Research Committee is constituted
2. Teachers are encouraged with infrastructural support in terms of computer and Internet access, Journals and books.
3. Promotion and sustenance of research culture for teachers and students
4. Duty leaves for attending seminar, workshop, conference and presenting papers.
5. Teachers are encouraged to send proposals for Research Projects to the UGC.
6. The institution plans to publish a Research Journal with contributions from stakeholders.

➢ **Community engagement:**

- Aiming at greater Orientation towards NCC and NSS by organizing lectures in the beginning of the session informing them about the benefits of these activities and their Social Responsibilities
- Adaptation of Simlabari village and programmes undertaken- cleanliness, illiteracy eradication, safe drinking water, health and hygiene, awareness against all sorts of social evils, superstitions and sensitization.
- Extension activities like workshop on Disaster Risk Management
- Coaching classes on TET and PET
- Interaction services like Alumni Meet, Parent-Teacher Meet.
- Organizing free eye check up camp
- Organizing Free Medical Camp.
- Involvement in various social activities with NGO
- Participation of girls students in Women Empowerment Workshop
- Enhancement of sports among the aspirant youths

➢ **Human Resource Management**:

The following initiatives have been taken

- Recruitment of qualified and efficient Teaching and Non Teaching Staff as per UGC and State Government guideline.
- Faculty members are motivated for advance studies under UGC Faculty Development Programme. College encourages the faculty for participation in Seminar, Conference, Workshops etc. providing financial assistance as per UGC guideline and duty leaves.
- Assessment of teachers is done on the basis of Self-appraisal, Students Feedback, departmental appraisal and extra curricular activities.
- Departments are provided with Computer and Internet facilities
- Casual Leave for all staff members
- Earn Leave for Non Teaching staff
- Maternity and Paternity Leaves for staff (as per State Govt. Leave rule)
- Study Leave for Teaching staff (under the provision of UGC)

➢ **Industry interaction**

- We invited BRPL (OIL) nearby industry to interact with the students for employment
- Every year Alumni Meet is organized for Industry interaction.
- Feedback from the Industry is sought on improving employability of students.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

- Adequate information is published in the college prospectus and college website for the stakeholders. The Principal of the college inform the Governing Body about the major activities and outcomes in periodical meetings of the Governing Body.
- The Principal, Principals of constituent colleges and faculty members of IQAC analyze the efforts in quality improvement.
- A proforma for students Feedback on teachers has been devised by the IQAC of the college. The written Feedbacks taken from the students at the end of the semester and a record thereof are maintained. This is conveyed to all stakeholders for furtherance of the institution.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- The college authority encourages the staff in improving effectiveness and efficiency of the institutional processes by supporting a culture of dedicated and team spirit to function with mutual understanding. The college has some special committees such as Examination, Admission and Library Committee etc. helps a lot in managing College administration.
- The periodic meeting of the HoDs with the Principal ensures for smooth running of the institution and to prepare class routine and discuss various circulars received from the sources.
- Principal as well as the HoDs conduct meeting with the Non Teaching staff.
- Support to organize cultural activities

- Motivated faculty for Research activities
- Support for organizing Conference and Seminars
- College teachers are motivated to take lead in development of college as a commitment.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The following are the resolutions made

Resolutions	Year	Status	Implementation year
New Course	2014-2015	Permitted	2014-2015
PG Course(KKHSOU)	2014-2015	Permitted	2015-2016
HS Level Course	2014-2015	Recognised	2014-2015
CCC, BCC, Office Automation	2014-2015	Permitted	2015-2016
BCA	2014-2015	Permitted	2015-2016
B COM, PGDCA (KKHSOU)	2015-2016	Yet to be permitted	
Departmental Promotion	2014-2015	Proposal Submitted to Govt.	
Enhancing faculty Research	2014-2015	01 –FDP(UGC) 06- NOC(pursuing PhD)	2014-2015 2014-2015

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

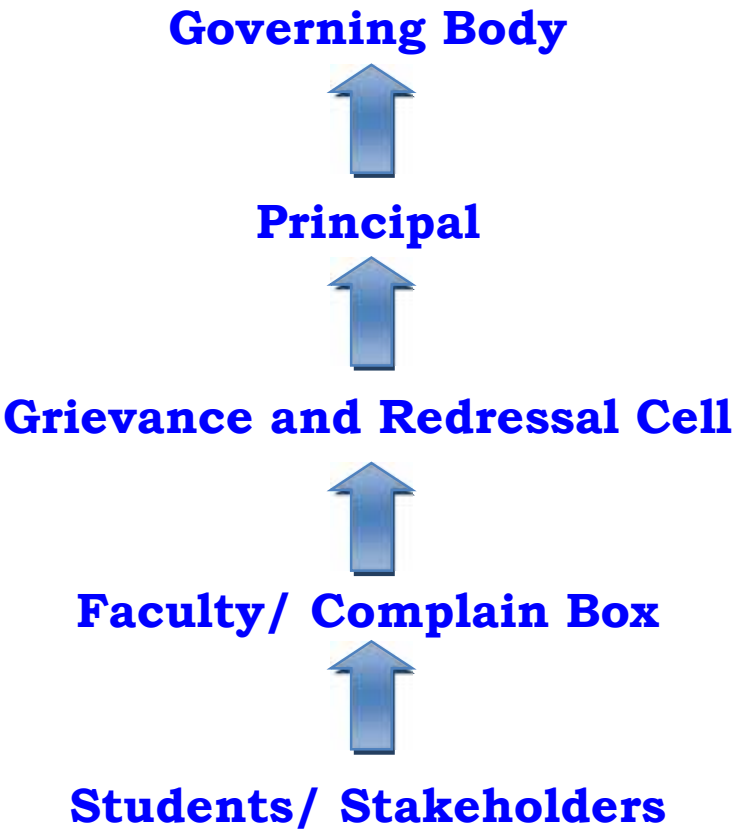
The college is affiliated to Gauhati University. It is established in the year 1981. The affiliating University does not have a provision for granting autonomous status to the colleges but the institution has so far not made any efforts in this direction.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The college has a Grievence Redressal Cell constituted with the following members:

Dr.D.N.Sarmah,Principal	Chairman
O.G.Mollah, HoD in Pol. Science	Convenor
Abdul Wahab Miah, HoD in Education	Member
Shah Jalal Bhuyan, HoD in Philosophy	Member

The College has a mechanism to sort out and redress the grievances of the students and stakeholders.



6.2.10During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

There is no suit / case pending against the institution.

6.2.11Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Yes, students Feedback are taken in the following parameters

1. Faculty
2. Curriculum
3. College activities
4. Seminar/ Workshop/ Field Trip/ Educational Tour
5. Counseling
    - After analyzing the Feedback of the students by the faculties and counseled with the Principal to improve their skills.
    - Suggestions for changes of curriculum by the faculties communicated to the affiliating University at the time of syllabus revision.

6.3 FACULTY EMPOWERMENT STRATEGIES

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- Teaching staff of the college are motivated to increase their qualifications and further studies.
- Teaching staff are encouraged to attend Seminar/ Workshop/ Conference / Refresher/Orientation courses and computer training
- Teachers are encouraged to undertake Minor/ Major projects in their area of interest.
- Teachers are encouraged to pursue research works leading to M.Phil and Ph.D Degree.

- Experience teachers are promoting to Supervision Officer for graduate Level and Secondary

Level final Examinations.

- Examiners are appointed by the AHSEC and the University for Evolution of answer-scripts of Higher Secondary and BA level.
- Non-teaching staff are encouraged to Computer Skill development.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

After need analysis and requirements, the institution conducts various and departmental training program on specific domain.

- The Principal of the College constitutes the various committees like Planning Board, examination Committee and NAAC Steering Committee to empower staff and work more effectively. This strategy has worked out in developing leadership qualities and enhancing teamwork.
- The institution has adopted strategy to professionally up-to the teaching and non-teaching staff . The teachers are allowed for participation in UGC sponsored Refresher courses, Orientation Programs and Short term Courses organized by the various academic Staff Colleges.
- Career advancement of staff to higher grade is another strategy adapted to empower the staff community.
- The research Committee encouraged the faculty members to pursue m.Phil and Ph.D . The College authority with the approval of Governing Body issues No Objection Certificate (NOC) power delegated by Director, Higher Education, Assam

which is mandatory to the aspiring teachers for pursuing research works.

- UGC sponsored two National Seminars and NAAC sponsored Workshop was organized by the college with collaboration of other organizations and constitute college.
- The IQAC of the College organizes Workshop every year on Faculty development Program as well as Workshop on Best Practices in College for the teaching and non-teaching staff .
- Faculty members are encouraged to publish articles in reputed journals.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- Introduction of bio-metric machine ensures the daily attendance of the staff.
- Moreover, the daily attendance books is maintained in the college.
- Performance of the faculty members are assessed through students' feedback in each end of semester.
- Performance Appraisal of the staff using Self-appraisal Report is done annually.
- Self Appraisal is kept in IQAC. Its help the staff for their career advancement as per UGC guideline.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The College authority reviews on the performance feedback and appraisal reports and results of the faculties and takes the decision takes accordingly.

- In regards to Attendance Register/ Bio- metric prancing machine, the authority suggests the teaching and non-teaching staff to maintain regularity and punctuality.
- After analyzing the feedback, the drawbacks found with faculty members are brought to the notice of the concerned teachers for corrective measures for better performance.
- The College authority instructs the faculty members to maintain the stipulated working hour as per the UGC guideline.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Following are the Welfare Schemes :

- The Teaching staff of the institution has raised a Fund namely "West Goalpara College teachers' Cooperative Society". The fund provides financial assistance/loan to the needy faculty members as per the existing rules frame by the organizers.

Most of the faculty members have been benefited by this welfare scheme.

- Staff can avail advance salary in case of emergency.
- Forward the application to the Director, Higher education, Assam for sanctioning of loan from his/her GPF Account.
- Recommendation of individual loan application for sanctioning of House Loan, Car Loan and Personal Loan to the concerned Banks.
- Providing remuneration for visiting to the constituent colleges.
- Exemption for Medi-claim in Income Tax.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The measures taken by the institution for attracting and retaining eminent faculty are as follows :

(i) Faculty are allowed to pursue further education and leaves are sanctioned during Examination period.

(ii) Staff is evolved in decision making for all kinds of educational activities.

(iii) Teaching and non-teaching staff are involving in Governing Body of the College.

(iv) Regular payment and annual increments are provided.

(v) Three/One additional increments are allowed for Ph.D / M.Phil qualified staff.

6.4 FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION

6.4.1 The College undertakes the following mechanism to monitor the use of financial resources :

1. Governing Body
2. Principal cum Secretary
3. Construction Committee
4. Purchase Committee

- Our college **is provincialized** college under **Govt. of Assam** getting financial grants from the from the State Government to tune of 1005 for meeting salary bills of teaching and non-teaching staff against sanctioned posts. Some teachers and non-teaching staff are appointed in non-sanctioned posts for smooth conducting the institution where the Govt. of Assam did not

sanctioned / allocation of posts to the Provincialised Colleges of Assam since 1992.

- The College submitted proposal to the Government for budgetary allocation for next financial year in the month of October / November for salary to the teaching and non-teaching staff (against sanctioned posts) and in the month of March the College prepares its budget annually under which finances are earmarked under two heads- Expected income – expenditure and submitted to the Governing Body for approval.
- The college has also start several semi self-financing courses in last four year. The income generated is utilized for up-gradation of B.Sc course, computer lab and developing infrastructure al facilities.
- The college also applied for UGC grants under different heads and get substantial aid for its maintenance and upkeep.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The College maintains three types of audit mechanism:

- Internal Audit done by Governing Body if required (not mandatory)
- Approach to the Government for Local Audit
- Special audit done by the Chartered Accountant to prepare audited utilization certificate in respect of various fund sanctioned and released by the Govt. of Assam and UGC etc.
- The last audit is done in the college for the period 2009 - 2010.No major objection is found in Audit report however the Governing Body meets all objections raised in Audit report and submitted for disposal.
- The college authority requests to the Government to go with the College accounts from 2010-11 to 2014-15 and received

letter of acceptance and issue letter for engagement one Audit Officer for auditing the college accounts. **ANNEXURE - XII**

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Ours is Provincialised institution getting budgetary allocation from Govt. of Assam only for salary to the teaching and non-teaching staff those who are working in sanctioned posts. There are total 28 Nos. of faculty members out of 53 Nos. posts are sanctioned and 33Nos. of non-teaching staff 13 Nos. are sanctioned 20 Nos. of non-sanctioned. The Governing Body of the College generates a significant share of internal resources.

Time to time the college applies for UGC funding under various heads.

Year /Heads	2011 – 2012 (in Rs.)	2012 – 2013 (in Rs.)	2013 – 2014 (in Rs.)	2014 – 2015 (in Rs.)
Grants from State Govt. (Salary)	2,16,07,000/-	2,41,93,000/-	2,73,72,000/-	3,54,82,000/-
Collection from students	14,37,337/-	19,25,228/-	22,40,132/-	36,09,068/-
Fish Farming	35,000/-	49,000/-	67,000/-	95,000/-
Collection from Agriculture farming	22,000/-	31,000/-	44,000/-	53,000/-
Agriculture on College land	8,000/-	12,000/-	6,000/-	9,000/-
Weaving & Tailoring	2,000/-	5,000/-	4,000/-	7,000/-

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The College gets additional funding from the following sources:

- From time to time the college applies for UGC grants under various heads.
- The college applies to the Governments of Assam for sanctioning infrastructure development grants.
- The college seeks financial helps from its alumni and they respond favorably.

Such aid /grants are utilized for creating college infrastructure.

Grants approved and sent by UGC/State Governments under different heads during past Four years

Head	Approved (Rs. in Lac)	Received (Rs. in Lac)
UGC grants under merged schemes (XI Plan)	94.35	40.91
UGC grants under GDA (XI Plan)	13.00	13.00
Additional Assistance Grants (XI Plan)	12.062 21.00 10.80	10.855 10.00 10.50
Infrastructure Development Grants (Govt. of Assam)	114.00	114.00
MSDP Grants for Girls' Hostel (Govt. of Assam)	158.00	Partially released
ZPC Goalpara, infrastructure development (Pure drinking water facilities in college)	9.40279	Partially released
Infrastructure development grants from ZPC, Goalpara (Caferia & other enmities)	19.00	Yet to be released

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

- Yes. The IQAC was established in the year 2003. the college is committed to the delivery of quality education to the people of this backward area. The Cell collects reports from all the departments and committees of the College. It plays an important role by helping the College administration to take appropriate decisions as and when required.
- This Internal Quality Assurance Cell of this college has focus on functioning towards quality enhancement and facilitates quality culture.
- Monitors the various activities entrusted to various committees like admission, academic, examination, co-curricular etc.
- The college has appointed Director, Student Welfare, Physical Instructor to ensure proper functioning of students incentives often by the college authorities and sports and other activities.
- The institutional policy with regard to quality assurance includes a continuous improvement in teaching learning process, efforts for ensuring quality education and making our students globally competitive.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

The IQAC of the college plays the vital role for implementation of the plan taken by them in the interest of the student community. All Major discussion has been taken and forwarded to the Governing Body/ Principal for implementation.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

The college is a group of institution. All the Principals of the constituent colleges are the member of IQAC, Social representative from Alumni, faculty members and one member from non-teaching staff.

The Social representatives from Alumni take positive role on ethical and moral values for the students.

d. How do students and alumni contribute to the effective functioning of the IQAC?

- As a member of the IQAC contributes by giving positive suggestions for development of the college.
- Alumni also give suggestions and feedbacks on various activities of the college during the Alumni meet as well as interactions with the teachers when they come to the campus. This leads for overall improvement of the college as a whole & help IQAC to take decisions for the benefit of students.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

- In quarterly meeting of the staff IQAC to communicate with different constituent institutions and seeks suggestions for improvement.
- Convenors/Co-ordinators of the various committees submit the annual plans to the IQAC.
- The IQAC encourages departments to organize the departmental seminar, extension lectures / excursion trips and engage in various activities for their development.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Yes.

- The college has integrated frame work for the quality assurance.
- The formation of this frame work consists of Principal, IQAC Co-ordinator, all Principals of constituent institutions, HoDs are considered as the key factors in quality assurance system. Quarterly meeting are held for smooth functioning of this frame work so that various issues and problems and strategic solution.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

- The IQAC Cell of the college organized National, State and Local level seminar for quality improvement of the teachers.
- The teaching and non teaching staff of the college are motivated to go for training and soft skill programme for enhancing their skills. These programmes have helped them to enhance their efficiency and developing their personal relationships.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

- The academic progress of the college is being continually monitored.
- Review of result analysis, achievements in academic and other areas.

- The Heads of the Department also take overview of all the academic activities in their meeting and guide their members accordingly.
- Principal also discusses and guides teaching staff on such matters individually and help them to make their career planning properly to achieve personal academic growth.
- The IQAC also reviews the quality of teaching, research performance in administrative matters, in sports and extra curricular activities.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The Internal Quality Assurance Cell work as a facilitator to convey the requirements of external agencies namely affiliating University, NAAC and UGC. It helps to convey guidelines received from the above mention agencies.

- Meet up the university suggestions made for fulfillment of the conditions on the permission, affiliation etc.
- Libraries are up to date on regular basis with purchase of new books and subscription of new journals.
- Infrastructure development is a continuous process of the institution.
- Encourage the teaching staff to go in for FD Programme.
- The college makes it a point to bring to the notice of the staff various Govt., university circulars which informed them as regards as mandatory conditions required to fulfill by them for their personal promotions as well as for the benefit of the students.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- The Head of the Department has been entrusted with monitoring the teaching- learning process in the college.
- An elaborate system is in place to review the teaching learning process, this is backed by holding the departmental examination at the beginning of the academic session for major students.
- Faculty feedback is taken from students in every semester. Counseling of faculty is then conducted, suggesting further improvements in the teaching methodologies which ultimately lead to quality improvement in teaching.
- Any suggestion or problem with regard to the teaching-learning process are taken notes, placed at the quarterly meetings organized by Principal/IQAC with the Heads of the Departments. Subsequently, action is taken in the context of the suggestion or problem.
- Internal Assessment based on the Unit Test is sent to the University for inclusion the unit test marks in every final result of the students.

Through interaction with the parents, feedbacks are taken from them and their suggestion are taken in positive step and conveyed to the concerned teachers.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- College notice board/website/prospectus are the main sources of information pertaining to various policies, mechanisms and outcomes of the college.
- Academic calendar is conveyed to internal stake holder through the college prospectus. The incentives undertaken from the college for the students are highlighted in the college prospectus.
- Academic calendar shows the interior process of activities for the whole academic session.

- The annual quality assurance report is submitted to NAAC which conveys the plans of the institutions laid down in the beginning of the session and the targets achieved at the end of the session and also plan for next session.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

- To improve the quality of the provisions, and administrative works, the entire administration is decentralized. Almost all the activities are carried out by the administrative and other committees formed from among the faculty where in the relevant issues are discussed and appropriate decisions are taken. Decentralization ensures effective deliberations on the issues and maximum acceptance.
- The Principal of the college holds quarterly meeting with the teaching and non teaching staff wherein an open discussion on issues are welcome before taking a final decision. The participative discussion/making ensures total supports of all stake holders.
- Office Administration of the college in consultation with the co-ordinators, conveners, and non-teaching staff for smooth administrative function.
- The college teaching staff and non teaching staff work in harmony for attaining the goal of the institution.
- The Principal ensures affective coordination between all the functionaries of the institutions based on policies formulated, objectives are laid down and plans are made and regular follow up maintained and thereby encouraging greater support and coordination.
- The HoDs and faculty members plan their departmental activities and report to the Principal for further action. The library committee functioning smoothly with the Principal and the non-teaching staff as per instruction of the Principal for smooth functioning of the institution.

- The different Departmental Evaluation Reports, Performance Appraisal Reports, Self Appraisal Reports, Student Union Opinion Reports, Suggestion Box etc. become the database for analyzing and evaluating the overall performance of the institution. This also forms the basis of future plan of action.
- The Governing Body of the college meets the staff at least twice a year and discusses about the quality education improvement of the students.

CRITERION VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The college has initiated green audit of its campus and facilities by engaging Eco-club in creating green area and assessing green status, gap, feasibility and prospects.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- Energy conservation
- Use of renewable energy
- Water harvesting
- Check dam construction
- Efforts for Carbon neutrality
- Plantation
- Hazardous waste management
- e-waste management

The college has taken action to make the campus Eco-friendly as follows:

1. **Energy Conservation**:
   - Electricity supply is frequently interrupted and hence use of power is rationalized and supplemented by generator in the institution.
   - The college is planning to convert tube bulb, high power consuming bulb to CFL and LED.
   - Students engage themselves as social animator to rationally use Electricity, LED, POL, LPG, Fire wood etc.
2. **Use of renewable energy:**

   Proposal for Solar energy submitted to Director of Solar Energy, New Delhi.

3. **Rain water harvesting :**

- Experimental project of Rain water harvesting has been made in adopted village for public awareness and action.
- Extension of the rain water harvesting project is planned in Womens' Hostel of the college.

4. **Plantation :**

- Botanical Garden : Besides silviculture and horticulture, Plants with nameplates showing botanical as well as local names are grown and developed by the department of Biology.
- Creative green environment : Students involve in plantation of medicinal plants, fruit tree, and high value trees.
- 'Go Green' movement : Teachers participate in sensitizing the need for protecting environment from business activities and instilling the sense of sustaining green.
- Ensuring Public participation in Eco movement : NSS programme included among other activities sensitizing the utility of 'Green Area' to the local people in the action area.
- Productivity and greenery : The activities in adopted village concentrated on social change including green revolution, blue revolution (aqua culture), silver revolution (poultry farming-egg culture), white revolution and popularizing the concept on 'Swachh Bharat Abhiyan' for Clean-India-Green-India and 'Nirmal Bharat Abhiyan' for drinking water and sanitation.

5. **Hazardous waste management :** Solid wastes of Labs and office are disposed in protected waste management plant.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

1. **Quality Assurance :** With a view to assuring effective teaching–learning in classroom transaction and teachers academic efforts,

Teachers' Diary is maintained so as to record personal progression data on learning of pupil through general, remedial and tutorial classes.

2. **Cluster resource group meet** : The institution takes the leadership in organizing Cluster resource group meet of the group of nine institutions for demonstration of innovation.
    - In the beginning of the semester the resource group meet discuss with interaction on focus topics in terms of student development, faculty enhancement and staff motivation. Demonstration of innovation by a resource person is critically interacted for positive impacts on result oriented academic atmosphere.
    - In mid session of the semester resource group meet analyses and asses the achievement of impacts as part of action research. The loopholes and defects identified in the process of implementation are rectified by methodology and practices suggested by the faculty.

3. **Research Activities** :
    - Major Research : Research Committee of the college identified Dr. Robiul Islam Mollah, a potential researcher for undertaking major research with thrust on innovation and community development.
    - Minor Research : Minor Research projects on local emerging issues identified by departments viz. Geography, Economics, Political Science, Arabic, Assamese, English, Education, History, Mathematics and Bengali are scrutinized by the Research Committee for research work.
    - Field Study : Individual faculty member undertakes field study involving students using innovative practices.

4. **ICT :** Four years before when the Administration, Classrooms,

Library, Labs etc. were traditional, ICT enabled facilities were innovative and now stakeholders have easy access to such facilities.

- Online Admission : In spite of low frequency in Internet/poor coverage area, download and submission of admission forms by the students started from this academic year.
- Online Public Access System : OPAC facility has been introduced through which students / faculty members can access specific resources in the library.
- ICT Facilities : Three Classrooms, Conference Hall, Auditorium, Audio-visual room, Computer Lab, Language Lab, Extension Education Centre, IQAC, Principal's Office, Faculty Development Cell are ICT enabled.

5. Women Education and Skill development :

- Girls students hailing from rural, backward and inaccessible region are encouraged for higher education offering free hostel admission and accommodation. Such residential girls students are also facilitated with the use of Library, Computer Lab, Gymnastics till late hours.
- Women Skill Development programme has been regularized by engaging a liaison personnel for continuity of the skill development and retailing in outreach area.

7.3 Best Practices

7.3.1 Elaborate on any two best practices **in the given format at page no. 98,** which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Presentation of Best Practice submitted by the IQAC.

1. **Title of the Practice :** Action research on effective learning

2. **Goal :** The aims of the effective learning practice in action research are

- To internalize the method and application of innovative practices in knowledge transfer in real classroom situation
- To assess the efficacy of the innovative practice for quality assurance in group learning/group learning with monitor/peer learning/self learning
- To ensure effectiveness of remedial teaching by interactive method
- To assess the learning outcome of classroom transaction by tutorial and continuous evaluation
- To rectify the lapse as well as defects in method and application of innovative practices in knowledge transfer in real classroom situation
- To recommend future action strategy

3. **The Context :** Good practices in the teaching-learning process have faded parts and retention of learning does not become long lasting. It becomes challenging to re-organize the methodology of delivering the curriculum content to the learner community. Because prior comprehensive preparation i.e. required improvement in the lesson plan strategy or the proper identification of the status of target group before presentation

might have missed.

The learner community constitutes a mixed group of diverged background and capacity. However, transaction of quality teaching learning cannot be compromised with the vexed situation created by

- Slow learners
- Average learners
- Advanced learners
- Talented / Gifted learners
- Differently able learners
- Learners with rural/poor background
- First generation learners
- Learners from affluent family

Hence, the contextual features are complex and challenging. This needs careful planning in making strategy and using result oriented methods of teaching learning. Here lay the challenging issues to be addressed through action research.

4. The Practice in innovative method of retention of learning.

- **Preparation :**

Though action research in classroom transaction is challenging in higher education, it is pertinent and indispensable for quality achievement under difficult real situation. For the purpose prior preparations need to be taken

= appraisal of the facilitator (college authority)

= commitment of the actor (teacher),

= motivation of the target group (learners),

= classroom decoration for stimulation,

= use of teaching learning aids,

- **Previous status assessment :**

In the pre-action level of the process, previous status assessment of the pupil is urgent for strategy making. This is done by interface method to categorise as stated :

- Slow learners - = 55 %
- Average learners - = 30 %
- Advanced learners - = 10 %
- Talented / Gifted learners = 2 %
- Differently able learners = 0.5 %
- Learners with rural/poor background = 10 % (inclusive with slow learners)
- First generation learners = 12 % (inclusive with slow learner)
- Learners from affluent family = 2.5 %

- **Strategy making and lesson plan designing :**

In designing lesson plan emphasis is laid on slow learners/average learners and the practice become very challenging. Lesson plan is designed with provision to boost up the slow learners/average learners by classified interaction and close monitoring. Enrichment of advanced learners, talented learners and learners from affluent family need to be furthered by providing learning resources of higher standard.

- **Phase I action – process starts :**

Lesson contents are delivered by method of known–to-unknown and specie-to-genus.

Transaction is started by lecture method followed by group discussion with monitor (advance learner), peer learning.

ICT enabled classroom situation is created by use of LCD Projector/Smart Board/Computer Lab.

Continuous evaluation is done by the actor (Teacher).

- **Mid assessment :**

Tutorial classes/Unit tests are held to assess the achievement of learners by putting short and objective type questions for answers within the class period.

In the process, lapse and defects in achievement of learners are identified.

- **Phase II action – rectification and re-organization of process :**

Remedial classes are held to rectify the lapse and defects in learning. Accordingly strategy of teaching – learning process is reorganized for inclusive learning for equity in learning achievement.

- **Final evaluation :**

The target for achievement fixed being 80 %, the actual achievement was 67 %.

- **Error analysis and solution :**

The role of the teacher was more active while the role of the learners was less. As a result though the load of lesson content was more in quantity, the quality achievement and its retention was less.

Therefore, emphasis was needed to be laid on interaction and group discussion along with peer learning.

- **Constraint analysis and recommendation :**

Quality of transaction in classroom could not be achieved owing to

- ✓ Distribution of student population in the class is highly skewed to the category of slow learners/average learners.
- ✓ Practice in Computer Lab is not effective because of low computer literacy.
- ✓ Hard-to-reach category of students needs individual

care and sometimes such practice is often missed due to bigger size of class.

It is recommended that lesson plan needs to be designed with provision for more participative method of teaching learning.

