

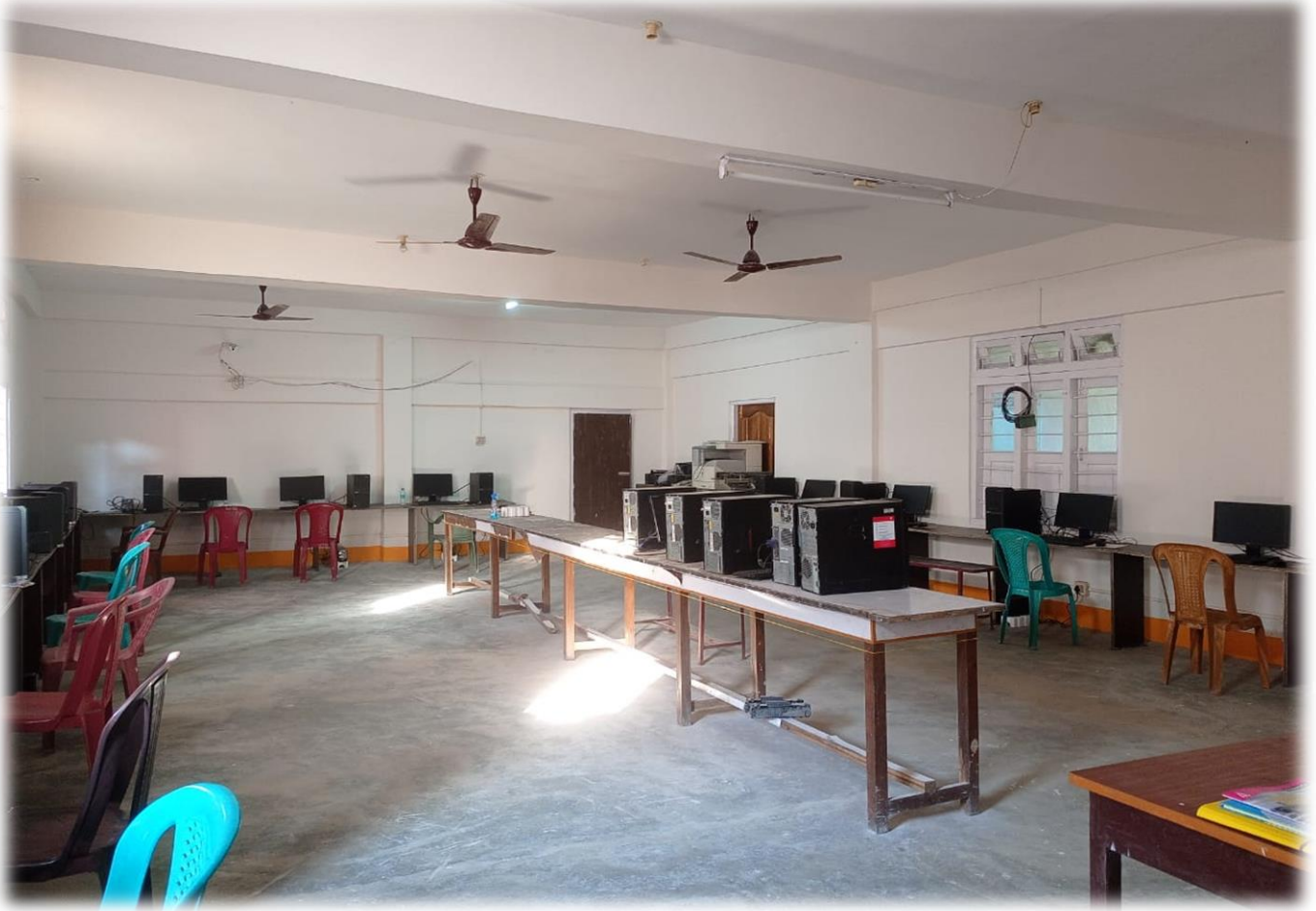
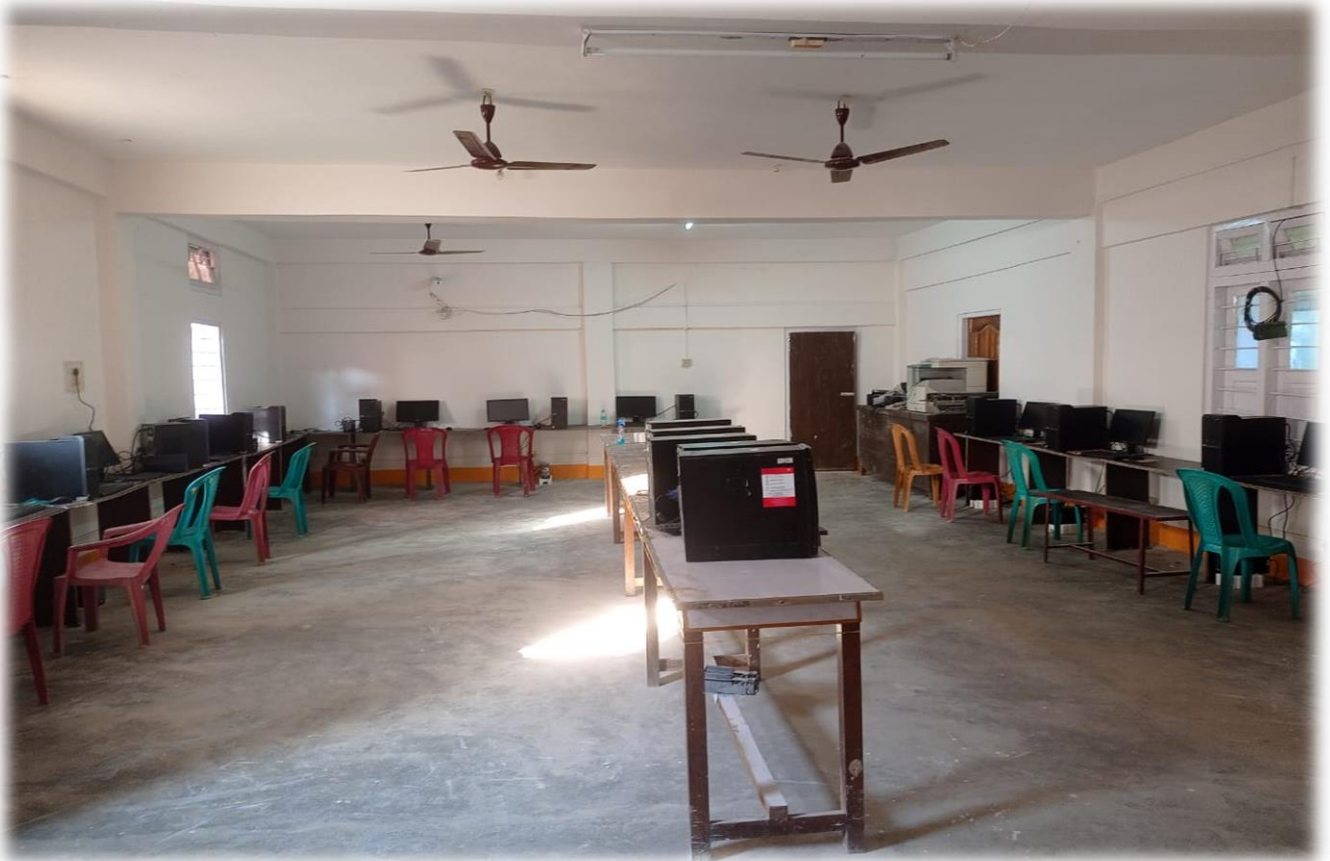
WEST GOALPARA COLLEGE

