

OFFICE OF THE PRINCIPAL
WEST GOALPARA COLLEGE

Ref: WGC/UG/Exam/ /2025 Date: 07/05/2025

DEGREE EXAMINATION FORM FILL-UP NOTICE
07/05/2025

This is to inform all the students of West Goalpara College that the Examination form fill up process for Semester-II (FYUGP BA & B. Sc Regular Batch 2024 Examination, 2025 will be done through SAMARTH e-Gov Portal as per the dates mentioned below:

Examination Form fill up will be done through SAMARTH e-GOV Portal from 5th May, 2025 to 9th May, 2025 (Without Fine) and up to 11 May, 2025 (With Fine) Students must log in the <https://gauhati.samarth.edu.in> for fill up their Examination Form.

- The last date for filling up online examination form and submission of exam form (hard copy) along with fees at college office (by students) is 5th May 2025 to 9th May, 2025 (Without Fine) and up to 11th May, 2025 (With Fine).
- Candidates have to deposit Examination fees through online payment gateway available in the SAMARTH e-Gov Portal only.
- The Centre fees and Practical fees, etc shall be paid through ATM CARD & UPI only at West Goalpara College Office.

Examination fees to be paid to Gauhati University
(For FYUGP 2nd Semester Examination-2025)

SL.No	Particulars of fee	Amount(Rs.)
1	Examination fee	890.00 (without fine)
	Examination fee	890.00-270.00-1160.00 (with fine)

Centre fees & Practical Fess to be paid to West Goalpara College (Ambari)
(For FYUGP 2nd Semester Examination-2025 (Revised)

SL.No	Particulars of fee	Amount(Rs.)
1	With Practical	840.00
	Without Practical	700,00

Steps to follow by candidates to fill up Examination Form

1. Log in to your account through <https://gauhati.samarth.edu.in/>
2. Click on the "Examination Registration" from the left hand panel after login.
3. Click on "Click here for Examination Form"
4. Select your PwD status (if not belonging to PwD, select not applicable from drop down menu)
5. Verify all courses which are listed. Courses will be available for those candidates only who had completed the Course Registration process successfully as per the notification no.GU/Acad/2025/Noti/609-612 dated 10th April 2025.
6. Those who didn't complete course registration must not proceed further to pay the Examination Fees.
7. Then click on subunit button
8. After this select the payment option as "Billdesk" or "Razorpay"
9. Pay the requisite amount shown.

NOTE

1. These steps are necessary actions to successfully submit the Examination Form
2. Please don't refresh while doing the transaction. It may cause failure of the Examination Form Submission.
3. if your form Status remain as "Draft after attempting payment of fees, then do the following in the portal to check the payment status: Dashboard>>Fee (in the left-hand side panel) >> All transactions Check payment status. If payment successful, then the form will be submitted after clicking: check payment status" and a confirmation message in Green colour will appear at the top.

Note:

75% of Class attendance is mandatory for appearing in the examination, (For Regular batch Students)

Required Documents

1. Copy of Admission Receipt, Semester-1 Admit Card
2. Hard Copy of filled up online Exon Farm.

Sd/-
Dr. Subhash Barman
i/c Principal
West Goalpara College