Teaching – learning process should be not only Lab oriented but also field oriented.

5. Evidence of Success :

Pre-action as well as post-action status of achievement by the learners in the class was identified as follows :

Category of learners:	Achievement (in average % of Marks)		
	Pre action	Post action	Improvement
■ Slow learners =	33	45	12
■ Average learners =	45	53	8
■ Advanced learners =	62	67	5
■ Talented / Gifted learners =	75	80	5
■ Differently able learners =	33	35	2
■ Learners with rural/poor background =	36	48	12
■ First generation learners =	37	47	10
■ Learners from affluent families =	53	55	2

Achievements of slow learners, learners with rural/poor background and first generation learners are high because of their regularity, punctuality, discipline and sincerity in attendance in class in spite of their low competency and low capacity in learning. The category of advance learners/talented learners/ learners from affluent families appears to be smart with high profile leadership resulting low improvement.

The improvement status indicates that slow learners, learners with rural/poor background and first generation learners need more care with provision for more remedial and tutorial classes.

To improve the achievement of the category of advance learners/talented learners/ learners from affluent families the parent teacher meet need to be more effective.

6. Problems Encountered and Resources Required

Problems encountered in the good practice are mostly absence of parents in the parent-teacher meet making such meet ineffective.

I. 98 % of students hail from rural background/in accessible area. Of them 20 % are from solvent families and 78 % are from below marginal families. Because of low economic and agrarian status of the parents, they remain absent in the parent teacher meet and they also are hard to reach.

II. 2 % of the students hail from affluent families. Parents of such families are either indifferent or are otherwise busy in their own business and remain absent in the parent teacher meet.

Resources required to need

I. Financial :

(a). More financial incentives to residential students of poor families with provision for free lodging and food and free uniforms.

(b). More financial provision for games, sports, gymnastics and culture.

II. Human : The existing teacher-taught ratio is 1:43 against the ideal UGC norms of 1:20. There is need for deployment of more teachers/faculty in the college for more care and quality teaching.

7. Notes (Optional)

Another best practices in extension education relates to strengthening community linkage, skill development and participation in golden fibre revolution. Harnessing local resources (Artisans and Agricultural Products) it is planned to provide skill oriented programmes for participating in **Make-in-India Movement** to produce artistic/decorative jute products for marketing locally and globally. The programme of this high-cost best practice is yet to be finalized.

8. Contact Details

Name of the Principal	:	Dr. D. N. Sarmah
Name of the Institution	:	West Goalpara College
City	:	Goalpara (Assam)
Pin Code	:	783129
Accredited Status	:	'B' Grade.
Work Phone	:	03663 289178
Fax	:	03663 289178
Website	:	www.westgoalparacollege.org
E-mail	:	westgoalparacollege123@gmail.com
Mobile	:	+91 98541 81523

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EVALUATIVE REPORT OF THE DEPARTMENTS

:: Department of English ::

1. Name of the department : **ENGLISH**
2. Year of Establishment : **1981**
3. Name of Programmes/Courses offered (UG, PG, M.Phil, Ph.D. Integrated Masters, Integrated Ph.D., etc.) : **Undergraduate**

   Name of Interdisciplinary courses and the departments/units involved:

   Environmental Studies (ENV)
4. Annual/Semester/Choice based credit system (Programme wise):

   Annual / Semester
5. Participation of the department in the courses offered by the other departments: **Assamese, Arabic and Bengali.**
6. Courses in collaboration with other Universities, Industries, Foreign Institutions, etc: **University of Science and Technology, Meghalaya.**
7. Details of courses/programmes discontinued (if any) with reasons: **Nil**
8. Number of Teaching Posts:

Name of the Post	Total Strength	Sanctioned	Non-sanction	Filled
Professors	4			
Associate Professors		1		1
Assistant Professors (SR)		1		1
Assistant Professor		1	1	2

9. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D. Litt. /Ph. D/M. Phil. Etc.):

Name of the Faculty Members	Quali-fication	Desig-nation	Specia-lization	No of Years of Experience	No of Ph.D. Students guided for the last 4 years
Dr. Nazibar Rahaman	M. A, B. Ed., Ph.D	Associate Prof. & HoD	Indian English Literature	21	2
Hafizur Rahman Khan	M.A.	Assistant Professor	Indian English Lit.	16	
Mofidul Islam	M.A., M. Phil.	Assistant Professor	American Literature	12	
Musharraf Hussain	M.A., M. Phil.	Assistant Professor	American Literature	12	

10. List of senior visiting faculty :

i) **Dr. Nazibar Rahaman** a) Alia University, Kolkata, WB
b) KKSOU WGC, Study Centre

ii) **Musharraf Hussain** (KKHSOU, WGC, Study Centre)

11. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty : **Nil**

12. Student – Teacher Ratio (Programme wise) : **112 : 1**

13. Number of academic support staff (Technical) and administrative staff; sanctioned and filled : **Shared with College Staff.**

14. Qualifications of teaching faculty with D. Sc/ D. Litt. / Ph. D. / M. Phil./ PG : **Ph. D – 1, M. Phil – 2: Pursuing Ph. D – 3**

15. Number of faculty with ongoing projects from a) National, b) International funding agencies and grants received: **1 - MRP submitted to the UGC (NERO)**

16. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. And total grants received : **Yet to be received.**

17. Research Centre / facility recognized by University : **Nil**

18. Publications:

- Publications per faculty :

(a) Dr. Nazibar Rahaman :

* Published papers in Peer Reviewed Journal = 03 :

i)Topic: Information Communication Technology for Quality Education and Research. Published in Contemporary Research in India ISSN 2231- 2137, Vol. – 1, Issue – 4: December, 2011.

ii) Topic: Promotion of Open Distance Learning in Minorities and Tribal People of India With Special Reference to North East and East Region. Published in Contemporary Research in India ISSN 2231- 2137, Vol. – 2, Issue – 2: June, 2012.

iii) Topic: Dawn of the Emergence of New Woman in Kamala Markandaya' s Novels. Published in Contemporary Research in India ISSN 2231- 2137, Vol. – 2, Issue – 3: September, 2012.

iv) Topic: Postcolonialism : West and Non West – World Scenario. Published in Research Spectrum Vol. – 3, Issue – 1: February, 2012.

v) Topic: Marginalization and Indian English Literature in the Postcolonial Context. Published in Research Spectrum Vol. – 3, Issue – 2: February, 2012.

* Chapter in Books = 03

i) Topic: Tragedy and Triumph in the Struggle For Justice in Kamala Das's Works: A Post Modern Approach . Published in Emergence of New Woman Indian Writing in English, Ed. A.A. Khan & Qamar Talat, Adhyan Publishers & Distributors , New Delhi, 2012, ISBN ; 978-81-8435-347- 1

ii) Topic: Skills of Teaching Poetry. Published in Literature in English, Ed. A.A. Khan & Qamar Talat, Adhyan Publishers & Distributors, New Delhi, 2013. ISBN : 978-81-8435-392- 1

iii) Topic: Nature To A Confessional Poet, Published in Environmental Concerns in Indian Writing in English, Ed. A.A. Khan & Qamar Talat, Adhyan Publishers & Distributors , New Delhi, 2014. ISBN ; 978-81-8435-445- 4

* Journal edited = 01

i) Sree Sankara Journal of Arts Science & Commerce ISSN 2250-3706, Vol- 1 Issue 3 April- June 2012

(b) Hafizur Rahman Khan :

* Paper published in peer Reviewed Journal = 02

(c) Mofidul Islam : Submitted to on 22nd April, 2015

(d) Musharraf Hussain : Submitted to on 22nd April, 2015

- Number of papers published in peer reviewed journals (national / international) by faculty and students :
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare

Database – International Social Sciences Directory, EBSCO host, etc,) :

- Monographs:
- Chapter in Books:
- Book Edited:
- Books with ISBN/ISSN number with details of publishers:

i) RESEARCH SPECTRUM ISSN number:

- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- H-index:

ii) Areas of consultancy and income generated : **N/A**

iii) Faculty as members in:

a) National Committees b) International Committees c) Editorial Boards

1. **Dr. Nazibar Rahaman :**

   Member – Red Cross Society

   Member of Editorial board of Sree Sankara Journal of Arts Science & Commerce ISSN 2250- 3706, Vol- 1 Issue 3 April- June 2012

   Member - Assam Science Society

   Member – Assam Sahitya Sabha

2. **Hafizur Rahman Khan :**

   Member - Assam Science Society

   Member – Assam Sahitya Sabha

3. **Mofidul Islam :**

   Member - Assam Science Society

   Member – Assam Sahitya Sabha

4. Musharraf Hussain :

Member - Assam Science Society

Member – Assam Sahitya Sabha

iv) Students project:

- Percentage of students who have done in-house projects including inter departmental/programme : **15%**
- Percentage of students placed for projects in organizations outside the i.e. in research laboratories / Industry / other agencies: **Nil**

v) Awards/ Recognitions received by faculty and students:

Dr. Nazibar Rahaman :Michel Madhushudhan Academy Award.

vi) List of eminent academicians and scientists / visitors to the department:

- Prof. Asad Uddin, HoD. English , Jamia Millia Islamia, New Delhi
- Prof. Yamuna Prashad, HoD. English, Hajaribag University, Jharkhand.

vii) Seminars / Conference / Workshops organized & the source of funding:

- National: Seminar on Post Colonialism in Indian perspectives sponsored by UGC (2011)
- International : **Nil**
- Departmental : **Seminar on 19/06/2015 sponsored by Faculty Development Fund**

viii) Student profile programme / Course wise:

Name of the Course/Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			Male	Female	
Environmental Studies	342 (Enrolled Students of B.A. 3rd & 4th Sem.)	342	197	145	95 %

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from the other states	% of Students from abroad
UG	92	8 West Bengal & Meghalaya	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services, etc?

: **Teacher's eligibility Test**

29. Student progression:

Student Progression	Against % enrolled
UG to PG	2%
Employed : other than campus recruitment	3 %
Entrepreneurship Self- employment	45%
Ph. D.	Two, Pursuing in BRABU, Muzaffarpur, Bihar.
Employed: Campus selection: Other than campus recruitment:	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities:

- Library : **Available in the department**
- Internet facilities for Staff & Students : **Available in department**
- Class rooms with ICT facility : **Available for students**
- Laboratories : **Language lab for the department**

31. Number of students receiving financial assistance from college, university, government or other agencies :

32. Details on student enrichment programme (special lectures / workshops / seminar) with external experts : Departmental seminar held in the department with external experts.

33. Teaching methods adopted to improve student learning:

a) Team teaching.

b) Use of LCD Projectors and Smart - board preparation.

c) Chalk & talk method (lecturer delivered).

d) Group discussion.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

(a) Dr. Nazibar Rahaman:

Adopted School: R. K. Model Girls' HM, Focus on English Teaching

(b) Hafizur Rahman Khan:

Adopted School: Nova Academy, Lakhipur, Focus on English Grammar Learning

(c) Mofidul Islam:

Adopted School: S .L. Collegiate High school, Focus on English Writing Skills

(d) Musharraf Hussain:

Adopted School: Little English school, Focus on English Essay Writing

35. SWOC analysis of the department and Future plans:

STRENGTH	**WEAKNESS**
1. Highly qualified competent and dedicated faculty, 2. Trained in Bachelor Education: (One) 3. In house orientation of faculty by the Head of the Department. 4. Students have shown commendable performance. 5. Fear psychosis is reducing in foreign language. 6. Language Library facilitated.	• Student teacher ratio is very high (112 : 1) • Faculties don't have any Major Projects. • Faculties yet to undertake Major Project due to heavy work load and examinations. • Shortage of teachers as per University guidelines.
OPPORTUNITIES	**CHALLENGES**
• Resource support can be received from neighbouring 2 Colleges and group of 7 institutions and Gauhati University. • English as international language it plays a vital role in carrier building of the students. They can use language laboratory to enrich their command over English language and personality development which important component of competitive world. • The department may opt for introduction of PG course. • Itinerant academician and Alumini having skill in English Teaching may be invited to support the gaping teaching strength.	• Serving area of the College covers the Tribal Area, Minority area and riverine area where students of feeder institutions are very weak in English teaching and learning. • Innovative practices in teaching method have been constraint due to lack of autonomy in College level under semester system adopted by the Gauhati University in UG Curriculum. • In a Provincialized College like ours there is no scope of creating new teaching post as per requirement without Govt. Sanction.

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:: Department of Assamese ::

1. Name of the Department : **ASSAMESE**
2. Year of establishment : **1981**
3. Names of Programmes/Courses offered (UG, PG, M.Phil, Ph.D, IntegratedMasters; Integrated Ph.D. etc.) : **UG**
4. Names of Interdisciplinary courses and the department /units involved:
5. Annual/semester/choice based credit system (programme wise): **Annual/Credit based Semester.**
6. Participation of department in the courses offered by other departments : **Bengali, Arabic and English Deptt.**
7. Courses in collaboration with other universities, industries, foreign industries etc.: **USTM, Megalaya under process.**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of teaching posts : **05**

Name of the posts	Sanctioned	Non-sanctioned	Filled
Professors			
Associate Professors	02		02
Asstt. Professors	02	01	03

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.Litt./Ph.D./M.Phil.etc.)

Name	Qualification	Desig	Specialization	No. of years of Experience	No. of Ph.D. students guided for the last 4 years
Pachan Ali	M.A. M.Phil.	Asstt. Professor	Language	26 years	
A.Sobur	M.A.	Asso.	Language	22years	

Ahmed		Professor			
Dr.Kanta Chakraborty	M.A. Ph.D.	Asstt. Professor	Language	22years	
Rina Rani Das	M.A.	Asso. Professor	Literature	20years	
Asma Yasmin	M. A.	Asstt. Professor	Language	1 Year	

11. List of senior visiting faculty.

1.Pachan Ali - KKHSOU Study Centre, WGC

2.Abdus Sobur Ahmed - KKHSOU Study Centre, WGC

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**

13. Student-Teacher Ratio (programme wise) : **125:1**

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled. Shared with the College Administrative staff.

15. Qualification of teaching faculty with D. Sc/.D.Litt. /Ph.D. /M. Phil. /PG:

Ph.D. - 1; Persuing Ph.D-2 M.Phil.-1

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **3 MRP prepared and yet to be submitted.**

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc. and total grants received: **Nil.**

18. Research Centre/facility recognized by the University: **Nil.**

19. Publications:

a) Publication per faculty:

Rina Rani Das:

(i) The Impact of Bangle Renisence in the novel of "Swarnalata" of Tilottoma Mishra, 'Swarnalipi' ISSN 2231-0517, Nov-2013

(ii) Copper sword of Thenkphakhri Tahshildar of Mamoni Roisom Goswami, 'Swarnalipi' ISSN 2231-0517, July-2014

* Number papers published in peer reviewed journals(national/international) by faculty and Students: **Nil.**
  Number of publications listed in International Database (for e.g. Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) **Nil.**
* Monographs **Nil.**
* Chapter in Books **Nil.**
* Books edited **Nil.**
* Books with ISBN/ISSN numbers with details of publishers: **Nil.**
* Citation Index: **Nil.**
* SNP: **Nil.**
* SJR: **Nil**
* Impact factor: **Nil.**
* h-index: **Nil.**

20. Area consultancy and income generated: **Nil.**
21. Faculty as members in:

a) National committees b) International committees c) Editorial Boards….

1 . Pachan Ali- Member,Editorial Board,KKHSOU Magazine.

2 .A.Sobur Ahmed- Member,Editorial Board,KKHSOU,Magazine.

3. Dr.Kanta Chakraborty-

4. Rina Rani Das-

5. Asma Yasmin-

22. Students projects:

a) Percentage of students who have done in-house projects including inter departmental/programme : **100%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industries/other agencies: **Nil.**

23. Awards/Recgnitions received by faculty and students : **Nil.**
24. List of eminent academicians and scientists/visitors to the department:

Dr.Umesh Deka,Director of North-East Tribels' Cultures Study Centre, G.U.

Dr.Upen Rabha Hakacham,Professor,Department of Assamese. G.U.

25. Seminars/Conferences/Workshops organized & the source of funding

a) National : **Yet to be organized.**

b) International : **Nil.**

c) Departmental Seminar : **Two Seminars organized by the Deptt. on 12-1-2014 & 16-5-2015.**

26. **Student profile Programme/course wise:**

Name of the course/programme	Applications received	Selected	Enrolled	Pass percentage
Environmental Studies	342	342	342	80%

27. **Diversity of students**:

Name of the course	% of students from the same state	% of students from other state	%of students from abroad
UG	98%	2%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc : **NET-o1; SLET-02; TET-08.**

29. Students progression:

Student progression	Against % enrolled
UG to PG	60%
PG to M. Phil.	2%
PG to Ph.D.	1%
Ph.D. to Post-Doctoral	
Employed *Campus selection *Other than campus selection	3%
Entrepreneurship /Self-employment	80%

30. Details of Infrastructural facilities:

a) Library : **Yes**

b) Internet facilities for staff & students : **Yes.**

c) Class rooms with ICT facilities : **Available in the College.**

d) Laboratories : **Language Lab.Facility is available**.

31. Number of students receiving financial assistance from college, university, government or other agencies. : **UGC-14; MS-18; Other-6.**

32. Details of student enrichment programmes (special lectures/workshop/seminar)with external expert : **Special Lecture Programme is held on 12-09-2015 by invited Expert Dr. Parag Kr. Bhattacharya.,Eminemt Writer**.

33. Teaching method adopted to improve student learning : **Digital class room, Group discussion, Departmental Seminar, Tutorial class etc.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Pachan Ali

1. Director, Students' Welfare.
2. Member, Governing Body.
3. Member,Various Sub-committees of the College.
4 . Member,Centre Committee of B.A.Exams.
5 .AOC, B.A. 4rth Semester/2014, & AOC B.A 2nd Semester/2015

Extension Activities:

1. Supervising Officer,HSLC Examination/2015.
2. Examiner/Scrutinizer,B.A. Evaluation works.
3. Associated with several social organizations.
4. Life Member of Assam Sahitya Sabha.
5. Life Member of Assam Science Society.
6. Member of Red Cross Society

Abdus Sobur Ahmed

1. Examiner/Scrutinizer,B.A.Evaluation works.
2. AOC, B.A. 3rd Semester/2014 & BA 2 nd Semester/2015
3. Member,various sub- committees. of the College.
4. Life Member of Assam Sahitya Sabha.

5. Life Member of Assam Science Society.

6. Member of Red Cross Society

Extension Activities.

1. Member,Supervising Officer,HSLC Exam./2014.

2. Flying Squads, HSLC/AHM Exam./2015.

3. Associate with several social organizations.

Dr. Kanta Chakraborty

1.Member,various sub committees of the College.

2. Examiner,B.A. Evaluation works.

Extension Activities

1.Supervising Officer,B.A. Exam./2012.

2.Life Member,Lakhipur Bihu Committee.

3. Life Member of Assam Sahitya Sabha.

4. Life Member of Assam Science Society.

5. Member of Red Cross Society

Rina Rani Das

1.Examiner/Scrutinizer,B.A.Evaluation works.

2.AOC,B,A.3rd Year Exam./2011.3.

3. Member,various sub-committees of the college.

Extension Activities:

1.Member, Natun Sahity Parishad.

2.Life Member.Assam Science Society.

3.Member,Nikhil Bharat Ganatantrik Mahila Samiti.

4.Subject Expert in Assamese to Indira Gandhi College, Bongaigaon.

5. Life Member of Assam Sahitya Sabha.

6. Life Member of Assam Science Society.

7. Member of Red Cross Society

Asma Yasmin

1.Member, various sub-committees.

Extension Activities:

1. Member, Dogo Rangsang (Research journal)G.U Deptt.of Assames

2. Life Member of Assam Sahitya Sabha.

3. Life Member of Assam Science Society.

4. Member of Red Cross Society

35. SWOC analysis of the department and Future plans:

Strength	**Weakness.**
1.Highly qualified and dedicated faculty. 2.TheDeptt. has a Library with sufficient number of books and Journals. 3.The Deptt. Has a Literary society named 'Sahity Chora; 4.The Deptt. publishes half-yearly wall Magazine. 5.Language Lab. Facility.	1. Student-Teacher Ratio is very high 2. Major Project yet to be undertaken. 3. Shortage of Teachers as per University Guideline.
Opportunity	**Challenges**
1.Resource support can be received from the neibouring colleges and group of Institutions. 2. Limited freedom is given to the college for innovative practices in Exam. System by the G.U.	1. The serving area of the college include char(river island) and hill areas inhabited educationally-socially backward Minorities and various tribes. So the students comes from that communities are too weak. 2. Innovative practices in teaching method is not possible due to the syllabus and constraint Semester system in U.G. curriculum by G.U. 3. Lack of better communication, quality students are not desire to come in the institution.

Future Plans:

1. To establish Srimanta Sankardev Research Centre.
2. To publish at least one Book in a year.
3. To publish yearly Magazine and half-yearly Wall Magazine.
4. To introduce P.G. course in Assamese.
5. To ensure alround development of the Department.
6. To establish a cultural Meuseum.

PACHAN ALI: Participation of the following Institutional Social Responsibilities:

a) Director, Students' Welfare.
b) Member, Governing Body.
c) Member, Center Committee of B.A. Examinations.
d) Member, Planning Board under UGC XII Plan for the session 2014-15.
e) Member, Internal Quality Assurance Cell.
f) Member, Steering Committee.
g) Member, Library Dev. Committee.
h) Asstt. Officer-in-charge, B.A. Examinations.
i) In charge, WGCSU.
j) Examiner,/Scrutinizer, B.A. evaluation works.

Extension Activities-

a) Member, Supervising Officer, HSLC Examination.
b) Member, Asom Sahity Sobha.
c) Member, Assam Science Society.
d) President,Sahity Chora,Deptt. Of Assamese.

Abdus Sobur Ahmed:

a) Examiner/Scrutinizer, B.A. Evaluation works.
b) AOC, B.A.3rd Semester Examination/2014.
c) Incharge, WGCSU.
d) Secretary, Sahity Chora, Deptt. Of Assamese.
e) Incharge,Magazine/2010.
f) Incharge, Wall Magazine/2014.
g) Election Commissioner, WGCSU Election.

Extension Activities:

a) Member, Asom Sahity Sobha.

b) Member, Assam Science Society.

c) President, Kallyanpur L.P. School.

d) Member, Flying Squads of HSLC/AHM Examination/2015.

e) Supervising Officer, HSLC Examination/2014.

Dr. Kanta Chakraborty:

a) Incharge, WGCSU.

b) Examiner, B.A. Evaluation works

c) Member,Contruction Committee.

d) Member, IQAC.

e) Member, Canteen Committee.

f) Purchase Committee.

g) Research Committee.

h) Commissioner, WGCSU Election/2012.

Extension Activities:

a) Supervising Officer,B.A.Examination/2012.

b) Life Member Lakhipur Bihu Committee.

c) Member,Asom Sahity Sobha.

d) Member,Sahity Chora,Deptt. Of Assamese.

e) Member,Assam Science Society.

f) President,Women Cell.

g) Member,Jagrata Mohila Samaj.

Rina Rani Das:

a) In charge, WGCSU Election/2014-15.

b) AOC, B.A. 3rd. year Examination.

c) Examiner, B.A. Evaluation works.

d) Member, Women Cell, WGC.

e) Member,Sahity Chora,Deptt.of Assamese.

f) Member,Editorial Board,Souvenir, 35 Foundation Day.

Extension Activities:

a) Life member,Assam Science Society.

b) Member,Natun Sahity Parishad.

c) Member,Natun Sahity Parishad.

d) Member,Nikhil Bharat Ganatantrik Mohila Samiti.

e) Life Member,Assam Science Society.

f) Subject-Expert in Assamese at Indira Gandhi College,

Asma Yasmin:

a) Member,Sahity Chora,Deptt.of Assamese.

b) Member,Women Cell.WGC.

c) Member,Asom Sahity Sobha.

d) Member,Assam Science Society.Society.

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:: Departments of Political Science ::

1. Name of the department : **POLITICAL SCIENCE**
2. Year of Establishment : **1981**
3. Name of Programmes/Courses offered (UG, PG, M.Phil, Ph.D. Integrated Masters, Integrated Ph.D., etc.): **P.G, Undergraduate & H.S**
4. Name of Interdisciplinary courses and the departments/units involved: **Environmental Studies**
5. Annual/Semester/Choice based credit system (Programme wise): **Annual/Semester**
6. Participation of the department in the courses offered by the other departments : **HISTORY**
7. Courses in a collaboration with other Universities, Industries, Foreign Institutions, etc: **USTM, Meghalaya (under process), KKHSOU**
8. Details of courses/programmes discontinued (if any) with reasons: **Does not arise.**
9. Number of Teaching posts:

Name of the Post	Total Strength	Sanctioned	Non-sanction	Filled
Professors	05			
Associate Professors				
Assistant Professors (SG)		01		01
Assistant Professor		01	03	04

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D. Litt. /Ph. D/M. Phil. Etc.):

Name of the Faculty Members	Qualification	Designation	Specialization	No of Years of Exp	No of Ph.D. Students guided for the last 4 yrs
Osman Goni Mollah	MA	Asst Prof. & HoD	International Relations	29	
Jalal Uddin Ahmed	MA	Asst Prof. (SG)	International Relations	21	
ShahjahanAli Sheikh	MA M.Phil	Asst Prof.	Public Administration	21	

Hafizur Rahman	MA M.Phil	Asst Prof.	Sociology	12	
Dr. Robiul Islam Mollah	MA PhD	Asst Prof.	Public Administration	11	

11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: **3 %**
13. Student – Teacher Ratio (Programme wise) **180 : 1**
14. Number of academic support staff (Technical) and administrative staff; sanctioned and filled: Shared with College Staff.
15. Qualifications of teaching faculty with D. Sc/ D. Litt. / Ph. D. / M. Phil. / PG: Mentioned in Sl. No.

    (a) PhD - 1 (one)

    (b) M Phil- 2 (Two)

    (c) Pursuing PhD- 2 (Two)

16. Number of faculty with ongoing projects from a) National, b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. And total grants received: Yet to be received .
18. Research Centre / facility recognized by University : **Nil**

19. Publications:

    a) **Osman Goni Mollah** : Articles Published in various Magazines.

    b) **Jalal Uddin Ahmed**: Articles Published in various Magazines.

    c) **Shahjahan Ali Sheikh**: Articles Published in various Magazines.

    d) **Hafizur Rahman**: Articles Published in various Magazines.

    e) **Dr. Robiul Islam Mollah**: Articles Published in various Magazines.

- Number of papers published in peer reviewed journals (national / international) by faculty and students :
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host, etc) :

- Monographs:
- Chapter in Books:
- Book Edited:
- Books with ISBN/ISSN number with details of publishers:
- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- H-index:

20. Areas of consultancy and income generated: **NA**

21. **Faculty as members in**:

a) National Committees b) International Committees c) Editorial Boards

1. **Osman Goni Mollah**

   Member - Assam Science Society

   Member – Assam Sahitya Sabha

   Member—ACTA

2. **Jalal Uddin Ahmed**

   Member - Assam Science Society

   Member – Assam Sahitya Sabha

   President, Editorial Board, KKHSOU Study Centre, Annual Magazine

3. **Shahjahan Ali Sheikh**

   Assistant Officer-in-charge of University Examination

   Convenor NCC, West Goalpara College

   Member Various Sub Committees.

   SO, Examiner, Scrutiniser GU Exams

   Member - Assam Science Society

   Member – Assam Sahitya Sabha

   Member—ACTA

4. **Hafizur Rahman**

   Member - Assam Science Sociaty

Member – Assam Sahitya Sabha

5. **Dr.Robiul Islam Mollah**

Member - Assam Science Society

Member – Assam Sahitya Sabha

Member- North East Political Science Association

22. **Students project**

- Percentage of students who have done in-house projects including inter departmental/programme :
- Percentage of students placed for projects in organizations outside the i.e. in research laboratories / Industry / other agencies: **NA**

23. Awards/ Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists / visitors to the department:

25. Seminars / Conference / Workshops organized & the source of funding:

- National:
- International:
- Departmental : by College fund

26. Student profile programme / course wise:

Name of the Course/Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass %
			Male	Female	
Environmental Studies	342	342	197	145	95 %

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from the other states	% of Students from abroad
UG	98	2	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services, etc?