Syllabus on Advance Course in Computer Applications (ACCA)

The college offers six months Advance Course in Computer Applications (ACCA). This course will help the learners to enhance their computer skills and will enable them in office automation, business as well as in DTP works.

Course Contents –

- Computer Fundamentals.
- Basics of computer hardware & Software.
- Operating system
- Microsoft Office (Word, Excel, Power point).
- Software installation
- Virus protection and scanning
- Pagemaker 7.
- Corel Draw.
- Photoshop 7.
- Basic concepts of accounts
- Multimedia and E-commerce concepts.
- Internet Browsing and email handling.
- Worksheets
- Maintaining ledgers and cash book
- Balance sheet, profit and loss.



Computer Lab, West Goalpara College

WEST GOALPARA COLLEGE
Syllabus for Self Grooming and Beauty Course
Duration – 3 Months

Self-Grooming:

- Types of Skin
- Identification of Skin
- Waxing
- Threading
- Bleach (Fruit Bleach)
- Clean up
- Facials of 3 types fruit facial, gold facial, diamond facial
- Manicure (herbal)
- Pedicure (herbal)
- Henna application on hair
- Day make up

Beauty Courses:

Theory

- Skin & structure of skin
- Types of skin & Identification
- Proper standing & sitting postures
- Health, hygiene & sanitization in salon
- Professional ethics & behavior
- Threading, eye brow shaping, shapes & angles of eye browshaping
- Bleach, apparatus, concept of bleach, precautions & contraindications of bleach
- Theory of facial massage, pressure points & advantages of facial massage,
- Facial steps for facial massage
- Superfluous hair removal, types of hair removal, advantages & disadvantages
- Manicure, implements, procedure & benefits

