

**OFFICE OF THE
INTERNAL QUALITY ASSURANCE CELL (IQAC)
WEST GOALPARA COLLEGE**

P.O. Balarbhita, Dist. Goalpara (Assam), PIN: 783129

Provincialized College under Govt. of Assam

Inclusion 2 (f) & 12 B under UGC Act, 1956

NAAC Re accredited 'B+' Grade Standard College

Email: : westgoalparacollege123@gmail.com

: naajsimran@gmail.com

Website: westgoalparacollege.org

Abdul Wahhab Miah, Principal i/c

Chairperson, IQAC : Mob: 9365458998

Prof. Shoriful Islam, Co-ordinator, IQAC

Mobile : 9678853822

Ref. No.

Date: 16th June, 2021

IQAC Meeting


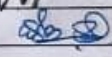
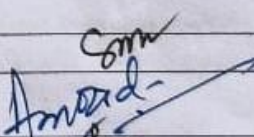
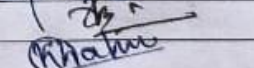
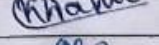



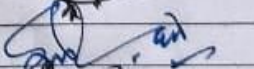
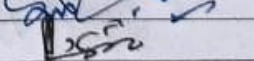
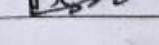
Date: 16/06/2021 Time: 01:00 PM

Venue: Office of the IQAC

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Preparation and publication of Prospectus of the college for the session 2021-2022
3. To update the online Admission portal of the college
4. Preparation of the Academic Calendar for the session 2021-2022
5. Observation of 7th International Day of Yoga on 21st June, 2021
6. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Abdul Wahhab Miah, Principal i/c, & Chairman	
2.	Shoriful Islam, Asso. Prof & HoD, Arabic, Co-ordinator	
3.	Dr. Pradeep Kr. Seal, Retd. Asso. Prof. & G.U. Nominee, G.B. West Goalpara College, Member from Management	
4.	Dr. Amiyo Kr. Boro, Retd. Principal i/c & G.U. Nominee, G.B. West Goalpara College, Member from Management	
5.	S. Rahman, Retd. HM, Member from Parent Teacher Association	
6.	Mr. Abu Al Mozid, Managing Director, Meher Composite Firm, Goalpara, Member from Industry & Alumni Association	
7.	Dr. Ruhul Amin, Asso. Prof & HoD, Mathematics, Teacher Member	
8.	Mrs. Khodeza Khatoon, Asso. Prof & HoD, History, Teacher Member	
9.	Mr. A. Sobur Ahmed, Asso. Prof & HoD, Assamese, Teacher Member	
10.	Mr. A. K. Pramanik, Asso. Prof & HoD, Economics, Teacher Member	
11.	Mr. Jalal Uddin Ahmed, Asso. Prof & HoD, P.Sc., Teacher Member	
12.	Mr. H. R. Khan, Asso. Prof & HoD, English, Teacher Member	
13.	Mr. Abu Bakkar Siddique, U.D. A., Administrative Official Member	

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Abdul Wahhab Miah, Principal i/c

Chairperson, IQAC : Mob: 9365458998

Prof. Shoriful Islam, Co-ordinator, IQAC

Mobile : 9678853822



Date: 16th June, 2021

Minutes of the meeting

Resolution No. 01.

Coordinator of the IQAC, Prof Shoriful Islam read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on Prospectus

The meeting discussed about the impending necessity of the college prospectus for the forthcoming admission of the session 2021-2022. The meeting resolved to entrust the Academic Committee to prepare the new prospectus and publish the same within June, 2021.

Resolution No. 03. Discussion on Online Portal

The meeting vividly discussed the various challenges and constraints about the existing online admission portal and resolved to instruct the concerned software developer to make it more user friendly and hassle-free online admission process for the students' community.

Resolution No. 04. Discussion on Academic Calendar

The meeting resolved to make the Academic Calendar of the college for the session 2021-2022 and entrusted the Academic Committee to prepare the same in tuning with the affiliated Gauhati University and circulate it among all the departments for smooth running of the college.