05 nos. of students qualified TET,Assam

29. Student progression:

Student Progression	Against % enrolled
UG to PG	5%
Employed : other than campus recruitment	9 %
Entrepreneurship Self- employment	13% 61%
Ph.D	

30. Details of Infrastructural facilities:

- Library: **Available in the department**
- Internet facilities for Staff & Students: **Available in Department**
- Class rooms with ICT facility: **Available for students**
- Laboratories: **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies:

Funding Agency	**STUDENT'S RECIEVED AID**					
	2009-10	2010-11	2011-12	2012-13	2013-14	Remarks
College						
Govt.						
Others						

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Departmental seminar held in the department with external experts.

Name of Programme	Date & Venue	Resource person invited with designation	Topics
Seminar	20/06/2015	Mirza Mannaf. Associate Prof. Lakhipur College	Terrorism in North East India

33. Teaching methods adopted to improve student learning:

1. Team teaching
2. Use of LCD projectors and smart board preparation .
3. Chalk & Talk method (lecturer delivered)
4. Group discussion
5. Quiz & Extempore Speech
6. Supply of reading materials.
7. Power point Presentation
8. Tutorial class
9. Use of study materials to competent slow learner

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:: The Department promote Institutional Social Responsibility through institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students The department is committed to social responsibility, by carrying out its mission –

1. The department aims at providing an atmosphere of holistic development of students thereby transforming them into responsible citizens by transferring moral values.
2. It aims at pursuing excellence towards creating students with high degree of intellectual, professional and cultural development to meet the national and global challenges.

3. The department is conscious of its role in campus community connection, well being of its neighbourhood and has initiated a number of community development activities. These activities include:

Involving in NSS Camps Involving students in Blood Donation Camps Participation in environmental awareness programme. Involve students cleanliness of college campus

35. **SWOC** analysis of the department and Future plans:

Strength:-	**WEAKNESS**
a. Highly qualified, competent, dedicated faculty. b. In house orientation of faculty by the head of the Department, c. Departmental library facilitated. d. College library and departmental library facility is available for faculty members and students e. Friendly attitude of teachers towards students f. Annual parent-teachers meet specially the major holders students	o Students Teacher ratio is very high i.e 180:1 the number of permanent faculty inadequate o Faculty do not have major research project. o Faculty yet to undertake major project due heavy workload and examination o Shortest of Teachers as per University guidelines. o Out of five faculty members 03 (three) are non- sanctioned
OPPORTUNITIES o Resource support can be received from neighbouring colleges, Gauhati University and group of institutions. o The department may introduce P.G. course. o The department in association with Career Guidance & Counselling Cell of the College actively assists students in getting placement by giving pre- placement training	**CHALLENGES** 1. The serving area of the college covering in Minority backward area, Tribal area and Riverine area where the feeder institutions are very weak. 2. Innovative practice teaching method has been constraint due to lack of Autonomy in college level under semester system adopted by Gauhati University 3. In the provincialised college like ours college, there is no scope of creating teaching post as per requirement without govt. sanction

Future Plan:

The department will initiate to organize National & International level seminar in the department. Proposal for Minor Research project is submitted to UGC for sanction.

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:: Department of Economics ::

1. Name of the department : **ECONOMICS**
2. Year of Establishment : **1981**
3. Name of Programmes/Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc.): **Undergraduate & H.S**
4. Name of Interdisciplinary courses and the departments/units involved: **Environmental Studies (GEOGRAPHY)**
5. Annual/Semester/Choice based credit system (Programme wise): **Annual/Semester**
6. Participation of the department in the courses offered by the other departments . **Mathematics**
7. Courses in a collaboration with other Universities, Industries, Foreign Institutions, etc: **NA**
8. Details of courses/programmes discontinued (if any) with reasons: **NA**
9. Number of Teaching posts:

Name of the Post	Total Strength	Sanctioned	Non-sanction	Filled
Professors	04			
Associate Professors		02		02
Assistant Professors (SR)		01		01
Assistant Professor		01	0 1	04

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D. Litt. /Ph. D/M. Phil. Etc.):

Name of the Faculty Members	Qualification	Designation	Specialization	No of Years of Exp	No of Ph.D. Students guided for the last 4 years
Abul Kashem Pramanik	MA, LLB, MPhil	Associate Prof. & HoD	Labour Economics	23	
Hafizur Rahman Mallik	MA	Associate Professor	Labour Economics	21	
Pradip Saikia	MA	Assistant Professor (SG)	Demography	21	

Minhaz Uddin Ahmed	MA, M.Phil	Assistant Professor	Mathematical Economics	12	

11. List of senior visiting faculty :

    Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: **3 %**

12. Student – Teacher Ratio (Programme wise) **34 : 1**
13. Number of academic support staff (Technical) and administrative staff; sanctioned and filled: **Nil**
14. Qualifications of teaching faculty with D. Sc/ D. Litt. / Ph. D. / M. Phil./ PG: Mentioned in Sl. No. 10

    (a) Abul Kashem Pramanik LLB MPhil.He is pursuing Ph.D in B.R.A.University,Muzzaffarpur

    (b) Hafizur Rahman Mallik : PG

    (c) Pradip Saikia: PG, Pursuing Ph.D in BRA University, Muzaffarpur, Bihar

    (d) Minhaj Uddin Ahmed : M.Phil

15. Number of faculty with ongoing projects from a) National, b) International funding agencies and grants received:MRP submitted to the UGC (NERO)
16. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. And total grants received: Yet to be received .
17. Research Centre / facility recognized by University : **Nil**
18. Publications:

    Publications per faculty :

    (a) Abul Kashem Pramanik : Paper published in peer Reviewed Journal = 02.

    : Articles Published in various Magazines.

    (b) Hafizur Rahman Mallik :Articles Published in various Magazines.

    (c) Pradip Saikia :Articles Published in various Magazines.

    (d)Minhaj Uddin Ahmed :Articles Published in various Magazines.

- Number of papers published in peer reviewed journals (national / international) by faculty and students :
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host, etc,) :
- Monographs:
- Chapter in Books:
- Book Edited:
- Books with ISBN/ISSN number with details of publishers:
- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- H-index:

19. Areas of consultancy and income generated : **NA**
20. Faculty as members in:

a) National Committees b) International Committees c) Editorial Boards

1. **Abul Kashem Pramanik**

Member of Editorial board in one journal with ISSN
Member - Assam Science Sociaty
Member – Assam Sahitya Sabha
Member – Assam Economic Association
Member—AIFUCTO
Member—ACTA

2. **Hafizur Rahman Mallik**

Member - Assam Science Sociaty
Member – Assam Sahitya Sabha
Member—AIFUCTO
Member—ACTA

3. Pradip Saikia

Member - Assam Science Society

Member – Assam Sahitya Sabha

Member—AIFUCTO

Member—ACTA

4. Minhaj Uddin Ahmed

Member - Assam Science Society

Member – Assam Sahitya Sabha

Member – Assam Sahitya Sabha

21. Students project:

- Percentage of students who have done in-house projects including inter departmental/programme :
- Percentage of students placed for projects in organizations outside the i.e. in research laboratories / Industry / other agencies: **NA**

22. Awards/ Recognitions received by faculty and students: **NIL**

23. List of eminent academicians and scientists / visitors to the department: **Dr. N. A. Baruah, HoD Economics, Gauhati University**
Dr. Dharmendra Nath, Principal, S.B.Deorah College, GHY

24. Seminars / Conference / Workshops organized & the source of funding:

- National:
- International:
- Departmental : by College fund

25. Student profile programme / course wise:

Name of the Course/Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			Male	Female	
Environmental Studies	342	342	197	145	95 %

26. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from the other states	% of Students from abroad
UG	98	2	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services, etc?

12 no. of students qualified TET,Assam

29. Student progression:

Student Progression	Against % enrolled
UG to PG	NIL
Employed : other than campus recruitment	13 %
Entrepreneuship Self- employment	21% 66%
Ph.D	

30. Details of Infrastructural facilities:

- Library : **Available in the department**
- Internet facilities for Staff & Students:**Available in the department**
- Class rooms with ICT facility : **Available for students**
- Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies: **Scholarships from UGC, Minorities Deppt. Assam, Other NGOs**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Departmental seminar held in the department with external experts.**

33. Teaching methods adopted to improve student learning :

1. Team teaching

2. Use of LCD projectors and smart board preparation .

3. Chalk & talk method (lecturer delivered)

4. Group discussion

5. Quiz & Extempore Speech

6. Supply of reading materials.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities::

The Department promote Institutional Social Responsibility through institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students The department is committed to social responsibility, by carrying out its mission –

1. The department aims at providing an atmosphere of holistic development of students thereby transforming them into responsible citizens by transferring moral values.

2. It aims at pursuing excellence towards creating students with high degree of intellectual, professional and cultural development to meet the national and global challenges.

3. The department is conscious of its role in campus community connection, well being of its neighborhood and has initiated a number of community development activities. These activities include:

Involving in NSS Camps

Involving students in Blood Donation Camps

35. SWOC analysis of the department and Future plans:

STREANGHT	**WEAKNESS**
a. Highly qualified, competent, dedicated faculty. b. In house orientation of faculty by the head of the Department, c. Departmental library facilitated.	a. The number of enrolment in the department is low. b. Faculty do not have minor research project. c. Faculty yet to undertake major project due to heavy workload and examination
OPPORTUNITIES	**CHALLENGES**
a. Resource support can be received from neighbouring colleges, Gauhati University and group of institutions. b. The department may introduce P.G. course. c. The department in association with Career Guidance & Counselling Cell of the College actively assists students in getting placement by giving pre-placement training	a. The serving area of the college covering in Minority backward area, Tribal area and Riverine area where the feeder institutions are very weak. b. Innovative practice teaching method has been constraint due to lack of Autonomy in college level under semester system adopted by Gauhati University c. In the provincialised college like ours college, there is no scope of creating teaching post as per requirement without govt. sanction

Future Plan:

The department will initiate to introduce P.G. Course in future. Moreover, A National level seminar will be held in the department. Proposal for Minor Research project will be submitted to UGC for sanction.

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:: Department of Education ::

1. Name of the department**:** **Education**
2. Year of Establishment: **1981**
3. Name of Programmes/Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc.): **Undergraduate & H.S**
4. Name of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/Semester/Choice based credit system (Programme wise): **Annual/Semester**
6. Participation of the department in the courses offered by the other departments : **Nil**
7. Courses in a collaboration with other Universities, Industries, Foreign Institutions, etc: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **N/A.**
9. Number of Teaching posts:

Name of the Post	Total Strength	Sanctioned	Non-sanction	Filled
Professors	05			
Associate Professors				
Assistant Professors (SG)		03		03
Assistant Professor			02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D. Litt. /Ph. D/M. **Phil. etc.):**

Name of the Faculty Members	Qualification	Designation	Specialization	No of Years of Experience	No of Ph.D. Students guided for the last 4 years
Abdul Wahhab Miah	M.A(Double)	Assistant Prof.(SG) & HoD	Educational Psychology	27	

Zakir Hussain Khan	M.A	Assistant Professor (SG)	Child Psychology and Psychology of Adolescence	21	
Abdus Salam	M.A, M.Phil., Ph.D.	Assistant Professor (SG)	Education of Exceptional Children	20	
Anowar Hussain Talukadr	M.A, M.Phil.	Assistant Professor	Educational Statistics	13	
Begom Salma Ansary	M.A, (SLET)	Assistant Professor		03	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: **Nil**
13. Student – Teacher Ratio (Programme wise): **170 : 1**
14. Number of academic support staff (Technical) and administrative staff; sanctioned and filled: **1 (Laboratory Bearer)**
15. Qualifications of teaching faculty with D. Sc/ D. Litt. / Ph. D. / M. Phil./ PG

    Ph.D. **1 (One)**

    M. Phil. **2 (Two)**

    Pursuing Ph.D. **2 (Two)**
16. Number of faculty with ongoing projects from a) National, b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. And total grants received: **Yet to be received.**
18. Research Centre / facility recognized by University: **Nil**
19. Publications:

    Publications per faculty :

(a) **Abdul Wahhab Miah**: **Nil**

(b) **Zakir Hussain Khan:** Articles Published in National and International Journal.

(c) **Dr. Abdus Salam**: Research Papers and Articles Published in various National and International Journals.

(d) **Anowar Hussain Talukdar**: **Nil**

(e) **Begom Salma Ansary**: Articles Published in various International Journals.

- Number of papers published in peer reviewed journals (national / international) by faculty and students: **10 (Articles published in peer reviewed international journals)**
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host, etc,): **Nil**
- Monographs: **Nil**
- Chapter in Books: **Nil**
- Book Edited: **Nil**
- Books with ISBN/ISSN number with details of publishers: **Nil**
- Citation Index: **Nil**
- SNIP: **Nil**
- SJR: **Nil**
- Impact factor: **Nil**
- h-index: **Nil**

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in:

Name of Faculty	National Committees	International Committees	Editorial Boards
Abdul Wahhab Miah	North East India Education Society, Shillong. Psychologist's		

	Association of North East India, Gauhati University		
Zakir Hussain Khan	Assam Science Society, Assam College Teachers' Association		
Dr. Abdus Salam	All India Association for Educational Research, Bhubaneswar. Higher Education Forum, Navi Mumbai. National Educationist Council, Meerut. Assam College Teachers' Association		
Anowar Hussain Talukdar			
Begom Salma Ansary			

22. **Students project**

a) Percentage of students who have done in-house projects including inter departmental/programme: **All major students of 6th semester have done project works.**

b) Percentage of students placed for projects in organizations outside the i.e. in research laboratories / Industry / other agencies: **Nil**

23. Awards/ Recognitions received by faculty and students:

Name of Faculty	**Awards**
Dr. Abdus Salam	Shiksha Rattan Puraskar, IIFS, New Delhi Indira Gandhi Excellence Award, IIFS, New Delhi

24. List of eminent academicians and scientists / visitors to the department: **Nil**

25. Seminars / Conference / Workshops organized & the source of funding:
    a) National:
    b) International:
    c) Departmental : **By College fund**

26. Student profile programme / course wise: **Nil**

Name of the Course/Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass %
			Male	**Female**	

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from the other states	% of Students from abroad
UG	100%	Nil	Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services, etc?

SLET : 01 student

TET, Assam : 05 students

29. Student progression:

Student Progression	Against % enrolled
UG to PG	7 students have completed PG
PG to M. Phil.	Nil
PG to Ph.D.	01 pursuing Ph.D.
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	 01 student 25%
Entrepreneurship/Self-employment	70%

30. Details of Infrastructural facilities:

a) Library: **Available in the department**
b) Internet facilities for Staff & Students: **Available in Department**
c) Class rooms with ICT facility: **Available for students**
d) Laboratories: **One psychological laboratory**

31. Number of students receiving financial assistance from college, university, government or other agencies:

Funding Agency	STUDENT'S RECIEVED AID					
	2009 -10	2010 -11	2011 -12	2012 -13	2013 -14	Remarks
College						
Govt.						
Others						

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Departmental seminar held in the department with external experts.**

Name of Programme	Date & Venue	Resource person invited with designation	Topics
Special Lecture	20/04/2015	Dr. B.K. Nath Ex-Director, DHE	Special Education
Seminar (Departmental)	18/06/2015	Prof. A.W. Miah HoD, Education	Wood's Despatch, 1854: The Magna Carta of English Education in India

33. Teaching methods adopted to improve student learning:

a. Lecture method
b. Team teaching
c. Questioning and Answering
d. Group Discussion
e. Seminar, workshop etc.
f. Project work
g. Home assignment
h. Tutorial class
i. Power Point Presentation
j. Use of LCD projectors and Smart Board
k. Use of study material

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: The Department promote Institutional Social Responsibility through institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students The department is committed to social responsibility, by carrying out its mission-

a) The department aims at providing an atmosphere of holistic development of students thereby transforming them into responsible citizens by transferring moral values.

b) It aims at pursuing excellence towards creating students with high degree of intellectual, professional and cultural development to meet the national and global challenges.

c) The department is conscious of its role in campus community connection, well being of its neighbourhood and has initiated a number of community development activities. These activities include: Involving students in Blood Donation Camps, World environment day, Relief for flood victims, Swachh Bharat Abhiyan etc.

35. **SWOC** analysis of the department and Future plans:

Strength:	**Weakness:**
• Highly qualified, competent, dedicated faculty. • In house orientation of faculty by the head of the Department, • Departmental library facilitated.	• Students Teacher ratio is very high i.e 170:1 the number of permanent faculty inadequate • Lack of computerised and electronic departmental laboratory facility.
Opportunities:	**Challenges:**
• Resource support can be received from neibouring colleges, Gauhati University and group of institutions. • The department may introduce P.G. course.	• The serving area of the college covering in Minority backward area, Tribal area and revering area where the feeder institutions are very weak. • Innovative practice teaching method has been constraint due to lack of Autonomy in college level under semester system adopted by Gauhati University

Future Plan:

The department will initiate to introduce P.G Course in future .Moreover National & International level seminar will be held in the department. Proposal for Minor Research project will be submitted to UGC for sanction.

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:: Department of History ::

1. Name of the department : **History**

2. Year of Establishment: **1981**

3. Name of Programmes/Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc.) : **Undergraduate & HS**

4. Name of Interdisciplinary courses and the departments/units involved: **Political Science, Environmental studies.**

5. Annual/Semester/Choice based credit system (Programme wise): **Annual/Semester**

6. Participation of the department in the courses offered by the other departments: **Political Science**

7. Courses in a collaboration with other Universities, Industries, Foreign Institutions, etc:

8. Details of courses/programmes discontinued (if any) with reasons: Does not arise.

9. Number of Teaching posts:

Name of the Post	Total Strength	Sanctioned	Non-sanction	Filled
Professors	04			
Associate Professors		-		-
Assistant Professors (SG)		02		02
Assistant Professor		02		02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D. Litt. /Ph. D/M. Phil. Etc.):

Name of the Faculty Members	Qualification	Designation	Specialization	No of Years of Experience	No of Ph.D. Students guided for the last 4 years
Nazmul Hoque	MA	Asstt.Prof. & HoD	Modern Indian History	26	NIL
Khodeza Khatoon	MA	Assistant Professor(SG)	Modern Indian History	22	NIL
Jaheda Khatun	MA	Assistant Professor(SG)	Modern Indian History	19	NIL
Dalomon Nessa	MA, M.Phi	Assistant Professor	Modern Indian History	23	NIL

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: **3 %**
13. Student – Teacher Ratio (Programme wise) **35 : 1**
14. Number of academic support staff (Technical) and administrative staff; sanctioned and filled:
15. Qualifications of teaching faculty with D. Sc/ D. Litt. / Ph. D. / M. Phil./ PG:
    (a) Nazmul Hoque : M.A.
    (b) Khadeza Khatoon : M.A.
    (c) Jaheda Khatun : M.A.
    (d) Dalimon Nessa : M.A.
16. Number of faculty with ongoing projects from a) National, b) International funding agencies and grants received:
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. And total grants received: **Yet to be received**
18. Research Centre / facility recognized by University:
19. Publications:
    - Publications per faculty:
    - Number of papers published in peer reviewed journals (national / international) by faculty and students:
    - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host, etc.):
    - Monographs:
    - Chapter in Books:
    - Book Edited:
    - Books with ISBN/ISSN number with details of publishers:
    - Citation Index:
    - SNIP:
    - SJR:

- Impact factor:
- H-index:

20. Areas of consultancy and income generated:
21. Faculty as members in:

a) National Committees b) International Committees c) Editorial Boards

22. Students project:
    - Percentage of students who have done in-house projects including inter departmental/programme :
    - Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories / Industry / other agencies:

23. Awards/ Recognitions received by faculty and students:
24. List of eminent academicians and scientists / visitors to the department:

    Dr. Subhash Barman, HoD in History, Goalpara College

    Prof.Chandralekha Das, HoD in History, Dudhnoi College

25. Seminars / Conference / Workshops organized & the source of funding:
    - National Seminar :
    - International:
    - Workshop :
    - Departmental : **Seminar held by Faculty development fund**

26. Student profile programme / course wise:

Name of the Course/Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass %
			Male	Female	
Environmental Studies	342	342	197	145	95 %

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from the other states	% of Students from abroad
UG	98	2	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services, etc?

TET: One student has cleared TET.

29. Student progression:

Student Progression	Against % enrolled
UG to PG	50%
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post Doctoral	
Employed ❖ Campus selection: ❖ Other than campus recruitment:	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities:

- Library: Available in the department
- Internet facilities for Staff & Students: Available in Department
- Class rooms with ICT facility: Available for students
- Laboratories: Language lab for the department

31. Number of students receiving financial assistance from college, university, government or other agencies:

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Departmental seminar held in the department with external experts.

33. Teaching methods adopted to improve student learning

(i) Team teaching

(ii) Use of LCD projectors and smart board preparation

(iii) Chalk & talk method (lecturer delivered)

(iv) Group discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

The Department promote Institutional Social Responsibility through institution-neighborhood-community network, contributing to good citizenship, service orientation and holistic development of students The department is committed to social responsibility, by carrying out its mission.

The department is committed to social responsibility, by carrying out its mission-

- Departmental students are part of College NSS Activities.
- Donation to National Foundation for Local area redevelopment
- Participation in World Women's Day and Mother's Day celebrations
- Participation in environmental awareness and pollution control programmers Extension activities
- Extra lasses starting from 3rd year UG students.
- Guidance to apply for PAN card for the UG students
- Guidance to open Demat account for the Faculty Members
- Awareness programs on advanced Technologies and Softwares like HFSS , TINA , T-Spice etc to students

35. SWOC analysis of the department and Future plans:

Strengths:	Weakness:
• All faculty members are full-time staff. • Eco-friendly and amicable working atmosphere. • Experienced, dedicated and highly qualified Teaching Staff. • College library as well as departmental library facility is available for faculty Members and students. • Good and spontaneous assistance from non-teaching staff • Computer facility for departments as well as students • Friendly attitude of teachers towards students, • Special extension lectures, providing study materials and holding special classes • Annual parent-teachers meetings • In house orientation of faculty by the Head of the Department. • Students have shown commendable performance.	• Experienced and PhD qualified faculty members are less in the department. • Faculties don't have any Major Projects. • Departmental Library need improvement
OPPORTUNITIES:	**CHALLENGES:**
• Encouraging students to participate in academic as well as social enrichment program • Innovation in teaching – learning process. • Students" participation in intercollegiate competitions. • Collaboration with other Collage/ Institutions for global employment Opportunities • With existing infrastructure MA/MSc course may be started. • Resource support can be received from neighbouring 2 Colleges and group of 7 institutions and Gauhati University. • Itinerant academician and Alumini having skill in Computer application may be invited to support the gaping teaching strength.	• Adapting to changing student expectations • Serving area of the College covers the Tribal Area, Minority area and riverine area where students of feeder institutions are very weak in History teaching and learning. • Heavy syllabus leading to lack of time for giving personal attention to students

Future Plans: The future plans to be adopted by the department of history are as follows:

1. A digital class and well equipped classroom to be provided.
2. Inter-disciplinary seminar/workshop will be organised half yearly by the department.
3. Departmental journal will be published every year.
4. A minor project will be carried out in this year on "Oppresed women" of Muslim community especially of west Goalpara constituency.
5. A mini historical museum will be established in the department.

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Evaluation Report : Arabic

1. Name of the department : **DEPARTMENT OF ARABIC, WEST GOALPARA COLLEGE**
2. Year of Establishment :**1981**
3. Name of Programmes/Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc.) : **Undergraduate & H.S**
4. Name of Interdisciplinary courses and the departments/units involved : **Semitic Languages unit of Literary History of the Arabs, shared with the Deptt. of Assamese.**
5. Annual/Semester/Choice based credit system (Programme wise) : **Annual/Semester System.**
6. Participation of the department in the courses offered by the other departments: **HoD of the Deptt. Participates in the course offered by the Deptt. of EVS**.
7. Courses in a collaboration with other Universities, Industries, Foreign Institutions, etc : **N A**
8. Details of courses/programmes discontinued (if any) with reasons: **NA**
9. Number of Teaching posts:

Name of the Post	Total Strength	Sanctioned	Non-sanction	Filled
Professors	03	-	-	-
Associate Professors		-	-	-
Assistant Professors (SG)		03	-	03
Assistant Professor		-	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D. Litt. /Ph. D/M. Phil. Etc.):

Name of the Faculty Members	Quali fication	Desig	Specialization	No of Years of Experienc e	No of Ph.D. Students guided for the last 4 years
SHORIFUL ISLAM	MA	Asstt. Prof.(SG) & HoD	Arabic Language & Literature	23	
ABDUL MOTIN KHANDAKAR	MA	Asstt. Prof.(SG)	Arabic Language & Literature	23	
SHOHIDA KHATUN	MA	Asstt. Prof.(SG)	Arabic Language & Literature	19	

11. List of senior visiting faculty : **Shoriful Islam, HoD, Arabic, Resource Person of D.El.Ed. Training course of KKHSOU study centre at WGC**
12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: **Nil**
13. Student – Teacher Ratio (Programme wise): **42 : 1**
14. Number of academic support staff (Technical) and administrative staff; sanctioned and filled: **Supported by the College Office Staff.**
15. Qualifications of teaching faculty with D. Sc/ D. Litt. / Ph. D. / M. Phil./ PG:(Mentioned in Sl.No. 10)

Name of the Faculty Members	Qualification	Designation	M.Phil/Ph. D	No of Years of Experience	No of Ph.D. Students guided for the last 4 years
SHORIFUL ISLAM	MA	Asstt. Prof.(SG)& HoD	-	23	
ABDUL MOTIN KHANDAKAR	MA	Asstt. Prof.(SG)	Submitted Ph.D thesis in Singhania University	23	
SHOHIDA KHATUN	MA	Asstt. Prof.(SG)	-	19	

16. Number of faculty with ongoing projects from a) National, b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. And total grants received : **Yet to be received.**
18. Research Centre / facility recognized by University : **Nil**
19. Publications:

- Publications per faculty :

  Number of papers published in peer reviewed journals (national / international) by faculty and students :

  (a) **Abdul Motin Khandakar**

  : Published chapter in book (Arabic and Islamic Studies in North East India

  : Published Research paper in international journals = 09

  : Published Research paper in national journals = 04

: Published Research paper in online journal = 01

(b) **Shoriful Islam**

: Submitted National Seminar Papers in /state level seminars=04

: Edited Assamese Weekly Newspaper "PRANTAR KHABAR" as Executive Editor, Published from Goalpara, Assam, 2004.

: Published self composed Assamese poems, articles in souvenir, magazine, newspapers.

: Produced and Directed "TUSHER AAGUN" (full length Social VCD Film in Local Bengali dialect) in 2003.

(c) **Shohida Khatun**

: Submitted Papers in state level seminars.

: Published articles in souvenir and college magazine.

- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host, etc,) :
- Monographs:
- Chapter in Books:
- Book Edited:
- Books with ISBN/ISSN number with details of publishers:
- Citation Index:
- SNIP
- SJR:
- Impact factor:
- H-index:

20. Areas of consultancy and income generated: **NA**

21. **Faculty as members in**:

a) National Committees b) International Committees c) Editorial Boards

1. **Shoriful Islam :**

Member of Editorial board in one Research Journal with ISSN

Life Member- International Red Cross Society (A/F)

Member – All India Federation of University and College Teachers' Organisation

Life Member – Char Chapori Sahitya Parisad,Asom

Life Member – Sanskritik Maha Sabha,Asom

Life Member – Assam Sahitya Sabha(A/F)

Member - Assam Science Sociaty, Jawahar Nagar, Khanapara,Ghy-22,Assam

Member - Assam College Teachers' Association, ACTA House, Solapar, Ghy - 9

General Secretary - All Assam Cultural Association, Goalpara District

Member – All Assam Arabic Teachers' Association, Hatigaon, Ghy.

General Secretary – Rural Information Technology Youth Developement Centre,Rakhaldubi Arunoday Club,(NGO).

Member – Editorial Board, 'JAGARAN' yearly mouthpiece of Char-Chapori Sahitya Parishad,Asom.

Editor- Souvenir, AMUYA,Assam.

Editor- 'SANGRAM' Souvenir, on the Life of Late N.U.Ahmed, Ex-President,AAMSU

Asstt. Editor- Souvenir, Platinum Jubilee Year celebration, Rakhaldubi High Madrassa.

