



OFFICE OF THE
INTERNAL QUALITY ASSURANCE CELL (IQAC)
WEST GOALPARA COLLEGE

P.O. Balarbhita, Dist. Goalpara (Assam), PIN: 783129

Provincialized College under Govt. of Assam

Inclusion 2 (f) & 12 B under UGC Act, 1956

NAAC Re accredited 'B+' Grade Standard College

Email: : westgoalparacollege123@gmail.com

: iqacwgclp@gmail.com

Website: westgoalparacollege.ac.in

Dr. Manisha Bhattacharyya,

Principal & Chairperson

Hafizur Rahman Khan, Co-ordinator

Ref No:

Date: 11th April, 2024

IQAC Meeting

Date: 11/04/2024 Time: 02:30 PM

Venue: Office of the IQAC

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Regarding collection and analysis of Feedbacks
3. Regarding Remedial Classes
4. Regarding NEP-2020
5. Regarding celebration of No Tobacco Day on 31st May, 2024
6. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Dr. Manisha Bhattacharyya, Principal & Chairman	
2.	Hafizur Rahman Khan, Asso. Prof & HoD, English, Co-ordinator	
3.	Dr. Siddhi Nath Sarmah, GB President, West Goalpara College,	
4.	Prabir Debnath, Nazir, DC office	
5.	Dr. Abdus Salam, Asso. Professor & HoD, Asst. Corrdinator	
6.	Abdus Sobur Ahmed, Asso. Professor, Teacher Member	
7.	Dr. Ruhul Amin, Asso. Prof., Teacher Member	
8.	Bipul Chackrabarty, Asso. Professor, Teacher Member	
9.	Hafizur Rahman, Alumni Member	
10.	Shoriful Islam, Asso. Professor, Teacher Member	
11.	Jalal Uddin Ahmed, Asso. Prof & HoD, P.Sc., Teacher Member	
12.	Pradip Saikia, Asso. Prof., Teacher Member	
13.	Bodir Uddin Mollah, Member from Management	
14.	Dr. Dewan S. Rahman, Asst. Professor, Teacher Member	
15.	Myrul Islam, Asst. Professor, Teacher Member	

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Dr. Subhash Barman,

Principal & DDO

Hafizur Rahman Khan, Co-ordinator

Ref No:

Date: 11/04/2024

Minutes of the meeting

Resolution No. 01.

Coordinator of the IQAC read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on collection and analysis of Feedbacks

In order to further improve the teaching-learning environment, the meeting addressed gathering information from various stakeholders. It was decided to gather their feedback, analyze it, and send the results to the college principal so that the appropriate actions could be taken.

Resolution No. 03. Discussion on Remedial Classes

The meeting vividly discussed about the outcome of the last sessional examination and found some weak and slow learners and resolved to instruct the departments to conduct remedial classes for helping them to patch up.

Resolution No. 04. Discussion on NEP-2020

The meeting decided to organize workshops to become familiar with the various facets of the National Education Policy (NEP) 2020, which was introduced by the Government of India and aims to transform the nation's educational system by encouraging flexibility, innovation, and interdisciplinary studies.

Resolution No. 05. Discussion on celebration of World No Tobacco Day on 31st May, 2024

In order to educate the college community and the surrounding area about the harmful effects of tobacco on the environment and the threat it poses to human life, the meeting decided to observe World No Tobacco Day on May 31, 2024, and asked the campus's NSS unit to make this a reality.

The meeting comes to an end with the fruitful speech from the chair and vote of thanks of the coordinator.

(Hafizur Rahman Khan)

Co-ordinator

IQAC, West Goalpara College

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(Dr. Subhash Barman)

Principal & DDO

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Dr. Manisha Bhattacharyya,

Principal & Chairperson

Hafizur Rahman Khan, Co-ordinator

Ref No:

Date: 8th December, 2023

IQAC Meeting

Date: 08/12/2023 Time: 02:30 PM

Venue: Office of the IQAC

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Regarding purchases of new books for the library
3. Regarding celebration of Mathematics' Day
4. Regarding orientation program on career oriented courses
5. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Dr. Manisha Bhattacharyya, Principal & Chairman	
2.	Hafizur Rahman Khan, Asso. Prof & HoD, English, Co-ordinator	
3.	Dr. Siddhi Nath Sarmah, GB President, West Goalpara College,	
4.	Prabir Debnath, Nazir, DC office	
5.	Dr. Abdus Salam, Asso. Professor & HoD, Asst. Corrdinator	
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8.	Bipul Chackrabarty, Asso. Professor, Teacher Member	
9.	Hafizur Rahman, Alumni Member	
10.	Shoriful Islam, Asso. Professor, Teacher Member	
11.	Jalal Uddin Ahmed, Asso. Prof & HoD, P.Sc., Teacher Member	
12.	Pradip Saikia, Asso. Prof., Teacher Member	
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Dr. Manisha Bhattacharyya,