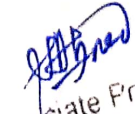
- Pedicure, implements, procedure & benefits
- Basic hair cutting, straight cut, u cut, v cut, blunt cut, babycut
- Henna application on hair
- Henna application on hands
- Hair color, color chart, basic hair coloring
- Make up, formal make up, day make up, evening make up, party make up

Practical:

- Threading
- Eye brow shaping
- Waxing & precautions of body
- Herbal manicure
- Herbal pedicure
- Bleach (oxy bleach, fruit bleach, gold bleach, chocolatebleach & full body bleach)
- Clean up
- Facial massage
- Facial massage (fruit facial, gold facial, diamond facial, oxyblast facial, glow white facial, tan clear facial)
- Hair shampooing & conditioning
- Blow dry
- Hair cut (Basic hair cutting, straight cut, u cut, v cut, bluntcut, baby cut)
- Henna application on hair
- Henna application on hands
- Basic color application
- Hair high lightening
- Make up- formal make up, day make up, evening make up, party make up

SYLLABUS
30 HOURS ADD-ON-COURSE ON "ASSAMESE TYPING METHOD IN COMPUTER
DEPARTMENT OF ASSAMESE
WEST GOALPARA COLLEGE, AMBARI
SESSION-2021-2022

- অসমীয়া ভাষাৰ বিকাশ আৰু গঠন সম্পৰ্কীয় চমু বিশ্লেষণ।
- অসমীয়া ভাষাৰ কথনগত দক্ষতা।
- অসমীয়া ভাষাৰ বহুল প্ৰচাৰ আৰু ইয়াৰ লেখন শৈলী।
- অসমীয়া ভাষাৰ সঠিক উচ্চাৰণ, যতি জ্ঞান, ধ্বনি জ্ঞান।
- সামাজিক মাধ্যম আৰু অসমীয়া ভাষা।
- অসমীয়া মুদ্ৰণ, অসমীয়া ভাষাৰ ছফটৱেৰ ব্যৱহাৰ।
- কম্পিউটাৰত অসমীয়া ভাষা।
- অসমীয়া ভাষাৰ উপলব্ধ ছফটৱেৰ সমূহ, ছফটৱেৰৰ ব্যৱহাৰ।
- বিনামূলীয়া ইউনিকডত অসমীয়া উপলব্ধ ছফটৱেৰ-ভুক্তকাৰ পৰা বোহিনী, কুঁহিপাত অসমীয়া আখৰ।
- অসমীয়া ভাষা লিখিবৰ বাবে লিপিকা ছফটৱেৰৰ ব্যৱহাৰ।
- লিপিকা ছফটৱেৰত অসমীয়া ভাষা টাইপিং পদ্ধতিৰ ব্যৱহাৰ (Practical).
- অসমীয়া ভাষা ব্যৱহাৰ কৰাৰ বাবে শব্দ লিপি ছফটৱেৰৰ ব্যৱহাৰ।
- শব্দলিপি ছফটৱেৰত অসমীয়া টাইপিং পদ্ধতিৰ ব্যৱহাৰ(Practical).
- অসমীয়া ভাষা লিখিবৰ বাবে ৰামধেনু গ্ৰাচ ছফটৱেৰৰ ব্যৱহাৰ সম্পৰ্কীয় জ্ঞান।
- ৰামধেনু গ্ৰাছ ছফটৱেৰৰ ব্যৱহাৰ(Practical).
- অসমীয়া ভাষা লিখিবৰ বাবে বাৰাহা ছফটৱেৰৰ সম্পৰ্কীয় জ্ঞান।
- বাৰাহা ছফটৱেৰৰ ব্যৱহাৰ(Practical).
- অসমীয়া ভাষা লিখিবৰ বাবে উইনলিপি ছফটৱেৰৰ ব্যৱহাৰিক জ্ঞান।
- উইনলিপি ছফটৱেৰৰ ব্যৱহাৰ (Practical).
- অসমীয়া ভাষা লিখিবৰ বাবে জাহ্নবী ছফটৱেৰৰ ব্যৱহাৰৰ জ্ঞান।
- জাহ্নবী ছফটৱেৰত অসমীয়া লিখন পদ্ধতি (Practical).
- সামাজিক মাধ্যম ফেচবুক, টুইটাৰ, ইণ্টাৰনেটত অসমীয়া ভাষা।
- ইণ্টাৰনেটৰ অসমীয়া ভাষা আৰু মান্য অসমীয়া ভাষাৰ এক তুলনামূলক অধ্যয়ন।
- অসমীয়া ভাষাৰ ইণ্টাৰনেটৰ মাধ্যমেদি বিকাশ হোৱা বিভিন্ন ভাষাৰ শব্দাৱলী।
- অসমীয়া ভাষাৰ লেখনশৈলীত ইণ্টাৰনেটৰ প্ৰভাৱ।
- সামাজিক মাধ্যমত ব্যৱহাৰ হোৱা অসমীয়া ভাষাই, অসমীয়া ভাষালৈ যোগোৱা অৰিহণা সম্পৰ্কে আলোচনা।
- বৈদ্যুতিন মাধ্যমে অসমীয়া ভাষাক প্ৰদান কৰা গতি সম্পৰ্কীয় সচেতনতামূলক বিশ্লেষণ।
- অসমীয়া ভাষাক সহজ আৰু শুদ্ধ ৰূপত কম্পিউটাৰ টাইপিঙৰ গুৰুত্ব প্ৰদান।
- অসমীয়া ভাষাৰ বৰ্তমান স্থিতি সম্পৰ্কীয় এক চমু আলোচনা।
- অসমীয়া ভাষাৰ লেখন শৈলীৰ সুস্থ প্ৰচাৰৰ বজুতাৰে সামৰণি।