2. **Abdul Motin Khandakar** :

Life Member – All India Association for Educational Research, Bhubaneswar- 751015

Life Member – India International Friendship Society, New Delhi - 1

Member - Assam College Teachers' Association, ACTA House, Solapar,

Member – All Assam Arabic Teachers' Association, Hatigaon,Ghy.

Member - Assam Science Sociaty, Jawahar Nagar, Khanapara,Ghy-3.

3. **Shohida Khatun**:

Member - Assam College Teachers' Association, ACTA House, Solapar

Member - Assam College Teachers' Association,Womens' Cell.

Member – All Assam Arabic Teachers' Association, Hatigaon, Ghy.

Member - Assam Science Sociaty, Jawahar Nagar, Khanapara,Ghy-

Member – Assam Sahitya Sabha

22. Students project:

- Percentage of students who have done in-house projects including inter departmental/programme : 100 % of Major 6th Semester students.
- Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories / Industry / other agencies: NA

23. Awards/ Recognitions received by faculty and students:

Abdul Motin Khandakar : Recieved Awards –

1. "Shiksha Rattan Puraskar" by- India International Freindship Society, New Delhi – 1
2. "Best Citizen of India Award, 2013" by – International Publishing House, New Delhi.

24. List of eminent academicians and scientist/visitors to the department:

1. A.B.A. Matin, Retired Reader & HoD, Arabic, Gauhati University.
2. Dr. Bakshi H A Ahmed, HoD, Arabic, Abhayapuri College, Bongaigaon.
3. Nawajish Ali Khan, HoD, Arabic, Habraghat College, Krisnai, Assam.

25. Seminars / Conference / Workshops organized & the source of funding:

- National:

  1. Post colonialism in Indian Perspectives : UGC Sponsored Organised by Deptt. of English in Association with Deptt. of Arabic & Assamese

  2. Disaster Risk Management : Need of Hour : UGC Sponsored Jointly organised by the Deptt. of Arabic & Geography,WGC

- International: Nil
- Departmental : Held Departmental seminar on 17th June,2015,by College funds onProblems and Prospects of Arabic Language in Assam, under the Chairmanship of Prof. Shoriful Islam, HoD and was inaugurated by Prof. Nozmul Hoque, HoD in History.

26. Student profile programme / course wise:

Name of the Course/Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass %
			Male	Female	
Environmental Studies	342	342	197	145	95 %

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from the other states	% of Students from abroad
UG	100 %	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services, etc?

Qualified TET / Madrassa TET, Assam: 12 nos.

29. Student progression:

Student Progression	Against % enrolled
UG to PG	NIL
Employed : other than campus recruitment	15 %
Entrepreneuship Self- employment	15% 70 %
Ph.D	1 faculty submitted Ph.D thesis.
Employed ❖ Campus selection: ❖ Other than campus recruitment:	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities:

- Library: Available in the department
- Internet facilities for Staff & Students: Available in Department
- Class rooms with ICT facility: 3 classrooms available for students
- Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies

Scholarships Received from:

: UGCs scholarship 05 Nos.

: Minority Departments, Govt. of Assam 08 Nos.

: Other agencies 03 Nos.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Departmental seminar held in the department with external experts.

33. Teaching methods adopted to improve student learning:

1. Chalk & talk method (lecturer delivered)
2. Use of LCD projectors and Smart Board.
3. Q & A method.
4. Group discussion
5. Team teaching
6. Quiz & Extempore Speech
7. Home works and Home Assignments etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

(a) **Shoriful Islam** :

- Assistant Officer-in-charge of University Examinations.
- Asstt. Zonal Officer, Examiner, Scrutiniser of G.U. Exams.
- Invigilator, BA & HS Exams.
- Invigilator, D.El.Ed. Exams. KKHSOU
- Member, Steering Committee, NAAC, WGC
- Resource Person, KKHSOU Study Centre Workshop, Induction Programme and D.El.Ed Programme of TET teachers
- In-charge of KKHSOU Study Centre Magazine
- In-charge of KKHSOU Study Centre Wall Magazine
- In-charge of College Magazine.
- In-charge of Cultural Secretary,College Students Union
- Returning Officer, Presiding and Counting Officer, Students Union Election
- Convenor, Alumni Association
- Member, Planning Board, WGC
- Member, Purchage Committee, WGC
- Member, Library Committee, WGC
- Member, Co-Curricular Development Committee, WGC
- Member, Admission Sub-Committee
- Member, IQAC, WGC
- Member, Womens' Hostel Committee.
- Member, Physical Training Sub-Committee
- Member, Purchase Committee
- Member, Construction Committee
- Ex-Co-ordinator, Extension Education Centre
- In-charge, Digital class room

(b) **Abdul Motin Khandakar** :

i. Assistant Officer-in-charge of University Examinations

ii. Examiner, Scrutiniser of G.U. Exams

iii. Presiding and Counting Officer, Students Union Election

iv. In-charge of College Students Union

v. Convenor, Boys' Hostel Sub-Committee

vi. Member, Alumni Association

(c) **Shohida Khatun**:

(i) Examiner, Scrutiniser of G.U. Exams.

(ii) Invigilator,GU & HS Exams.

(iii)In-Charge of College Students Union

(iv) Member, Womens' Cell, ACTA, WGC

(v) Member, Anti Ragging Sub-Committee

(vi) Presiding, Polling, Counting Officer, Students Union Election

(vii) Resource Person, KKHSOU Study Centre and D El Ed Programme

(viii) Member Various Sub Committee's

35. SWOC analysis of the department and Future plans:

STREANGTH: ➢ The Department has highly qualified, competent and dedicated Faculty. ➢ Faculty are trained in bachelor education. ➢ In house Orientation and Workshop are arranged for the development of the faculty. ➢ Students have shown good performance. ➢ The Department has a wel equipped Library of its own.	**WEAKNESS**: ➢ Faculty members yet to be received their Ph.D. award. ➢ Faculty don't have individual Major Research Projects. ➢ At least one faculty may be recruited in the Department for the development of students.
OPPORTUNITIES: ➢ Resource support can be received from nearby colleges, group of institutions and Gauhati University. ➢ P.G. course to be introduced in Arabic with the kind permission of G.U. ➢ Spoken Arabic Course May also be introduced in the Department for better placement of the student community in the Gulf and North African countries.	**CHALLENGES**: ➢ The Department in the college established in a non-Arabic area where Arabic is a foreign language. The students face some problems due to their inferiority complex. ➢ Poor quality students come from feeder institutions to the Department. ➢ The traditional system in curriculum and syllabus are continuing by the affiliating Uninversity.

Future Plan:

The department will initiate to introduce P.G Course in Arabic in future. Moreover National & International level seminar will be held in the department. Proposal for Minor Research project will be submitted to UGC for sanction.

:: Department of Mathematics ::

1. Name of the department : **MATHEMATICS**
2. Year of Establishment : **1981**
3. Name of Programmes/Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc.) : **H.S.& Undergraduate**
4. Name of Interdisciplinary courses and the departments/units involved : **Environmental Studies (ENV)**
5. Annual/Semester/Choice based credit system (Programme wise) : **Annual/Semester**
6. Participation of the department in the courses offered by the other departments: **Economics and Physics.**
7. ourses in collaboration with other Universities, Industries, Foreign Institutions, etc : **USTM, Meghalaya (Under Process)**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching Posts:

Name of the Post	Total Strength	Sanctioned	Non-sanction	Filled
Professors	3			
Associate Professors		2		2
Assistant Professors (SR)		1		1
Assistant Professor				

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D. Litt. /Ph. D/M. Phil. Etc.):

Name of the Faculty Members	Qualification	Designation	Specialization	No of Years of Experience	No of Ph.D. Students guided for the last 4 years
Ruhul Amin (Under FDP)	MSc	Associate Prof	Applied Mathematics	19	
Bipul Chakrabarty	MSc	Associate Prof	Pure Mathematics	19	
Ekramul Islam	MSc	Assistant Professor	Applied Mathematics	19	
Nawsad Ali	M. Phil, Ph.D	Assistant Professor	Applied Mathematics	1	

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty : **Nil**
13. Student – Teacher Ratio (Programme wise) : **12 : 1**
14. Number of academic support staff (Technical) and administrative staff; sanctioned and filled: **Shared with College**
15. Qualifications of teaching faculty with D. Sc/ D. Litt. / Ph. D. / M. Phil. /PG : **M. Phil & Ph.D= 1, PG= 3**
16. Number of faculty with ongoing projects from a) National, b) International funding agencies and grants received : **Nil**

    (1 - MRP submitted to the UGC (NERO) for 2015-16)
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. And total grants received: **Yet to be received.**
18. Research Centre / facility recognized by University : **Nil**
19. Publications:
    - Publications per faculty :
    - (a) **Ruhul Amin:**

      Published papers in Peer Reviewed Journal = **02:**

      (i) Topic: Lagrangian During Walking. Published in Napier Indian Advance Research Journal of Science ISSN 0975-1726, Vol. –11, June 2013.

      (ii) Topic: Mechanics of Criminal Activity. Published in Napier Indian Advance Research Journal of Science ISSN 0975-1726, Vol. –14, March 2014.

      (b) **Nawsad Ali**:

      Published papers in Peer Reviewed Journal = **11:**

      (i) **Axially Symmetric Bianchi type-I Universe with Bulk-Viscous Matter and Time Varying Gravitational and Cosmological Constants: Kanika Das and Nawsad Ali** *Natl. Acad. Sci. Lett. Vol.* ***37****, Issue 2, pp 173-179 (2014) (Springer)*

      (ii) Magnetized Kantowski-Sachs bulk viscous string cosmological models with decaying vacuum energy density

$\Lambda(t)$**: Kanika Das and Nawsad Ali**. Accepted in *Turkish J. Phys. Vol. 38, Issue 2, pp 193-202 (2014)*

(iii) Can a Complex Scalar Field Accelerate the Universe?: Kanika Das and Nawsad Ali. *Journal of Cosmology Vol. 21, 9778-9781 (2013)*

(iv) Initial Deceleration and Late-Time Acceleration of the Universe: Kanika Das and Nawsad Ali. *The African Review of Physics Vol. 8: 0023, pp 151-155 (2013)*

(v) Axially Symmetric Bianchi type-I Bulk-Viscous Cosmological Models with Time Dependent Λ **and** q**: Nawsad Ali**. *Journal of Astrophysics and Astronomy*, Indian Academy of Science, *Vol. 34, 259-271(2013) (Springer)*

(vi) Axially Symmetric Bianchi type-I Inflationary Cosmological Models: **Nawsad Ali**. *Indian Journal of Science and Technology Vol. 6, 28-3.(2013)*

(vii) Bianchi type-I Cosmological Model with Constant Deceleration Parameter in Saez Ballester Theory of Gravitation: Nawsad Ali. *International Journal of Mathematical Archive Vol. 3, 3903-3910 (2012)*

(viii) Bianchi type-I Cosmological Model with Constant Deceleration Parameter in Brans Dicke Theory of Gravitation: Nawsad Ali. *Prespacetime Journal, USA, Vol. 3, 1211-1225 (2012)*

(ix) Anisotropic charged dark energy star: Kanika Das and Nawsad Ali. Accepted for publication in *Astrophys. Space Sci.* Vol. 356, No. 1, pp 57-66 (2015) *(Springer).*

(x) Anisotropic Charged Star with Variable Cosmological Constant in Krori-Barua Space Time: Kanika Das and Nawsad Ali, published in *Prespacetime Journal, Vol. 5, Issue 10, pp 987-1008 (2014)*

(xi) An analysis of charged anisotropic star with de Sitter Spacetime: Kanika Das and Nawsad Ali, Accepted for Publication in International Journal of Theoretical Physics (2015) (Springer).

Paper presented at Conference/ Seminar

1. National Conference "Approaches of Basic Sciences Towards the Development of Engineering and Technology" (NABSET 2013, 1-2 March, 2013), Organized by Don Bosco College of Engineering and Technology, a constituent unit of Assam Don Bosco University at ADBU.
2. National Seminar on Frontiers in Science and Technology, Organised by Assam Science Society, Hosted by GU Date 8-9 March 2013.
3. International Conference on Green Energy and Smart Materials Through Science, Technology and Management, Jointly Organized by Gauhati University, Assam, India and University of South Africa, Florida, South Africa in Association with Synergy for Energy Challenges and Opportunities for Energy Resources in North-East (SECONE 21-23 January 2014) at GU.

Workshop Attended

1. Review of Reformulation of Undergraduate Mathematics Syllabus of Gauhati University, Organized by Department of Mathematics, Gauhati University, Guwahati-781014, 10-11 April, 2012.
2. Introductory Workshop on Relativistic Astrophysics (August 21-23, 2014), Organized by Department of Physics, Gauhati University in Collaboration with Inter University Centre for Astronomy and Astrophysics (IUCAA), Pune.

- Number of papers published in peer reviewed journals (national / international) by faculty and students :
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host, etc,) :
- Monographs:
- Chapter in Books:

- Book Edited:
- Books with ISBN/ISSN number with details of publishers:

ix) RESEARCH SPECTRUM ISSN number:

- Citation Index: 3
- SNIP:
- SJR:
- Impact factor: 4.5
- H-index: SCI (Springer Journal)

20.Areas of consultancy and income generated : **N/A**

21.Faculty as members in:

b) National Committees b) International Committees c) Editorial Boards

1. **Ruhul Amin**:

Member – Red Cross Society

Member - Assam Science Society

2. **Bipul Chakrabarty**:

Member – Red Cross Society

Member-Editorial Board, Book-Summary of Doctorial Thesis Vol. 6

Member - Assam Science Society

3. **Ekramul Islam** :

Member - Assam Science Society

Member– Assam Sahitya Sabha

22.Students project:

- Percentage of students who have done in-house projects including inter departmental/programme : **100%**
- Percentage of students placed for projects in organizations outside the i.e. in research laboratories / Industry / other agencies: **Nil.**

23.Awards/ Recognitions received by faculty and students: **Nil**

24.List of eminent academicians and scientists / visitors to the department:

- **Prof. N. Ahmed, Department of Mathematics, GU**
- **Prof. H. K. Sharma, Department of Mathematics, GU**
- **Dr. Dipak Sarma, Associate Professor, Department of Mathematics, Cotton College**
- **P. K. Seal, Associate Professor & HOD, Goalpara College.**

25.Seminars / Conference / Workshops organized & the source of funding:

- National : **Nil**
- International : **Nil.**
- Departmental : **Seminar on 22/06/2015 sponsored by Faculty Development Fund**

26.Student profile programme / Course wise:

Name of the Course/Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass %
			Male	Female	
Environmental Studies	342 (Enrolled Students of B.A. 3rd & 4th Sem.)	342	197	145	95%

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from the other states	% of Students from abroad
UG	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services, etc?

: **Teacher's eligibility Test.**

29. Student progression:

Student Progression	Against % enrolled
UG to PG	Nil
Employed : other than campus recruitment	50%
Entrepreneurship Self- employment	30%
Ph. D.	Nil
Employed: ❖ Campus selection: ❖ Other than campus recruitment:	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities:

- Library : **Available in the department**
- Internet facilities for Staff & Students: **Available in the Department**
- Class rooms with ICT facility : **Available for students**
- Laboratories : **Computer lab for the department**

31. Number of students receiving financial assistance from college, university, government or other agencies: **10**

32. Details on student enrichment programme (special lectures / workshops / seminar) with external experts: **Departmental seminar held in the department with external experts Topics- Application of Mathematics in Allied Subjects on 22/06/2015**

33. Teaching methods adopted to improve student learning:

a) Team teaching.

b) Use of LCD Projectors and Smart - board preparation.

c) Chalk & talk method (lecturer delivered).

d) Group discussion.

e) Supply of reading materials, books etc.

f) Computer applications.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

The Department promote Institutional Social Responsibility through institution-neighborhood-community network, contributing to good citizenship, service orientation and holistic development of students The department is committed to social responsibility, by carrying out its mission

(i) Organized summer classes for HSLS/AHM & HSc students

- The department aims at providing an atmosphere of holistic development of stustudents thereby transforming them into responsible citizens by transferring moral values.
- It aims at pursuing excellence towards creating students with high degree of intellectual, professional and cultural development to meet the national and global challenges.
- The department is well being of its neighborhood and has initiated a number of community development activities. These activities include:

  * Involving in NSS/NCC Camps
  * Involving students in Blood Donation Camps
  * Involvement in Social of Charity by donating clothes and financial aids
  * Participation in inter and intra-college symposiums-Programming contest, paper presentations, project presentations etc.
  * Participation in student welfare activities
  * Helping students in association and club activities
  * Participation in World Women's Day and Mother's Day celebrations
  * Acquiring memberships in different societies like NGO, ASSS, ASS, RCS, etc.

35. SWOC analysis of the department and Future plans:

Strengths:	**Weakness:**
• All faculty members are full-time staff. • Eco-friendly and amicable working atmosphere. • Experienced, dedicated and highly qualified Teaching Staff. • Constant encouragement given for faculty members in pursuing research leading to Ph.D. • College library as well as departmental library facility is available for faculty Members and students. • Good and spontaneous assistance from non-teaching staff • Computer facility for departments as well as students • Friendly attitude of teachers towards students, • Special extension lectures, providing study materials and holding special classes • Annual parent-teachers meetings • In house orientation of faculty by the Head of the Department. • Students have shown commendable performance.	• Experienced and PhD qualified faculty members are less in the department. • Faculties don't have any Major Projects. • Enrolment of students is very poor • Departmental Library need improvement
OPPORTUNITIES:	**CHALLENGES:**
• Encouraging students to participate in academic as well as social enrichment program • Innovation in teaching – learning process. • Students" participation in intercollegiate competitions. • Preparing students for GATE, CAT or AIEEE and other competitive exams. • Collaboration with other Collage/ Institutions for global employment Opportunities • With existing infrastructure MA/MSc course may be started. • Resource support can be received from neighbouring 2 Colleges and group of 7 institutions and Gauhati University. • Itinerant academician and Alumini having skill in Computer application may be invited to support the gaping teaching strength.	• Adapting to changing student expectations • Serving area of the College covers the Tribal Area, Minority area and riverine area where students of feeder institutions are very weak in Mathematics teaching and learning. • Heavy syllabus leading to lack of time for giving personal attention to students • Job market slows down recession.

Future Plans :

1. Up gradation of teaching and learning methods to the national Standard

2. Formulating program in collaboration with industries, to educate the Students in accordance with their requirements. Infrastructure Development

3. Initiation to get financial and non-financial support for the students and faculty members of the self financing educational institutions similar to Government and Government aided Institutions

4. Introducing computerized catalogues for departmental library

5. Expansion of departmental Researches to national exposure

6. To make strengthen in subject by increase the student enrolment in degree and HS level.

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Department of Geography

1. Name of the department : **GEOGRAPHY**
2. Year of Establishment : **1995**
3. Name of Programmes/Courses offered (UG, PG, M.Phil, Ph.D. Integrated Masters, Integrated Ph.D., etc.): **Undergraduate & H.S.**
4. Name of Interdisciplinary courses and the departments/units involved: **Environmental Studies (ENVS)**
5. Annual/Semester/Choice based credit system (Programme wise): **Annual/Semester**
6. Participation of the department in the courses offered by the other departments : **Economics**
7. Courses in a collaboration with other Universities, Industries, Foreign Institutions, etc: **NA**
8. Details of courses/programmes discontinued (if any) with reasons: **Does not arise.**
9. Number of Teaching posts:

Name of the Post	Total Strength	Sanctioned	Non-sanction	Filled
Professors	04	NIL	NIL	NIL
Associate Professors		NIL	NIL	NIL
Assistant Professor		02	02	04

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph. D/M. Phil. Etc.):

Name of the Faculty Members	Qualification	Designation	Specialization	No of Years of Experience	No of Ph.D. Students guided for the last 4 years
ABDUL LATIF MOLLAH	M.A., M.Phil.	Assistant Professor	Urban Geography	20 Yrs	NIL
JAMINI DEVI	M.A., M.Phil.	Assistant Professor	Regional Planning	20 Yrs	NIL
GAGAN CH. NATH	M.A., M.Phil.	Assistant Professor	Population Geography	12 Yrs	NIL
PALLABI DEKA	M.A., NET.	Assistant Professor	Geomorphology	05 Yrs	NIL

11. List of senior visiting faculty : **NIL.**
12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty : **NO.**
13. Student – Teacher Ratio (Programme wise) : **13 : 1**
14. Number of academic support staff (Technical) and administrative staff; sanctioned and filled: **01 (Non-Sanctioned)**
15. Qualifications of teaching faculty with D. Sc/ D.Litt. / Ph. D. / M. Phil./ PG:

(a)	**ABDUL LATIF MOLLAH**	**:**	**M.A, M.Phil.**
(b)	**JAMINI DEVI**	**:**	**M.A, M.Phil.**
(c)	**GAGAN CH. NATH**	**:**	**M.A, M.Phil.**
(d)	**PALLABI DEKA**	**:**	**M.A., NET.**

16. Number of faculty with ongoing projects from **a**) National, **b**) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. And total grants received: **NIL**
18. Research Centre / facility recognized by University : **NIL**
19. Publications:

- Publications per faculty :

  ABDUL LATIF MOLLAH

  ***One book under publish. Name of the Book: "Environmental Studies".**
- Number of papers published in peer reviewed journals (national / international) by faculty and students: **NIL.**
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host, etc,)
- Monographs:
- Chapter in Books:
- Book Edited:
- Books with ISBN/ISSN number with details of publishers:

- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- h-index:

20. Areas of consultancy and income generated: **NIL.**

21. **Faculty as members in**:

c) National Committees b) International Committees c) Editorial Boards

1. ABDUL LATIF MOLLAH

Member of North-East India Geographical Society.

Member - Assam Science Society.

Member - Assam Sahitya Sabha.

Member-Oasis Accademy.

2. JAMINI DEVI

Member of North East India Geographical Society

Member - Assam Science Society

Member – Assam Sahitya Sabha

In-charge, WGCSU 2014.

3. GAGAN CH.NATH

Member of North East India Geographical Society

Member – Assam Sahitya Sabha.

Appointed as External Examiner in the Subject Geography of B.A. 4th Semester Examination by the Controller of Examinations, Gauhati University.

In-charge of WGCSU 2014-15. (Minor Game)

Astt. Officer In-Charge, B. A. Semester Examination, Gauhati University.

Member – General Secretary, Jyandeep Jatiya Vidyalaya, Baguan

4. PALLABI DEKA

Member of North East India Geographical Society

22. Students project:

- Percentage of students who have done in-house projects including inter departmental/programme : **100% of Major Students in 3rd & 6th Semester have done in house projects**.
- Percentage of students placed for projects in organizations outside the i.e. in research laboratories / Industry / other agencies: **NIL**

23. Awards/ Recognitions received by facility and students: **NIL**

24. List of eminent academicians and scientists / visitors to the department:

a. Prof. Ashok Kr. Bora, i/c C.D.C. & Head of Department of Geography, Gauhati University
b. Mr. Haruem Singh, Regional sales Manager, Intergraph SG and I Gurgaon.
c. Mr. Prabir De, Director, Science Dehradun

25. Seminars / Conference / Workshops organized & the source of funding:

- National Seminar: UGC Sponsored National Seminar jointly organised with the Department of Arabic.
- International: Workshop :

26. Student profile programme / course wise:

Name of the Course/Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			Male	Female	
Environmental Studies	342	342	234	108	95 %

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from the other states	% of Students from abroad
UG	2 %	98 %	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services, etc? : **NIL**

29. Student progression:

Student Progression	**Against % enrolled**
UG to PG	20 %
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post Doctoral	NIL
Employed : Campus Selection Other than campus recruitment	4 %
Entrepreneurship Self- employment	81 %

30. Details of Infrastructural facilities:

- Library: **Yes, Departmental Library = 400 Books**
- Internet facilities for Staff & Students: **Available in Department**
- Class rooms with ICT facility: **Available for students**
  - Laboratories: **i. Computer Laboratory**

    ii. Cartography Laboratory

    iii. Rocks and Soil Laboratory

31. Number of students receiving financial assistance from college, university, government or other agencies: **UGC – 02, MS – 03 (Year Wise)**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

a) Special Lectures organised by the Department is given below

Speaker	Title of Lecture	Date
Dr. Binay K. Nath -	"Food Security Nutrition and Rural Development"	07/04/2015
Dr. Harnam Shingh -	"Deforestation and GIS"	15/05/2014
Dr. D.N. Sarmah, Principal -	"Flood and its impact on Economy"	12/06/2014

33. Teaching methods adopted to improve student learning: **Group discussion, Field Study / Discussion.**

1. Team teaching
2. Use of LCD projectors and smart board preparation.
3. Chalk & talk method (lecturer delivered)
4. Group discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Associated with Adopted Village**

35. SWOC analysis of the department and Future plans:

SWOC: DEPARTMENT OF GEOGRAPHY	**STRENGTH** • The department boasts of highly qualified, competent and dedicated teaching faculty, who maintain high academic standard. • Students have shown commendable performance in University Examinations with many placed high up in the merit list. • Well stocked seminar library for students and computer laboratory, cartography laboratory and soil laboratory.	**WEAKNESS** • Inadequate built-in space in the department. • The number of permanent faculty is inadequate to handle the tremendous class load in both theoretical and practical courses. • Faculties do not have individual research projects because of lack of infrastructure and also due to Excessive class load. • The departmental seminar library needs to be extended further by subscription to more National and International journals. • The department needs fund from UGC/CSIR for up gradation of computer lab, soil lab and environmental lab. • More sanctioned teaching posts are urgently needed subject to Government approval.
OPPORTUNITY • Teachers are engaged in different research projects • Warm and free student-teacher interaction and counseling of the students for higher education and career planning. • Academic	**S-O STRATEGIES** • Upgradation of atleast one classroom by introducing ICT facilities including Wi-Fi connectivity. • Requesting for government/ UGC/CSIR funds to upgrade the computer laboratory, soil laboratory and environmental laboratory	**W-O STRATEGIES** • Expansion of the department with more number and larger classrooms, more laboratory space, more spacious staffrooms, and seminar room is expected after the completion of the new building in the campus which is presently under

autonomy enjoyed by the Post graduate course allows the faculty freedom to design the course curriculum keeping in mind the requirements of present times and schedule by maximizing the Number of teaching days. • The department has huge opportunities in research and teaching, outreach programmes for GIS, RS and Planning being viable for the department.	in the department	construction. • Requesting government for sanctioning more teaching posts in the department.
CHALLENGE • Limited freedom in deploying innovative teaching methods due to syllabus and time constraints arising from the (1+1+1) examination system adopted by	**S-C STRATEGIES** • Fund crisis for purchase of journals can be overcome by subscribing for e-journals. • Strict discipline among students is maintained to ensure a healthy academic environment in the Department.	**W-C STRATEGIES** • Special classes are held both in theoretical and Practical courses to complete syllabus within the short time schedule available.