Resolution No. 05. Discussion on International Day of Yoga

The meeting discussed the different aspects of Yoga and its importance to our lives and resolved to observe the forthcoming 7th International Day of Yoga on 21st June, 2021 with much vigour and enthusiasm to make aware all members of the college family about the benefits of Yoga.

Towards the end of the meeting the president delivered a fruitful speech and the coordinator offered vote of thanks.

(Shoriful Islam)

Co-ordinator

IQAC, West Goalpara College

Co-Ordinator
IQAC West Goalpara College

(Abdul Wahhab Miah)

Principal i/c

West Goalpara College

Principal, i/c
West Goalpara College

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Prof. Shoriful Islam, Co-ordinator, IQAC
Mobile : 9678853822



Date: 11th August, 2021

IQAC Meeting

Date: 11/08/2021 Time: 02:00 PM

Venue: Office of the IQAC

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Preparation and publication of the Class Routine of the college for the session 2021-2022
3. Conduction of Value Added, Add On and Certificate courses by the various departments
4. Regarding departmental seminar
5. Regarding incentive for attending FDP/ FIP/ Conferences / Workshop etc.
6. Regarding celebration of College Establishment Day & Rashtriya Ekta Divas
7. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Abdul Wahhab Miah, Principal i/c, & Chairman	
2.	Shoriful Islam, Asso. Prof & HoD, Arabic, Co-ordinator	
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6.	Mr. Abu Al Mozid, Managing Director, Meher Composite Firm, Goalpara, Member from Industry & Alumni Association	
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10.	Mr. A. K. Pramanik, Asso. Prof & HoD, Economics, Teacher Member	
11.	Mr. Jalal Uddin Ahmed, Asso. Prof & HoD, P.Sc., Teacher Member	
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Prof. Shoriful Islam, Co-ordinator, IQAC
Mobile : 9678853822



Date: 11th August, 2021

Minutes of the meeting

Resolution No. 01.

Coordinator of the IQAC, Prof Shoriful Islam read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on Class Routine

The meeting discussed about the preparation of the daily class routine for the session 2021-2022. The meeting resolved to entrust the Academic Committee to prepare the new class routine and to place it before principal for approval.

Resolution No. 03. Discussion on Value Added, Add On and Certificate courses

The meeting vividly discussed the various future challenges, prospects and opportunities of the future of students' communities and resolved to introduce different Skilled Oriented, Add On, and Certificate Courses to enable them to adapt with the new situation arises with the changes of time. The meeting also resolved to instruct the various departments of the college to introduce and conduct the courses from their end during the present session 2021-2022.

Resolution No. 04. Discussion on departmental seminar

The meeting also resolved to instruct the various departments of the college to arrange departmental seminars to instil research aptitude and wider prospects of the topics of the syllabus in the minds of the students' community.

Resolution No. 05. Discussion on incentive


The meeting discussed and resolved to inspire the faculties of the college for refreshing their knowledge etc. and accordingly also resolved to offer incentives to the faculty members who would be participating Faculty Development Programme, Seminars, workshops, and conferences.

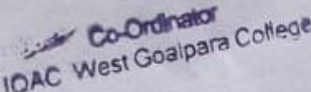
Resolution No. 06. Discussion on celebration of College Foundation Day & Rashtriya Ekta Divas


The meeting discussed about the forthcoming foundation day of the college which comes every year on 21st August and resolved to observe the day with much enthusiasm.

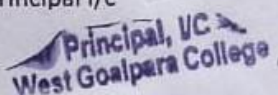
The meeting also resolved to observe the National Unity Day (Rashtriya Ekta Diwas) on the occasion of the birth anniversary of Sardar Vallabhva Patel, the first Home Minister of Independent India on 31st October to spread the theme of the occasion 'Atmanirbhar Bharat' among the different stakeholders of the college family.