HoDI Associate Professor
Department of Assamese
West Goalpara College.



**DEPARTMENT OF ARABIC
WEST GOALPARA COLLEGE
ARABIC SPEAKING COURSE
SYLLABUS
Course Code: SA**

Arabic Speaking Course will be value based or skill based course. For Skill Enhancement or Development of Skill of the students in the field of Arabic Language the Department of Arabic, West Goalpara College is going to conduct "Arabic Speaking Course"

It is desirable that the department of Arabic prepared syllabus for "Arabic Speaking Course" for the enthusiastic students who are looking for develop their skill.

Unit: I- Fundamentals of Arabic Language

- Introduction to Alphabets
- Listening to texts, listening to Arabic Audio-videos, Trials of a good listener.
- Introduction to Arabic Phonetic Symbol, Consonants & Vowels with illustration in use.
- Pronunciation Practice preferably using ICT tools.

Unit: II- Development of Reading and Writing Skill

- Recognition of Letters
- Reading Comprehension and Combination of Letters
- Description of Human Vocal organs
- Writing Practices.


Unit: III- Vocabulary Enrichment

- Nature e.g. Earth, Moon, Sun River, Mountain, etc and season.
- Relatives e.g. Father, Mother, Brother, etc. and body parts and dresses
- Month, Week, Days, Time, Direction

Unit: IV- Basic Grammar and conversation Practices

- Parts of Speech
- Person, Number and Gender
- Conversation Practices using Demonstrative Pronouns
- Conversation Practices using simple sentences.

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Associate Professor & HoD
Department of Arabic
West Goalpara College





Syllabus for Tourism in Goalpara District

Duration: 3 Month- Department of History

Unit -1 Theoretical aspects of tourism ,elementary geography and bio - diversity of Goalpara district.

- (a) Tourism--- Concept , meaning and significance.
- (b) Different types of Tourism.

Unit- 2 -Ancient remains and important tourist places of Goalpara

- (a) Ancient remains in Goalpara district
Sri Sri Surya Pahar Mahaphithsthan, Baguan Hatisatra,
Joybhum Kamakhya Mondir, Paglatek Shiva Mandir,
Tukreshwari Mondir,
- (b) Tourist Places of Goalpara District---Rangsapara cleanliness
Village, Urphada Lake, Nar Narayana Setu Brahmaputra River
Resort Paglatek siva Mondhir.

Unit- 3—Architectural Heritage; Sri Surya Pahar Dekdowa Phir Mazar
Jogighopa –cave of the Jogis,

Unit -4 Field trips to Joleswar Phir Majar ,Baguan Hati Satra Khanka Sharif
Pakhritari

Unit -5 –Field trips to Sri Surya Pahar, Dekdowa Mazar Sharif Jogighopa
Paglartek Joybhum Kamakhya Mondir.

Jahida Khatun
HoD, History
Associate Professor & HoD
West Goalpara College
Department of History
West Goalpara College

Course Outcome

After completing this course student will be able to explain tourism in Goalpara district special reference to the historical monuments and culture. They will be able to relate to the growing vocation of tourism as an industry and the applicability of historical knowledge for its growth

Jahida Khatun
HoD, History
West Goalpara College
Associate Professor
Department of History
West Goalpara College

LAB for Hands on Training, Projects & Research

Botany Lab , West Goalpara College



Chemistry Lab , West Goalpara College



Physics Lab , West Goalpara College



Zoology Lab , West Goalpara College



Gyms, Sports & Culture



Gymnasium



Sports Equipment



Prize Distribution



Cultural Programme



Outdoor Game