****

:: Department of Bengali ::

1. Name of the department : **Bengali**

2. Year of Establishment : **2012**

3 Name of Programmes/Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc.): **Undergraduate & H.S.**

4. Name of Interdisciplinary courses and the departments/units involved: **Nil**

5. Annual/Semester/Choice based credit system (Programme wise):

Annual/Semester

6. Participation of the department in the courses offered by the other departments : **Assamese /Arabic/English**

7. Courses in a collaboration with other Universities, Industries, Foreign Institutions, etc: **N A**

8. Details of courses/programmes discontinued (if any) with reasons: **N A**

9. Number of Teaching posts:

Name of the Post	Total Strength	Sanctioned	Non-sanction	Filled
Professors	02	-	-	
Associate Professors		-	-	
Assistant Professor		-	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D. Litt. /Ph. D/M. Phil. Etc.):

Name of the Faculty Members	Quali fication	Designation	Specialization	No of Years of Experie nce	No of Ph.D. Students guided for the last 4 years
Amiya Kr Ray	MA B.Ed. (NET)	Assistant Prof. & HoD	Upanyash O Chhoto Galpo	10	Nil
Al Anta Azmi	MA	Assistant Professor	Literature	01	Nil

12. List of senior visiting faculty : **Nil**

13. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: **Nil**

14. Student – Teacher Ratio (Programme wise): **General 13 :01**

15. Number of academic support staff (Technical) and administrative staff; sanctioned and filled: **Nil**

16. Qualifications of teaching faculty with D. Sc/ D. Litt. / Ph. D. / M. Phil./ PG:

(a) Amiya Kr Ray : PG

(b) Al Anta Azmi : PG

17. Number of faculty with ongoing projects from a) National,
b) International funding agencies and grants received: **MRP submitted to the UGC (NERO)**

18. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. And total grants received: **Nil.**

19. Research Centre / facility recognized by University : **Nil**

20. Publications:

- Publications per faculty : **Nil**

20. Areas of consultancy and income generated: **NA**

21. Faculty as members in:

d) National Committees b) International Committees c) Editorial Boards

1. Amiya Kumer Ray
   Member – Assam Sahitya Sabha
   Member of Samabay Society (Khagrabari - I)
   Member of Welfare Organizasion (NGO)

22 Students project:

- Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
- Percentage of students placed for projects in organizations outside the i.e. in research laboratories / Industry / other agencies: **NA**

23. Awards/ Recognitions received by facility and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department: **Nil**

25. Seminars / Conference / Workshops organized & the source of funding:

- National Seminar : Nil
- International : Nil
- Workshop : Nil
- Departmental : Seminar held by Faculty development fund

26. Student profile programme / course wise:

Name of the Course/Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass %
			Male	Female	

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from the other states	% of Students from abroad
UG	-	100%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services, etc?

_____TET_:

29. Student progression:

Student Progression	Against % enrolled
UG to PG	NIL
Employed : other than campus recruitment	1 %
Entrepreneurship Self- employment	Nil
Ph.D.	Nil
Employed Campus selection: Other than campus recruitment:	Nil
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities:

- Library : **Available in Department**
- Internet facilities for Staff & Students: **Available in Department**
- Class rooms with ICT facility : **Available for students**
- Laboratories : **Language lab for the department**

31. Number of students receiving financial assistance from college, university, government or other agencies:

Scholarships Received From :

: UGC, Scholarship: 3 Nos.

: Minority Department, Govt. of Assam : 2 Nos.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Departmental seminar held in the department with external experts.

33. Teaching methods adopted to improve student learning:

i) Team teaching

ii) Use of LCD projectors and smart board preparation .

iii) Chalk & talk method (lecturer delivered)

iv) Group discussion

v) Q & A method.

vi) Quiz & Extempore Speech.

vii) Home Works & Home assignment etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

(a) Amiya Kumer Ray:

(i) Assistant Officer-in-charge of University Examination

(ii) Examiner of G.U. Exam.

- Examiner of A.H.S.C.
- Member, Eco-Club, WGC.
- Hostel Warden. (Leady)
- Presiding & Counting Officer, Students Union Election

(b) Al Anta Azmi :

(i) Member, Day Care Committee.

(ii) Examiner, Scrutiniser of G.U. Exam.

35. SWOC analysis of the department and Future plans:

STRENGTH	**WEAKNESS**
• The department boasts of highly qualified, competent and dedicated teaching faculty, who Maintain high academic standard. • Students have shown commendable performance in University Examinations with many placed high up in the merit list. *Fear psychosis is reducing in Bengali Language. * In house orientation of faculty by the Head of the faculty.	• Faculties do not have any major project. • Faculties yet to undertake major project due to heavy work load and examination. • Due to the Assamese Medium student found less admission in Bengali MIL. .
OPPORTUNITY	**CHALLENGE**
• Resource support can be received from neigh boring two colleges and group seven institutions and Guwahati University. .• Bengali as a national language it can play a vital role in carrier building of the students. • The department may introduce Major course in Bengali.	• Serving area of the college covers the Tribal area Minority area and revering area where student feeder Institutions are very weak in Bengali teaching and learning. • Innovative practice can not apply in teaching method due to the lack of autonomy in college level under semester system adopted by the Gauhati University in UG curriculum.

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Department of Philosophy

1. Name of the Department: **PHILOSOPHY**

2. Year of establishment: **1981**

3. Names of Programmes/Courses offered (UG, PG, M.Phil, Ph.D, IntegratedMasters; Integrated Ph.D. etc.): **UG & HS**

4. Names of Interdisciplinary courses and the department /units involved:

5. Annual/semester/choice based credit system (programme wise):

Annual/Semester.

6. Participation of department in the courses offered by other departments:

History and Political Science Deptt.

7. Courses in collaboration with other universities, industries, foreign industries etc.:

8. Details of courses/programmes discontinued (if any) with reasons: **Nil**

9. Number of teaching posts: **03**

Name of the posts	Sanctioned	Non-sanctioned	Filled
Professors			
Associate Professors			
Asstt. Professors	00	03	03

10. Faculty profile with name, qualification, designation, specialization (D.Sc/D.Litt./Ph.D./M.Phil.etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. students guided for the last 4 years
Shah Jalal Bhuyan	M.A, M.Phil, LL.B	Asstt. Professor	Logic	13 years	
Joynal Abdin Sheikh	M.A, M.Phil	Asstt. Professor	Religion	13years	
Mofiz Uddin Ahmed	M.A, M.Phil	Asstt. Professor	Religion	12years	

11. List of senior visiting faculty.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**

13. Student-Teacher Ratio (programme wise): **45 : 1**

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled. **Shared with the College Administrative staff.**

15. Qualification of teaching faculty with D. Sc/.D.Litt. /Ph.D. /M. Phil. /PG: **Persuing Ph.D - 3 & M.Phil. - 3**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil.**

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc. and total grants received: **Nil.**

18. Research Centre/facility recognized by the University: **Nil.**

19. Publications:

a) Publication per faculty:

* Number papers published in peer reviewed journals (national/international) by faculty and Students: **Nil.**

  Number of publications listed in International Database (for e.g. Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) **Nil.**

* Monographs **Nil.**
* Chapter in Books **Nil.**
* Books edited Nil.
* Books with ISBN/ISSN numbers with details of publishers: **Nil.**
* Citation Index: **Nil.**
* SNP: **Nil.**
* SJR: **Nil**
* Impact factor: **Nil.**
* h-index: **Nil.**

2o.Area consultancy and income generated: **Nil.**

21. Faculty as members in:

a) National committees b) International committees c) Editorial Boards….

1. **Shah Jalal Bhuyan** - Member, Redressal and Grievances.
2. **Joynal Abdin Sheikh** - Member,Editorial Board,KKHSOU,Magazine.
3. **Mofiz Uddin Ahmed** – Programme Officer, NSS,WGC,Unit

22. Students projects:

a) Percentage of students who have done in-house projects including inter departmental/programme: **100%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industries/other agencies: **Nil.**

23. Awards/Recgnitions received by faculty and students: **Nil.**

24. List of eminent academicians and scientists/visitors to the department:

Dr. Sibnath Sarma, Professor, Department of Philosophy, G.U.

25. Seminars/Conferences/Workshops organized & the source of funding

a) National: **Yet to be organized.**

b) International: **Nil.**

c) Departmental: **Two Seminars organized by the Deptt. on 17-11-2014 & 16-06-2015.**

26. Student profile Programme/course wise:

Name of the course/programme	Applications received	Selected	Enrolled	Pass percentage
Environmental Studies				

27. Diversity of students:

Name of the course	% of students from the same state	% of students from other state	%of students from abroad
UG	97%	3%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc?

TET-06.

29. Students progression:

Student progression	Against % enrolled
UG to PG	40%
PG to M. Phil.	2%
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed *Campus selection *Other than campus selection	2%
Entrepreneurship /Self-employment	80%

30. Details of Infrastructural facilities:

a) Library : **Yes**

b) Internet facilities for staff & students : **Yes.**

c) Class rooms with ICT facilities : **Available in the College.**

d) Laboratories:

31. Number of students receiving financial assistance from college, university, government or other agencies. **UGC-05; MS-15; Other-6.**

32. Details of student enrichment programmes (special lectures/workshop/seminar)with external expert.

33. Teaching method adopted to improve student learning: **Digital class room, Group discussion, Departmental Seminar, Tutorial class etc.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

1.The faculty participate in the Evaluation works ,Examination works,act as Assistance officer Incharge, become the member of Students' Union, Center Committee. Supervising Officer etc.

1. **Shah Jalal Bhuyan:**
    1. Member,Various Sub-committees.of the College.
    2 .Member,Centre Committee of B.A.Exams.
    3 .AOC, B.A. 4th Semester/2013.

Extension Activities:

1. Examiner/Scrutinizer,B.A. Evaluation works.

2. Joynal Abdin Sheikh:

1. Examiner/Scrutinizer,B.A.Evaluation works.
2. AOC, B.A. 3rd Semester/2013.
3. Member, various sub- committees. of the College.

3. Mofiz Uddin Ahmed:

1. Member, various sub committees of the College.
2. Examiner, B.A. Evaluation works.

Extension Activities:

1. AOC, B.A. 2nd Semester/2015.

35. SWOC analysis of the department and Future plans:

STRENGTHS	**WEAKNESS**
• All faculty members are full-time staff. • Eco-friendly and amicable working atmosphere. • Experienced, dedicated and highly qualified Teaching Staff.	• PhD qualified faculty members required in the department. • Faculties don't have any Major Projects. • Departmental Library need improvement
OPPORTUNITIES	**CHALLENGES**
• Encouraging students to participate in academic as well as social enrichment program • Innovation in teaching – learning process.	• Adapting to changing student expectations • Heavy syllabus leading to lack of time for giving personal attention to students

Future Plan:

The department will initiate to organize National & International level seminar in the department. Proposal for Minor Research project will be submitted to UGC for sanction.

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:: Department of Physics ::

1. Name of the department : **PHYSICS**

2. Year of Establishment : **2014**

3. Name of Programmes/Courses offered (UG, PG, M.Phil, Ph.D. Integrated Masters, Integrated Ph.D., etc.): **Undergraduate & HS**

4. Name of Interdisciplinary courses and the departments/units involved:

Environmental Studies (ENV)

5. Annual/Semester/Choice based credit system (Programme wise):

Annual/Semester System

6. Participation of the department in the courses offered by the other departments :

Chemistry, Mathematics

7. Courses in a collaboration with other Universities, Industries, Foreign Institutions, etc: **Nil**

8. Details of courses/programmes discontinued (if any) with reasons: Does not arise.

Nil

9. Number of Teaching posts:

Name of the Post	Total Strength	Sanctioned	Non-sanction	Filled
Professors	4	0		0
Associate Professors		0		0
Assistant Professors (SR)		0		0
Assistant Professor		0	4	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D. Litt. /Ph. D/M. Phil. Etc.):

Name of the Faculty Members	Quali fication	Desig	Speciali zation	No of Years of Exp.	No of Ph.D. Students guided for the last 4 years
HAYDAR HUSSAIN MOLLAH	M.Sc	Assistant Professor	Astro Physics	1 Year	Nil
NOZRUL ISLAM	M.Sc	Assistant Professor	Condenced matter Physics	1 Year	Nil

11. List of senior visiting faculty : **Nil**

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: **Nil**
13. Student – Teacher Ratio (Programme wise) **35 : 1**
14. Number of academic support staff (Technical) and administrative staff; sanctioned and filled: **shared with college staff**

15. Qualifications of teaching faculty with D. Sc/ D. Litt. / Ph. D. / M. Phil./ PG:

Name of the faculty	D. Sc/ D. Litt. / Ph. D. / M. Phil./ PG: PG:
Haydar Hussain Mollah	P.G.
Nozrul Islam	P.G.

16. Number of faculty with ongoing projects from a) National, b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. And total grants received: **Nil**
18. Research Centre / facility recognized by University : **Nil**
19. Publications: **Nil**
    - Publications per faculty :
    - Number of papers published in peer reviewed journals (national / international) by faculty and students :
    - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host, etc,) :
    - Monographs:
    - Chapter in Books:
    - Book Edited:
    - Books with ISBN/ISSN number with details of publishers:
    - Citation Index:
    - SNIP:
    - SJR:
    - Impact factor:
    - H-index:
20. Areas of consultancy and income generated: **Nil**
21. Faculty as members in:

a) National Committees b) International Committees c) Editorial Boards

22. Students project: **Nil**

- Percentage of students who have done in-house projects including inter departmental/programme
- Percentage of students placed for projects in organizations outside the i.e. in research laboratories / Industry / other agencies:

23 . Awards/ Recognitions received by facility and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department:

25.Seminars / Conference / Workshops organized & the source of funding**:** **Nil**

- National Seminar : **Nil**
- International : **Nil**
- Workshop : **Nil**

26.Student profile programme / course wise:

Name of the Course/Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass %
			Male	Female	

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from the other states	% of Students from abroad
UG	90%	10% (Meghalaya)	0%

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services, etc: **Nil**

29. Student progression:

Student Progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph. D	
Ph.D to post- doctoral	
Employed ❖ Campus selection: ❖ Other than campus recruitment:	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities:

- Library: Available in the department

- Internet facilities for Staff & Students: Available in Department
- Class rooms with ICT facility: Available for students
- Laboratories: expetimental lab for student

31. Number of students receiving financial assistance from college, university, government or other agencies:

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Departmental seminar held in the department with external experts: **Yes**

33. Teaching methods adopted to improve student learning:,

(1). Team teaching

(2). Use of LCD projectors and smart board preparation .

(3). Chalk & talk method (lecturer delivered)

(4). Group discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

a) Resource person, D.El.Ed., BPP, B.A. under KKHSOU at West Goalparar college.

b) Guest teacher in various institutions, junior colleges.

35. SWOC analysis of the department and Future plans:

All the faculty members are involved in teaching-learning and research activities

Strength	Weakness
1.The department boasts highly qualified competent and dedicated faculty who maintain highly academic standard.	1.Student teacher ratio very high 35:1
2.Student have shown commendable performance in university examination with many placed high up in the merit list.	2. Faculties do not have individual research major projects became of lack of infrastructure and also due to excessive class load.
3.Well stocked seminar library for student& teachers, department has well strength laboratory and practical lab.	3.Faculty yet toundertake major project due toheavy work load and examinations.
4.Traind in bachelor education.	4.Shortage of teachers as per university guidances.
Opportunities	**Challenges**
1. The department has an opportunity to provide quality education to the economically background student and to make science research centre.	1. Future plan: • Facilitate research work. • Introduce PG programme in Physics
2. Resource support can be received from neighbouring colleges and group of 7 institution and Gauhati University.	2. In a provincialized college like ours there is no scope of creating new teaching post as per requirement without government sanction.

:: Department of Chemistry ::

1. Name of the department : **Chemistry**
2. Year of Establishment : **2014**
3. Name of Programmes/Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc.) : **Undergraduate & H.S**
4. Name of Interdisciplinary courses and the departments/units involved : **Environmental Studies**
5. Annual/Semester/Choice based credit system (Programme wise): **Annual/Semester System**
6. Participation of the department in the courses offered by the other departments : **Physics, ENVS, Zoology**
7. Courses in a collaboration with other Universities, Industries, Foreign Institutions, etc: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: Does not arise. **Nil**
9. Number of Teaching posts:

Name of the Post	Total Strength	Sanctioned	Non-sanction	Filled
Assistant Professor	2	0	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D. Litt. /Ph. D/M. Phil. Etc.):

Name of the Faculty Members	Qualification	Desig	Specialization	No of Years of Experience	No of Ph.D. Students guided for the last 4 years
MUSTAFIZUR RAHMAN	M.Sc, B.Ed.	Assistant Professor	Organic Chemistry	5 Years	Nil
HASIMUR RAHMAN	M.Sc	Assistant Professor	Organic Chemistry	2 Years	Nil

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty : **Nil**

13. Student – Teacher Ratio (Programme wise) : **60 : 1**
14. Number of academic support staff (Technical) and administrative staff; sanctioned and filled: **02**
15. Qualifications of teaching faculty with D. Sc/ D. Litt. / Ph. D. / M. Phil./ PG:

Name of the faculty	D. Sc/D. Litt./Ph. D/M. Phil./ PG:
MUSTAFIZUR RAHMAN	P.G.
HASIMUR RAHMAN	P.G., PhD (Pursuing)

16. Number of faculty with ongoing projects from a) National, b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. And total grants received: **Nil**
18. Research Centre / facility recognized by University : **Nil**
19. Publications:

- Publications per faculty : **5 publications by Hasimur Rahman**
- Number of papers published in peer reviewed journals (national / international) by faculty and students : **5 papers published in RSC (Royal Society of Chemistry) by Hasimur Rahman**.
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host, etc,) :
- Monographs:
- Chapter in Books:
- Book Edited:
- Books with ISBN/ISSN number with details of publishers:
- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- H-index:

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in:

a) National Committees b) International Committees c) Editorial Boards : Member of Assam Science Society

22. Students project : **Nil**

- Percentage of students who have done in-house projects including inter departmental/programme
- Percentage of students placed for projects in organizations outside the i.e. in research laboratories / Industry / other agencies:

23. Awards/ Recognitions received by facility and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department:

25. Seminars / Conference / Workshops organized & the source of funding : **Nil**

- National Seminar : **Nil**
- International : **Nil**
- Workshop : **Nil**

26. Student profile programme / course wise:

Name of the Course/Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass %
			Male	Female	

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from the other states	% of Students from abroad
UG	90%	10% (Meghalaya)	0%

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services, etc : **Nil**

29. Student progression:

Student Progression	Against % enrolled
UG to PG	Nil
PG to M.Phil	Nil
PG to Ph. D	
Ph.D to post- doctoral	Nil
Employed ❖ Campus selection: ❖ Other than campus recruitment:	 Nil Nil
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities:

- Library : **Available in the department**
- Internet facilities for Staff & Students: **Available in the department**
- Class rooms with ICT facility : **Available for students**
- Laboratories : **Experimental lab for student**

31. Number of students receiving financial assistance from college, university, government or other agencies: **Nil**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Departmental seminar held in the department with external experts on 22/06/2015**

33. Teaching methods adopted to improve student learning :

(1). Team teaching

(2). Use of LCD projectors and smart board preparation .

(3). Chalk & talk method (lecture delivered)

(4). Group discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

a) Resource person, D.El.Ed., BPP, B.A. under KKHSOU at West Goalpara college.

b) Guest teacher in various feeder institutions, (junior colleges).

c) Adopted school: NOVA Academy, Lakhipur. Focus on chemistry teaching.

35. SWOC analysis of the department and Future plans:

All the faculty members are involved in teaching-learning and research activities

Strength	Weakness
1.The department boasts highly qualified competent and dedicated faculty who maintain highly academic standard.	1.Student teacher ratio very high 51:2
2.Student have shown commendable performance in university examination with many placed high up in the merit list.	2. Faculties do not have individual research major projects became of lack of infrastructure and also due to excessive class load.
3.Well stocked seminar library for student& teachers, department has well strength laboratory and practical lab.	3.Faculty yet to undertake major project due to heavy work load and examinations.
4.Traind in bachelor education.	4.Shortage of teachers as per university guidance's.
Opportunities	**Challenges**
1. The department has an opportunity to provide quality education to the economically background student and to make science research centre.	1. Future plan: • Facilitate research work. • Introduce PG programme in Chemistry.
2. Resource support can be received from neighbouring colleges and group of 7 institution and Gauhati University.	2. In a provincialized college like ours there is no scope of creating new teaching post as per requirement without government sanction.

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:: Department of Zoology ::

1. Name of the department : **ZOOLOGY**
2. Year of Establishment : **2014**
3. Name of Programmes/Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc.) : **Undergraduate & HS**
4. Name of Interdisciplinary courses and the departments/units involved: **Environmental Studies (ENV)**
5. Annual/Semester/Choice based credit system (Programme wise): **Annual/ Semester System**
6. Participation of the department in the courses offered by the other departments **:** **Botany, Chemistry**
7. Courses in a collaboration with other Universities, Industries, Foreign Institutions, etc: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: Does not arise. **:** **Nil**
9. Number of Teaching posts:

Name of the Post	Total Strength	Sanctioned	Non-sanction	Filled
Assistant Professor	2	0	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D. Litt. /Ph. D/M. Phil. Etc.):

Name of the Faculty Members	Qualification	Designation	Specialization	No of Years of Experience	No of Ph.D. Students guided for the last 4 years
MOFIDUL ISLAM	M.Sc, B.Ed.	Assistant Professor	Animal Ecology & Wildlife Biology	5 Years	Nil
SUCHITRA DAS	M.Sc	Assistant Professor		1Years	Nil

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: **Nil**

13. Student – Teacher Ratio (Programme wise) : **50 : 1**

14. Number of academic support staff (Technical) and administrative staff; sanctioned and filled: **Shared with college staff**

15. Qualifications of teaching faculty with D. Sc/ D. Litt. / Ph. D. / M. Phil./ PG:

Name of the faculty	**D. Sc/ D. Litt. / Ph. D. / M. Phil./ PG:**
Mofidul Islam	P.G., PhD (Thesis submitted)
Suchitra Das	P.G.

16. Number of faculty with ongoing projects from a) National, b) International funding agencies and grants received: MRP submitted to the UGC (NERO) : **Nil**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. And total grants received: Yet to be received . : **Nil**

18. Research Centre / facility recognized by University : **Nil**

19. Publications:

- Publications per faculty : **7 publications by Mofidul Islam**
- Number of papers published in peer reviewed journals (national / international) by faculty and student**s : 5 research papers published in peer reviewed International journals by Mofidul Islam**
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete Dare Database – International Social Sciences Directory, EBSCO host, etc,) : **Nil**
- Monographs : **Nil**
- Chapter in Books : **2 (two)**
- Book Edited : **Nil**
- Books with ISBN/ISSN number with details of publishers:
  a) Sustainable Biodiversity in the 21st Century (Ed: B. K. Dutta and P. Choudhury): (ISBN No: 978-81-920947-1-9), Publisher Assam University, Silchar.
- Citation Index:
- SNIP:
- SJR:

- Impact factor: 1.5
- H-index:

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in:

a) National Committees b) International Committees c) Editorial Boards

Member of Assam Science society

- Students project: Percentage of students who have done in-house projects including inter departmental/programme
- Percentage of students placed for projects in organizations outside the i.e. in research laboratories / Industry / other agencies: **Nil**

24 . Awards/ Recognitions received by facility and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department:

25.Seminars / Conference / Workshops organized & the source of funding : **Nil**

- National Seminar : **Nil**
- International : **Nil**
- Workshop : **Nil**

26.Student profile programme / course wise:

Name of the Course/Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass %
			Male	Female	

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from the other states	% of Students from abroad
UG	100%	0%	0%

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defence services, etc: **Nil**

29. Student progression:

Student Progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph. D	
Ph.D to post- doctoral	
Employed ❖ Campus selection: ❖ Other than campus recruitment:	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities:

- Library : **Available in the department**
- Internet facilities for Staff & Students: **Available in Department .**
- Class rooms with ICT facility : **Available for students.**
- Laboratories : **Experimental lab for student.**

31. Number of students receiving financial assistance from college, university, government or other agencies:

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Departmental seminar held in the department with external experts : **Yes**

33. Teaching methods adopted to improve student learning:

(1). Team teaching

(2). Use of LCD projectors and smart board preparation .

(3). Chalk & talk method (lecturer delivered)

(4). Group discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

a) Resource person, D.El.Ed., BPP, B.A. under KKHSOU at West Goalparar college.

b) Guest teacher in various institutions, junior colleges.

35. **SWOC** analysis of the department and Future plans:

All the faculty members are involved in teaching-learning and research activities

Strength	**Weakness**
1.The department boasts highly qualified competent and dedicated faculty who maintain highly academic standard.	1.Student teacher ratio very high 50 : 1
2. Student have shown commendable performance in university examination with many placed high up in the merit list.	2. Faculties do not have individual research major projects became of lack of infrastructure and also due to excessive class load.
3.Well stocked seminar library for student& teachers, department has well strength laboratory and practical lab.	3.Faculty yet to under take major project due to heavy work load and examinations.
4.Trained in bachelor education.	4.Shortage of teachers as per university guidances.
Opportunities	**Challenges**
The department has an opportunity to provide quality education to the economically background student and to make science research centre.	Future plan: • Facilitate research work. • Introduce PG programme in Zoology
Resource support can be received from neighbouring colleges and group of 7 institution and Gauhati University.	In a provincialized college like ours there is no scope of creating new teaching post as per requirement without government sanction.

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:: Post-Accreditation Initiatives ::

Quality sustenance :

- Infrastructure development
  - Administrative Block,
  - Classroom, Audio-Visual Class Room, ICT Enabled Classroom, Science Academic Building
  - Digitalization of Library,
  - Computer Lab, Language Lab, Departmental Lab (Education & Geography) and Science laboratory
  - Distance Learning Centre (KKHSOU)
  - Cafeteria,

  - Girls Hostel,
  - Conference Hall, Auditorium (renovation),
  - Students' Union Office (extended),
- Utility/job oriented courses continued - Fish Farming
- Pure & Safe Drinking Water facilities provided
- Hygiene and Cleanliness in campus and building maintained
- Eco-club programme undertaken with plantation of valuable trees
- DG Set (Eco-Gen) provided to supplement supply of electricity
- Up gradation of playground

Quality enhancement :

- Improvement of teaching-learning process extended to group of institutions.
- ICT enabled classroom and use of Smart Board facilities in classroom provided.
- Research activities – Ph.D awarded to 4 faculty members, M.Phil received by11 faculty members, 6 faculty members pursuing Ph.D,
  - 36 research paper published in ISSN standard journal.
  - 3 theses submitted to Universities for award of Ph.D
  - UGC Sponsored National Workshops – attended…..by faculty members
  - UGC Sponsored National Seminars – attended…..by faculty members
  - UGC Sponsored National/International Conferences – attended…..by faculty members

- **Utility/job oriented courses introduced**
  - CCA.
  - CCC
  - BCC
  - Office Automation
  - Embroidery, Tailoring and weaving
  - Integrated Agri Farm

- **Introduction of new stream/PG course**
  - B.Sc Course
  - PG course in Assamese and Political Science (through open learning system)
  -
- **Inculcating research culture among faculty members**
  - Research Committee formed to encourage research activities
  - Major, Minor and Field Study Projects planned by the Research Committee
  - Action research in Arabic initiated in classroom transaction

- **Research projects from UGC**
  - FDP availed by Ruhul Amin (Associate Professor in Mathematics)
  - Applied for Minor Research Project by 5 faculty members.

- **Special efforts for faculty improvement**
  - Procurement of research books and journals
  - Provision of computer with internet facilities to faculty members
  - Study leave/duty leave facilities extended to faculty members
  - Incremental benefit facilitated to faculty members
  - 8 Proposals submitted to the DHE, Assam for promotion from Senior / Selection Grade to Associate Professor Rank

- **Central computer facilities**
  - Computer Lab with 8 computer sets
  - Computer facilities to 15 Departments
  - Computer facilities to 3 Labs (Geography, Education and Physics)
  - Computer facilities to KKHSOU Study Centre
  - Computer facilities to IQAC
  - Computer facilities to Library
  - Computer facilities to Audio-visual room
  - Computer facilities to Conference Hall
  - Computer facilities to Ministerial Staff
  - Computer facilities to Examination Branch
  - Computer facilities to Digital Works Room

- Internet facilities to students and teachers extended in Library room
- Computerization of Library and OPAC Facility provided
- Health Care Centre opened and available for stakeholders
- Mini Gymnasium – proposal submitted to UGC for sanction and support
- Sports and Game facilities – proposal (Phase-II) submitted to UGC for extension of existing facilities
- West Goalpara College Women Cell functioning

****

Declaration by the Head of Institution

I certify that the data included in this Self Study Report (SSR) Cycle – II are true to the best of my knowledge.