Principal & Chairperson

Hafizur Rahman Khan, Co-ordinator

Ref No:

Date: 08/12/2023

Minutes of the meeting

Resolution No. 01.

The Coordinator of the IQAC read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on purchase of new books

The meeting unanimously decided to buy new books to address the demands of the teaching community and the student community after discussing the paucity of certain reference and textual books. The purchasing authority rests with the Library Committee.

Resolution No. 03. Discussion on celebration of Mathematics Day

The meeting discussed about Mathematics Day on 22nd December, 2023 and asked the Department of Mathematics to make all necessary arrangement for making the event successful.

Resolution No. 04. Discussion on orientation program on career oriented courses

The meeting vividly discussed the various challenges, prospects and opportunities of the future of students' communities and resolved to take initiatives to conduct some career oriented courses especially on soft skills. The coordinator of the Career and Guidance Cell is entrusted to conduct the same.

The meeting comes to an end with the fruitful speech from the chair and vote of thanks of the coordinator.

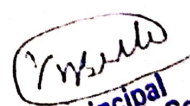

(Hafizur Rahman Khan)

Co-ordinator

IQAC, West Goalpara College

Co-ordinator

IQAC, West Goalpara College


(Dr. Manisha Bhattacharyya)
Principal
West Goalpara College
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Dr. Manisha Bhattacharyya,

Principal & Chairperson

Hafizur Rahman Khan, Co-ordinator

Ref. No.

Date: 13th June, 2023

IQAC Meeting

Date: 13/06/2023

Time: 03:00 PM

Venue: IQAC Office

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Preparation and publication of Academic Calendar & Prospectus of the college for the session 2023-2024
3. Regarding new admission under NEP for BA and B.Sc. First Semester
4. Observation of International Day of Yoga on 21st June, 2023 and holding a one week on Yoga
5. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Dr. Manisha Bhattacharyya, Principal & Chairman	
2.	Hafizur Rahman Khan, Asso. Prof & HoD, English, Co-ordinator	
3.	Dr. Siddhi Nath Sarmah, GB President, West Goalpara College,	
4.	Prabir Debnath, Nazir, DC office	
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Dr. Manisha Bhattacharyya,

Principal & Chairperson

Hafizur Rahman Khan, Co-ordinator

Ref. No.

Date: 13th June, 2023

Minutes of the meeting

Resolution No. 01.

Coordinator of the IQAC, Prof Hafizur Rahman Khan read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on Academic Calendar & Prospectus

The meeting discussed about the approaching need of the Academic Calendar and prospectus of the college for admission of the session 2023-2024. The Academic Committee of the college is entrusted to prepare the Academic Calendar and Prospectus in connection with the affiliated Gauhati University and to publish the same and circulate it among all the departments for smooth functioning of the college.

Resolution No. 03. Discussion on New Admission under NEP

The meeting discussed regarding new admission for BA and B.Sc. which is going to be as per new system called Samarth portal under NEP-2020. The meeting feels a kind of orientation program for the members of the admission committee.

Resolution No. 04. Discussion on International Day of Yoga

The meeting discussed the different aspects of Yoga and its importance to our lives and resolved to observe the ensuing 9th International Day of Yoga on 21st June, 2023 with energy and enthusiasm to make aware all members of the college family about the benefits of Yoga.

The meeting also suggests for holding a one week Yoga Course and Training.

Towards the end of the meeting the president delivered a fruitful speech and the coordinator offered vote of thanks.