The meeting comes to an end with the fruitful speech from the chair and vote of thanks of the coordinator.


(Shoriful Islam)
Co-ordinator


Co-ordinator
IQAC West Goalpara College


(Abdul Wahhab Miah)
Principal i/c


Principal, IQAC
West Goalpara College

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Chairperson, IQAC : Mob: 9365458998

Prof. Shoriful Islam, Co-ordinator, IQAC

Mobile : 9678853822



Ref. No.

Date: 09th December, 2021

IQAC Meeting

Date: 09/12/2021 Time: 02:30 PM

Venue: Office of the IQAC

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Regarding purchases of new books for the library
3. Regarding orientation program on career oriented courses
4. Regarding publication of research articles by faculty
5. Regarding Home Assignment
6. Regarding celebration of World Arabic Language Day/ Birth Anniversary of Netaji
7. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Abdul Wahhab Miah, Principal i/c, & Chairman	
2.	Shoriful Islam, Asso. Prof & HoD, Arabic, Co-ordinator	
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Prof. Shoriful Islam, Co-ordinator, IQAC

Mobile : 9678853822



Date: 09th December, 2021

Minutes of the meeting

Resolution No. 01.

Coordinator of the IQAC, Prof Shoriful Islam read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on purchase of new books

The meeting discussed about the shortage of some textual and reference books and resolved unanimously to purchase new books to meet up the needs of the teachers as well as students community. The Library Committee is empowered to purchase.

Resolution No. 03. Discussion on orientation program on career oriented courses

The meeting vividly discussed the various challenges, prospects and opportunities of the future of students' communities and resolved to take initiatives to conduct some career oriented courses especially on soft skills. The coordinator of the Career and Guidance Cell is entrusted to conduct the same.

Resolution No. 04. Discussion on publication of research articles by faculty

The meeting also resolved to instruct the faculty to write and publish research papers, book chapters etc. so that a kind of research culture may flourish in the campus which will ultimately accelerate the teaching-learning process in a healthy way.

Resolution No. 05. Discussion on Home Assignment

The meeting discussed and resolved to instruct all departments to make all necessary arrangements for giving the topics for home assignments to the students.

Resolution No. 06. Discussion on celebration of World Arabic Language Day & Birth Anniversary of Netaji

The meeting discussed about the global role of the Arabic Language and resolved to celebrate the World Arabic Language Day on 18th December, 2021 and asked the Department of Arabic to make all necessary arrangement for making the event successful.

The meeting also resolved to celebrate the birth anniversary of Netaji Subhash Chandra Bose on 23rd January, 2022 to spread the valour and vigour of Netaji and his contribution in our freedom struggle. The meeting decided to propose the department of History to make it a grand success.

The meeting comes to an end with the fruitful speech from the chair and vote of thanks of the coordinator.

(Shoriful Islam)

Co-ordinator

Co-Ordinator
IQAC West Goalpara College

(Abdul Wahhab Miah)

Principal i/c

Principal, I/C
West Goalpara College



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Ref. No.

Date: 1st February, 2022

IQAC Meeting

Date: 01/02/2022

Time: 02:30 PM

Venue: Office of the IQAC

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Regarding seminar and workshop
3. Regarding installation of more CCTV cameras
4. Regarding Energy saving initiatives
5. Regarding renewal of KOHA subscription
6. Regarding celebration of Mother Language Day
7. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Abdul Wahhab Miah, Principal i/c, & Chairman	
2.	Shoriful Islam, Asso. Prof & HoD, Arabic, Co-ordinator	
3.	Dr. Pradeep Kr. Seal, Retd. Asso. Prof. & G.U. Nominee, G.B. West Goalpara College, Member from Management	
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Prof. Shoriful Islam, Co-ordinator, IQAC

Mobile : 9678853822



Date: 1st February, 2022

Minutes of the meeting

Resolution No. 01.