This SSR Cycle – II is prepared by the institution after internal discussion and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Date: 22/07/2015
Place: Ambari, Goalpara, Assam

Dr. D. N. Sarmah
Principal
West Goalpara College

Principal
West Goalpara College

ANNEXURE - I

GAUHATI UNIVERSITY

Tele : 0361 - 2570 415 (Office)
Fax : 91-0361-2700 311
Gopinath Bardoloi Nagar
GUWAHATI – 781 014
Assam : India

No. GU/AFF/19 / 21 Date : 04.02.15

From : **Dr. S.K. Nath,** M.A.,Ph.D.B.Ed,
Registrar.
Gauhati University

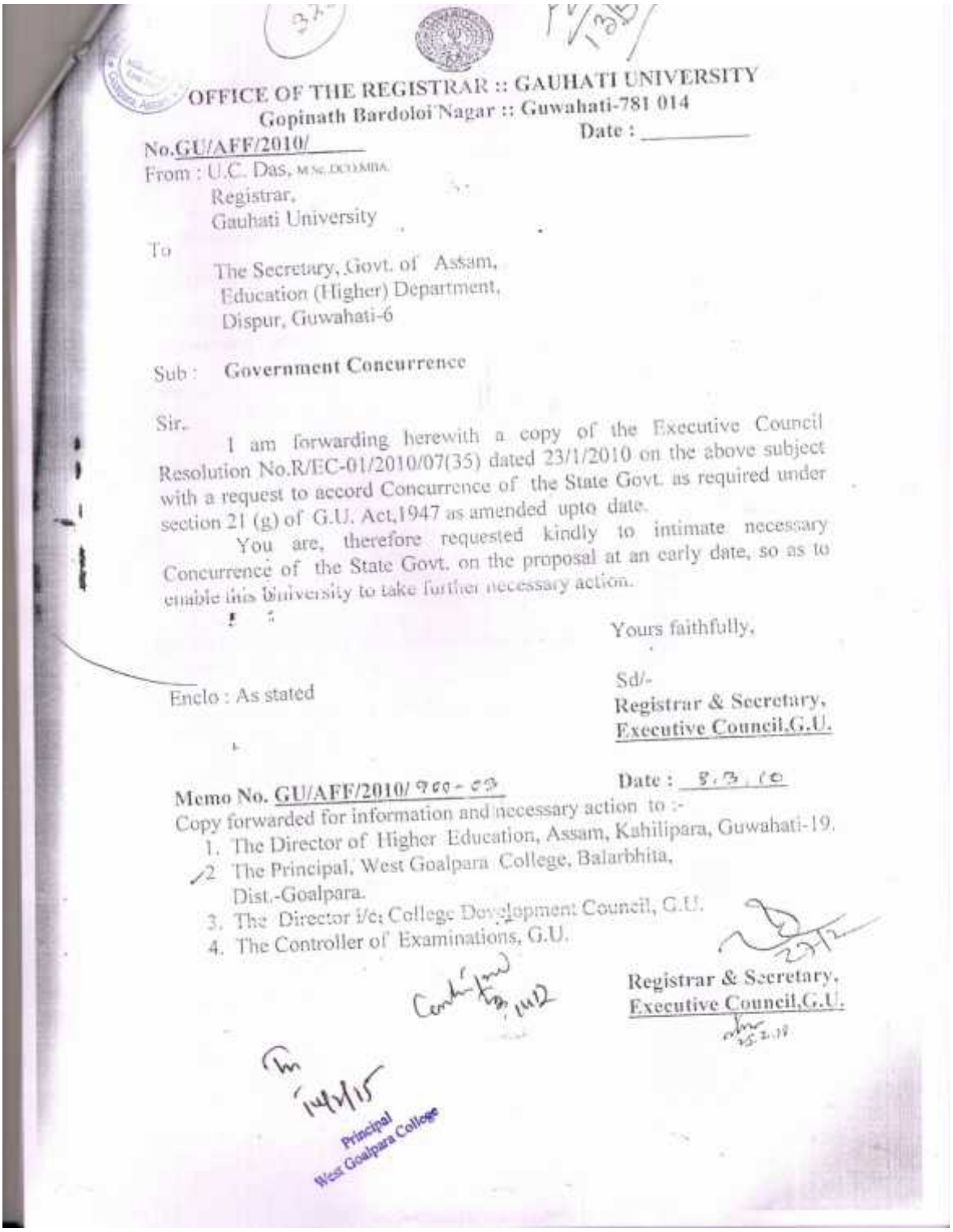
TO WHOM IT MAY CONCERN

This is to certify that West Goalpara College, Balarbhita, Dist.-Goalpara, Assam is affiliated to the **Gauhati University** since 1990-91 and recognized by the **University Grants Commission** and the following Courses are taught in the said College as per approval.

Sl. No.	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
1.	Three years B.A. General Course in English, Assamese(MIL & Elective), Arabic, Economics, Political Science, Education, History and Mathematics	Permanent		
2.	Three years B.A. General Course in Geography	Temporary		2014-15
3.	Three years B.A. Major Course in Economics, Arabic, Political Science, Assamese, Education, English, Mathematics, Geography, History	Permitted		2014-15
4.	Three years B.A. General Course in Philosophy, Psychology and MIL-Bengali	Permitted		2014-15

Registrar,
Gauhati University

ANNEXURE – I (A)



OFFICE OF THE REGISTRAR :: GAUHATI UNIVERSITY
Gopinath Bardoloi Nagar :: Guwahati-781 014

No.GU/AFF/2010/____ Date : _____

From : U.C. Das, M.Sc. DCO,MBA.
Registrar,
Gauhati University

To
The Secretary, Govt. of Assam,
Education (Higher) Department,
Dispur, Guwahati-6

Sub : **Government Concurrence**

Sir,

I am forwarding herewith a copy of the Executive Council Resolution No.R/EC-01/2010/07(35) dated 23/1/2010 on the above subject with a request to accord Concurrence of the State Govt. as required under section 21 (g) of G.U. Act,1947 as amended upto date.

You are, therefore requested kindly to intimate necessary Concurrence of the State Govt. on the proposal at an early date, so as to enable this University to take further necessary action.

Yours faithfully,

Sd/-
Registrar & Secretary,
Executive Council,G.U.

Enclo : As stated

Memo No. GU/AFF/2010/ 960 - 69 Date : 5.3.10

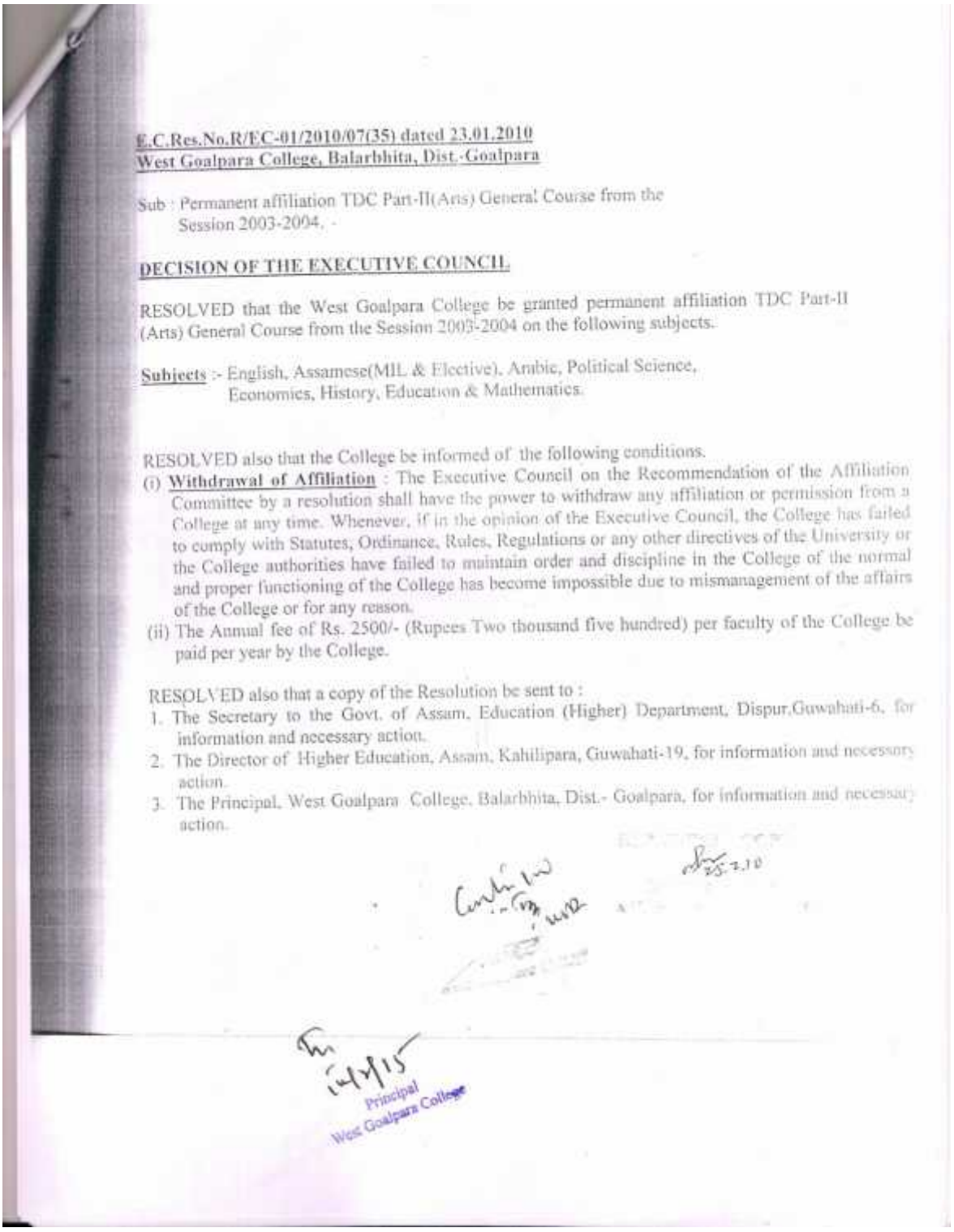
Copy forwarded for information and necessary action to :-

1. The Director of Higher Education, Assam, Kahilipara, Guwahati-19.
2. The Principal, West Goalpara College, Balarbhita, Dist.-Goalpara.
3. The Director i/c: College Development Council, G.U.
4. The Controller of Examinations, G.U.

Registrar & Secretary,
Executive Council,G.U.

14/4/15
Principal
West Goalpara College

ANNEXURE – I (B)



E.C.Res.No.R/EC-01/2010/07(35) dated 23.01.2010
West Goalpara College, Balarbhita, Dist.-Goalpara

Sub : Permanent affiliation TDC Part-II(Arts) General Course from the Session 2003-2004.

DECISION OF THE EXECUTIVE COUNCIL

RESOLVED that the West Goalpara College be granted permanent affiliation TDC Part-II (Arts) General Course from the Session 2003-2004 on the following subjects.

Subjects :- English, Assamese(MIL & Elective), Arabic, Political Science, Economics, History, Education & Mathematics.

RESOLVED also that the College be informed of the following conditions.

(i) Withdrawal of Affiliation : The Executive Council on the Recommendation of the Affiliation Committee by a resolution shall have the power to withdraw any affiliation or permission from a College at any time. Whenever, if in the opinion of the Executive Council, the College has failed to comply with Statutes, Ordinance, Rules, Regulations or any other directives of the University or the College authorities have failed to maintain order and discipline in the College of the normal and proper functioning of the College has become impossible due to mismanagement of the affairs of the College or for any reason.

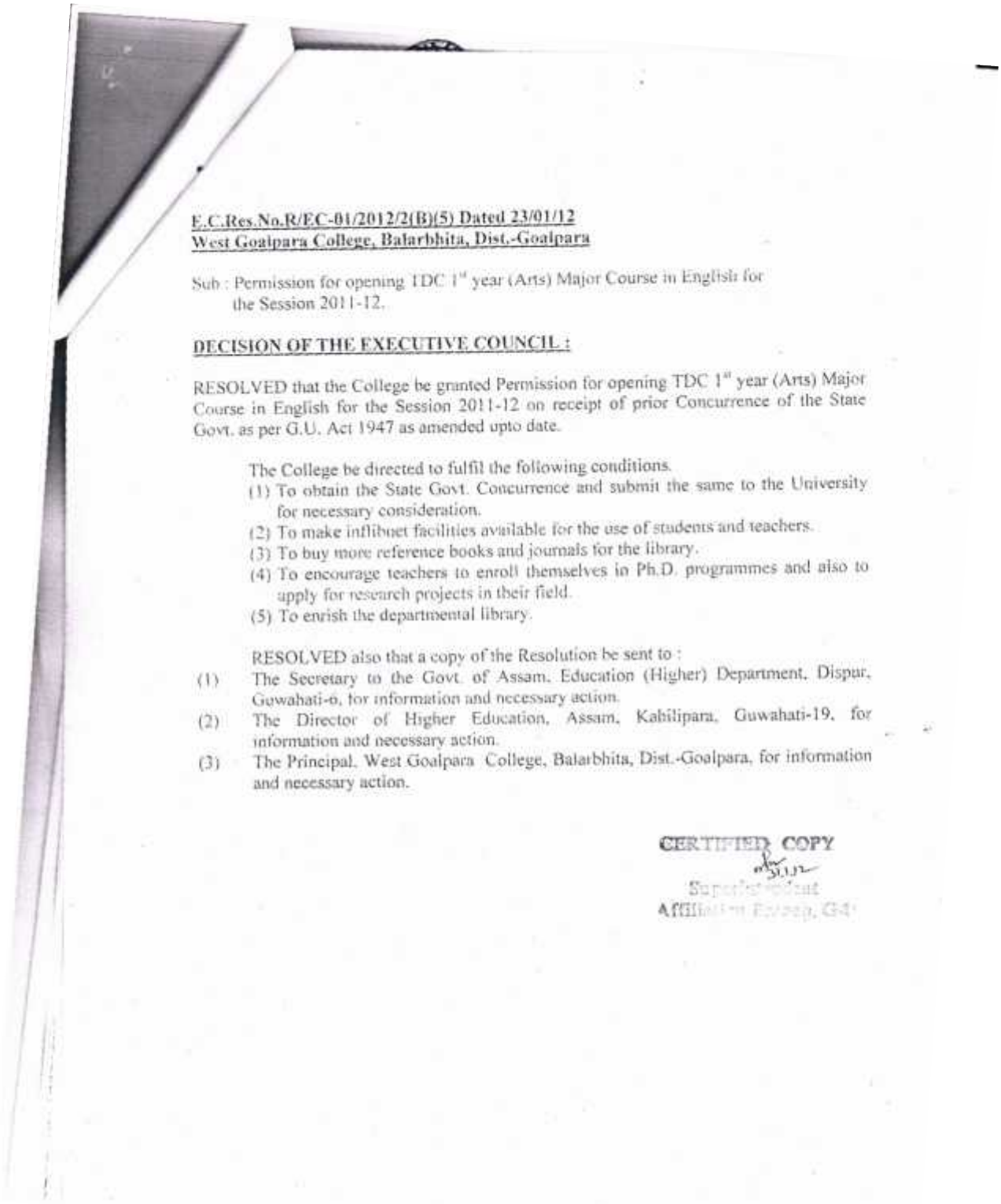
(ii) The Annual fee of Rs. 2500/- (Rupees Two thousand five hundred) per faculty of the College be paid per year by the College.

RESOLVED also that a copy of the Resolution be sent to :

1. The Secretary to the Govt. of Assam, Education (Higher) Department, Dispur,Guwahati-6, for information and necessary action.
2. The Director of Higher Education, Assam, Kahilipara, Guwahati-19, for information and necessary action.
3. The Principal, West Goalpara College, Balarbhita, Dist.- Goalpara, for information and necessary action.

Principal
West Goalpara College

ANNEXURE – I (C)



E.C.Res.No.R/EC-01/2012/2(B)(5) Dated 23/01/12
West Goalpara College, Balarbhita, Dist.-Goalpara

Sub : Permission for opening TDC 1st year (Arts) Major Course in English for the Session 2011-12.

DECISION OF THE EXECUTIVE COUNCIL :

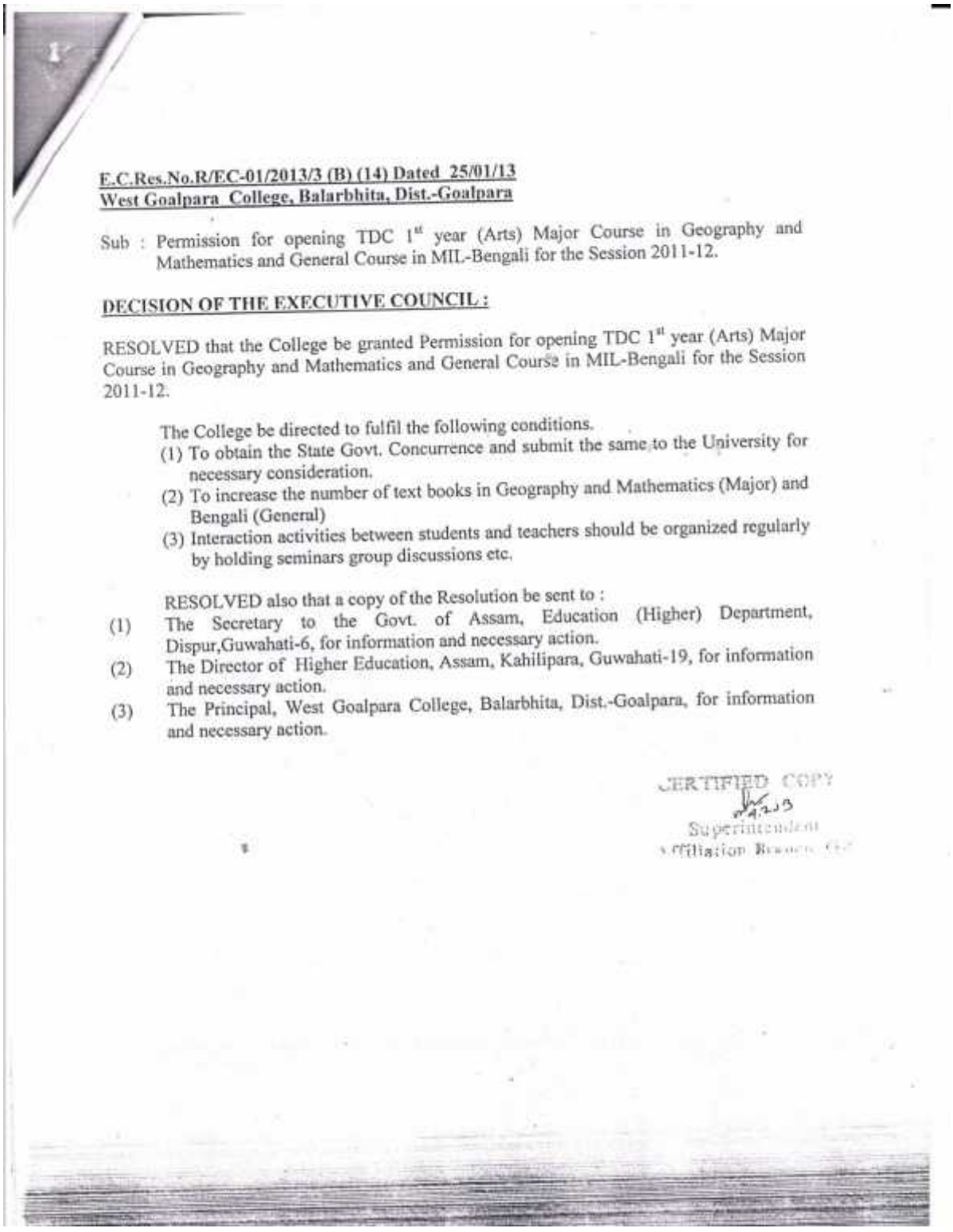
RESOLVED that the College be granted Permission for opening TDC 1st year (Arts) Major Course in English for the Session 2011-12 on receipt of prior Concurrence of the State Govt. as per G.U. Act 1947 as amended upto date.

The College be directed to fulfil the following conditions.
(1) To obtain the State Govt. Concurrence and submit the same to the University for necessary consideration.
(2) To make inflibnet facilities available for the use of students and teachers.
(3) To buy more reference books and journals for the library.
(4) To encourage teachers to enroll themselves in Ph.D. programmes and also to apply for research projects in their field.
(5) To enrish the departmental library.

RESOLVED also that a copy of the Resolution be sent to :
(1) The Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati-6, for information and necessary action.
(2) The Director of Higher Education, Assam, Kahilipara, Guwahati-19, for information and necessary action.
(3) The Principal, West Goalpara College, Balarbhita, Dist.-Goalpara, for information and necessary action.

CERTIFIED COPY
Superintendent
Affiliation Branch, G.U.

ANNEXURE – I (D)



E.C.Res.No.R/EC-01/2013/3 (B) (14) Dated 25/01/13
West Goalpara College, Balarbhita, Dist.-Goalpara

Sub : Permission for opening TDC 1st year (Arts) Major Course in Geography and Mathematics and General Course in MIL-Bengali for the Session 2011-12.

DECISION OF THE EXECUTIVE COUNCIL :

RESOLVED that the College be granted Permission for opening TDC 1st year (Arts) Major Course in Geography and Mathematics and General Course in MIL-Bengali for the Session 2011-12.

The College be directed to fulfil the following conditions.
(1) To obtain the State Govt. Concurrence and submit the same to the University for necessary consideration.
(2) To increase the number of text books in Geography and Mathematics (Major) and Bengali (General)
(3) Interaction activities between students and teachers should be organized regularly by holding seminars group discussions etc.

RESOLVED also that a copy of the Resolution be sent to :
(1) The Secretary to the Govt. of Assam, Education (Higher) Department, Dispur,Guwahati-6, for information and necessary action.
(2) The Director of Higher Education, Assam, Kahilipara, Guwahati-19, for information and necessary action.
(3) The Principal, West Goalpara College, Balarbhita, Dist.-Goalpara, for information and necessary action.

CERTIFIED COPY
Superintendent
Affiliation Branch

ANNEXURE – I (E)

E.C.Res.No.2007/9/192(6) dt. 16.6.07

West Goalpara College, Balarbhita, Dist.-Goalpara

Sub : Permission for opening TDC 1st year(Arts) General Course in Philosophy for the Session 2006-2007.

DECISION OF THE EXECUTIVE COUNCIL :

(1) RESOLVED that the College be granted permission to open TDC 1st year(Arts) General Course in Philosophy for the Session 2006-2007 on receipt of prior Concurrence of the State Govt. as per G.U. Act, 1947 as amended upto date.

The College be further directed to obtain Concurrence of the State Govt. and submit the same to the University for necessary consideration.

The College be directed to fulfil the following condition :

(1) More and more textbooks and reference books and journals in Philosophy should be purchased in the Library.

(2) One more teacher may be appointed for the academic interest of the subject.

(3) More and more students may be admitted.

RESOLVED also that a copy of the Resolution be sent to :-

(1) The Secretary to the Govt. of Assam, Education Higher Dept., Dispur, Guwahati-6, for information and necessary action.

(2) The Director of Higher Education, Assam, Kahilipara, Guwahati-19, for information and necessary action.

(3) The Principal, West Goalpara College, Balarbhita, Dist.-Goalpara, for information and necessary action.

CERTIFIED COPY
14/7/07
Superintendent
Affiliation Branch, G.U.

ANNEXURE – I (F)

OFFICE OF THE DIRECTOR
COLLEGE DEVELOPMENT COUNCIL,
GAUHATI UNIVERSITY

To

Date: 31.03.15

The Principal
West Goalpara College
P.O. Balarbhita- 783129
Dist. Goalpara

Sub: Regarding Permission/Affiliation of the B.Sc. Course in West Goalpara College for the session 2014-15.

Sir,

With reference to the subject cited above I am glad to inform you that the papers/documents submitted by you for permission/affiliation of the B.Sc. course of your college have been scrutinized and found correct and the matter of permission/affiliation of the said course in the college is under active process.

Thanking you.

Yours faithfully

(Prof. A.K. Bora)
Director i/c,
College Development Council
Gauhati University

Director i/c
College Development Council
Gauhati University

ANNEXURE - II

OFFICE OF THE DIRECTOR OF HIGHER EDUCATION::ASSAM::KAHILIPARA::
GUWAHATI :-19.

O R D E R

Under the authority of the Govt.conveyed in the Govt. letter No..HE.90/2006/59,dtd.10.1.2007,the sanction accorded to the creation of 10274 (Ten Thousand Two Hundred Seventy Four)posts under Non-Plan to Provincialise the services of teaching and non-teaching staff of 188(One hundred eighty eight)Non-Govt.(Deficit Grants-in-Aid) colleges of Assam and thereby provincialising the services of teaching and non-teaching staff of the colleges in the aforesaid created posts in the usual scale of pay and allowances admissible under Rules as per "The Assam College Employees(Provincialisation)Act.2005 w.e.f. 1.12.2005.

The following posts are hereby allotted out of the total posts created above to the under mentioned college.

HEAD OF ACCOUNT FOR COLLEGES UNDER GENERAL ARREA OF ASSAM /

The expenditure is debitable to the Head of Account "2202-General Education(Higher Education)-II-Other State Plan and Non-Plan Schemes-03-University and Higher Education-103-Govt.Colleges and Institutions-4556-Provincialised Teachers/Employees serving in Ø Non-Govt.College-01-Salaries-General(Non-Plan)during,2006-2007.

NAME OF THE COLLEGE : **West Goalpara College.**

POST OFFICE : **Balarvitha**

DISTRICT : **Goalpara**

NAME OF THE TREASURY: **Goalpara**

SL. NO.	CATEGORY OF POSTS	NO.OF POSTS ALLOTTED	SCALE OF PAY EACH CATEGORY OF POSTS.
1	2	3	4
	SCHEDULE - I		
1.	Principal	1 (one)	Rs. 12000/- - 10300/-
2.	Lecturer	26 (twenty six)	Rs. 8000/- - 13500/-
3.	Demonstrator	- (nil)	Rs. 5500/- - 9000/-
	SCHEDULE II		
1.	Librarian	- (nil)	Rs. 8000/- - 13500/-
2.	Asstt.Librarian	- (nil)	Rs. 3500/- - 6750/-
3.	Library Asstt.	- (nil)	Rs. 2890/- - 5725/-
4.	Library Bearer	1 (one)	Rs. 2530/- - 4390/-

Contd...3/-

SCHEDULE III

1. Supervising Asstt.	- (nil)		Rs.3940/- - 6425/-
2. U.D. Asstt.	2 (two)		Rs.3050/- - 7350/-
3. L.D. Asstt.	5 (five)		Rs.2090/- - 5725/-
4. Laboratory Asstt.	- (nil)		Rs.2090/- - 5725/-
5. Laboratory Bearer	- (nil)		Rs.2450/- - 3670/-
6. Grade IV	4 (four)		Rs.2450/- - 3670/-
	Total :39 (thirty nine) only		

The Principal of the college shall have to present salary bill of the provincialised staff of his/her college in existing scale of pay/Fixed Pay drawn in the last month in pre-provincialised period through establishment pay bill No.T.R. Form No.9 w.e.f. 1st Jan'2007 under the Head of Account as prescribed above. He/She shall have to maintain accounts in Govt.prescribed Cash Book,Bill Register and acquaintance Roll etc.

Sd/- Dr. B.K.Sahoo,
Director of Higher Education,Assam,
Kahilipara,Guwahati-19.

Memo No.DHE/EST/50/2005/56 Dated Kahilipara,the 20.2.2007

Copy to :-

1. The Com. & Secy. to the Govt.of Assam, Education(Higher), Dispur,Guwahati-6 for information.
2. The Principal.....West Goalpara.....College He/She is requested to submit incumpancy lists in triplicates against sanctioned posts with vacancy,if any as per proforma enclosed herewith.Further he/she is also requested to intimate this Directorate the excess or short fall of posts,if any within 10 days.
3) The Jt.D.H.E. Assam/Dy.D.H.E. Assam of this Directorate.
4) The Supdt. ..CB/Pension/..ppointment/A.C. Br. for information and necessary action.
5) The Planning Br. for information and necessary action.
6) Guard File.

Inspector of Colleges
Office of the D.H.E. Assam,
Kahilipara,Guwahati-19.

Memo No.DHE/EST/50/2005/56-A Dated Kahilipara,the 20.2.2007
Copy forwarded for information and necessary action to :-

1) The A.G...ssam etc. Beltola,Guwahati-29.
2) The Treasury Officer....Goalpara.....

Sr.Finance & Accounts Officer,
Office of the D. .E.,Assam,
Kahilipara,Guwahati-19.

AB

ANNEXURE - III

UGC Website: www.ugc.ac.in

बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

F.8-347/2007 (CPP-I)

February, 2008

18 FEB 2008

The Registrar,
Guahati University,
Guwahati-14 (Assam).