(Hafizur Rahman Khan)

Co-ordinator

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(Dr. Manisha Bhattacharyya)

Principal

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Dr. Manisha Bhattacharyya,

Principal & Chairperson

Hafizur Rahman Khan, Co-ordinator

Ref No:

Date: 29th January, 2024

IQAC Meeting

Date: 29/01/2024

Time: 03.15 PM

Venue: Office of the IQAC

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Regarding seminar and workshop
3. Regarding celebration of World Water Day & World Wetland Day
4. Regarding submission of Research Papers
5. Regarding celebration of International Women's Day
6. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Dr. Manisha Bhattacharyya, Principal & Chairman	
2.	Hafizur Rahman Khan, Asso. Prof & HoD, English, Co-ordinator	
3.	Dr. Siddhi Nath Sarmah, GB President, West Goalpara College,	
4.	Prabir Debnath, Nazir, DC office	
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Dr. Manisha Bhattacharyya,

Principal & Chairperson

Hafizur Rahman Khan, Co-ordinator

Ref No:

Date: 29/01/2024

Minutes of the meeting

Resolution No. 01.

Coordinator of the IQAC read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on seminar and workshop

The meeting discussed about the role of seminars and workshops in the teaching-learning process of a college and resolved to take initiatives to involve all the departments for holding seminars and workshops.

Resolution No. 03. Discussion on celebration of World Water Day & World Wetland Day

The meetings discussed on the importance of the celebration of World Water Day & World Wetland Day of the year and request the department of Geography to arrange the same successfully.

Resolution No. 04. Discussion on submission/ publication of Research Papers

The meeting also discussed about the importance of writing research papers and problems to get them published. The meeting decided to organize a workshop by inviting a competent resource person to make the researchers aware on how to publish them on offline and online journals.

Resolution No. 05. Discussion on celebration of International Women's Day

The meeting discussed about the forthcoming International Women's Day and resolved to request the department of Women Cell of the college to organize the event with much enthusiasm.

The meeting comes to an end with the fruitful speech from the chair and vote of thanks of the coordinator.

(Hafizur Rahman Khan)

Co-ordinator

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Co-ordinator

IQAC, West Goalpara College

(Dr. Manisha Bhattacharyya)

Principal

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Dr. Manisha Bhattacharyya,

Principal & Chairperson

Hafizur Rahman Khan, Co-ordinator

Ref. No.

Date: 08/08/2023

IQAC Meeting

Date: 08/08/2023 Time: 03:00 PM

Venue: Office of the IQAC

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Preparation and publication of the Class Routine of the college for the session 2023-2024
3. Regarding Students' Orientation programme
4. Regarding Value Added, Add On and Certificate courses by the various departments
5. Regarding various departmental seminars
6. Regarding anti ragging awareness programme
7. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Dr. Manisha Bhattacharyya, Principal & Chairman	
2.	Hafizur Rahman Khan, Asso. Prof & HoD, English, Co-ordinator	
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Dr. Manisha Bhattacharyya,

Principal & Chairperson

Hafizur Rahman Khan, Co-ordinator

Ref. No.

Date: 08/08/2023

Minutes of the meeting

Resolution No. 01.

Coordinator of the IQAC, Hafizur Rahman Khan read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on Class Routine

The meeting discussed about the preparation of the daily class routine for the session 2023-2024. The meeting resolved to entrust the Academic Committee to prepare the new class routine and to place it before principal for approval for smooth running of the college.

Resolution No. 03. Discussion on Students' Orientation Programme

The meeting discussed the necessity to orient the new students of the college for their smooth adaptation with the rules and regulations, courses and curriculums of the college and request the Academic Committee to arrange an orientation programme for the purpose at the earliest.

Resolution No. 04. Discussion on Value Added, Add On and Certificate courses

The meeting decided to develop various Skilled Oriented, Add On, and Certificate Courses to enable students to adapt with the new circumstance arises with the changes of time. The meeting vividly reviewed the many future difficulties, possibilities, and opportunities of the students' communities. The meeting also decided to give instructions to the departments on how to introduce and run their respective courses for the current academic year, 2023-2024.

Resolution No. 05. Discussion on departmental seminars

The meeting also resolved to instruct the various departments of the college to arrange departmental seminars to instill research aptitude and wider prospects of the topics of the syllabus in the minds of the students' community.

Resolution No. 06. Discussion on Anti-Ragging Awareness Programme

The meeting discussed and resolved to request the Anti-Ragging Committee to take various steps among the students to bring awareness about the negative impacts of ragging in the college campus.

The meeting comes to an end with the fruitful speech from the chair and vote of thanks of the coordinator.

(Hafizur Rahman Khan)

Co-ordinator

IQAC, West Goalpara College
Co-ordinator

IQAC, West Goalpara College

(Dr. Manisha Bhattacharyya)

Principal

West Goalpara College
Principal

West Goalpara College