Coordinator of the IQAC, Prof Shoriful Islam read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on seminar and workshop

The meeting discussed about the role of seminars and workshops in the teaching-learning process of a college and resolved to take initiatives to involve the departments for holding seminars and workshops.

Resolution No. 03. Discussion on installation of more CCTV cameras

The meeting vividly discussed the pros and cons of the security of the college campus and other reasons and resolved to install more CCTV cameras for monitoring the happenings in and around the campus centrally.

Resolution No. 04. Discussion on Energy saving initiatives

The meeting also discussed about the necessity for saving energy and resolved to replace the normal electric bulbs by the LEDs and to install more solar plates for getting alternate source of energy.

Resolution No. 05. Discussion on renewal of KOHA subscription

The meeting discussed and resolved to renew the subscription of the Library software, KOHA for enjoying uninterrupted library services.

Resolution No. 06. Discussion on celebration of International Mother Language Day

The meeting discussed about the forthcoming International Mother Language Day and resolved to celebrate the same with much enthusiasm.

The meeting comes to an end with the fruitful speech from the chair and vote of thanks of the coordinator.

(Shoriful Islam)

Co-ordinator

IQAC, West Goalpara College

Co-ordinator
IQAC West Goalpara College

(Abdul Wahhab Miah)

Principal i/c

West Goalpara College

Principal, i/c
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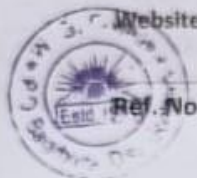
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Abdul Wahhab Miah, Principal i/c

Chairperson, IQAC: Mob: 9365458998

Prof. Shoriful Islam, Co-ordinator, IQAC

Mobile: 9678853822



Ref. No.

Date: 08th April, 2022

IQAC Meeting

Date: 08/04/2022 Time: 02:00 PM

Venue: Office of the IQAC

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Regarding collection of Feedbacks
3. Regarding Remedial Classes
4. Regarding automation of Library
5. Regarding observation of International Earth Day on 22nd April, 2022
6. Regarding celebration of No Tobacco Day on 31st May, 2022
7. Vote of thanks

Signature of the members present:

Sl.	Name & Designation	Signature
1.	Abdul Wahhab Miah, Principal i/c, & Chairman	
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Ref. No.

Date: 8th April, 2022

Minutes of the meeting

Resolution No. 01.

Coordinator of the IQAC, Prof Shoriful Islam read out the minutes of the last meeting and placed it for approval. The meeting approved the same.

Resolution No. 02. Discussion on collection of Feedbacks

The meeting discussed about gathering the information from various stakeholders for further improvement in teaching- learning scenario and decided to collect the feedbacks from them and to analyse and then to suggest the concerned one for further improvement.

Resolution No. 03. Discussion on Remedial Classes

The meeting vividly discussed about the outcome of the last sessional examination and found some weak and slow learners and resolved to instruct the departments to conduct remedial classes for helping them to patch up.

Resolution No. 04. Discussion on automation of Library

The meeting also resolved to request the authority for full-fledged automation of the central library of West Goalpara College.

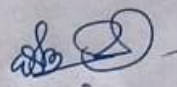
Resolution No. 05. Discussion on observation of International Earth Day on 22nd April, 2022


The meeting discussed and resolved to celebrate the Earth Day on 22nd April, 2022 to spread out the message to protect and safeguard the mother Earth and its species and also to make it a better place for the coming generation.

Resolution No. 06. Discussion on celebration of World No Tobacco Day on 31st May, 2022

The meeting resolved to celebrate the World No Tobacco Day on 31st May, 2022 to raise awareness among the college family and its neighbouring area about the negative environmental impacts of tobacco and danger to human lives.

The meeting comes to an end with the fruitful speech from the chair and vote of thanks of the coordinator.


(Shoriful Islam)
Co-ordinator
Co-Ordinator
IQAC West Goalpara College


(Abdul Wahhab Miah)
Principal i/c
Principal, IQC
West Goalpara College