Sub:- List of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956-Inclusion of New Colleges.

Sir,

I am directed to refer to the letter No. WGC/UGC/269/2007 dated 21.11.2007 received from the Principal, West Goalpara College, Ambari on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
West Goalpara College, Ambari, P.O. Balarbhita, District Goalpara-783 129 (Assam) (On permanent affiliation)	1981	The College is eligible to receive Central assistance in terms of the rules framed under Section 12 (B) of the UGC Act, 1956.

The documents submitted in respect of the above College have been accepted by the Commission.

Yours faithfully,

(S.C. Chadha)
Deputy Secretary

Copy forwarded to:-

1. The Principal, West Goalpara College, Ambari, P.O. Balarbhita, District Goalpara-783 129 (Assam)
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi-110 001.
3. The Secretary to the Government of Assam, Higher Education Department, Gauhati (Assam).
4. The Deputy Secretary, UGC, North-Eastern Regional Office, 3rd Floor, House FED, Rental Block-5, Beltola- Basistha Road, Dispur, Guwahati-781 006 (Assam).
5. Publication Officer, (UGC-Website), New Delhi
6. Section Officer (F.D.-III Section) U.G.C., New Delhi.
7. All Sections, U.G.C, New Delhi.
8. Guard file.

(Mrs. Sunita Gulati)
Section Officer

ANNEXURE – IV (A)

GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER
GOALPARA

TO WHOM IT MAY CONCERN

This is to certify that the West Goalpara College , Ambari is situated under the revenue village of Kadotika Dihi- Nachanipara under the Circle Balijana of P.S. Baguan , Kharmuza Dev. Block of Goalpara District which is not an urban area.

It is further stated that the locality where the college is situated is pre-dominently inhabited by the minority community people. The College also caters to the need of the higher education for students coming from the char areas of the river Brahmaputra of the district of Goalpara.

Place: Goalpara

Date: 09-07-07

Deputy Commissioner
Goalpara
Assam

ANNEXURE – IV (B)

GOVT OF ASSAM
Office of the Block Development Officer
Kharmuza Development Block, Kharmuza
Goalpara : Assam

To whom it may concern

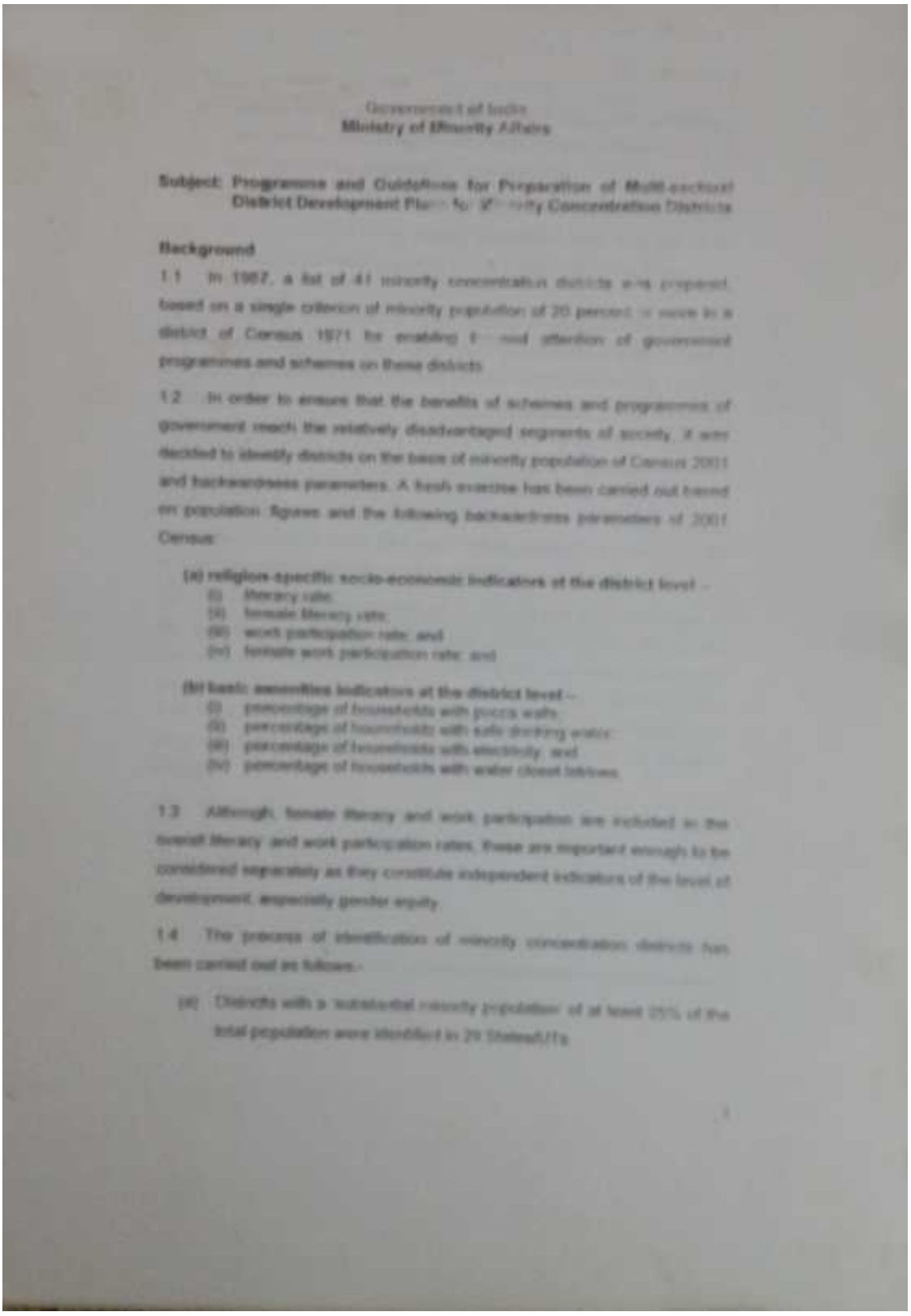
This is to certify that West Goalpara College Ambari in revenue village Kadartika, Dihi - Nachampara, Circle- Balijana under Kharmuza Development Block in the District Goalpara, Assam is situated in the socially, economically, culturally and educationally backward remote rural area predominated by minority people covering the river chars of the River Brahmaputra.

Countersigned

(ACS)
Addl. Deputy Commissioner (Revenue)
Goalpara District, Assam

(G.M. Muktadir, M.Sc)
Block Development Officer
Kharmuza Development Block
Goalpara, Assam

ANNEXURE – IV (C)



Government of India
Ministry of Minority Affairs

Subject: Programme and Guidelines for Preparation of Multi-sectoral District Development Plans for Minority Concentration Districts

Background

1.1 In 1967, a list of 41 minority concentration districts was prepared based on a single criterion of minority population of 20 percent or more in a district of Census 1971 for enabling focussed attention of government programmes and schemes on these districts.

1.2 In order to ensure that the benefits of schemes and programmes of government reach the relatively disadvantaged segments of society, it was decided to identify districts on the basis of minority population of Census 2001 and backwardness parameters. A fresh exercise has been carried out based on population figures and the following backwardness parameters of 2001 Census:

(a) religion-specific socio-economic indicatives at the district level –
(i) literacy rate;
(ii) female literacy rate;
(iii) work participation rate; and
(iv) female work participation rate; and

(b) basic amenities indicators at the district level –
(i) percentage of households with pucca walls;
(ii) percentage of households with safe drinking water;
(iii) percentage of households with electricity; and
(iv) percentage of households with water closet latrines.

1.3 Although, female literacy and work participation are included in the overall literacy and work participation rates, these are important enough to be considered separately as they constitute independent indicators of the level of development, especially gender equity.

1.4 The process of identification of minority concentration districts has been carried out as follows:-

(a) Districts with a substantial minority population of at least 25% of the total population were identified in 29 States/UTs.

Appendix – I

LIST OF MINORITY CONCENTRATION DISTRICTS

CATEGORY - 'A'			
List of districts which have both socio-economic and basic amenities parameters below national average			
Sl. No.	Sub-group Sl. No.	States	Districts
1	1	Arunachal Pradesh	East Kameng
2	2	Arunachal Pradesh	Lower Subansiri
3	3	Arunachal Pradesh	Changlang
4	4	Arunachal Pradesh	Tirap
5	5	Assam	Kokrajhar
6	6	Assam	Dhubri
7	7	Assam	Goalpara
8	8	Assam	Bongaigaon
9	9	Assam	Barpeta
10	10	Assam	Darrang
11	11	Assam	Morigaon
12	12	Assam	Nagaon
13	13	Assam	Cachar
14	14	Assam	Karimganj
15	15	Assam	Hailakandi
16	16	Assam	Kamrup
17	17	Bihar	Araria
18	18	Bihar	Kishanganj
19	19	Bihar	Purnia
20	20	Bihar	Katihar
21	21	Bihar	Sitamarhi
22	22	Bihar	Paschim Champaran
23	23	Bihar	Darbhanga
24	24	Jharkhand	Sahibganj
25	25	Jharkhand	Pakaur
26	26	Maharashtra	Parbhani

ANNEXURE - V

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA::::::::::::GUWAHATI-781 019

No. :- G(B) Misc.22/2011/10 Dated Kahilipara, the 12-03-2012

From:- Sri P. Jidung, MA, MPhil, B.Ed
Director, Higher Education, Assam
Kahilipara, Guwahati-19.

To:-
The Principal (all),
..... College/Mahavidyalaya,
P.O.-..... ..... District-.....

Sub:- Regarding admission of H.S. Students & Continuance of Classes in Degree Colleges.

Sir/Madam,

In inviting a reference to the subject cited above, I would like to inform you that the Govt. of Assam, Education (Higher) Department, has decided to continue the functioning of PLUS 2 (+2) level, i.e., Higher secondary classes in the degree colleges till the final decision for bifurcation of H.S. classes from degree colleges taken by the Govt. of Assam and it is, therefore, mandatory for the Degree College authorities to admit the students seeking admission into the H.S. Courses as usual.

All the Principals/ College authorities of Govt., Provincialised and Non-Govt. colleges are, therefore, informed to take necessary action for admission of the students into H.S. (Arts/Science/Commerce) streams of their respective Colleges from the next academic session (2012-2013).

Further, it is also informed that the colleges which have already closed admission or stopped admitting students in H.S. Courses are also to continue the classes by admitting students for H.S. course from the next / ensuing academic session.

Yours faithfully

Director, Higher Education, Assam
Kahilipara, Guwahati – 19.

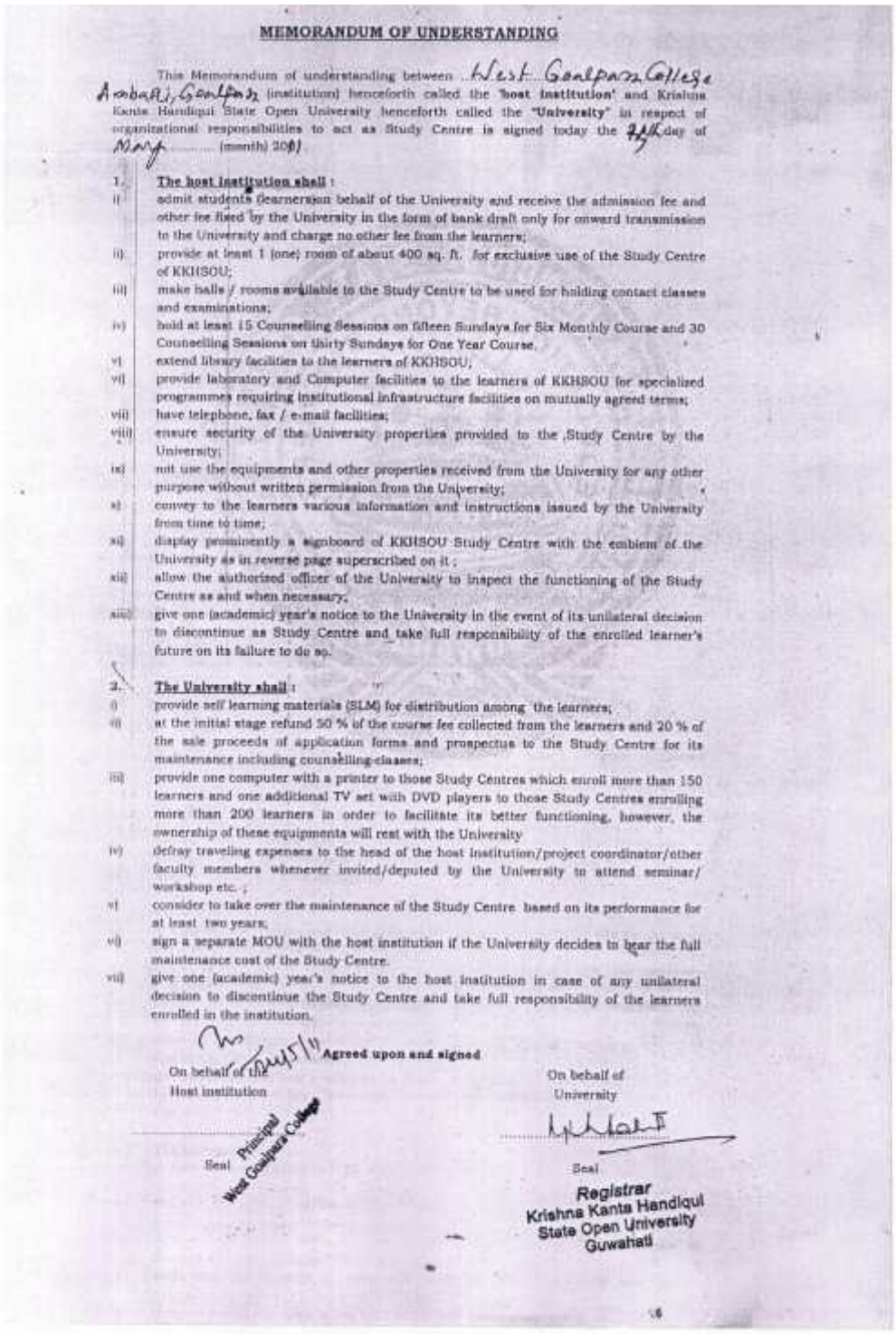
Memo No. :- G(B) Misc.22/2011/10-A Dated Kahilipara, the 12-03-2012

Copy for favour of information to :-

1) The Commissioner and Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati-6.
2) The O.S.D. to the Hon'ble Minister, Education for favour of kind information and appraisal to the Hon'ble Minister with reference to his discussion on the matter held on 11-03-2012
3) The Guard file.

Director, Higher Education, Assam
Kahilipara, Guwahati – 19

ANNEXURE – VI (A)



MEMORANDUM OF UNDERSTANDING

This Memorandum of understanding between West Goalpara College Agabari, Goalpara (institution) henceforth called the **'host institution'** and Krishna Kanta Handiqui State Open University henceforth called the **"University"** in respect of organizational responsibilities to act as Study Centre is signed today the 7th day of May (month) 2015.

1. **The host institution shall :**

i) admit students (learners)on behalf of the University and receive the admission fee and other fee fixed by the University in the form of bank draft only for onward transmission to the University and charge no other fee from the learners;

ii) provide at least 1 (one) room of about 400 sq. ft. for exclusive use of the Study Centre of KKHSOU;

iii) make halls / rooms available to the Study Centre to be used for holding contact classes and examinations;

iv) hold at least 15 Counselling Sessions on fifteen Sundays for Six Monthly Course and 30 Counselling Sessions on thirty Sundays for One Year Course.

v) extend library facilities to the learners of KKHSOU;

vi) provide laboratory and Computer facilities to the learners of KKHSOU for specialized programmes requiring institutional infrastructure facilities on mutually agreed terms;

vii) have telephone, fax / e-mail facilities;

viii) ensure security of the University properties provided to the Study Centre by the University;

ix) not use the equipments and other properties received from the University for any other purpose without written permission from the University;

x) convey to the learners various information and instructions issued by the University from time to time;

xi) display prominently a signboard of KKHSOU Study Centre with the emblem of the University as in reverse page superscribed on it ;

xii) allow the authorized officer of the University to inspect the functioning of the Study Centre as and when necessary.

xiii) give one (academic) year's notice to the University in the event of its unilateral decision to discontinue as Study Centre and take full responsibility of the enrolled learner's future on its failure to do so.

2. **The University shall :**

i) provide self learning materials (SLM) for distribution among the learners;

ii) at the initial stage refund 50 % of the course fee collected from the learners and 20 % of the sale proceeds of application forms and prospectus to the Study Centre for its maintenance including counselling-classes;

iii) provide one computer with a printer to those Study Centres which enroll more than 150 learners and one additional TV set with DVD players to those Study Centres enrolling more than 200 learners in order to facilitate its better functioning, however, the ownership of these equipments will rest with the University

iv) defray traveling expenses to the head of the host institution/project coordinator/other faculty members whenever invited/deputed by the University to attend seminar/ workshop etc. ;

v) consider to take over the maintenance of the Study Centre based on its performance for at least two years;

vi) sign a separate MOU with the host institution if the University decides to bear the full maintenance cost of the Study Centre.

vii) give one (academic) year's notice to the host institution in case of any unilateral decision to discontinue the Study Centre and take full responsibility of the learners enrolled in the institution.

Agreed upon and signed

On behalf of the Host institution

Seal

Principal
West Goalpara College

On behalf of University

Seal

Registrar
Krishna Kanta Handiqui
State Open University
Guwahati

ANNEXURE – VI (B)

ASSAM HIGHER SECONDARY EDUCATION COUNCIL
BAMUNIMAIDAM, GUWAHATI-21

NOTIFICATION

Dated - 12.09.2014

No. AHSEC/SOS/NAAC/09/10/2405-13 This is for information of all concerned that the under-mentioned Institutions are hereby approved newly to act as Accredited Study Centre [ASC] from the session 2014 to run the H.S. Level Course under Assam State Open School [ASOS].

Sl No.	Name of the Centre	Address	District	Code No.
01	Ledo Jr. College	P.O. Ledo	Tinsukia	194
02	West Goalpara College	P.O. Balarbhita	Goalpara	064
03	DN HS School	P.O. Dharamnagar	Cachar	019
04	Langhin Paingaon HS School	P.O. Langhin Tiali	Karbi-Anglong	213
05	FA Ahmed Memorial Jr. College	P.O. Jania	Barpeta	0012
06	Morigaon HS & MP School	P.O. Morigaon	Morigaon	243
07	NHC HS School	P.O. Sonabarighat	Cachar	026
08	Kukurmara Nishalik Jr. College	P.O. Paschim Mazdia	Barpeta	0013
09	Dhemaji Town Jr. College	P.O. Dhemaji	Dhemaji	040

The overall responsibility of the Centre is vested upon the Principal of the Institution. He / she will also act as the Principal cum Coordinator of the ASC. The centre(s) will be entitled for 40% of the total admission fee submitted to the Council as Seed Money per session.

THE RESPONSIBILITIES OF THE ACCREDITED STUDY CENTRE ARE:

- Issue of Prospectus along with Admission Form at prescribed cost.
- Accept duly filled in Admission Form with requisite fee only.
- Deposit the collected amount in a single demand **draft** drawn in favour of the **Secretary, Open Schooling, Assam Higher Secondary Education Council.**
- Supply the study materials without charging any money.
- Holding 30 Personal Contact Programmes (PCPs) per subject.
- Making arrangement to evaluate Tutor Marked Assignments (TMAs) and submit the marks obtained by learners in each TMA as per format on scheduled time.
- Accept application as per format for change of subject(s) or additional subject(s) and forward the same to the Secretary, Assam Higher Secondary Education Council.
- Informing the learners dates of
  - @ Admission, @ Examination form fill up,
  - @ Examination date sheet
  - @ Time Schedule, examination centre etc., @ Display of results
  - @ Distribution of Registration Card, Mark-sheet, Certificate etc.

Secretary
Assam Higher Secondary Education Council
Bamunimaidam, Guwahati-21

Memo No. AHSEC/SOS/NAAC/09/10/2405-(A-2) Date : 12.09.2014

Copy to..

1. The Chairman, AHSEC for favour of kind information
2. All the Principals of the concerned Institutions for information and necessary action.

Secretary
Assam Higher Secondary Education Council
Bamunimaidam, Guwahati-21

ANNEXURE – VII

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

A Decade of Dedication to Quality Assurance

प्रो. वी. एस. प्रसाद
निदेशक
Prof. V. S. Prasad
Director

NAAC/A&A/outcome - 197/2005/ February 28, 2005

The Principal
West Goalpara College
Dist. Goalpara
Balarbhita - 783129
Assam

Dear *Principal*,

Greetings of Quality from NAAC.

I am glad to inform you that the outcome of the Assessment and Accreditation exercise of your institution has been processed by the Executive Committee of NAAC on 28/02/2005 and your institution has been ***Accredited*** for a period of five years with **B *Grade*** (institutional score between 70-75%). The certificate of accreditation with the grade, criterion-wise scores and total scores will be sent to you shortly. I am sure the detailed peer team report given to you already by the peer team will enable the institution to initiate further quality enhancement strategies.

With best wishes,

Yours sincerely,

(V. S. Prasad)

2/4, अभिमानि प्रकाशन, डा. राजकुमार मार्ग, पी.ओ.बाक्स नं. 1075, राजाजीनगर, बेंगलूर - 560 010. भारत
2/4, Abhimani Prakashana, Dr. Rajkumar Road, P.O. Box No. 1075, Rajajinagar, Bangalore - 560 010. INDIA
दूरभाष Phone : +91-80-23120974; 23121492; 23120046 (D) फैक्स Fax : +91-80-23124047
ई-मेल e-mail : naac@blr.vsnl.net.in; prasadvs99@hotmail.com वैबसाइट Website : www.naac-india.com

ANNEXURE – VII (A)

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the

West Goalpara College

Balarbhita, Dist. Goalpara, affiliated to Gauhati University, Assam as

Accredited

at the B level.

Date : February 28, 2005

Director

- This certification is valid for a period of Five years with effect from February 28, 2005
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C+ grade, 65-70-C++ grade, 70-75- B grade, 75-80- B+ grade, 80-85-B++ grade, 85-90- A grade, 90-95-A+ grade, 95-100-A++ grade (upper limits exclusive)

ANNEXURE – VII (B)

Quality Profile

Name of the Institution : West Goalpara College
Place : Balarbhita, Dist. Goalpara, Assam

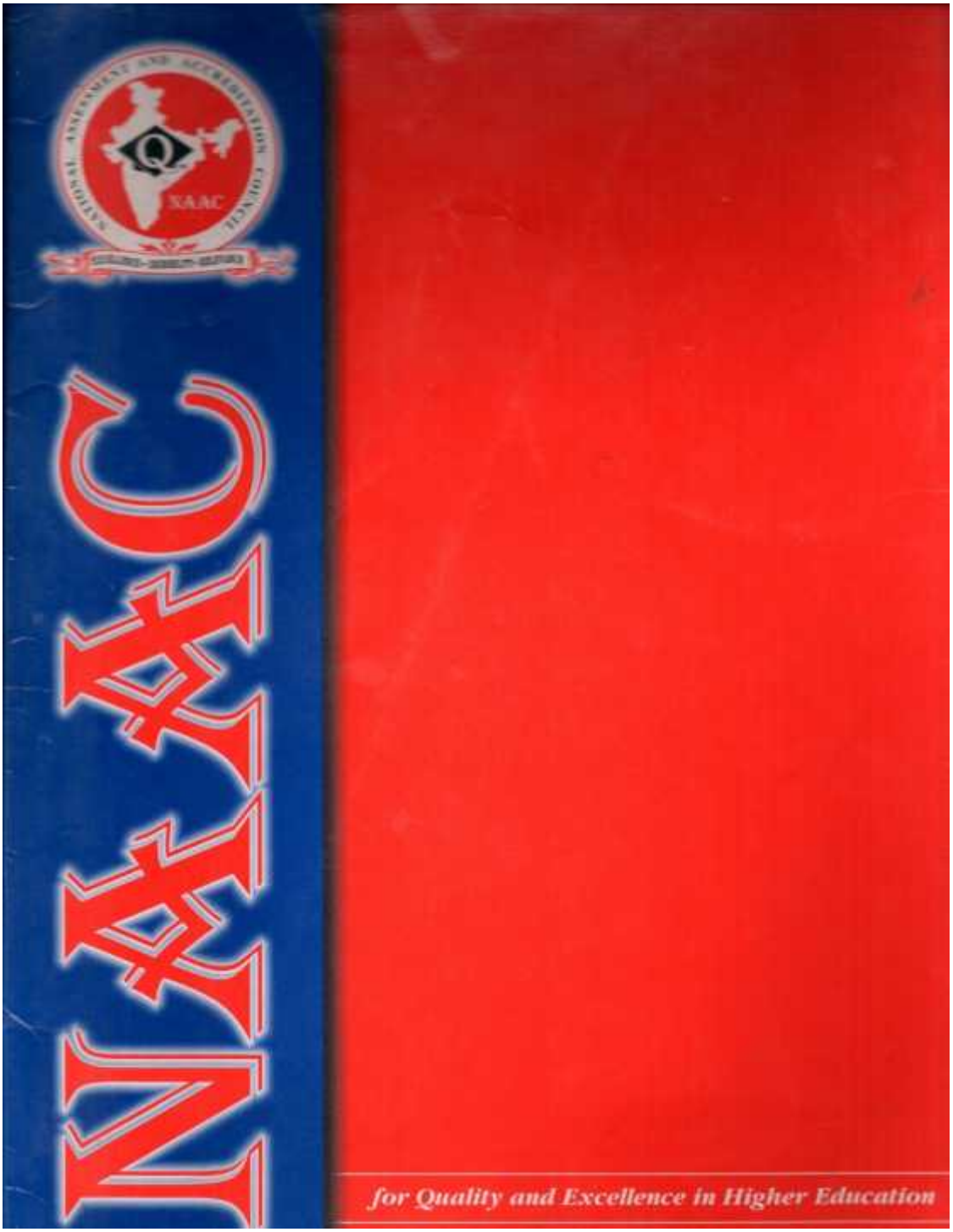
Criterion	*Criterion Score (Ci)*	*Weightage (Wi)*	*Criterion X Weightage (Ci x Wi)*
I. Curricular Aspects	75	10	750
II. Teaching-learning and Evaluation	70	40	2800
III. Research, Consultancy and Extension	75	05	375
IV. Infrastructure and Learning Resources	70	15	1050
V. Student Support and Progression	70	10	700
VI. Organisation and Management	75	10	750
VII.Healthy Practices	75	10	750
		100	$\Sigma C_i W_i$ = **7175**

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{7175}{100} = 71.75$$

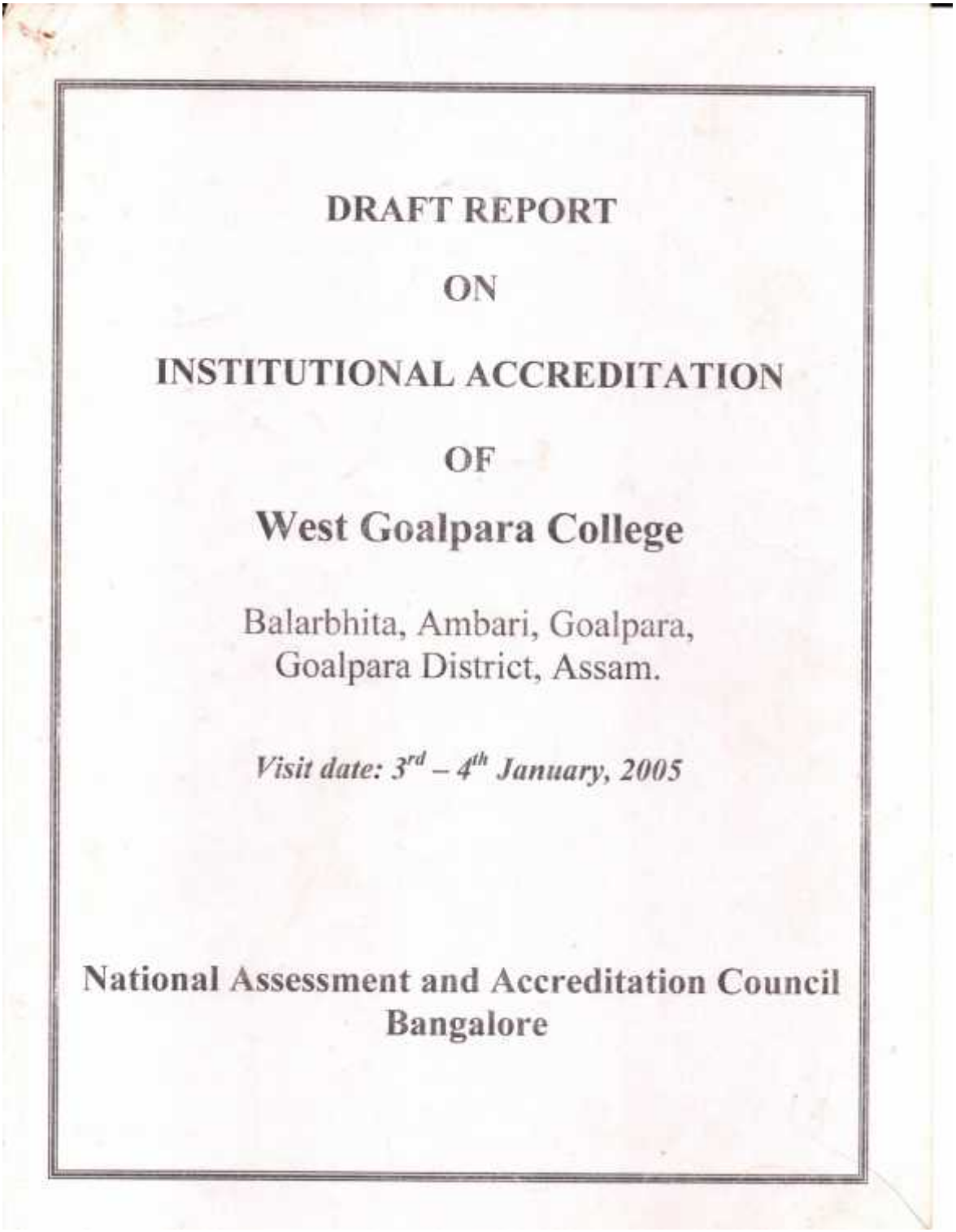
Director

EC/35/197

ANNEXURE – VIII



ANNEXURE – VIII



DRAFT REPORT

ON

INSTITUTIONAL ACCREDITATION

OF

West Goalpara College

Balarbhita, Ambari, Goalpara,
Goalpara District, Assam.

Visit date: 3rd – 4th January, 2005

National Assessment and Accreditation Council
Bangalore

ANNEXURE – VIII (A)

DRAFT REPORT ON INSTITUTIONAL ACCREDITATION OF WEST GOALPARA COLLEGE, BALARBHITA, GOALPARA, DISTRICT, ASSAM

SECTION: I

Preamble:

The West Goalpara College is situated in Goalpara west Constituency, about 30kms west of Goalpara town, which is still lacking the modern facilities of a proper town. The people of Goalpara with the support of some educationists and intellectuals established the College in February 1981. The classes started in the College from 21st August 1981 with only 78 students and 12 teachers. The Gauhati University gave temporary affiliation to this College in 1983 and it is yet to get permanent affiliation. This is a grant-in aid College. But since its inception it is mainly run with public donations. The main objectives of the College are (a) to impart higher education to general and backward class students, (b) to prepare men and women who can face the challenges of the modern world in a spirit of dedication to the country, (c) to make conscious efforts to promote ideas of national integration, secularism and scientific outlook; and (d) to lay emphasis on teaching, research and extension activities. The College is yet to be recognised by the UGC under its Sections 2f and 12B. The College is located in a backward rural setting with a campus area of 12.4 acres. The College offers different courses in Arts subjects such as Assamese, Advanced Assamese, Arabic, English, Political Science, Economics, Historic, Education, Mathematics, Geography, and Logic & Philosophy. There are 40 (7 female) permanent teachers, out of which one has Ph.D and one has M.Phil degrees. Out of these 40 permanent teachers 28 are in sanctioned and 12 in non-sanctioned categories. The total strength of administrative and technical staff are 16 (2 female) and 1 respectively. The total student strength is 419 (158 girls). The unit cost of education excluding salary is Rs.645 and including salary is Rs.7680. The College follows annual system as its temporal academic plan. The College has support service like central library, sports facilities, guest house, canteen, and auditorium. The annual budget of the College for the year 2003-2004

ANNEXURE – VIII (B)

was Rs.8267449. The College has 253 working days out of which 224 are teaching days. The total working days of the library is 253. The library has 7548 books and 3 journals and periodicals. There are 500 books in the Book bank. 2014 books were damaged during last year's flood. The College possesses 6 computers The College generated resources to the tune of Rs.120000 from donations, and Rs.25,000 from consultancy. The over all management of the College is run by the Governing Body (GB).

The College volunteered to be assessed by the NAAC, Bangalore and sent its Self Study Report (SSR) on 26th December, 2003. The NAAC constituted a Peer Team with Prof. Ananda Deb Mukhopadhyay, Former Vice-Chancellor, Vidyasagar University, Midnapore, West Bengal as its Chairperson, Prof. Kabindra Pd. Singh, Head of History department, BRA Bihar University, Muzaffarpur, Bihar as Member-Coordinator and Rev. Fr. Dr. George P. Mathew, Principal St. Joseph's College as Member. The Peer Team visited the institution on 3rd and 4th January, 2005. The Team after assessing the SSR, verifying the office documents, seeing the infrastructure facilities and interacting with all sections of the College community would like to make the following observation on the identified criteria of NAAC.

SECTION II: Criterion Wise Analysis:

Criterion I: Curricular Aspects:

The College offers 3 years degree courses in 12 disciplines of Arts. It offers major courses in Assamese, Arabic, Political Science, Economics, Education, History, Geography and Mathematics. The students have flexibility in choosing their elective options. The institutional goals and missions are reflected to some extent in the curricula. The proportion of knowledge : Skill varies from subject to subject. During the last one year the College could introduce only one new course like Logic and Philosophy.

ANNEXURE – VIII (C)

Criterion II: Teaching - Learning and Evaluation:

The College follows a clear-cut policy for admission of students depending on their academic record. The College has provision for assessing students' knowledge and skills for a particular programme through screening tests in Major courses. The College conducts bridge/remedial courses for the educationally disadvantaged students. The College encourages the teachers to prepare teaching plans on the basis of the unitised syllabi. The lecture method of teaching is supplemented by discussion, question-answer and analytical methods. The total number of working days of the College is 253, out of which 224 are teaching days. A teacher takes 20 classes per week. The examination dates for different examinations and the evaluation methods are communicated to the students at the beginning of the session. The college has provision for monitoring the over all performance of the students' at the beginning of the session. The College recruits the permanent teachers following State Government and UGC guidelines. The College has autonomy to appoint temporary teachers. 7 teachers have attended national and 3 attended international level seminars/conferences/workshops. The College follows self-appraisal method of evaluation for the performance of the teachers in teaching, research and extension activities. The College also conducts seminars, conferences and workshops for the development of its faculty members.

Criterion III: Research Consultancy and Extension:

One teacher has obtained Ph.D and one M.Phil degrees. One teacher has submitted his Ph.D thesis. The College has provision for giving study leave to the teachers and permitting them to adjust teaching schedule for carrying out research works. Some teachers have published papers and articles in journals and news papers. The College is yet to develop fully its research culture. One teacher of the College has been given additional charge to conduct extension activities. The extension activities are oriented around community development, social work, AIDS, Health &Hygiene, and Environmental Awareness programmes. The teachers and students are encouraged to participate in extension activities. The College also conducts extension activities in collaboration with the NGOs.

ANNEXURE – VIII (D)

Criterion IV: Infrastructure and Learning Resources:

The College is situated in a rural setting with a campus area of 12.4 acres. The planning and development committee makes plan for augmenting the infrastructure facilities so that it can keep pace with its academic growth. There is a planned strategy in the College to ensure the optimum utilisation of its existing infrastructure. The College also encourages use of its academic facilities by outside agencies. The NSS and Scout units of the College take care of cleanliness and beautification of the campus. The College has applied for opening its NCC unit. The College has a central library with a Library Advisory Committee. The Central library is yet to be computerised. The central library has reprographic and book bank facilities The total number of books and journals and periodicals in the central library are 7548 and 3 respectively. 2014 books were damaged during the last year's flood. There are 500 books in the Book bank. The total number of working days of the library is 253. The library is open 7 hours a day on all weekdays. The College has neither any computer centre nor any health centre. It has first aid facilities for students, teachers and non-teaching staff. The College has some sports facilities. Outstanding sportsmen are admitted free of cost. 2 students participated in State level, 3 in regional level and 3 in national level sports meet. 2 students own gold medals in sports events. The College has an auditorium, canteen, boys and girls common rooms. The College campus has well protected boundary wall and a beautiful gate. These are constructed with donations from MP's LAD fund.

Criterion V: Student Support and Progression:

98% of the students appear in the qualifying examinations. The drop out rate is 2%. The average success rate of the students is 84.7%. The progression rate to higher education and employment is good. A large number of Alumni are eminent personalities occupying high positions in different walks of life The College updates its prospectus annually. The prospectus includes information to students related to its aims and objectives, basic requirements for admission, subject combination offered, fees structure, evaluation methods and examination system rules and

ANNEXURE – VIII (E)

regulations etc. There is provision for offering State Government merit Scholarships to SC, ST, OBC and MOBC students. The teachers take personal interest for providing information to students for pursuing higher education courses, and for developing professional skills. The College has an Alumni Association which has donated Rs.50,000 for development of infrastructure facilities. There are recreational/leisure facilities for students in the College such as Indoor and outdoor games, student magazine, cultural programme and wall Magazines.

Criterion VI: Organisation and management:

There are various committees in the College, which look after its internal monitoring and co-ordinations. The College has formed an Internal Quality Assurance cell to improve the organisation and management of the College. The cell also advises the departments to develop their professional and career advancement. There is also a built in mechanism to check the efficiency of its non-teaching staff. The College organised workshops for developing professional skills in non-teaching staff. The College has internal audit mechanism. The College has welfare programme for students. The college has Lecturer's Benefit Fund, which provides loan facilities to teachers.

Criterion VII: Healthy Practices:

The Peer Team would like to note the following Healthy Practices in the College:

- The College conducts quality checks through its Internal Quality Assurance cell
- The College takes active interest to impart value based education
- The College inculcates civic responsibilities among the students through NSS, Scouts programmes, seminars, discussions and extension education activities
- The College takes appropriate steps for all round personality development of students by imparting quality education, organising co-curricular activities, and enthusing students for participation in sports and games
- The College has formed various organisations like English Society, Sahitya Sabha, and Economic Forum

ANNEXURE – VIII (F)

- The College has a cultural society
- The teacher's benefit fund has an accumulated bank balance of Rs.10,00,000

Section III: Over all Analysis:

The peer Team analysed the SSR, visited the infrastructure facilities, examined the office documents and interacted at depth with the College Management, the Principal, Teaching and Non-teaching Staff, Students, Alumni, Guardians and Parents. After completing the above-mentioned exercise the Peer Team intends to make the following observations:

- The College has a well framed management and organisation strategy
- The good health of the College is reflected in the close linkage among the management, the principal, teaching and non-teaching staff and the students
- The College has motivated teachers
- The College has a good academic discipline
- A good number of alumni are eminent personalities
- The College involves itself in community oriented activities
- Some teachers have participated in refresher and orientation Courses while others have participate in national and international seminars/conferences/workshops
- The College offers traditional courses
- The College has welfare schemes for its employees
- The principal of the College takes all out effort for its holistic development

The Peer Team would also like to make the following suggestions for the holistic growth of the College:

- The College may introduce some utility/job oriented courses
- The College may take serious effort to inculcate research culture among its teachers.
- The teachers may be encouraged to procure Research projects from the UGC
- The College may take special efforts for Faculty improvement

ANNEXURE - IX

Academic Calendar for B.A. / B.Sc. (Semester Course) / HS - 2015-16
West Goalpara College

Months & Year	Sundays	Holidays	Important Days	Class Days / Working Days
June/ 2015	7, 14, 21 28		**Examination of 2nd Semester** and Evaluation. **Admission into TDC & HS classes**	1-6, 8-13, 15-20, 22-27, 29-30
July/ 2015		**1st July to 31st July** Summer Races		
Aug/ 2015	2, 09, 16, 23, 30		**15th** - Celebration of Independence Day **21st** – College Foundation Day	1, 3-8, 10-14, 17-22, 24-29, 31
Sep/ 2015	6, 13, 20, 27	**5th Sept**– Janmastomi **15th Sept** – Tithi of Sri Sri Sankar Dev **25th Sept** - Id-uz-Zuha	**Freshers' Social** to be held 1st week, **Student Union Election** to be held 20th of September **Sessional** Exam for TDC 1st Semester	1-4, 7-12, 14, 16-19, 21-24, 26, 28-30
Oct/ 2015	4, 11, 18, 25	**18th Oct**- Kati Bihu **19th to 26th Oct** – Durga Puja, Vijoya Dasami, Lakhi Puja	**2nd Oct** – Birthday of Mahatma Gandhi **Educational field** strip to be arrange in the 1st week. **Sessional Exam** be completed by 2nd week of Oct/15 (For odd Semester) **Publication** of College magazine	1, 3, 4, 5-10, 12-16, 27-31
Nov/ 2015	1, 8, 15, 22, 29	**10th Nov** – Kali Puja, Dewali **25th Nov** – Guru Nanak Birthday	**14th Nov** - Children Day	2-7, 9, 11-14, 16-21, 23, 24, 26-28, 30
Dec/ 2015	6, 13, 20, 27	**25th Dec** – Christmas Day	**Final Examination of the Odd Semester and evaluation**	1-5, 7-12, 14-19, 21-24, 26, 28-31
Jan/ 2016	3, 10, 17, 24, 31	**1st Jan to 10th Jan**- Winter Vacation **14th Jan to 16th Jan** – Magh Bihu **17th Jan** - Silpi Diva **28th Jan** –Gauhati University Foundation Day	**26th** – Celebration of **Republic day. College week** be held in last part of January	11-13, 18-23, 25-27, 29, 30
Feb/ 2016	7, 14, 21, 28	**13th & 14th Feb** – Swaraswati Puja	**Sessional - I Exam (for even semester)** be completed by 1st week of **February, 16** **Final Examination of H.S. 2nd Year**	1-6, 8-12, 15-20, 22-27, 29
March/ 2016	6, 13, 20, 27	**7th Mar** –Sivaratri **23rd & 24th Mar**- Dol Yatra	**Final Examination of H.S. 2nd Year and H.S. 1st Year Examination**	1-5, 8-12, 14-19, 21, 22, 25, 26, 28-31
April/ 2016	3, 10, 17, 24	**15th - 16th Apr** – Bohag Bihu **Good Friday**	**Sessional –II Exam** (for even semester) be completed by Ist half of April/16	1, 2, 4-9, 11-14, 18-21, 23, 25-30
May/ 2016	1, 8, 15, 22, 29	**Budha Purnima**	**1st May**- May Day **End of semester Exam.** (for even semester) be complete by **20th May** and will be followed by 10 days evaluation period.	2-7, 9-14, 16-21, 23-28, 30, 31
June/ 2016	5, 12, 19, 26		**End of semester Exam.** (for even semester) be complete by **20th May** and will be followed by 10 days evaluation period.	1-4, 6-11, 13-18, 20-25, 27-30

ANNEXURE – X (A)

Supported by
NIELIT
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CMAI
National Assam Education Summit & Awards 2014
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National Assam
Education Awards
CMAI National Assam Education Summit & Awards 2014™
26th April 2014, Guwahati (Assam)
Presented to
West Goalpara College
Excellent Educational Initiative Serving Social Cause in Assam
by
Hon'ble Dr. Mridul Hazarika,
Vice Chancellor
Gauhati University, Assam
Hon'ble Shri Rajiv Kumar Bora, IAS
Principal Secretary, Personnel & Administrative
Reforms & Training and Information Technology Deptts
Industry Leaders
Mr. Sonesh Tuli, CEO Datawind / Mr. Sawt Weds, CEO Lucideus / Mr. Rahul Sharma, Director Vedanta Group
www.cmai.asia www.nationaleducationaward.com www.cmaievents.com

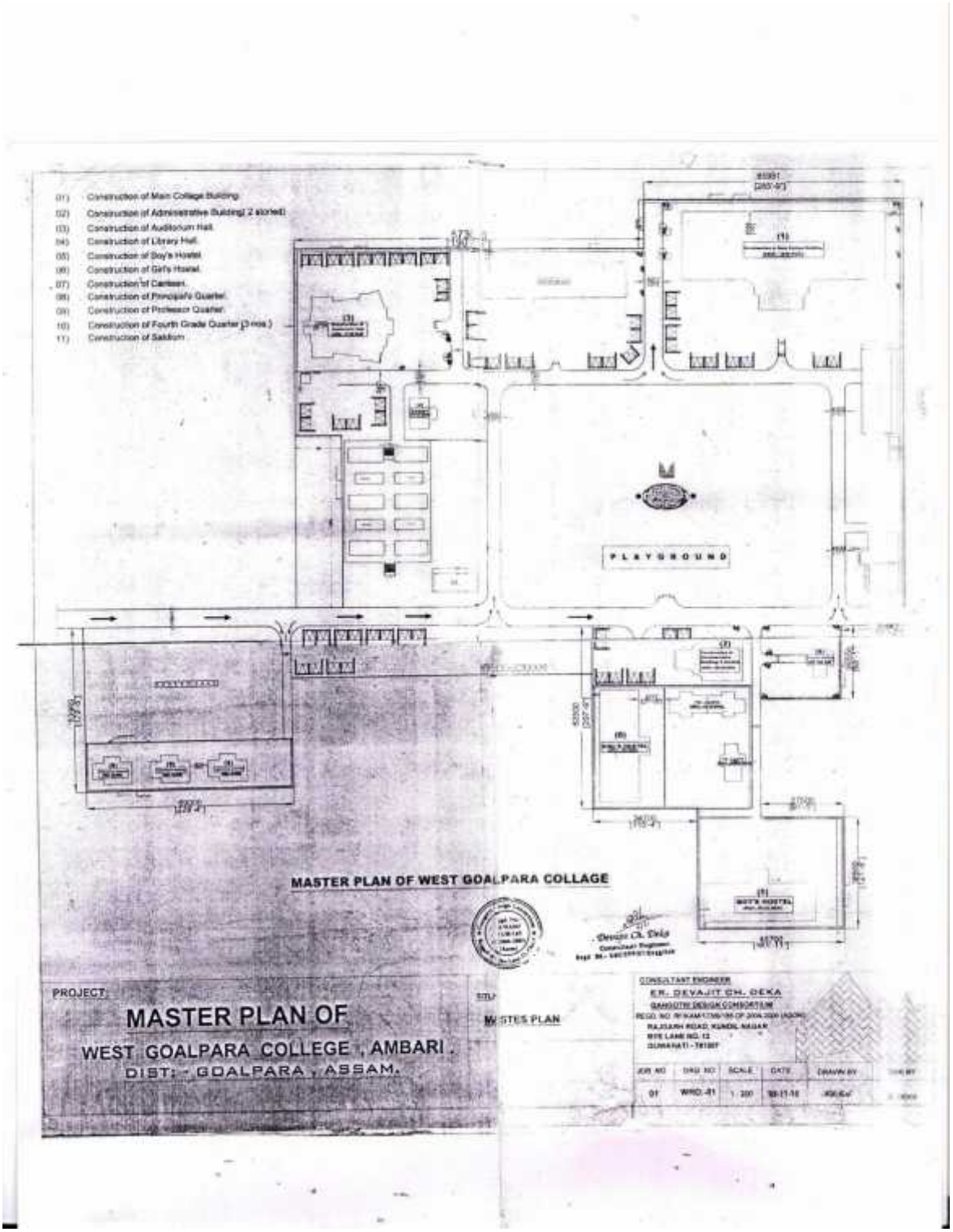
ANNEXURE – X (B)

North East College Principals' Conc
A Token of Appreciation
From
University of Science & Technology, Meghalaya
An initiative of ERD FOUNDATION-GUWAHATI
SCIENCE & TECHNOLOGY
MEGHALAYA
www.ustm.ac.in

ANNEXURE – X (C)

CMAI
CMAI Supporters for
National Education Awards
Certificate of Membership
The Governing Body and Management of
CMAI Association of India is pleased to certify that
West Goalpara College
is a prestigious member of CMAI Association of India
V.V.Dhoot, Chairman CMAI
N.K.Goyal
N.K Goyal, President CMAI
www.cmai.asia, www.cmaievents.com, www.nationaleducationaward.com

ANNEXURE – XI


(01) Construction of Main College Building
(02) Construction of Administrative Building(2 storied)
(03) Construction of Auditorium Hall.
(04) Construction of Library Hall.
(05) Construction of Boy's Hostel
(06) Construction of Girl's Hostel.
(07) Construction of Canteen.
(08) Construction of Principal's Quarter.
(09) Construction of Professor Quarter.
(10) Construction of Fourth Grade Quarter (3 nos.)
(11) Construction of Saikhom
PLAYGROUND
MASTER PLAN OF WEST GOALPARA COLLAGE
PROJECT
MASTER PLAN OF
WEST GOALPARA COLLEGE , AMBARI .
DIST: - GOALPARA , ASSAM.
SITE PLAN
CONSULTANT ENGINEER
ER. DEVAJIT CH. DEKA

ANNEXURE – XII

ANNEXURE -IV

STATEMENT OF INCOME & EXPENDITURE

Audited statement of Income & Expenditure in respect of General Development Assistance (Plan Block Grant) approved by the University Grants Commission vide letter No. F.5-117/2012 /(NERO) dated 27.03.2014.

Income (Rs)		Expenditure (Rs)	
1. Grants from UGC	28,02,000/-	1. Purchasing of library books and journals (Capital Assets 35)	Rs. 2,25,315/-
2. Grants from State Govt.	NIL	2. Purchasing of water purifier, digital camera, LCD TV, computers, Software (automation of office & Library , installation of 7 points CCTV inverter etc. (Capital assets 35)	Rs. 3,23,000/-
3. College Contribution	NIL	3. Purchasing of spares for generators, repairing charge of generator, computers, Xerox machine, instruments for laboratory for Geography & Education , Remuneration of technical staff (Capital Assets 35 & General 31)	Rs. 1,20,000/-
4. Internal source, if any	NIL	4. Construction : a) Construction of examination Room as per provision of estimate b) Construction of Outside Toilet block 2 (two) nos. as per provision of estimate c) Construction of Bike Stand as per provision of estimate (Capital Assts 35)	Rs. 9,23,600/- Rs. 1,57,560/- Rs. 1,82,300/-
5. Interest earned, if any	NIL	5. (a) Installation of three phase Electricity connection in College campus (b) Construction of dinning hall and kitchen at existing boys' hostel with furniture at dinning hall and rooms (c) Construction of extension of barandas in existing Boys' hostel (Capital Assets 35)	Rs. 2,00,610/- Rs. 4,31,815/- Rs. 72,000/-

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ANNEXURE – XII (A)

6. Others, if any	NIL	6. (a) Organising of departmental seminars (b) Students study tour and field works for major subjects in Semester classes. (c) Participation in Training programme, attended in conference of the Principal attending in training course of Physical teacher	Rs. 40,000/- Rs. 80,000/- Rs. 32,000/- Rs. 13,500/-
Total	28, 02,000/-		28,02,000/-

Signature of Chartered Accountant

Principal
West Goalpara College

ANNEXURE – XIII (A)

GOVERMENT OF ASSAM
DIRECTORATE OF AUDIT (LOCAL FUND)::::ASSAM::GUWAHATI-6.
E-mail ID:dauditassam@gmail.com Ph.0361-2232505 Fax-0361-2232506

No DAT & B-1/2015 /27 Dated 07-03-2015

To,
The Asst. Director of Audit (Local Fund) Assam
Goalpara Circle

Sub- Submission of Annual Audit Action Plan for 2015-16

Sir,

With reference to the subject cited above. I am to forward herewith the approved Annual Audit Action Plan for 2015-16 of your circle and request you to take necessary steps for distribution among the Audit Officers under your circle for taking necessary action at their end. You are further requested not to allow to spill over the half done audit of the accounts in hands of the Audit Officers at the fag end on 31-3-2015 to the next year for completion of audit without the approval of the Director of Audit(L.F) Assam. Strict vigilence should be taken by you that no fresh accounts would be taken by Audit Officer after 1-4-2015 from the approved Annual Action Plan for 2014-15. The approval of the Director and effectiveness of previous Action Plan for 2014-15 will automatically lapsed after the end of 31-3-2015. Violation of this instruction will be viewed seriously.

You are also requested to review the progress of the Annual Audit Action Plan bi-monthly and submit the review report accordingly to the undersigned. No deviation or alteration of the Annual Audit Action Plan without the knowledge and approval of the Director will be accepted.

Any omission, commission noticed in the Action Plan may please be intimated to the undersigned.

Enclosed:
Approved Annual Audit Action Plan for 2015-16 under reference

Received 9/4/15

Yours Faithfully

Director of Audit
(Local Fund) Assam Ghy-6

OFFICER OF THE ASSISTANT DIRECTOR OF AUDIT (LOCAL FUND) ASSAM, GOALPARA

ANNEXURE – XIII (B)

GOVERNMENT OF ASSAM
OFFICE OF THE ASSISTANT DIRECTOR OF AUDIT (LOCAL FUND), ASSAM
GOALPARA CIRCLE :: GOALPARA

No.ADO/AP/2015-16/1/2/ Date-12.03.2015

To,
Sri S.N. Basua, Audit Officer
Camp- Goalpara/ Bongaigaon/Abhayapuri

Sub :- Distribution of Annual Action Plan 2015-2016.

Ref :- Vide Director's Letter No.DAT&B-1/2015/27, dated-07.03.2015.

Sir,

With reference to the subject and letter no cited above I am to apprise you that the Annual Action Plan-2015-2016 have been received from the Director of Audit (Local Fund), Assam, Guwahati-6 which are enclosed herewith and sent to you for your information and necessary action.

Further you are requested to close the audit of current Action Plan (2014-2015) within 31st March'2015 and to follow the new Action Plan 2015-2016 chronologically from 1st April'2015.

Yours faithfully,
12/03/2015
Assistant Director of Audit (Local Fund), Assam
Goalpara Circle :: Goalpara.

Memo No.ADO/AP/2015-16/1/2/ Date-12.03.2015

Copy to :
1. The Director of Audit (Local Fund), Assam, Guwahati-6 for favour of information.

Sd/- K. DAS
Assistant Director of Audit (Local Fund), Assam
Goalpara Circle :: Goalpara

GOALPARA CIRCLE

ADDITIONAL ACCOUNTS

ANNUAL AUDIT ACTION PLAN FOR THE YEAR 2015-2016 FOR **SRI SUGATA NARAYAN BARUA,** AUDIT OFFICER, CAMP- GOALPARA.

Sl	Name of the accounts	Year	Time allotted by pair (days)	Date of commence ment	Date of completion	Date of submission of report	Date of issue	Remarks
1	West Goalpara College	2008-2015						
2	Goalpara Girls HE	200915						
3	Dolgoma HSS	2012-2015						

Director of Audit
(Local Fund) Assam, Guwahati-6

ANNEXURE – XIV

List of Constituent Colleges

Sl No	Name of Colleges	Faculty	Address
1	Beinstein College of Science	Science	North Jalukbari, NH-37, Guwahati-14, Assam
2	Chunari College	Arts	P.O. Chunari Pin-783129 Dist. Goalpara, Assam
3	Baida College	Arts	P.O. Baida, Pin-783129 Dist. Goalpara, Assam
4	Oasis Academy Jr.College	Arts & Science	Moilapathar, Pin-783121, Dist. Goalpara, Assam
5	Nova Academy	Science	Lakhipur, Pin-783129, Dist. Goalpara, Assam
6	Kalpana Chawla Memorial Academy	Arts & Science	Durga Mandir, Goalpara, Assam
7	S.R. Academy	Arts & Science	Durga Mandir, Goalpara, Assam
8	Khudrapoitary Jr. College	Arts	Khudrapotary, P.O. Chunari Dist. Goalpara, Assam

Principal
West Goalpara College